

# BIENNIAL SURVEY OF DEPOSITORY LIBRARIES

## 2007 Results



FEDERAL DEPOSITORY LIBRARY PROGRAM  
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# U.S. GOVERNMENT PRINTING OFFICE

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## INTRODUCTION

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The 2007 Biennial Survey of Depository Libraries was sent to 1,257 depository libraries participating in the Federal Depository Library Program as of September, 2007. The survey was conducted via the World Wide Web during the month of October 2007, requiring depository coordinators to submit their responses online. The survey questions with the compiled results appear in this report and are available on the FDLP Desktop at [www.fdlp.gov](http://www.fdlp.gov).

The purpose of the Biennial Survey is to report on the conditions in depository libraries. Required by law (44 USC §1909), the Biennial Survey gathers data from all of the depository libraries every 2 years.

At the time of this analysis, submissions were received from 1,199 depository libraries resulting in a ninety-five percent response rate from FDLP participants.

## BIENNIAL SURVEY QUESTIONS AND ANSWERS

This section provides the questions in the order posed on the survey along with the aggregate number and percentage of total respondents. For example, 1,186 depository libraries answered “yes” to question number 1 and that represented 98.92% of the total responses.

I have reviewed my library’s profile information in the pdf files posted on the FDLP Directory Web page, and:

- All the information is correct.
- Some of the information is incorrect, and the corrections were submitted to GPO using the form at the bottom of the Federal Depository Library Directory Web page.

**Question 1: Does your library plan to remain in the Federal Depository Library Program?**

- Yes
- No

If you answered “No,” please contact the GPO Customer Contact Center and choose “Federal Depository Libraries” as the category and “Depository Designation Status” as the subcategory.

	No.	%
Yes	1186	98.92
No	13	1.08
<b>Total</b>	<b>1199</b>	<b>100.00</b>

## COLLECTION DEVELOPMENT

**Question 2. How many items are in your library or library system? (Include all material in all collections, cataloged and uncataloged under the purview of your library director.)**

- less than 10,000
- 10,000 - 250,000
- 250,000 - 1,000,000
- more than 1,000,000

**Answer 2:**

	No.	%
< 10,000	19	1.58
10,000 - 250,000	270	22.52
250,000 - 1,000,000	534	44.54
over 1,000,000	371	30.94
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 3. Describe your depository collection characteristics.**

- Regional library collection (weeding of duplicate formats & superseded items only)
- Comprehensive, retrospective research collection (minimal weeding)
- Blend of current and retrospective holdings (some weeding, performed on a regular or as needed basis)
- Mostly current, 5-year collection (regular weeding)

**Answer 3:**

	No.	%
Regional collection	81	6.76
Comprehensive research collection	113	9.42
Blend of current and retrospective	805	67.14
Mostly current	195	16.26
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 3a. Identify the depository collection formats (tangible and electronic) that are preferred by your library's patrons.**

- Collect primarily tangible items
- Collect primarily electronic items (Internet-accessible)
- Collect a mixture of tangible and electronic items (Internet-accessible)

**Answer 3a:**

	No.	%
Collect primarily tangible items	151	12.59
Collect primarily electronic items (Internet-accessible)	75	6.26
Collect a mixture of tangible and electronic items (Internet-accessible)	968	80.73
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 3b. What percentage of your depository collection was acquired through your FDLP item number selections?**

- 0%
- 1-30%
- 31-50%
- 51-75%
- 75% or more

**Answer 3b:**

	No.	%
0%	6	0.50
1-30%	192	16.01
31-50%	70	5.84
51-75%	90	7.51
> 75%	836	69.72
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 4: Please indicate whether your library has written policies for U.S. Government depository materials. (Written policies may be separate policies for depository resources only or incorporated into library-wide policies.) Are they part of an overall library policy, or in a separate policy governing FDLP resources only?**

**Answer 4:**

	Yes, as part of an overall library policy	%	Yes, in a separate policy governing FDLP resources only	%	No	%	Totals	%
Collection Development	645	53.79	487	40.62	67	5.59	1199	100
Binding or Replacement	721	60.13	222	18.52	256	21.35	1199	100
Disaster Plan that includes the depository collection	849	70.81	29	2.42	321	26.77	1199	100
Access policies for users of depository resources, including accommodations under the ADA	792	66.06	221	18.43	186	15.51	1199	100
Public Services for Federal Government information in all formats	675	56.30	272	22.69	252	21.02	1199	100
Internet Use	840	70.06	207	17.26	152	12.68	1199	100
Training staff on the use and management of the depository collection	476	39.70	276	23.02	447	37.28	1199	100

**Question 4a: Have these policies been revised in the last five years?**

- Yes
- No
- Not applicable

**Answer 4a:**

	Yes	%	No	%	N/A	%	Totals	%
Collection Development	761	63.47	386	32.19	52	4.34	1199	100
Binding or Replacement	497	41.45	502	41.87	200	16.68	1199	100
Disaster Plan that includes the depository collection	641	53.46	306	25.52	252	21.02	1199	100
Access policies for users of depository resources, including accommodations under the ADA	607	50.63	437	36.45	155	12.93	1199	100
Public Services for Federal Government information in all formats	561	46.79	426	35.53	212	17.68	1199	100
Internet Use	770	64.22	305	25.44	124	10.34	1199	100
Training staff on the use and management of the depository collection	473	39.45	369	30.78	357	29.77	1199	100



**Question 4b. Are these written policies available for the public to access over the internet? (Written policies may be separate policies for depository resources only or incorporated into library-wide policies.)**

- Yes
- No
- Not Applicable

**Answer 4b:**

	Yes	%	No	%	N/A	%	Totals	%
Collection Development	419	34.95	724	60.38	56	4.67	<b>1199</b>	<b>100</b>
Binding or Replacement	168	14.01	847	70.64	184	15.35	<b>1199</b>	<b>100</b>
Access policies for users of depository resources, including accommodations under the ADA	487	40.62	563	46.96	149	12.43	<b>1199</b>	<b>100</b>
Public Services for Federal Government information in all formats	448	37.36	566	47.21	185	15.43	<b>1199</b>	<b>100</b>
Internet Use	638	53.21	454	37.86	107	8.92	<b>1199</b>	<b>100</b>
Training staff on the use and management of the depository collection	104	8.67	770	64.22	325	27.11	<b>1199</b>	<b>100</b>

**Question 5. Are tangible Federal depository publications integrated into the library's main collection?**

- All
- Most
- Some
- None

**Answer 5:**

	No.	%
All	134	11.18
Most	179	14.93
Some	774	64.55
None	107	8.92
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 5a. Indicate where tangible Federal depository publications are housed. (Check all that apply).**

**Answer 5a:**

	No.	%
Titles housed in one location only	182	15.18
Titles housed in more than one location (See Answer 5a Detail)	1012	84.40
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Answer 5a Detail.** Titles housed in more than one location:

	No.
Titles sent to other branches or locations in the system	202
Titles send to a selective housing partner	119
Titles housed in a location not listed above	41
Titles sent to reference	882
Titles integrated into the main collection	889
Titles housed as part of a separate collection apart from the main collection	1011
Titles sent to periodicals	690
Titles housed in remote storage	238

**Question 5b. Indicate what percentage of the depository collection is housed in remote storage.**

**Answer 5b:**

	No.	%
0%	910	75.90
1-10%	203	16.93
11-30%	41	3.42
31-50%	23	1.92
Over 50%	17	1.42
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 5c. If your library sends depository materials to another collection outside your institution using a selective housing agreement (SHA) Memorandum of Agreement such as described in How are partnerships formalized?, please provide the institutional names below. (Skip to question 6 if your depository does not have selective housing agreements.)**

**Answer 5c:**

	No.
1 SHA partner	108
2 SHA partners	20
3 SHA partners	8
4 SHA partners	4
No answer	1045
Not applicable	14
<b>Total</b>	<b>1199</b>

**Question 5d. Do the institution(s) that receive items through a selective housing agreement with your library provide free, public access to all depository resources?**

- Yes, some
- Yes, all
- No
- Not applicable

**Answer 5d:**

	No.	%
Yes, some	10	0.83
Yes, all	135	11.26
No	4	0.33
Not applicable	357	29.77
No answer	693	57.80
<b>Totals</b>	<b>1199</b>	<b>100.00</b>

**Question 6. Are you substituting any official online resources for tangible depository materials?**

- Yes
- No

**Answer 6:**

	No.	%
Yes	703	58.63
No	491	40.95
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 7. When was the last time a full review of the depository's item selection was conducted?**

- 0-2 years
- 3-5 years
- Over 5 years
- I perform a continuous review of item selections

**Answer 7:**

	No.	%
0-2 years	562	46.87
3-5 years	235	19.60
Over 5 years	131	10.93
I perform a continuous review of item selections	266	22.19
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 8. Does your library select or provide access to the Basic Collection?**

- Yes
- No

**Answer 8:**

	No.	%
Yes	1133	94.50
No	61	5.09
No answer	5	0.42
<b>Total</b>	<b>1199</b>	<b>100.00</b>

## BIBLIOGRAPHIC CONTROL

**Question 9. Indicate if you comply with depository requirements and provide a holdings record to the piece level for the following types of tangible depository materials.**

**Answer 9.**

	All	%	Some	%	None	%	Don't Collect	%	Total	%
Pamphlets	813	67.81	207	17.26	38	3.17	141	11.76	1199	100
Maps	695	57.96	232	19.35	32	2.67	240	20.02	1199	100
Microfiche	841	70.14	253	21.10	41	3.42	64	5.34	1199	100
CD-ROMs	972	81.07	140	11.68	17	1.42	70	5.84	1199	100
DVDs	928	77.40	103	8.59	17	1.42	151	12.59	1199	100
Floppy disks	582	48.54	64	5.34	28	2.34	525	43.79	1199	100
Books	1055	87.99	138	11.51	2	0.17	4	0.33	1199	100
Serials	1010	84.24	174	14.51	7	0.58	8	0.67	1199	100
Visual Materials	748	62.39	120	10.01	18	1.50	313	26.11	1199	100
Mixed Materials	789	65.80	138	11.51	20	1.67	252	21.02	1199	100
Posters	564	47.04	134	11.18	54	4.50	447	37.28	1199	100
Integrating Resources (corrections or loose leaf updates)	767	63.97	253	21.10	77	6.42	102	8.51	1199	100

**Question 9a. Indicate if you provide records for the following type of online depository materials.**

**Answer 9a.**

	All	%	Some	%	None	%	Don't Collect	%	Total	%
Pamphlets	532	44.37	284	23.69	150	12.51	233	19.43	1199	100
Maps	466	38.87	270	22.52	130	10.84	333	27.77	1199	100
Books	713	59.47	346	28.86	76	6.34	64	5.34	1199	100
Serials	700	58.38	368	30.69	76	6.34	55	4.59	1199	100
Integrating Resources (i.e., web sites which are meant to be added to, updated, or changed)	513	42.79	388	32.36	137	11.43	161	13.43	1199	100
Databases or Data sets (i.e., the American Factfinder or the Soils Datamart)	450	37.53	388	32.36	156	13.01	205	17.10	1199	100

**Question 9b: Indicate a response for the total depository collection (include items in remote storage or unprocessed).**

**Answer 9b:**

	0%	1-10%	11-30%	31-50%	Over 50%	Total
Percentage of your total depository collection that has piece-level record	13	45	69	99	973	1199
Percentage of selected EL item numbers you catalog	124	166	74	69	766	1199
Percentage of publications in closed stacks or remote storage that are cataloged	619	135	43	43	359	1199

**Question 10. What percentage of depository materials received in the last 3 months are included in the library's catalog?**

- 0%
- 1-10%
- 11-30%
- 31-50%
- 51-75%
- 76-100%

**Answer 10:**

	No.	%
0%	16	1.33
1 - 10%	100	8.34
11 - 30%	55	4.59
31 - 50%	51	4.25
51 - 75%	112	9.34
76 - 100%	859	71.64
No answer	6	0.50
<b>Totals</b>	<b>1199</b>	<b>100.00</b>

**Question 10a. Are all tangible depository material receipts date stamped and marked as depository materials?**

- Yes
- No

**Answer 10a:**

	No.	%
Yes	1180	98.42
No	13	1.08
No answer	6	0.50
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 11. Are you creating cataloging records for pre-1976 depository materials?**

- Yes, and updating WorldCat
- Yes, but not updating WorldCat
- No

**Answer 11:**

	No.	%
Yes, and updating WorldCat	368	30.69
Yes, but not updating WorldCat	111	9.26
No	714	59.55
No answer	6	0.50
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 12. Are records for Internet-accessible electronic Federal Government information products included in your library's catalog?**

- Yes, and interface supports active hyperlinking capability
- Yes, though multiple interfaces are offered and not all support active hyperlinking capability
- Yes, but interface does not support active hyperlinking capability
- Yes, but the library has made a policy decision not to link
- No

**Answer 12:**

	No.	%
Yes and interface supports active hyperlinking capability	983	81.98
Yes though multiple interfaces are offered and not all support active hyperlinking capability	59	4.92
Yes, BUT interface does not support active hyperlinking capability	18	1.50
Yes, BUT the library has made a policy decision not to link	14	1.17
No	119	9.92
No answer	6	0.50
<b>Total</b>	<b>1199</b>	<b>100.00</b>

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## MAINTENANCE

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**Question 13. Are depository discards regularly processed in conformance with GPO instructions and regional guidelines or state plans, if applicable?**

- Yes
- No
- Don't know

**Answer 13:**

	No.	%
Yes	1156	96.41
No	16	1.33
Don't Know	20	1.67
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

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**Question 14. Are FDLP publications included in the library's preservation and conservation activities (i.e., binding, encapsulating, materials moved to climate controlled areas)?**

- Yes
- No

**Answer 14:**

	No.	%
Yes	1009	84.15
No	183	15.26
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>



## HUMAN RESOURCES

**Question 15. For each personnel category, indicate the level of full-time equivalent (FTE) staffing in the library's Federal depository operations.**

**Answer 15:**

	From 0-0.5	From 0.6-1.0	From 1.1-1.5	From 1.6-2.0	From 2.1-2.5	From 2.6-3.0	From 3.1-4.0	From 4.1-5.0	More than 5.0	No answer	Total
Number of Paid Librarians (FTE)	449 (37.45%)	499 (41.62%)	99 (8.26%)	60 (5.00%)	18 (1.50%)	20 (1.67%)	18 (1.50%)	19 (1.58%)	17 (1.42%)	0 (0.00%)	1199 <b>(100%)</b>
Number of Paid Support Staff (FTE)	447 (37.28%)	399 (33.28%)	125 (10.43%)	99 (8.26%)	32 (2.67%)	27 (2.25%)	28 (2.34%)	23 (1.92%)	19 (1.58%)	0 (0.00%)	1199 <b>(100%)</b>
Number of other Paid Staff such as student assistants (FTE)	820 (68.39%)	170 (14.18%)	54 (4.50%)	60 (5.00%)	26 (2.17%)	18 (1.50%)	16 (1.33%)	14 (1.17%)	19 (1.58%)	2 (0.17%)	1199 <b>(100%)</b>
Number of Unpaid staff such as volunteers, librarians, students, contributed workers (FTE)	1133 (94.50%)	27 (2.25%)	15 (1.25%)	11 (0.92%)	2 (0.17%)	3 (0.25%)	1 (0.08%)	1 (0.08%)	4 (0.33%)	2 (0.17%)	1199 <b>(100%)</b>

**Question 16. Is there one designated Federal depository coordinator, or do multiple coordinators share this responsibility?**

- 1
- More than 1
- My library currently does not have a designated coordinator or coordinators

**Answer 16:**

	No.	%
1	1123	93.66
More than 1	54	4.50
My library currently does not have a designated coordinator or coordinators	15	1.25
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 17. In the last five years, has your library's depository staffing:**

- Increased
- Decreased
- Stayed the same

**Answer 17:**

	No.	%
Increased	62	5.17
Decreased	355	29.61
Stayed the same	775	64.64
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

## TRAINING

**Question 18. Does the library administration set aside money in the library budget to pay for professional and support staff to attend meetings and continuing education activities related to the FDLP? (Check all that apply.)**

**Answer 18:**

	Professional Staff only	Support Staff only	Both professional & support staff	No answer	Total
Local	282 (23.52%)	30 (2.50%)	692 (57.71%)	195 (16.26%)	<b>1199</b> <b>(100.00%)</b>
State	397 (33.11%)	31 (2.59%)	597 (49.79%)	174 (14.51%)	<b>1199</b> <b>(100.00%)</b>
Regional	485 (40.45%)	16 (1.33%)	329 (27.44%)	369 (30.78%)	<b>1199</b> <b>(100.00%)</b>
National	596 (49.71%)	13 (1.08%)	231 (19.27%)	359 (29.94%)	<b>1199</b> <b>(100.00%)</b>
Other	124 (10.34%)	9 (0.75%)	77 (6.42%)	989 (82.49%)	<b>1199</b> <b>(100.00%)</b>
Does not support	20 (1.67%)	95 (7.92%)	83 (6.92%)	1001 (83.49%)	<b>1199</b> <b>(100.00%)</b>

**Question 19. Do you have procedures in place for training staff throughout the library about the following:**

- Depository collections and management
- Reference sources and services for federal government information

**Answer 19:**

	Yes	No	No Answer	Total
Depository collections and management	726 (60.55%)	473 (39.45%)	0 (0.00%)	<b>1199</b> <b>(100.00%)</b>
Reference sources and services for federal government information	817 (68.14%)	381 (31.78%)	1 (0.08%)	<b>1199</b> <b>(100.00%)</b>

## PHYSICAL FACILITIES

**Question 20. Since the 2005 Biennial Survey, has construction, remodeling, or relocation affected the depository operation? Was the impact significant so that you filed a contingency plan for continued public access and service with GPO?**

- Yes, and we filed a contingency plan
- Yes, but the impact was insignificant so we didn't file a contingency plan
- No, we experienced no construction, remodeling, or relocation

**Answer 20:**

	No.	%
Yes, and we filed a contingency plan	21	1.75
Yes, but the impact was insignificant so we didn't file a contingency plan	254	21.18
No, we experienced no construction, remodeling, or relocation	917	76.48
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 21. Are there any barriers to depository resources (print and electronic) for the public including persons with disabilities? (Check all that apply.)**

**Answer 21:**

	#
Difficult access into the building (i.e., lack of or inadequate ramp, handicapped doors, no elevators, limited parking)	60
Difficult access to depository collection in the library (i.e., no elevator to documents collections, entrances or stack aisles are too narrow for wheelchair access, shelving is unstable, stacks are closed or too high to reach)	231
Computer equipment that does not accommodate persons with disabilities	110
Not open to the general public (i.e., closed nights or weekends, during exam weeks, not open year round)	106
Not open for users of all ages including patrons under 18 years of age	36
Security guards restrict entry	59
Reference assistance not always available	273
Signage in public service areas indicates barriers to access	12
Restricted use of public access computer workstations or filtering/blocking software which can't be turned off	74
Restricted usage policies or instructions displayed on library Web pages or played on library telephone messages	27
Restricted admittance or institutional identification requirements for building access	70
Institutional identification requirements for public access computer workstations	110
Special items from the collection on reserve, in special collections, or in remote storage and not available to all patrons	73
No access to CD-ROMs or DVDs on public access computer workstations	113
No barriers exist	503
No Answer	7
<i>Other, please explain briefly.</i> (Appointments required, access late evenings restricted to those with institutional ids, highest state appellate court is exempt from public access requirement, poor lighting, no library public web site, executable programs on CD-ROMs or DVDs cannot be installed on public access workstations)	33

**Question 21a. Is there a process for users to request an accommodation for access when such barriers exist?**

- Yes
- No

**Answer 21a:**

	Nu.	%
Yes	1041	86.82
No	151	12.59
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 22. Is the depository emblem prominently displayed? (Check all that apply.)**

- On or near the library building entrance
- On library homepage
- On library Web pages other than the homepage

**Answer 22:**

	No.	%
On or near the library building entrance only	459	38.28
On building and home page	91	7.59
On building and other web pages	416	34.70
On building, home page, and other web pages	129	10.76
On library homepage only	14	1.17
On home page and other pages	7	0.58
On library Web pages other than the homepage	76	6.34
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 23. Is there adequate housing and growth room in the library over the next 5 years for the following formats? (Assume current selection rates and formats selected remain the same and regular collection maintenance is performed.)**

- Print
- Maps

**Answer: 23**

	Yes	No	Not Applicable	Total
Print	1093 (91.16%)	95 (7.92%)	11 (0.92%)	<b>1199</b> <b>(100.00%)</b>
Maps	829 (69.14%)	94 (7.84%)	276 (23.02%)	<b>1199</b> <b>(100.00%)</b>

## PUBLIC SERVICE

**Question 24. Indicate the access provided for the following resources. (Check all that apply.)**

**Answer 24:**

	CD-ROMs	DVDs	Microfiche	No Answer
Access from library public workstations or microfiche readers	998 (83.24%)	916 (76.40%)	1138 (94.91%)	37
No capabilities in the library	66 (5.50%)	87 (7.26%)	9 (0.75%)	1086
Circulate to patrons	761 (63.47%)	731 (60.97%)	350 (29.19%)	406
Don't collect	7 (0.58%)	135 (11.26%)	49 (4.09%)	1035

**Question 25. How many hours per week is the library open? (Round off to next full hour.)**

**Answer 25:** The average hours per week the depository libraries are open is 81.

**Question 26. How many hours per week is the depository collection's reference desk staffed? (Round off to next full hour.)**

**Answer 26:** The average hours per week the depository collection's reference desk is staffed is 63.

**Question 27. Is the depository collection's reference desk separate from the library's main reference desk?**

**Answer 27:**

- Yes, and staffing (hours and level) comparable to that of the main reference desk
- Yes, but staffing (hours and level) not comparable to that of the main reference desk
- No

	No.	%
Yes and staffing (hours and level) comparable to that of the main reference desk	100	8.34
Yes, but staffing (hours and level) not comparable to that of the main reference desk	107	8.92
No	985	82.15
No answer	7	0.58
<b>Total</b>	<b>1197</b>	<b>100.00</b>

**Question 28. List and briefly describe (in a sentence or two) the five primary strategies you employ to learn the Federal Government information needs of your community so that your library's depository resources help fulfill their information needs.**

**Answer 28:** The text responses to this question were varied and major trends could not be easily summarized. To view all the text responses to this question, please access the raw data file, which is available on the FDLP Desktop.

**Question 28a. List the primary ways in which your library provides public access to your library's depository resources. Public access involves bibliographic services, physical building, tangible collection, Internet, and on-site computer access.**

**Answer 28a:** The text responses to this question were varied and major trends could not be easily summarized. To view all the text responses to this question, please access the raw data file, which is available on the FDLP Desktop.

**Question 28b. List the primary ways your library provides public services for depository resources, other than routine processing (i.e., item selection, checking against shipping lists, claiming, etc).**

**Answer 28b:** The text responses to this question were varied and major trends could not be easily summarized. To view all the text responses to this question, please access the raw data file, which is available on the FDLP Desktop.

**Question 28c. Has your library conducted user surveys or other studies to determine the quality of depository services? (The survey can be part of a library wide user survey.)**

- Yes
- No

**Answer 28c:**

	No.	%
Yes	392	32.69
No	800	66.72
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 29. If your library uses filtering or blocking software on public access computers, can the library staff turn off the software or do they perform mediated searching for patrons when the software can't be turned off?**

- No filtering or blocking software is used
- We can turn off or work around filtering/blocking software on public computers
- Reference staff perform mediated searches for patrons when unable to turn off filtering or blocking software on public computers

**Answer 29:**

	No.	%
No filtering or blocking software is used.	896	74.73
We can turn off or work around filtering/blocking software on public computers	198	16.51
Reference staff perform mediated searches for patrons when unable to turn off filtering or blocking software on public computers	98	8.17
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 29a. Does your library use software that authenticates patron access to public access computers within the library?**

- Yes
- No (if no, skip to question 30)

**Answer 29a:**

	No.	%
Yes	596	49.71
No (If no, skip to question 30.)	596	49.71
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 29b. If yes, does your library have methods in place to direct non-primary patrons for assistance or otherwise provide them with access to public computer workstations? (Check all that apply.)**

**Answer 29b:**

	No.	%
Some public access computer workstations within the library do not require patrons to log in and be authenticated and these workstations provide access to online Federal depository resources	287	23.94
Signage directs non-primary patrons to public services desk(s) for assistance through mediated searching or for a guest login	233	19.43
No	15	1.25
No answer	596	49.71
Other, please explain (guest access, reference assistance, mediated searching)	149	12.43

**Question 30. How are library staff (depository and non-depository staff) regularly made aware of new Federal Government information products, services, and resources? (Check all that apply.)**

**Answer 30:**

	No.	%
Regular staff meetings, word of mouth	914	76.23
Staff memos, bulletin boards, newsletters	378	31.53
E-mail, discussion lists messages	904	75.40
RSS (Really Simple Syndication)	88	7.34
Intranet, Web pages	414	34.53
Demonstrations, hands-on training, information fairs, training events	537	44.79
Displays, projects in the main depository collection	426	35.53
New acquisitions list	283	23.60
Help guides, manuals	358	29.86
No regular program	185	15.43
Other	78	6.51



**Question 31. The library's promotion (i.e., flyers, newspaper articles) of the depository to primary users, specific groups, and the general public includes the use of: (Check all that apply.)**

**Answer 31:**

	No.	%
Handouts (flyers, brochures, leaflets)	860	71.73
Articles	274	22.85
Displays	738	61.55
Events in the library	365	30.44
Events outside the library	179	14.93
No answer	8	0.67
Other (phone directory, column, fairs, senior essay prize for research in government documents collections, conference presentations, newsletters, radio, speeches, flash-ads on campus, powerpoint tutorials, training by content providers, subject bibliographies, outreach to faculty, advanced legal research certificate of excellence classes, depository status included in all library press releases, signage, email, discussion lists, blogs, websites, bibliographic instruction, web pages, reference referrals, online catalogs, promotional materials, new items lists)	279	23.27

**Question 31a. Please tell us how you would like GPO to assist you in marketing and promoting your depository operations.**

**Answer 31a:**

A significant number of depositories indicated their satisfaction with marketing services currently provided. Approximately 600 suggestions for additional services were received. For a full listing of suggestions, please access the raw data file, which is available on the FDLP Desktop.

**Question 32. What is the average weekly number of in-person, phone, fax, chat, or email requests for Federal government information resources and services (not the number of people who enter the library)?**

**Answer 32:**

	No.	%
0	19	1.58
1-25	717	59.80
26-50	161	13.43
51-75	74	6.17
76-100	42	3.50
Over 100	51	4.25
Don't know	128	10.68
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 32a. What is the average weekly number of electronic depository resources accessed? You may choose a typical week to sample or incorporate statistics from GPO's Statistical Information Request to answer this question. This service is provided to depositories who have registered to receive reports counting the number of times a PURL is clicked on in the institutions OPAC to direct users to GPO Access. Subscribe here.**

**Answer 32a:**

	No.	%
0	33	2.75
1-25	393	32.78
26-50	120	10.01
51-75	52	4.34
76-100	38	3.17
101-150	31	2.59
151-200	13	1.08
201-250	10	0.83
250-500	6	0.50
Over 500	11	0.92
Don't know	485	40.45
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

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## COOPERATIVE EFFORTS

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**Question 33. Some states or regions have State plans that govern Federal depository operations for interlibrary cooperation (i.e., interlibrary loan, resource sharing, training). Is your Federal depository operation governed by a State Plan?**

**Answer 33:**

	No.	%
Yes	890	74.23
No	214	17.85
Don't Know (If you don't know, contact your regional depository.)	88	7.34
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

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**Question 33a. Has that State plan been revised in the last five years?**

**Answer 33a:**

	No.	%
Yes	451	37.61
No	316	26.36
Don't Know	257	21.43
Not Applicable	168	14.01
No answer	7	0.58
<b>Total</b>	<b>1199</b>	<b>100.00</b>

## DIGITIZATION

**Question 34. Do you have current projects or future plans for digitizing in scope FDLP depository materials?**

**Answer 34:**

	No.	%
Yes, our library is actively digitizing depository materials	28	2.34
Yes, as part of a partnership(s) with another library or a third party	23	1.92
Not now, but our library has future plans to digitize depository materials alone or part of a partnership(s) with another library or a third party	94	7.84
No (If no, skip to question 35.)	1046	87.24
No answer	8	0.67
<b>Total</b>	<b>1199</b>	<b>100.00</b>

**Question 34a. Are you using GPO's digitization specifications for Converted Content (V3.3) for preservation and/or access level digitized files?**

**Answer 34a:**

	No.
Preservation level	8
Access level	36
Preservation and access level	47
No answer	1108
<b>Total</b>	<b>1199</b>

**Question 34b. Are you participating in GPO's Registry of Digitization projects?**

**Answer 34b:**

	No.
Yes	26
No	186
No answer	987
<b>Total</b>	<b>1199</b>

**Question 34c. Would your institution be interested in partnering with GPO to ensure permanent public access to that digitized material?**

**Answer 34c:**

	No.
Yes	107
No	111
No answer	981
<b>Total</b>	<b>1199</b>

## LOCALLY STORING ELECTRONIC CONTENT

**Question 35. Indicate the number of Access Derivatives (PDF files) your library systematically downloads, stores, and makes accessible to the general public from local servers.**

**Answer 35:**

	0	1-25	26-100	101-500	501-1000	1001-5000	Over 5000	Response Total
# of access derivative files my library downloaded to local servers in 2007	1006 (83.90%)	105 (8.76%)	31 (2.59%)	24 (2.00%)	13 (1.08%)	15 (1.25%)	5 (0.42%)	<b>1199</b> <b>(100.00%)</b>
# of access derivative files my library plans to download to local servers in 2008	961 (80.28%)	126 (10.53%)	42 (3.51%)	34 (2.84%)	17 (1.42%)	10 (0.84%)	7 (0.58%)	<b>1197</b> <b>(100.00%)</b>

**Question 35a: If the FDLP distributes Access Derivatives (PDF files) to depository libraries using a push mechanism from FDsys based on the library's item selection, would your library want to receive them? (The retention rules for selectives and regionals would apply to these files.)**

**Answer 35a:**

	Number	Percent
Yes	453	37.78
No	738	61.55
No answer	8	0.67
<b>Total</b>	<b>1199</b>	<b>100.00</b>

## COLLECTION STRENGTHS AND SPECIALIZATIONS

**Question 36: Indicate your depository library collection strengths or specializations in federal resources. Check all that apply.**

**Answer 36:**

	No.	%
Business & Economy (industry, construction, economic development, employment, financial, labor, small business, taxes, U.S. budget)	785	65.47
Computers & Internet (computer security, ID theft, online privacy, web accessibility)	187	15.60
Defense & Military (armed forces, arms control, homeland security, intelligence, terrorism)	488	40.70
Education (elementary education, secondary education, high school education, debate topic, student financial aid, teaching)	732	61.05
Environment (air pollution, wildlife, animals, conservation, earth science, global impact, weather)	646	53.88
Health & Safety (aging, disease, child welfare, disabilities, health care, social welfare, substance abuse, vital & health statistics)	736	61.38
History (American Revolution, Civil War, Great Depression, Gulf War, Korean War, Vietnam War, World War I & II)	620	51.71
International (Foreign nations, diplomacy, trade)	425	35.45
People & Cultures (art & music, genealogy, languages, religion)	229	19.10
Politics & Law (citizenship, civil rights, Congress, copyright, criminal justice, human rights, immigration, intellectual property, elections)	878	73.23
Recreation & Travel (home and garden, travel warnings, foreign and domestic travel)	208	17.35
Reference (geography, maps, atlases)	504	42.04
Science & Technology (aviation, biology, energy, biofuels, mining, nuclear power, physics, robotics, scientific research, space, telecommunications)	371	30.94
United States (census, demographics, urban planning)	799	66.64
Other (please specify): <i>see chart on following page</i>	133	11.09

Other includes:		
Actuarial science	Emergency management	Native Americans
Administrative agency decisions	Energy resource development	Natural resources
Aerospace (NASA) aeronautics	Engineering	New York State
Agribusiness	Environmental Impact Statements	Nutrition
Agriculture	Ethnology	Patent and Trademark
Anthropology	Florida	Pennsylvania
Architecture	Food	Physical education
Archives	Forest Service	Pre-1976 documents
Art	Forestry	Preservation
Banking law & legislation	Fugitive documents	Public Service Announcement posters
Bioregions	Geology	Puerto Rico
Biosciences	Geosciences	Recreation
Bureau of Land Management	Historic architecture	Risk Management
California	History	South Carolina
Campbell County Mining	Indigenous Peoples	Statistics
Careers	Insurance	Stream Surveys
Census	Intellectual Property	Statutes At Large
Coal mining	Kansas	Taxes
Colonial documents	Labor	Topographic Maps
Complete Serial Set	Law & public policy	Transportation
Congressional materials	Legal	United States Law
Congressional Record (The Globe)	Library of Congress	USGS
Copyright	Local history and politics	Virginia
Criminal justice	Maritime, Shipping	Water
Delaware	Maryland, Delaware statistics	Women
Department of the Interior	Michigan	Yucca Mountain
Disasters	Missouri	
Early government publications (pre-1900)	National Park Service	

## SELECTED FINDINGS FROM THE 2007 BIENNIAL SURVEY

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The following statistics are provided and grouped by the areas in which the questions were posed on the survey. Results were compiled from the submissions of 1,199 depository libraries, or ninety-five percent of 1,257 depository libraries, in response to the 2007 Biennial Survey conducted in October, 2007. The biennial survey is the tool by which libraries meet their legal requirement under 44 U.S.C. §1909 to report the conditions of their library every two years. The raw data is available on the FDLP Desktop at [www.fdlp.gov](http://www.fdlp.gov).

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### DEPOSITORY STATUS

Depository coordinators were asked if their libraries intended to remain in the FDLP. Over ninety-nine percent of the responding libraries indicated they want to remain in the FDLP, and thirteen respondents indicated they were reconsidering status or intended to leave the program. Of these thirteen libraries, seven were academic, four were public, one was a community college, and one was a Federal agency. Two of the thirteen libraries have relinquished status.

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### WRITTEN POLICIES & PLANS OF DEPOSITORY LIBRARIES

This section of the survey asked about the existence of written management policies and plans.

It is encouraging to note that ninety-four percent of respondents have a written collection development policy. Additionally, approximately seventy-five percent have binding or replacement, access, public services, and Internet use policies. This includes disaster plans with half reporting that those policies and plans have been revised in the last five years. Approximately eighty percent of the policies are available for the public to access them over the Internet. Of the respondents:

- 94% have a written collection development policy for U.S. Government depository documents;
- 79% have a written policy regarding public services for government information in all formats;
- 87% have a written policy for internet use;
- 84% have a written access policy for the depository collection;
- 79% have a written binding and replacement policy in place for depository materials;
- 73% have a disaster plan which includes the Federal depository collection;
- 63% have a plan for training staff on the use and management of the depository collection;
- 74% know about or have a state plan that governs Federal depository operations; and
- 7% do not know if they are governed by a regional or state plan.



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## COLLECTION MANAGEMENT & SELECTION IN DEPOSITORY LIBRARIES

This section inquires about the management of collections including mainstreaming, substitution, cataloging, processing, and item selection rates.

Twenty-four percent of depositories have some materials in remote storage indicating that shelf space is a problem. Twelve percent indicate they have at least one selective housing agreement with some reporting as many as four agreements in place. This percentage does include a number of regional depository libraries. Most depositories are building collections with current and retrospective material, although sixteen percent concentrate their collections on mostly current material. Of the respondents:

- 84% house tangible depository publications in more than one location;
- 12% have at least one selective housing agreement;
- 59% are substituting official online resources for tangible depository material;
- Approximately 68% provide piece-level records for tangible material;
- Approximately 39% provide records for online depository materials;
- 24% store some materials in remote storage;
- 81% have the majority of depository materials received in the last 3 months in the library's catalog;
- 98% have all tangible depository material receipts date stamped and marked as depository materials;
- 40% are creating cataloging records for pre-1976 depository materials (3/4 of those depositories are also updating WorldCat);
- 87% include records for Federal government information products in the library OPAC and most support an active hyperlinking capability;
- 13% collect primarily tangible items; 6% collect primarily electronic items; 81% collect a mixture of tangible and electronic items;
- 16% are building regional or comprehensive research depository collections; 67% are building collections with a blend of current and retrospective materials; of the 16% who are building mostly current collections, those collections focus on the past five years;
- 84% include depository materials in the library's preservation and conservation activities;
- 69% have performed a full review of their item selections within the last 24 months;
- 95% of respondent libraries select or provide access to the Basic Collection; and
- 96% regularly weed and discard in conformance with GPO instructions and regional guidelines or state plans, if applicable.

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## BUDGETS & STAFFING OF DEPOSITORY LIBRARIES

This section of the survey inquired about budgets for depository libraries and the staffing levels in depository libraries.

Depository staffing levels mostly stayed the same, with small numbers of depository libraries experiencing an increase or decrease in staffing. Library administrations set aside money in library budgets to pay mostly for both professional and support staff to attend local and state meetings and continuing education activities related to the FDLP. Of the respondents:

- In the last five years, 5% experienced an increase in depository staffing, 30% experienced a decrease in depository staffing, and 65% of depository staffing stayed the same;
- 61% have procedures in place for training staff throughout the library in depository collections and management;
- 68% have procedures in place for training staff throughout the library in reference sources and services for federal government information; and
- Library budgets include training for both professional and support staff to attend local training (58% of the time), state events (50% of the time), regional events (27% of the time), national events (19% of the time), other training (6% of the time), and some do not support professional and support staff in this manner (7% of the time).

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## FACILITIES & PUBLIC ACCESS IN DEPOSITORY LIBRARIES

Issues associated with public access to materials (tangible and electronic) dominated questions in this section of the survey. It also included a question about library facilities that were undergoing remodeling, relocation or new construction because such activities might impact public access to or services in the use of Federal government information products.

Nearly one in four or twenty-three percent of responding depository libraries experienced construction, remodeling or relocation activities. Of those, two percent reported an impact upon public access to or services in the use of Federal government information products and developed a contingency plan which they filed with GPO.

Authentication software is installed and being used on public access computers in about half or fifty percent of responding libraries. Filtering or blocking software is being used in one out of four or twenty-five percent of respondent libraries. Of the respondents:

- 17% have a depository reference desk separate from the library's main reference desk;
- Where there is a separate reference desk, 8% have hours and staffing levels comparable to the main reference desk;
- 77% indicate reference assistance is always available;
- 97% are open to users of all ages;
- The average number of hours per week a depository library is open is 81;
- 38% display the FDLP logo on or near the library entrance only;
- 54% display the FDLP logo on or near the library building entrance and on library web pages (the library homepage and/or other library web pages);
- 91% have adequate housing and growth space over the next 5 years for tangible materials;
- Of the 25% of depositories with filters or blocking software on public access computers, 8% perform mediated searching for patrons when unable to turn off filtering or blocking software on public computers; and
- 58% report barriers to depository resources; 87% have a process in place for users to request an accommodation for access when such barriers exist.

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## PROMOTIONAL ACTIVITIES & USE OF COLLECTIONS / RESOURCES

Questions in this section inquired about the methods used to promote the depository collection and assessed the volume of use of depository materials.

The majority of respondents report between 1-25 incidents of use of the depository collection/services in a typical week.

A variety of methods for promoting the depository collection and services were reported (phone directory, columns, fairs, senior essay prize for research in government documents collections, conference presentations, radio, speeches, flash-ads on campus, PowerPoint tutorials, training by content providers, subject bibliographies, advanced legal research certificate of excellence classes, Constitution Day table at student center, depository status included in all library press releases, discussion lists, and blogs). Approximately 600 suggestions were received describing how depositories would like GPO to assist them in marketing and promoting depository operations.

75% of the library staff are regularly made aware of new Federal Government information products, services, and resources through email;

- 2% report they did not know of or did not experience any usage of depository collections or services each week;
- 60% report 1-25 incidents of use of depository collections/services in a typical week;
- 13% report 26-50 incidents of use of depository collections/services in a typical week;
- 6% report 51-75 incidents of use of depository collections/services in a typical week;
- 4% report 76-100 incidents of use of depository collections/services in a typical week;
- 4% report over 100 incidents of use of depository collections/services in a typical week;
- 43% report an average of 1-50 PURL referrals weekly from their OPAC to GPO Access; and
- 33% conducted user surveys or studies to determine the quality of depository services.

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## DIGITIZATION EFFORTS IN DEPOSITORY LIBRARIES

The community was asked to report on local efforts or partnerships in their libraries to digitize depository materials. Twelve percent reported current projects or future plans to digitize within scope materials. Of the respondents:

- 2% reported current projects to digitize within scope materials;
- 2% reported partnership efforts with another library or a third party for digitizing within scope materials;
- 8% reported future plans to digitize within scope materials;
- 47 of those digitizing materials are using GPO's digitization specifications for Converted Content (V3.3) for preservation & access level files;
- 26 are participating in GPO's Registry of Digitization Projects; and
- 107 are interested in partnering with GPO to ensure permanent public access to digitized within scope material.

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## STORAGE OF ONLINE PUBLICATIONS ON LOCAL SERVERS IN DEPOSITORY LIBRARIES

Sixteen percent of depositories downloaded, stored, and made online publications accessible via local servers in 2007 although most download between 1 and 25 files. This number rises to twenty percent when depositories consider their plans for 2008. More depository libraries are now willing to receive digital files from GPO to store on local systems (thirty-eight percent versus thirty-three percent in 2005). Of the respondents:

- Figures for 2007: Of the 16% that download, store, and make online publications accessible via local servers, 9% download 1-25 files, 3% download 26-100 files, 2% download 101-500 files, 1% download 501-1000 files, 1% download 1001-5000 files, and 0% download more than 5000 files;
- Figures for 2008: Of the 20% that plan to download, store, and make online publications accessible via local servers, 11% plan to download 1-25 files, 4% plan to download 26-100 files, 3% plan to download 101-500 files, 1% plan to download 501-1000 files, 1% plan to download 1001-5000 files, and 1% plan to download more than 5000 files); and
- 38% are willing to receive access derivatives (PDF) files from GPO to store and make them accessible via local servers.

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## COLLECTION STRENGTHS OR SPECIALIZATIONS IN FEDERAL RESOURCES

On the 2007 Biennial Survey depository libraries were asked to indicate their depository collection strengths and specializations. The percentage of respondent libraries that indicated an expertise or a collection strength in the following areas is listed below:

- Business & Economy - 65%;
- Computers & Internet - 16%;
- Defense & Military - 41%;
- Education - 61%;
- Environment - 54%;
- Health & Safety - 61%;
- History - 52%;
- International - 35% ;
- People & Cultures - 19%;
- Politics & Law - 73%;
- Recreation & Travel - 17%;
- Reference - 42%;
- Science & Technology - 31%;
- United States - 67%; and
- Other - 11%.