





## The Good, The Bad, and The Ugly of Integrated Collections

### Cataloging and Patron Access of Partial and Total Integrated Collections

*Andie Craley, MS/ILS, Government Documents, HCC Library*

Wednesday October 21, 2009

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## Gov Docs at HCC Library....

- Small depository at just over 15% - depository since 1967
- Partially Integrated Collection
- Majority of Gov Docs collection cataloged and shelved by SuDocs number
  - Processed, cataloged, and shelved by Gov Docs staff
  - Print collection on 2<sup>nd</sup> floor stacks in between the stacks of LC call number Reference and Legal Reference Collections
  - The Gov Doc stacks are labeled with the FDLP logo seals and SuDocs Classification posters
  - Microfiche and CD collections on 2<sup>nd</sup> floor in room behind Circulation Desk – room called "Media Collection" in catalog with several collections

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## Gov Docs at HCC Library....

- Integrated Gov Docs
  - Decision made by Depository Coordinator and Public Services Librarian
    - Based on find ability and usage in the catalog and on the shelves
    - Annual titles like **Statistical Abstract of the United States, County & City Data Book**, and **The United States Government Manual** found by LC call number in Reference Collection
    - “Pretty Gov Doc” cover titles like **Black Americans in Congress 1870-2007** in Reference and **Women in Congress 1917-2006** in Main
  - Processed by Gov Docs staff and given to appropriate catalogers
    - Main circulating collection on 3<sup>rd</sup> floor, and Reference & Legal Reference collections on 2<sup>nd</sup> floor all cataloged by LC call number
    - Periodicals are not cataloged by any call number and do not circulate, but have been given item records to be found by keyword search in ILS

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## Gov Docs at HCC Library....

- Marking Gov Docs in Integrated Collections
  - Label SuDocs number and item number inside
  - Depository stamp inside
  - FDLP stickers on covers and/or inside
  - Why do these?
    - Bring attention to Gov Docs in Integrated Collections
    - For easier N&O's during weeding process
    - For any future transition of documents back and forth between collections

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## Gov Docs at HCC Library....

- Cataloging Gov Docs in Integrated Collections
  - Keep both 086 (SuDocs #) and 074 (Item #) in bib record as well as 050 (LC #)
  - Why do this?
    - For easier N&O's during weeding process
    - For any future transition of documents back and forth between collections
  - Experimenting with LCSH Subject Heading "Government Publications" in local 690 field
    - Not displaying in HIP – only the 650 will display
    - Working with ILS System Specialist on standards for fields that both display and are searchable in HIP

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## Gov Docs at HCC Library....

- ILS is Sirsi/Dynix Horizon client 7.4 and HIP (Horizon Information Portal) 3.09
  - HCC Library shares catalog and borrowing privileges with Harford County Public Library (HCPL) branches
  - HCC Library Horizon SWAT Team Summer 2009 to present
    - Created proposal for consistent cataloging of item records of electronic resources among collections – under review
    - All collections (print and electronic) need item records – why?
      - Keyword searches find just HCC Library items – browse searches find both HCC & HCPL
      - Keyword search results from item records – browse search results from bib record

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## Gov Docs at HCC Library....


- Cataloging electronic only resources at HCC Library
  - Empty “Copy/Holding” Information confusing to patron
  - HCC Horizon catalog will not create an item record without a barcode
    - Per the shared setup HCC has with HCPL, must be a 14 digit barcode beginning with our 31556 that has not been used
    - The barcodes must be within the range that was bought by HCC and HCPL from vendor
      - Must “waste” physical sticker barcodes from range
      - But....fortunately HCC has a surplus of barcodes in storage
      - Horizon SWAT team discussing if call number should display in item record for an electronic resource not found on shelf

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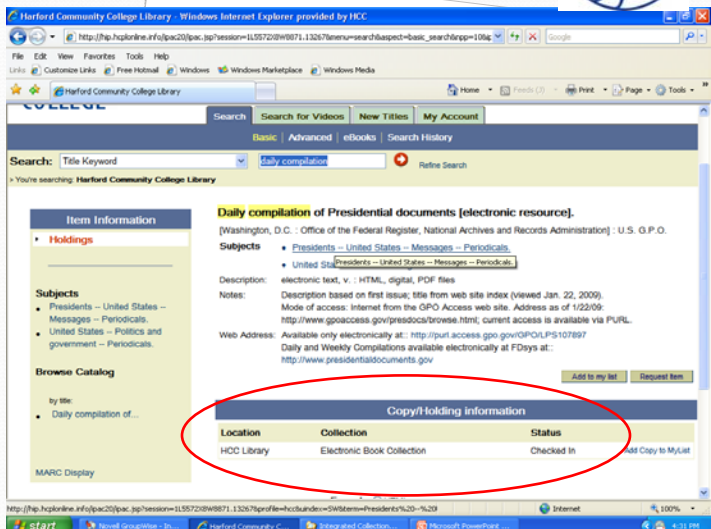
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[www.harford.edu/Library](http://www.harford.edu/Library)  
Library Catalog



**Title Keyword Search on “Daily Compilation of Presidential Documents”**




The screenshot shows a search result for "Daily compilation of Presidential documents [electronic resource]". A red circle highlights the "Copy/Holding information" table at the bottom of the result card.

Location	Collection	Status
HCC Library	Electronic Book Collection	Checked In

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## Cons to Integrated Collections

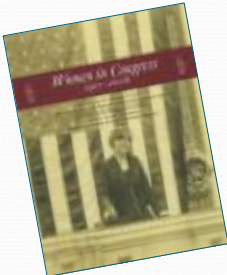


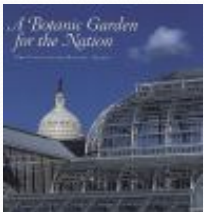

- “Pretty Gov Docs” pulled into other collections at HCC
  - In Main Collection: (Circulating)
    - **Glenn Brown’s History of the United States Capitol**
    - **Women in Congress 1917-2006**
    - **A Botanic Garden for the Nation : the United States Botanic Garden**
    - **United States Senate Catalogue of Graphic Art**
  - In Reference Collection: (Non-Circulating) – Issues?
    - **Black Americans in Congress 1870-2007**
- Makes Gov Docs collection even more unattractive and inhibiting to traditional age college students
- Detracts from potential usage, circulation, and understanding of the importance of a depository collection – felt like “secondary” collection

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## “Pretty Gov Docs”

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## Pros to Integrated Collections

- No confusion of separate LC and SuDocs classifications
- No separate space needed for SuDocs collection
- Help eliminate cataloging and results display issues in ILS
  - In HCC Horizon catalog, LC call number (050) trumps in first results display before going to copy/holding display
  - In HCC Horizon catalog, more recent edition of item in one collection can trump another less recent edition in another collection in first results display before going to copy/holding display

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[www.harford.edu/Library](http://www.harford.edu/Library)  
Library Catalog

Harford Community College Library - Windows Internet Explorer provided by HCC

File Edit View Favorites Tools Help

Address: http://lib.hq.horizon.edu/opa20/pac.sp?session=1155720907113267&menu=search&aspect=basic\_search&rep=10&g

Search: Title Keyword  Retire Search

Search Results

5 titles matched: **treaties in force**

Sort by: Pub. date asc

Limit by: HCC - Harford Community College\*, HCC Main Collection, HCC Reserves, HCC Gov Doc, HCC Legal

1. **Treaties in force : a list of treaties and other international acts of the United States in force on ...**

Washington : U.S. G.P.O. : For sale by the Supt. of Docs., G.P.O., 1944-1944.

Call #: **JC236 .9 .A33**

Collection: Reference Collection 2nd flr

Requests: 0

Available Copies: 2

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Title Keyword  
Search on  
"Treaties in  
Force"



**www.harford.edu/Library**  
**Library Catalog**

The screenshot shows a web browser window displaying the library catalog. The main heading is "Treaties in force : a list of treaties and other international acts of the United States in force on ...". Below this, there is a table titled "Copy/Holding information" with the following data:

Location	Collection	Call No.	Copy	Status
HCC Library	Media Collection	S 9.14.2001	1	Checked in Add Copy to MyList
HCC Library	Reference Collection 2nd flr	JX235.9 A33	2009	Checked in Add Copy to MyList

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## Bib Records for Multiple Formats?

- HCC Library Horizon SWAT team meet again in November for further discussion
  - Catalog contains a mixture of some multiple formats on one bib and separate bibs for multiple format
  - Add electronic access (856 field) to a bib for a print item – “one stop shopping?”
  - More than one 856 in bib (current and/or archived issues) – display all on first results screen?
- Main goal is to agree on core local catalog standards across collections in HCC Library
  - Work with ILS System Specialist on standards for fields that both display and are searchable in HIP
  - Review cataloging standards – GPO, AACR2, LCRI, MARC, OCLC Tech Bulletins, FRBR, RDA, ....
  - Review published research in field and take MARC courses through Regional provider (ours is Lyrasis, was under Palinet)

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## Cataloging Electronic only Gov Docs

- Develop consistent Technical Services procedure for finding and including selected items in our profile that are electronic only
  - From where?
    - New Electronic Titles in CGP
    - FDsys
    - News of updates on FDLP-L
    - Documents Data Miner
    - Collection Management Tools on FDLP Desktop
    - Any others?

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## Questions? Thank You!

***Government Documents at Harford Community College Library:***

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# The Good, the Bad and the Ugly of Integrated Collections



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## Your Presenters Are:

Jane Canfield  
Pontificia Universidad Católica

Andrea Craley  
Harford Community College

Mary Paige Smith  
Nova Southeastern University

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## What is an integrated collection?

Any depository collection which is partially or completely integrated into a library's regular collection and/or cataloged using a system other than Su Doc numbers.



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## How it is at Catholic University

<http://www.pucpr.edu>

Government Docs is part of technical services

We catalog using Dewey and virtually all

Government Docs are integrated into the Collection.

Most documents are in the reference department.

Cataloging has not been consistent or well-controlled

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## Catholic University, cont.

Current projects include:

Complete overhaul of our item selections

Inventory and weeding of collection

Inclusion of e-resources in the catalog



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## NOVA Southeastern Approach

<http://novacat.nova.edu>

Most print materials are classified by SuDoc number and shelved in a designated Government Documents collection, located on the 1<sup>st</sup> floor of our library

Microform materials are kept in our Microforms collection, arranged in cabinets by SuDoc number. The collection also includes unclassified microforms, which are arranged in separate cabinets. This collection is housed in a room on the 1<sup>st</sup> floor, very close to the Government Documents collection

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## NOVA Southeastern, cont.

- Some documents are placed in the Reference collection while they are current; when a new edition is released, we return the older edition to our Government Documents collection. *The United States government manual* and *Statistical abstract of the United States* are examples. Editions in Reference are given LC call numbers as well as SuDoc numbers. When an edition is moved to the Government Documents collection, the LC call number label is removed and the SuDoc number is used to shelve the item. The bibliographic record contains both an LC call number and a SuDoc call number, both of which are indexed.

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## NOVA Southeastern, cont.

- Some documents are kept permanently in our unclassified Federal collection. *U.S. Reports* is one example. All pieces have SuDoc number labels, but these are ignored in shelving. The bibliographic records contain indexed SuDoc numbers.
- Some documents are shelved in our Federal collection while they are current, and moved to the Government Documents collection when they are replaced by newer versions. *The Code of Federal Regulations* is an example of this treatment.

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## How it is at Harford Community College



Andrea Craley will now present how her library does it and discuss how she is working with Bibliographic Control

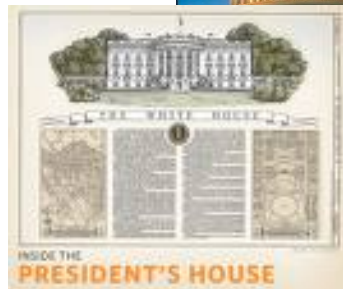
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## The Good

Hey this is really cool stuff!



The government publishes that?



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## Serendipity for patrons

Looking on the shelves for another book or other information can lead to finding a government document



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## Staff and funding advantages

Less staff and money required

Everyone is involved—learn to cooperate with colleagues

Cross-training opportunity

Someone else puts it back on the shelves

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## Integrated collections in different types of Libraries

Academic

Law



Public



Schools with significant online programs

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## The Bad

What do you do all day?



The second class Library Citizen phenomenon

The Invisibility phenomenon

Accurate use statistics are almost impossible

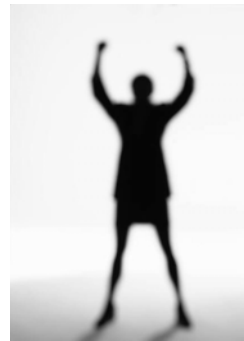
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## The Ugly

Couldn't someone else do this?

Why do we need you?

The substitute for the sick, the lame and the missing phenomenon



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## The nightmare of control

Cataloging

Bibliographic control

Electronic documents in the catalog



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## SOLUTIONS

FIND A FRIEND

BE VISIBLE—signage, posters, set up a small docs area, do exhibits, brochures

COMMUNITY CONTACT

SCHOOLS NEED YOU

COMMUNICATE—email, lists of documents, web page

CREATE PROJECTS



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## CONNECT

GOVDOC LIST

REGIONAL

FDLP COMMUNITY—do we want to start a discussion group for integrated collections?



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