BIENNIAL SURVEY OF DEPOSITORY LIBRARIES: 2001 RESULTS

September 2003

Bruce R. James, Public Printer

Superintendent of Documents
Judith C. Russell

Library Programs Service
Gil Baldwin, Director

Biennial Survey of Depository Libraries: 2001 Results

Introduction

The 2001 Biennial Survey of Depository Libraries was sent to nearly 1,300 depository libraries participating in the Federal Depository Library Program in October 2001. The survey was conducted online via World Wide Web. This report, a compilation of the results, is available at <http://www.access.gpo.gov/su_docs/fdlp/bisurvey/index.html>.

The optional questions on costs, as well as the individual free-text responses to fill-in-the blank questions, are not included in this report but are included in files on the Federal Bulletin Board site. The complete 1997 and 1999 responses can be found linked from the Biennial Survey of Depository Libraries homepage on the FDLP Desktop at <http://www.access.gpo.gov/su_docs/fdlp/bisurvey/index.html>.

The purpose of the Biennial Survey is to report on conditions in the depository libraries. Required by law (44 USC §1909), the Biennial Survey gathers data from all the depository libraries every 2 years, supplementing the more in-depth inspections or self-studies that are performed every 6 or 7 years.

Some responses were incomplete and could not be tabulated. Percentages may not add up to 100 in all cases because of rounding, answers left blank, and multiple answers. Six libraries indicated they did not intend to remain depositories and did not complete the survey. The final number of completed responses was 1286.

Biennial Survey Questions

GENERAL
1. I have reviewed my library's PROFILE information
   1a. Do you want to remain in the Federal Depository Library Program?
   1b. Is the library in the process of reconsidering depository status?

COLLECTION DEVELOPMENT
2. How many cataloged and uncataloged items are in your library system?
3. Depository's selection rate from Item Lister?
4. Do you have a written collection development policy for U.S. Government depository documents?
5. Are Federal depository documents integrated into the library's main collection?
6. Are you substituting any official online resources for tangible depository materials?

BIBLIOGRAPHIC CONTROL
7. Do you provide piece-level records for ALL depository receipts?
8. Is your shelflist for the depository collection… (choices listed)
9. Is the processing of depository receipts integrated into the processing unit for other library materials?

MAINTENANCE
10. Are written binding and replacement policies in place for depository materials?
11. Does the library have a disaster plan in which the Federal depository collection is included?
12. The depository collection is weeded… (choices listed)
13. Are documents included in the library's major preservation and conservation activities?
14. Is the majority of the print depository collection arranged using the SuDocs classification?

HUMAN RESOURCES
15. Number of FTE (full time equivalencies) staff devoted to Federal depository operations?
16. Is the depository operation an independently administered unit?
17. Does the library administration budget for attendance at meetings and continuing education activities for professional staff?
18. Does the library administration budget for attendance at meetings and continuing education activities for support staff?

PHYSICAL FACILITIES
19. Since the last on-site inspection or self study of your library, has any construction, remodeling, or relocation affected the depository operation?
20. Are there any barriers to depository resources (print and electronic) for persons with disabilities?
21. At current selection rates and with regular collection maintenance, are there five years of growth room for all depository formats?
22.a. Does the library have Web access to the Internet?

22.b. Does the library meet the "2001 Minimum Technical Requirements for Public Access Workstations in Federal Depository Libraries?"
23. Does the library have computer equipment for the physically challenged that uses assistive technologies?
24.a. Depository CD-ROMs are currently accessible… *(choices listed)*
24.b. Depository DVDs are currently accessible… *(choices listed)*

PUBLIC SERVICE
25. How many hours per week is the library open?
26. How many hours per week is there professional level assistance at the reference desk that services the depository collection?
27. Is there a service desk for the depository collection that is maintained separately from the library's main reference desk?
28. Does your library have a written access policy for the depository collection?
29.a. Does your library have a written policy regarding public services for Government information in electronic formats?
29.b. Does your library provide access to the World Wide Web/Internet?
30.a. Does your library have a written policy for FDLP Internet use?
30.b. Does your library use filtering or blocking software on the public access workstations?
30.c. Does your library have the ability to turn-off, or work around filtering/blocking software when patrons are doing research or need to use Federal Government information on the Web?
31. What type of catalog does your library have?
32. Are any U.S. depository documents included in the library's catalog?
33. What library system do you currently use?
34. Are you planning to migrate to a new system within the next two years?
35. Are records for Internet-accessible Federal electronic Government information products included in your library's catalog?
36. How are library staff regularly made aware of new Government information products, services, and resources?
37. Is the library's catalog available via… (choices listed)
38. The library's promotion of the depository to the general public can best be described as… (choices listed)
39. On average, how many patrons use the depository collections or services each week?
40. Has your library conducted user surveys or other studies to determine the quality of depository services?
41.a. Does your library charge a fee for any of the following depository services?
41.b. Does your library receive Federal funds for technology related purposes?

COOPERATIVE EFFORTS
42. Is your Federal depository operation governed by a State Plan for providing government information services, including such elements as interlibrary cooperation, advisory group, coordination of training, etc.?
43. Do you use the following: FDLP Desktop, askLPS, Documents Data Miner, Enhanced Shipping List Service, Federal Bulletin Board, FDLP Electronic Collection, New Electronic Titles, Government Information Locator Service, GPO Access Databases, Online Catalog of U.S. Government Publications, Browse Topics, Federal Agency Internet Sites, Sales Product Catalog, Needs and Offers List?

OPTIONAL
Cost of Operating a Depository Library
    O-1.   Salaries and Benefits
        O-1A. How much money was spent by your library on salaries for staff working with the Federal Depository Library Program?
        O-1B. Does this figure include benefits?
        O-1C. Explain any unusually large expenditures.
    O-2.   Library Materials and Services
        O-2A. How much money has your library spent on library materials and services that support the depository operation?
        O-2B. Explain any unusually large expenditures.
    O-3.   Equipment, Furniture, and Computers
        O-3A. How much money did your library spend on equipment, furniture, and computers in support of the depository operation?
        O-3B. Explain any unusually large expenditures.
    O-4.   Training and Travel
        O-4A. How much money did your library spend on depository staff for training and travel?
        O-4B. Explain any unusually large expenditures.
   O-4C. How much money was spent by depository staff that was not reimbursed?

Biennial Survey of Depository Libraries

1. I have reviewed my library's PROFILE information above, and (choose a or b):

   a) All the information is correct
   b) Some of the information is incorrect, and the corrections were submitted to LPS using the Depository Directory Form above

1a. Do you want to remain in the Federal Depository Library Program?

	#	%
Yes	1286	99.5
No	6	0.5

Continue as Depository
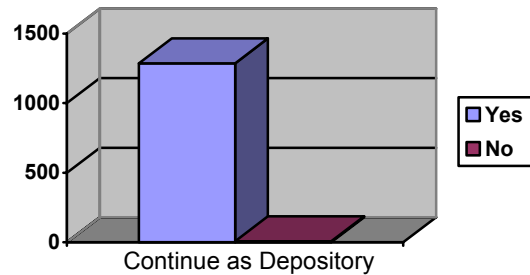
If you answered "No," skip the remaining questions and write a letter to the Superintendent of Documents indicating that the library wishes to relinquish its status as a depository for U.S. Government publications.

1b. Is the library in the process of reconsidering depository status?

	#	%
Yes	63	5
No	1223	95
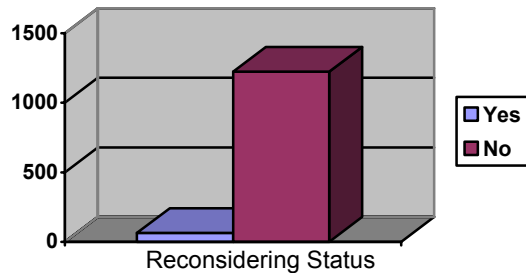
Reconsidering Status

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	25	11	10	5	3	3	1	4	1	0
No	634	240	141	57	38	41	34	19	13	4

COLLECTION DEVELOPMENT

2. How many cataloged and uncataloged items are in your library system? Include Federal depository and non-depository materials, all formats, and collections and libraries under the purview of your library director.

<100,000   1,000,001 - 3,000,000
100,000 - 250,000   3,000,001 - 5,000,000
250,001 - 500,000   5,000,001 - 10,000,000
500,001 - 1,000,000   > 10,000,000

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
<100,000	24	16	6	29	12	6	11	5	3	0
100,000 - 250,000	100	60	13	26	9	6	14	8	7	1
250,001 - 500,000	124	56	87	5	10	5	8	5	2	0
500,001 - 1,000,000	142	40	38	1	5	5	2	2	1	2
1,000,001 - 3,000,000	182	48	6	0	4	15	0	2	1	1
3,000,001 - 5,000,000	45	14	2	0	1	4	0	1	0	0
5,000,001 – 10,000,000	33	6	1	2	1	2	0	0	0	0
> 10,000,000	10	12	0	0	1	1	1	0	0	0

3. Depository's selection rate from Item Lister? % (Round off to higher whole number, e.g., 28.91 is rounded to 29.)
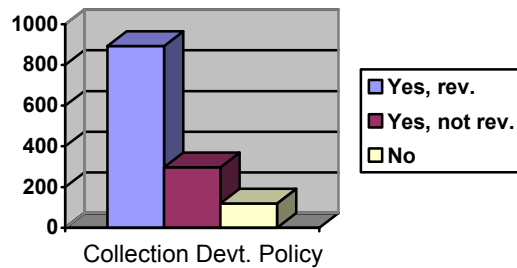
4. Do you have a written collection development policy for U.S. Government depository documents?

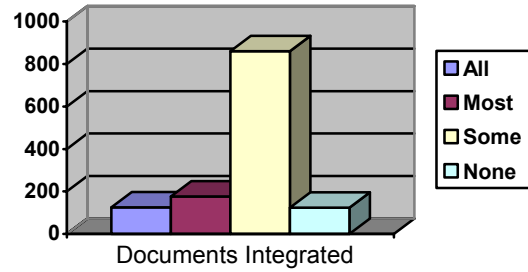Yes, revised in last 5 years
Yes, not revised in last 5
No written policy

	#	%
Yes, rev.	893	69
Yes, not rev.	297	23
No	119	9

5. Are Federal depository documents integrated into the library's main collection?

	#	%
All	126	10
Most	177	14
Some	859	66
None	124	10

Documents Integrated

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
All	23	25	36	4	14	4	11	5	3	0
Most	48	42	46	5	15	2	6	7	5	1
Some	507	167	65	47	12	23	18	11	6	3
None	81	17	4	6	0	15	0	0	0	0

Are any Federal depository documents housed in a location separate from the majority of the depository collection (e.g., titles sent to reference, periodicals, etc.)?

	#	%
Yes	1109	86
No	177	14
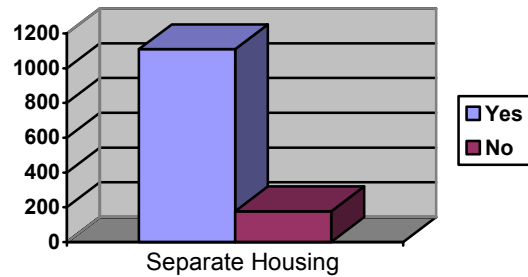
Separate Housing

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	608	207	128	54	27	33	21	20	7	4
No	51	44	23	8	14	11	14	3	7	0

6. Are you substituting any official online resources <http://www.access.gpo.gov/su_docs/fdlp/coll-dev/subguide.html> for tangible depository materials?

	#	%
Yes	638	49
No	648	50

Substituting Online Resources

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	372	133	49	30	21	10	7	11	3	1
No	287	118	102	32	20	34	28	12	11	3

BIBLIOGRAPHIC CONTROL

7. Do you provide piece-level records for ALL depository receipts?

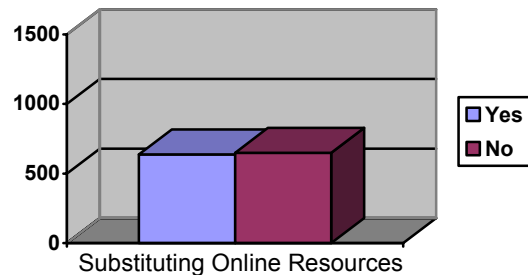|	#	%
Yes	1045	81
No	241	19
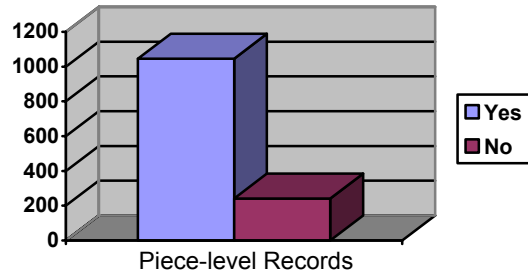
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	559	203	114	54	24	36	25	14	11	4
No	100	48	37	8	17	8	10	9	3	0

8. Is your shelflist for the depository collection (Check all that apply):

    Part of an integrated library system (ILS)
    PC-based
    Card-based
    Other

	#
ILS	930
PC	384
Card	656
Other	46
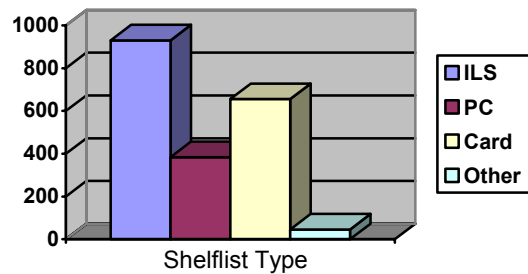
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
ILS	505	138	135	37	33	29	18	18	12	3
PC-based	185	80	39	27	14	15	13	9	1	1
Card-based	360	145	53	23	11	23	20	13	7	1
Other	23	10	8	0	2	0	1	0	1	0

3

9. Is the processing of depository receipts integrated into the processing unit for other library materials?

	#	%
Yes	565	44
No	721	56
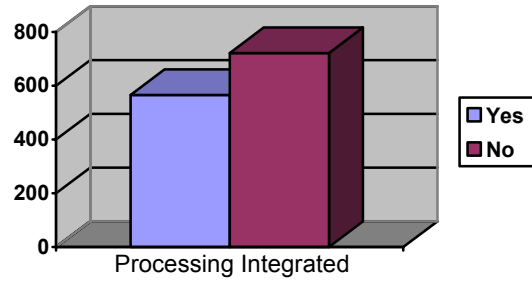
Processing Integrated

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	234	99	96	28	35	17	25	17	11	2
No	425	152	55	34	6	27	10	6	3	2

MAINTENANCE

10. Are written binding and replacement policies in place for depository materials?

	#	%
Yes	872	67
No	414	32
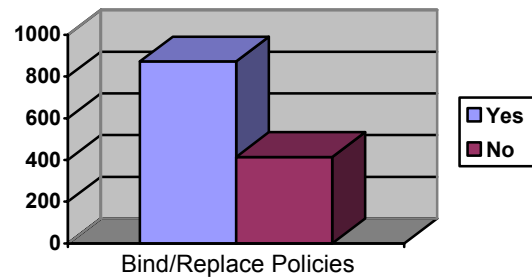
Bind/Replace Policies

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	442	158	88	28	20	30	8	17	7	3
No	217	93	63	34	21	14	27	6	7	1

11. Does the library have a disaster plan in which the Federal depository collection is included?

	#	%
Yes	801	62
No	485	38

Disaster Plan

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	442	158	88	28	20	30	8	17	7	3
No	217	93	63	34	21	14	27	6	7	1

12. The depository collection is weeded:

	#	%
Regularly	738	57
Irregularly	516	40
Never	32	2

Weeding

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Regularly	364	184	81	42	13	20	13	12	7	2
Irregularly	279	62	69	19	28	20	22	10	5	2
Never	16	5	1	1	0	4	0	1	2	0

13. Are documents included in the library's major preservation and conservation activities (e.g., binding, encapsulating, materials moved to climate controlled areas)?

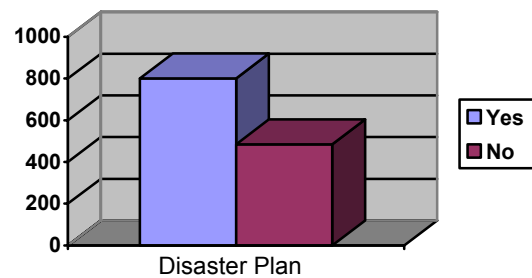|	#	%
Yes	1093	85
No	193	15
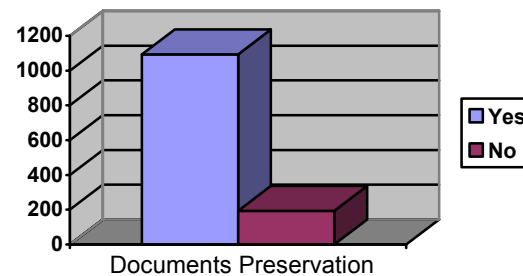
Documents Preservation

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	573	185	146	46	32	39	32	23	12	4
No	86	66	5	16	9	5	3	0	3	0

14. Is the majority of the print depository collection arranged using the SuDocs classification?

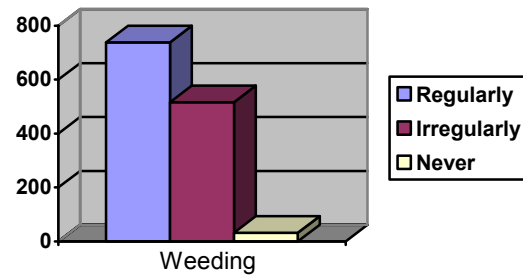|	#	%
Yes	1046	81
No	240	19

SuDocs Classification

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	606	203	79	57	13	44	21	12	7	3
No	53	48	72	5	28	0	14	11	7	1

HUMAN RESOURCES

15. Number of FTE (full time equivalencies) staff devoted to Federal depository operations (e.g., based on a 40-hour work week, if four librarians spend 100 hours per week on depository activities, report 2.5 FTE for librarians): NOTE: For this question 15, please fill in EACH block below, even if only to answer 0.

Librarians
Support Staff
Other (students, volunteers, etc.)

	% FTE
Librarians	.86
Support	1.78
Other	.82
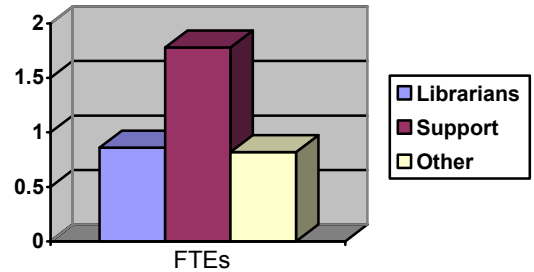
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Librarians	.944	.926	.503	.921	.745	1.07	.561	.459	.541	.8
Support Staff	1.427	.955	.929	1.57	.703	1.24	.304	.480	.478	1.225
Other	1.250	.160	.392	.560	.035	1.87	.027	.258	0	0

16. Is the depository operation an independently administered unit (i.e., responsible for procedures and policies)?

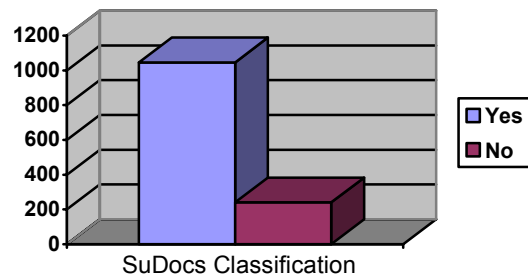|	#	%
Yes	500	39
No	786	61
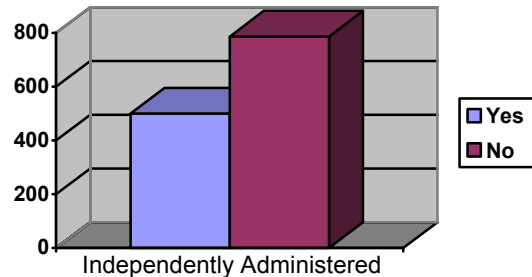
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	76	23	53	11	19	4	11	9	1	1
No - Acquisitions	76	197	101	36	36	33	28	18	9	4
No - Administration	19	3	7	9	4	2	3	4	0	1
No -Cataloging	114	28	50	22	22	11	10	10	3	2
No -Reference	214	162	39	19	23	20	14	4	7	3
No -Special Collections	6	7	4	4	5	1	0	1	0	0
No -Subject Collection	20	24	0	1	3	1	0	0	1	0
No -Other	0	0	0	0	0	0	0	0	0	0

If "No," with which area(s) is documents most closely associated?
   a) Acquisitions
   b) Administration
   c) Cataloging
   d) Reference
   e) Special Collections
   f) Subject Collection (e.g., business, social sciences)
   g) Other

	#
a	208
b	52
c	273
d	506
e	28
f	50
g	0
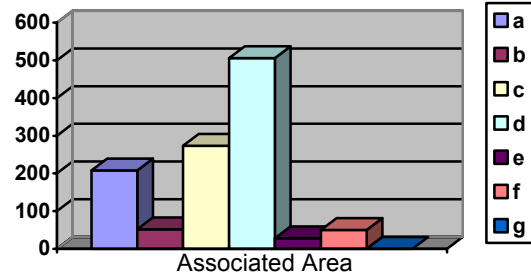
17. Does the library administration budget for attendance at meetings and continuing education activities for professional staff? (Check all that apply)

Total # of Respondents	#
Local	1154
State	1136
Regional	911
National	956
Does not support	32
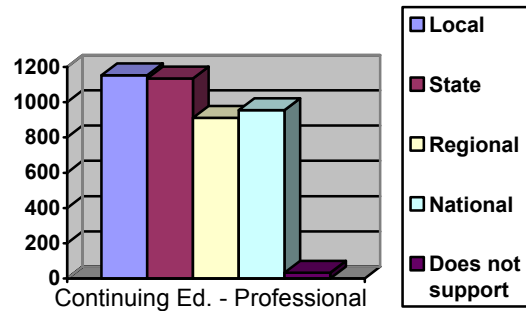
Total # of Respondents	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Local	582	230	144	54	33	42	30	21	13	3
State	609	220	138	54	17	40	28	15	10	3
Regional	506	137	134	30	23	33	20	13	10	4
National	534	149	141	21	25	34	21	14	12	3
Does not support	16	7	0	4	2	0	1	2	0	0

18. Does the library administration budget for attendance at meetings and continuing education activities for support staff? (Check all that apply)

Total # of Respondents	#
Local	1043
State	898
Regional	508
National	363
Does not support	189

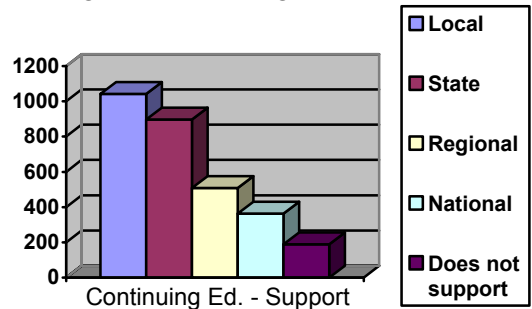| Total # of Respondents	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Local	538	199	130	48	32	40	21	19	13	2
State	511	156	101	43	13	33	18	13	8	1
Regional	300	82	59	18	14	14	6	6	7	1
National	226	57	41	6	12	6	5	6	3	1
Does not support	86		46	12	7	2	12	4	1	2

PHYSICAL FACILITIES

19. Since the last on-site inspection or self-study of your library, has any construction, remodeling, or relocation affected the depository operation?

	#	%
Yes	384	30
No	902	70

Construction, Remodeling, etc.

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	216	61	49	20	10	13	4	7	3	1
No	443	190	102	42	31	31	31	16	11	3

20. Are there any barriers to depository resources (print and electronic) for persons with disabilities?

Yes, to all resources
Yes, to some resources
No

	#	%
Yes, all	29	22
Yes, some	305	24
No	952	74
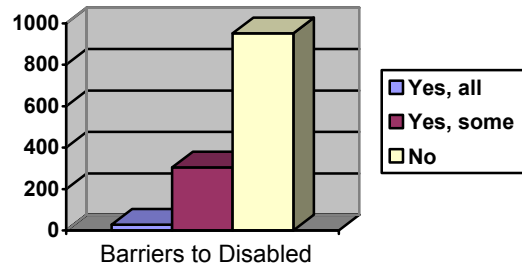
Barriers to Disabled

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes, to all resources	18	6	1	0	1	1	1	0	1	0
Yes, to some resources	164	55	37	9	9	9	13	7	1	1
No	477	190	113	53	31	34	21	16	12	3

21. At current selection rates and with regular collection maintenance, are there five years of growth room for all depository formats?

Print

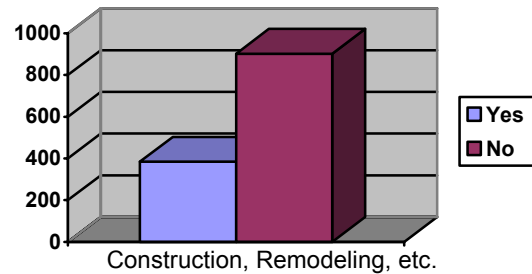|	#	%
Yes	1160	90
No	126	10
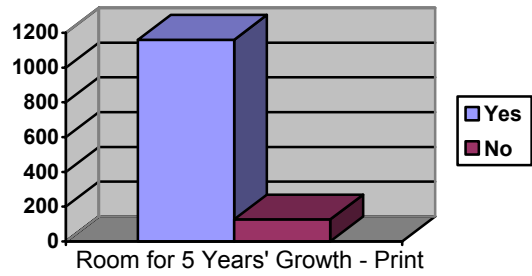
Room for 5 Years' Growth - Print

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	584	225	140	61	37	40	32	21	14	4
No	75	26	11	1	4	4	3	2	0	0

Microfiche

	#	%
Yes	1166	90
No	120	9
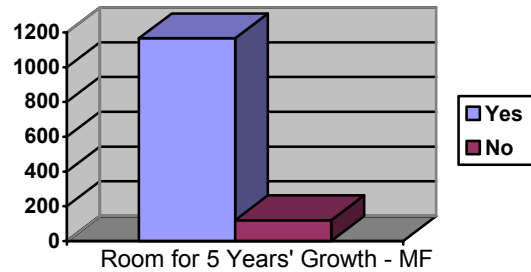
Room for 5 Years' Growth - MF

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	591	227	138	59	36	40	32	23	14	4
No	68	24	13		3	4	3	0	0	0

CD-ROMs/DVDs

	#	%
Yes	1174	91
No	112	9

Room for 5 Years' Growth - CD

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	589	227	146	59	37	40	34	23	13	4
No	70	24	5	3	4	4	1	0	1	0

9

Room for 5 Years' Growth - Maps
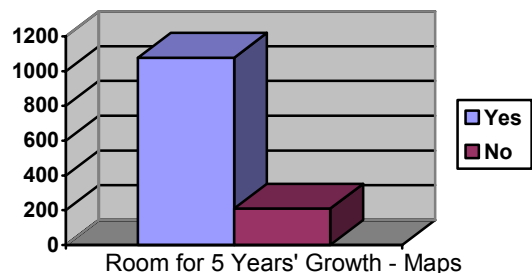
Maps

	#	%
Yes	1077	83
No	209	16

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	578	221	101	57	27	37	23	17	10	4
No	81	30	50	5	14	7	12	6	4	0

22.a. Does the library have Web access to the Internet?

	#	%
Yes	1283	99
No	3	0.2
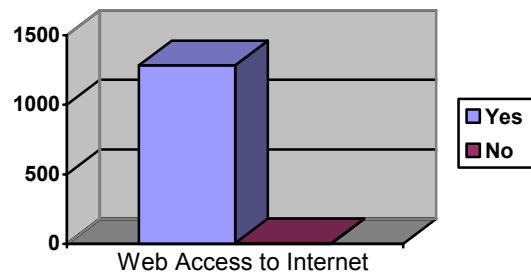
Web Access to Internet

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	659	251	150	62	41	44	14	23	14	4
No	0	0	1	0	0	0	2	0	0	0

22.b. Does the library meet the "2001 Minimum Technical Requirements for Public Access Workstations in Federal Depository Libraries," Administrative Notes, v. 21, #9, June 15, 2000 <http://www.access.gpo.gov/su_docs/fdlp/computers/mtr.html>?

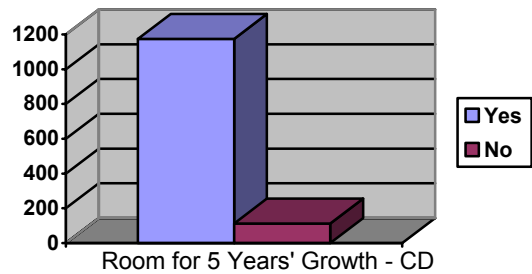|	#	%
Yes	1007	78
No	279	22

Meets Access Requirements

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	538	190	109	45	31	34	19	21	14	4
No	121	61	42	17	10	10	16	2	0	0

23. Does the library have computer equipment for the physically challenged that uses assistive technologies (hardware or software)?

	#	%
Yes	735	57
No	551	43

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	438	154	62	33	10	24	3	8	0	1
No	221	97	89	29	31	20	32	15	14	3

24.a. Depository CD-ROMs are currently accessible:

Yes, from (Check all that apply):

   a) Stand alone workstation(s)
   b) Library-wide LAN
   c) Wide Area Network (WAN), beyond the library (i.e., campus wide)
   d) Internet
   e) Circulation to patrons

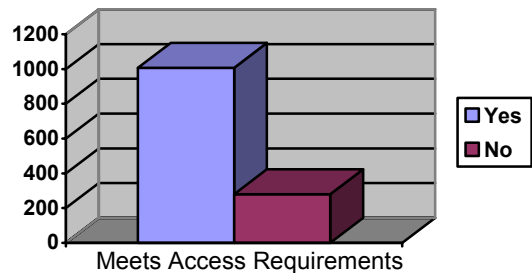|	#
a	1116
b	180
c	47
d	205
e	821
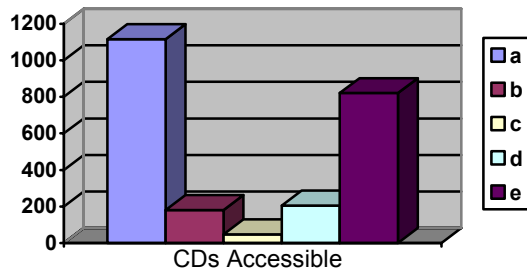
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
a	497	138	65	44	18	29	12	13	3	2
b	110	25	21	5	5	7	2	4	1	0
c	32	2	5	2	3	0	2	1	0	0
d	101	51	17	14	5	6	5	5	1	0
e	497	138	65	44	18	29	12	13	3	2

No (Check one response only - NOTE: DON'T answer here if you answered Yes above for 24.a):

a) We have CD-ROM capability, but we do not select depository CDs
b) We select depository CDs, but we do not have CD-ROM capability
c) We do not have CD-ROM capability nor do we select depository CDs

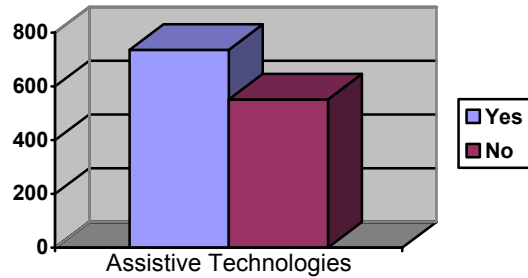|	#	%.
a	23	2
b	10	0.8
c	5	0.4
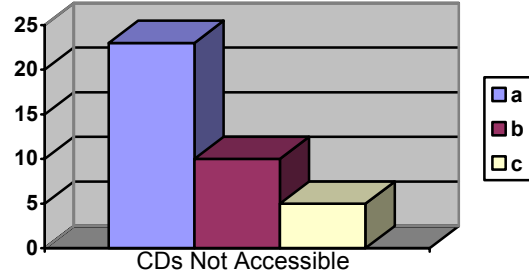
CDs Not Accessible

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
a	2	3	12	1	2	0	2	1	0	0
b	0	7	0	1	0	0	1	0	1	0
c	1	3	0	0	0	0	1	0	0	0

24.b. Depository DVDs are currently accessible:

Yes, from (Check all that apply):

a) Stand alone workstation(s)
b) Library-wide LAN
c) Wide Area Network (WAN), beyond the library (i.e., campus wide)
d) Internet
e) Circulation to patrons

	#
a	549
b	24
c	5
d	50
e	470
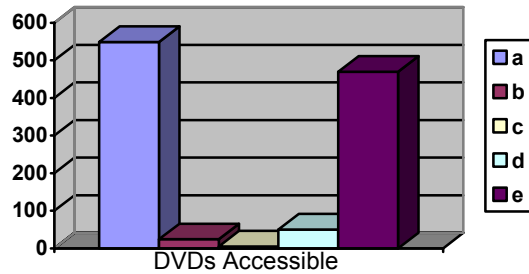
DVDs Accessible

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
a	377	82	26	18	10	26	2	5	2	1
b	14	7	1	0	0	0	0	2	0	0
c	4	0	0	0	0	0	0	1	0	0
d	27	12	3	4	0	3	0	1	0	0
e	341	65	15	17	3	24	0	5	0	0

No (Check one response only - NOTE: DON'T answer here if you answered Yes above for 24.b):

d) We have DVD capability, but we do not select depository DVDs
e) We select depository DVDs, but we do not have DVD capability
f) We do not have DVDs capability nor do we select depository DVDs

	#	%.
a	114	9
b	82	6
c	371	29
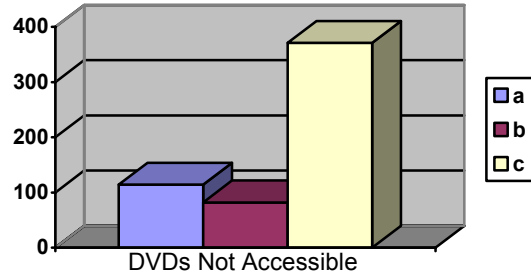
DVDs Not Accessible

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
a	42	17	28	11	3	2	3	2	4	2
b	35	32	8	3	0	1	1	1	1	0
c	99	83	83	24	26	7	29	12	7	1

PUBLIC SERVICE

25. How many hours per week is the library open? (Round off to next full hour.) Average: 83

26. How many hours per week is there professional level assistance (not necessarily by librarians) at the reference desk that services the depository collection? (Round off to next full hour.) Average: 64

27. Is there a service desk for the depository collection that is maintained separately from the library's main reference desk?

Yes, and staffing (hours and level) comparable to that of the main reference desk
Yes, but staffing (hours and level) not comparable to that of the main reference desk
No

	#	%
Yes, comparable	136	11
Yes, not comparable	144	11
No	1006	78
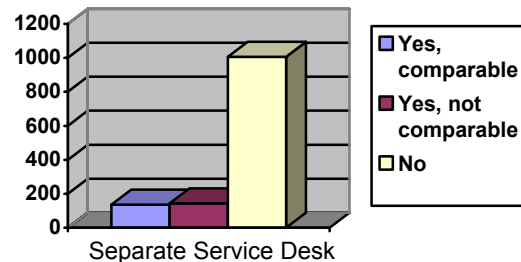
Separate Service Desk

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes, comparable	85	35	1	3	0	11	1	0	0	0
Yes, not comparable	121	10	9	2	0	0	0	1	0	1
No	453	206	141	57	41	33	34	22	14	3

28. Does your library have a written access policy for the depository collection?

	#	%
Yes	897	69
No	387	30
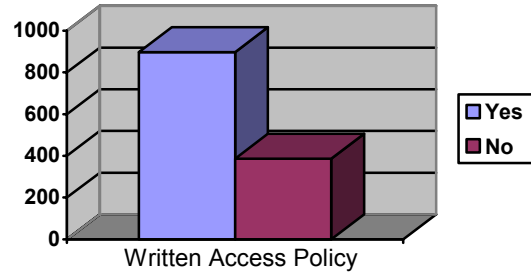
Written Access Policy

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	500	155	110	44	20	28	16	11	11	2
No	159	97	42	18	21	16	19	12	3	2

29.a. Does your library have a written policy regarding public services for Government information in electronic formats? <http://www.access.gpo.gov/su_docs/fdlp/mgt/pseguide.html>

	#	%
Yes	642	50
No	652	50

Access Policy - Electronic

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	364	115	74	26	15	19	7	7	8	2
No	295	137	78	36	26	25	28	16	6	2

29.b. Does your library provide access to the World Wide Web/Internet?

	#	%
Yes	1282	99
No	12	1
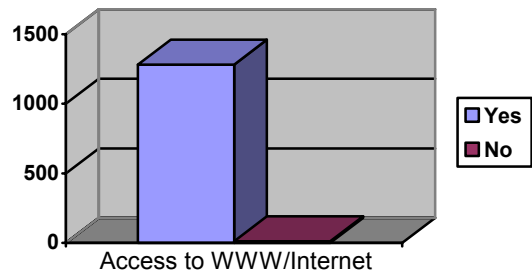
Access to WWW/Internet

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	657	251	151	62	39	44	30	22	14	4
No	2	1	1	0	2	00	5	1	0	0

30.a. Does your library have a written policy for FDLP Internet use?
<http://www.access.gpo.gov/su_docs/fdlp/mgt/iupolicy.html>

	#	%
Yes	584	45
No	702	54

Access Policy - FDLP Internet
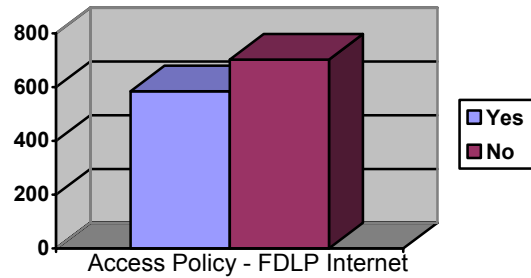
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	324	119	61	19	12	26	8	5	9	1
No	335	133	91	43	29	18	27	18	5	3

30.b. Does your library use filtering or blocking software on the public access workstations?

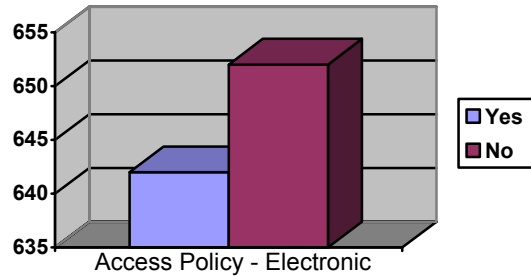|	#	%
Yes	181	14
No	1113	86

Filtering/Blocking Software

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	55	82	13	5	9	6	3	2	2	1
No	604	170	139	57	32	38	32	21	12	3

30.c. Does your library have the ability to turn-off, or work around filtering/blocking software when patrons are doing research or need to use Federal government information on the Web?

	#	%
Yes	148	11
No	63	5
N/A	1075	83

Turn Off Filtering/Blocking

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	45	72	10	6	2	5	2	3	1	1
No	26	13	4	4	12	1	1	1	1	0
N/A	588	166	137	52	27	38	32	19	12	3

31. What type of catalog does your library have? (Check all that apply.)

a) Card catalog
b) COM catalog
c) CD-ROM catalog
d) Text-based online catalog
e) Web-based online catalog

	#
a	168
b	13
c	13
d	580
e	1169
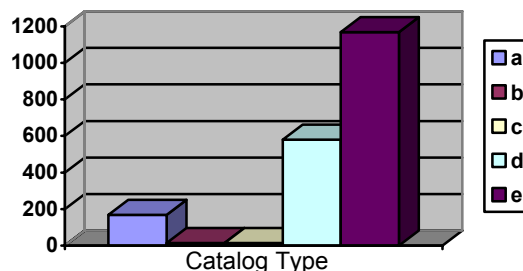
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Card catalog	81	16	18	1	10	10	18	10	4	0
COM catalog	7	2	0	1	1	0	2	0	0	0
CD-ROM catalog	4	4	1	2	0	0	0	2	0	0
Text-based online catalog	269	143	72	19	17	28	14	10	4	3
Web-based online catalog	662	219	143	55	35	38	19	20	13	3

32. Are any U.S. depository documents included in the library's catalog?

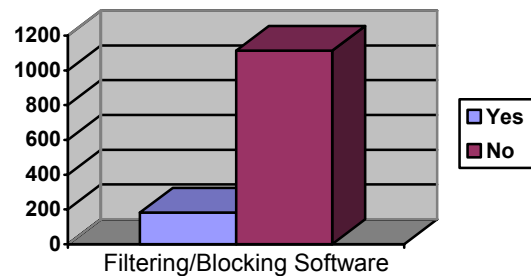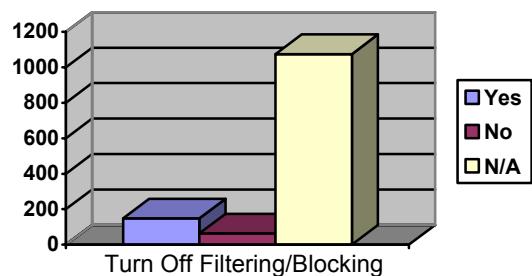|	#	%
Yes	1270	98
No	16	1

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	652	246	151	62	40	44	34	23	14	4
No	7	6	1	0	1	0	1	0	0	0

If "Yes,"

A. What percent of current depository receipts are included in the library's catalog?
75% average

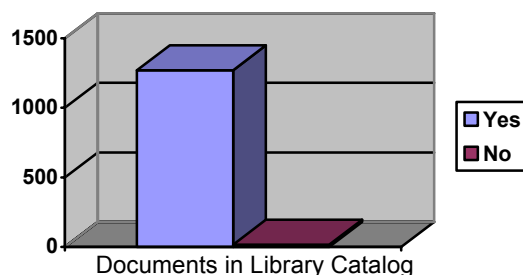|	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Average %	77.92	57.54	88.45	71.12	75.9	78.39	68.29	70.65	88.14	78.5

16

B. Do you use: (Check all that apply)
   a) Cataloging record loads
   b) Original/copy cataloging

	#
a	713
b	1003
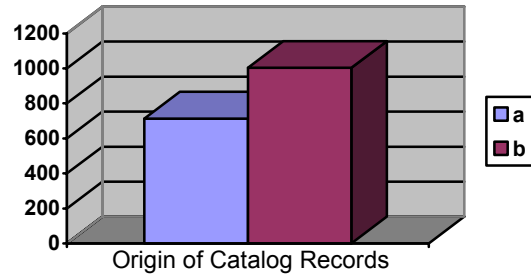
Origin of Catalog Records

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Loads	240	144	60	24	13	31	8	4	7	2
Original/	493	186	137	48	37	32	31	23	12	4

33. What library system do you currently use?

a. Ameritech Library Services (ALS), Dynix
b. ALS, Horizon
c. ALS, NOTIS
d. CARL Corporation, IMDS
e. Data Research Associates, Inc. (DRA), Classic
f. DRA, TAOS
g. Endeavor Information Systems Inc., Voyager
h. Epixtech [Ameritech Library Services (ALS), Dynix; ALS, Horizon; ALS, NOTIS]
i. Ex Libris (USA), Inc., ALEPH 500
j. Geac, ADVANCE
k. Geac, PLUS
l. Innovative Interfaces, Inc., Millennium
m. Sirsi, Unicorn, Solution
[no n.]
o. VTLS
p. None
q. Other

	a	b	c	d	e	f	g	h	i	j	k	l	m	o	p	q
#	69	32	31	21	103	90	167	90	9	16	9	360	127	21	10	140
%	5	3	2	2	8	7	13	7	1	1	1	28	10	0	1	11

Library System
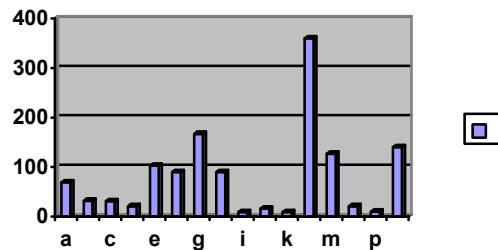
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
a	12	43	1	7	0	4	0	2	0	0
b	12	5	3	2	6	2	1	1	0	0
c	24	0	6	1	0	0	0	0	0	0
d	7	12	2	0	0	0	0	0	0	0
e	48	33	6	9	1	4	0	0	0	0
f	41	32	4	6	0	5	2	0	0	0
g	135	0	16	4	2	3	0	5	0	0
h	31	37	2	9	3	4	2	1	0	1
I	7	0	2	0	0	0	0	0	0	0
j	12	1	1	1	1	0	0	0	0	0
k	1	7	0	1	0	0	0	0	0	0
l										
m	59	18	12	6	8	6	3	0	13	1
o	13	2	0	0	2	2	0	0	1	0
p	0	0	2	0	0	0	5	2	0	0
q	56	29	7	7	17	5	14	5	0	0

34. Are you planning to migrate to a new system within the next two years?

	#	%
Yes	304	24
No	982	76
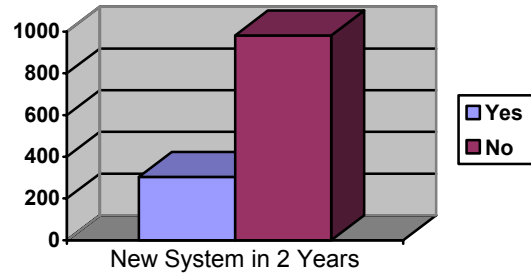
New System in 2 Years

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	164	68	25	17	4	11	10	4	1	0
No	495	183	126	45	37	33	25	19	13	4

35. Are records for Internet-accessible Federal electronic Government information products included in your library's catalog?

	#	%
Yes	936	72
No	87	7

Electronic Products Cataloged

If "Yes," are there active hyperlinks? (Select ONE best answer)

a) Yes interface supports linking capability
b) Yes, though multiple interfaces are offered and not all support linking capability

	#	%
a	813	63
b	123	10

Active Hyperlinks
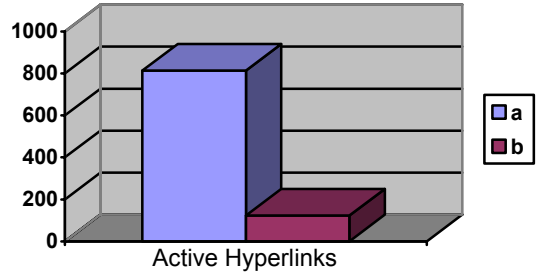
a) No, interface does not support linking capability
b) No, policy decision not to link

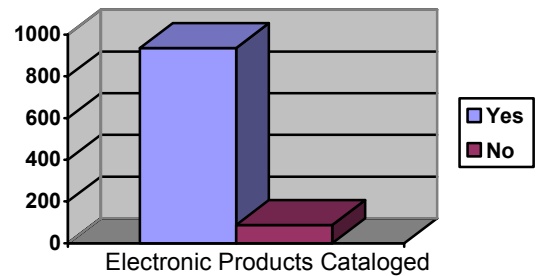|	#	%
a	70	5
b	17	1
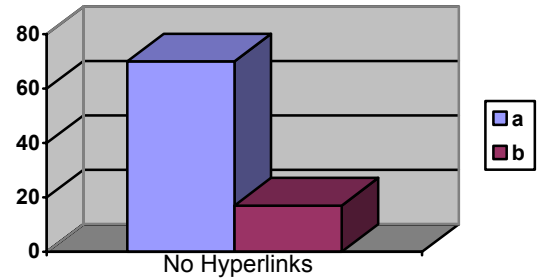
No Hyperlinks

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes interface supports	497	87	103	38	24	23	14	13	11	3
Yes, though multiple interfaces	64	29	16	1	1	10	1	1	0	0
No, interface does not support	29	21	7	4	3	1	5	0	0	0
No, policy decision	1	8	0	2	1	2	1	1	1	0

36. How are library staff regularly made aware of new Government information products, services, and resources? (Check all that apply)

   a) Announcements from Administrative Notes routed
   b) Regular staff meetings
   c) E-mail
   d) Demonstrations
   e) Help guides created
   f) Hands-on training sessions
   g) No regular program
   h) Other

Staff Awareness

a	b	c	d	e	f	g	h
484	709	910	535	437	475	134	171
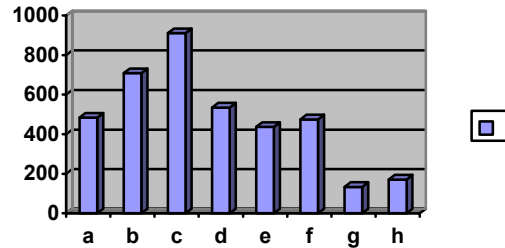
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Announcements	221	85	79	26	18	18	17	10	8	2
Regular meetings	395	154	73	33	15	14	13	6	3	3
E-mail	508	152	114	42	23	29	15	14	11	2
Demonstrations	331	115	29	20	8	16	5	5	4	2
Help guides	304	67	38	8	3	9	3	1	3	1
Hands-on	292	105	21	16	5	16	7	7	5	1
No regular program	58	24	15	8	9	8	4	3	2	1
Other	82	38	20	9	8	5	2	6	1	0

37. Is the library's catalog available via (Check all that apply):

Dial-in access
Internet
Network with other libraries
Not applicable

	#
Dial-in	518
Internet	1201
Network	543
N/A	56
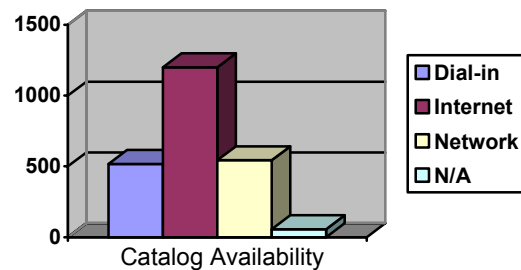
Catalog Availability

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Dial-in	307	110	57	17	5	12	2	8	0	0
Internet	649	238	150	58	23	38	21	20	1	3
Network	299	105	63	31	10	17	5	5	7	1
N/A	3	7	2	2	15	3	14	3	6	1

38. The library's promotion (e.g., flyers, newspaper articles, etc.) of the depository to the general public can best be described as:

a. Active, on-going promotion to the general public
b. Infrequent promotion to the general public
c. No promotion to the general public

	#	%
Active	202	16
Infrequent	823	64
None	269	21
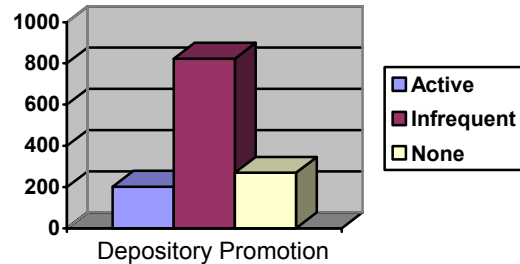
Depository Promotion

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Active,	104	56	17	9	2	4	4	3	0	0
Infrequent	440	178	65	44	16	35	13	15	10	4
No	115	18	70	9	23	5	18	5	4	0

39. On average, how many patrons use the depository collections or services each week (including all incidents of use, i.e., in person, phone, fax, e-mail, etc.)? You may choose a week to sample. This refers to the number of people using depository materials, not the number of people who enter the library.

Average	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
201	310	108	104	29	40	55	32	72	32	274

40. Has your library conducted user surveys or other studies to determine the quality of depository services?

	#	%
Yes	224	17
No	1062	82
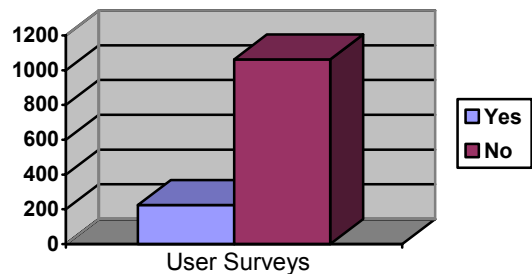
User Surveys

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	159	22	9	15	5	9	2	2	0	1
No	500	229	142	47	36	35	33	21	14	3

41.a. Does your library charge a fee for any of the following depository services? (Check all that apply)

Printer paper
Formatted floppy diskettes
Fax -
Extensive reference service
None of the above
Other

	#
Paper	646
Disks	427
Fax	262
Ref.	22
None	464
Other	57
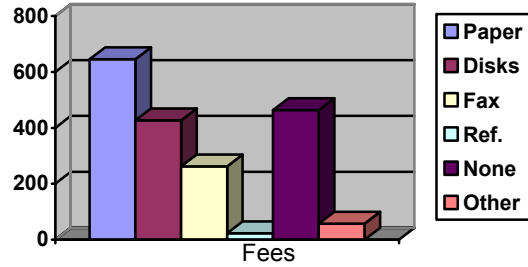
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Printer paper	294	193	51	30	5	27	25	16	5	0
Diskettes	204	161	16	7		21	7	8	3	
Fax	105	66	43	6	0	11	20	10	1	0
Extensive reference	3	14	0	0	1	3	0	1	0	0
None	257	0	81	24	33	14	6	7	5	4
Other	26	8	7	2	3	2	5	1	3	0

41.b. Does your library receive Federal funds for technology related purposes? (Check all that apply)

LSTA
IMLS
ESEA
N/A - Do not receive the above funds

	#
LSTA	231
IMLS	85
ESEA	37
N/A	1014
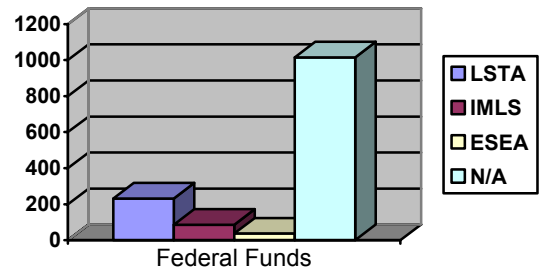
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
LSTA	64	117	5	12	1	29	1	1	0	0
IMLS	38	27	3	5	1	10	0	1	0	0
ESEA	14	13	3	5	1	1	0	0	0	0
N/A - Do not receive the above funds	568	126	145	50	39	14	33	20	14	4

COOPERATIVE EFFORTS

42. Is your Federal depository operation governed by a State Plan for providing government information services, including such elements as interlibrary cooperation, advisory group, coordination of training, etc?
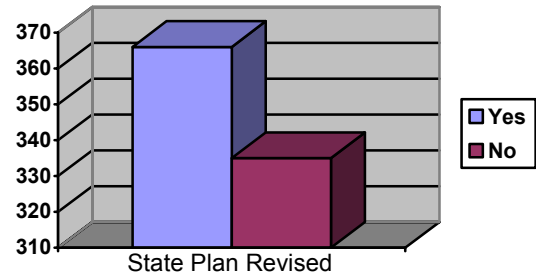
	#
Yes	701
No	375
Don't know	210
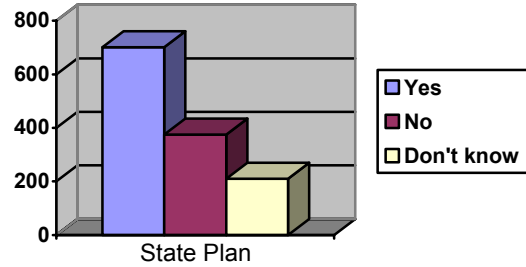
If "Yes," has the Plan been revised within the last five years?
[NOTE: DON'T answer this part of question 42 if you answered "No" or "Don't know" to the first part of question 42 above.]

	#
Yes	366
No	335

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	196	75	38	25	3	8	10	4	5	2
No	200	89	35	15	3	20	6	6	0	1
Don't know	168	48	46	10	23	13	12	10	5	0
Y-yes revised	95	40	33	12	12	3	7	3	4	1

43. Do you use the following?

FDLP Desktop
<http://www.access.gpo.gov/su_docs/fdlp/index.html>

Yes -
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	1252	97
No - a	14	1
No - b	13	1
No - c	7	1
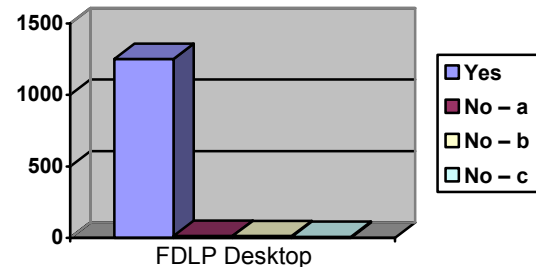
	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	647	245	148	60	36	44	31	22	14	4
No - a	7	3	0	0	1	0	2	0	0	0
No - b	4	2	0	2	3	0	2	0	o	0
No - c	1	1	3	0	1	0	0	1	0	0

askLPS
<http://www.access.gpo.gov/su_docs/fdlp/tools/asklpsin.html>

Yes
No if "No," why not?
  a) Did not know about it
  b) Know about, but not how to use it
  c) Not useful

	#	%
Yes	1054	82
No - a	58	4
No - b	52	4
No - c	122	9
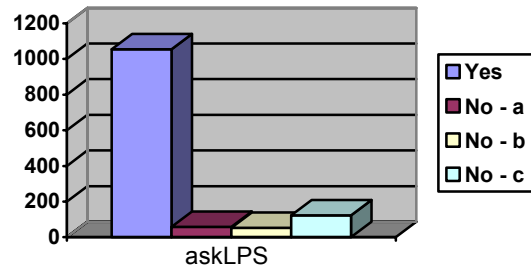
askLPS

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	553	203	130	41	30	38	25	17	12	4
No - a	25	12	6	5	4	0	3	2	0	0
No - b	20	16	0	7	4	1	2	1	1	0
No - c	61	20	15	9	3	5	5	3	1	0

Documents Data Miner
<http://govdoc.wichita.edu/ddm/>

Yes
No if "No," why not?
  a) Did not know about it
  b) Know about, but not how to use it
  c) Not useful

	#	%
Yes	1031	80
No - a	80	6
No - b	87	7
No - c	88	7

Documents Data Miner

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	552	201	125	45	27	39	17	13	10	1
No - a	26	17	13	6	7	0	8	1	1	0
No - b	41	17	2	9	3	2	6	3	2	2
No - c	40	16	11	2	4	3	4	6	1	1

Enhanced Shipping List Service
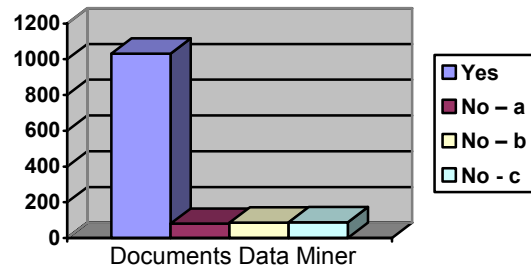<http://www.access.gpo.gov/su_docs/fdlp/tools/sl/index.html>

Yes
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	931	72
No - a	74	6
No - b	90	7
No - c	191	15
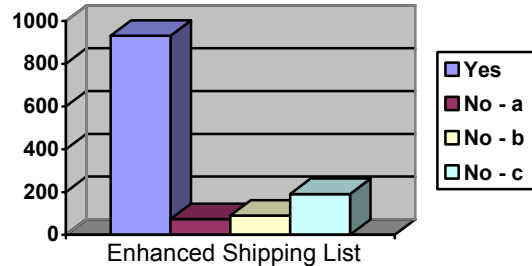
Enhanced Shipping List

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	502	177	119	44	17	30	19	11	9	2
No - a	33	15	5	8	6	1	5	0	0	0
No - b	35	17	9	5	9	4	4	5	1	1
No - c	89	42	18	5	9	9	7	7	4	1

Federal Bulletin Board
<http://fedbbs.access.gpo.gov/>

Yes - 863
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	863	67
No - a	59	5
No - b	114	9
No - c	250	19
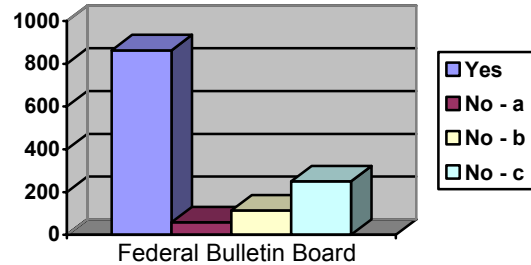
Federal Bulletin Board

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	469	161	108	32	26	22	20	12	9	3
No - a	27	12	5	5	2	1	4	2	0	0
No - b	43	32	6	15	3	6	5	3	1	0
No - c	120	46	32	10	10	15	6	6	4	1

FDLP Electronic Collection
<http://www.access.gpo.gov/su_docs/fdlp/ec/index.html>

Yes
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	1138	88
No - a	63	5
No - b	37	3
No - c	48	4
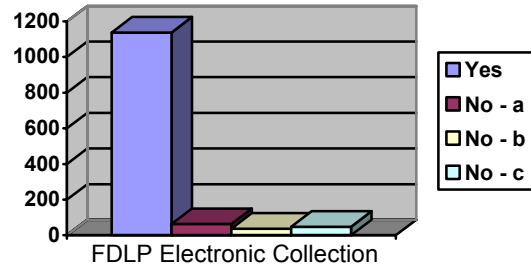
FDLP Electronic Collection

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	599	221	135	50	35	39	27	15	12	4
No - a	33	10	5	6	1	2	4	1	0	0
No - b	11	9	4	4	3	1	2	3	0	0
No - c	16	11	0	2	2	2	2	4	2	0

New Electronic Titles (NET)
<http://www.access.gpo.gov/su_docs/locators/net/index.html>

Yes
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	965	75
No - a	157	12
No - b	69	5
No - c	95	7
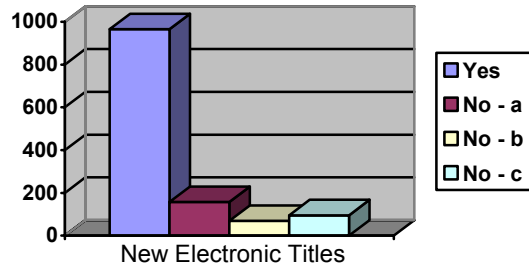
New Electronic Titles

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	524	185	115	35	30	30	18	13	11	3
No - a	66	32	20	14	4	4	10	4	1	1
No - b	28	17	3	9	4	2	3	2	1	0
No - c	41	17	13	4	3	8	4	4	1	0

Government Information Locator Service (GILS) via GPO Access
<http://www.access.gpo.gov/su_docs/gils/index.html>

Yes
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	823	64
No - a	70	5
No - b	118	9
No - c	275	21
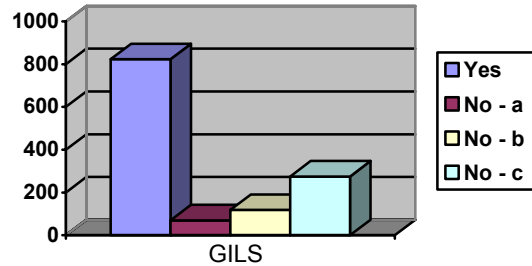
GILS

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	418	161	108	41	27	23	18	13	10	3
No - a	27	18	9	5	1	2	4	2	1	0
No - b	53	26	8	10	6	4	7	2	2	0
No - c	161	46	26	6	7	15	6	6	1	1

GPO Access Databases
<http://www.access.gpo.gov/su_docs/db2.html>

Yes
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	1243	96
No - a	21	2
No - b	8	1
No - c	14	1
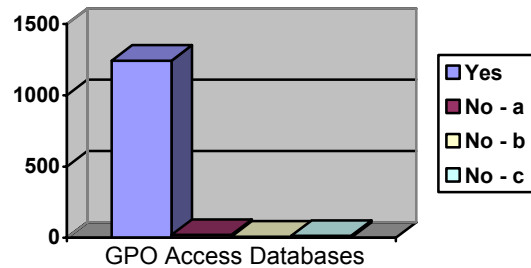
GPO Access Databases

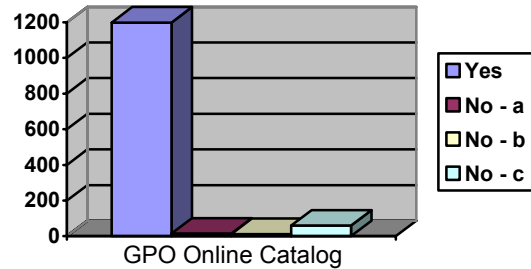|	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	640	239	148	61	39	44	32	21	14	4
No - a	10	7	0	1	0	0	1	1	0	0
No - b	3	2	1	0	0	0	2	0	0	0
No - c	6	3	2	0	2	0	0	1	0	0

GPO's Online Catalog of U.S. Government Publications
<http://www.gpo.gov/catalog>

Yes
No if "No," why not?
   a)   Did not know about it
   b)   Know about, but not how to use it
   c)   Not useful

	#	%
Yes	1199	93
No - a	15	1
No - b	12	1
No - c	60	5

GPO Online Catalog

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	609	237	145	58	38	43	30	21	13	4
No - a	7	5	1	0	0	0	1	0	0	0
No - b	3	2	1	2	1	0	3	0	0	0
No - c	40	7	4	2	2	1	1	2	1	0

Browse Topics
<http://www.access.gpo.gov/su_docs/locators/topics/index.html>

Yes
No if "No," why not?
   a)   Did not know about it
   b)   Know about, but not how to use it
   c)   Not useful

	#	%
Yes	929	72
No - a	128	10
No - b	56	4
No - c	173	13
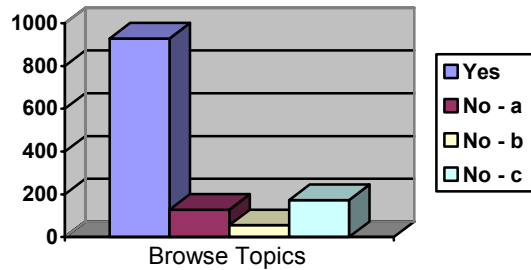
Browse Topics

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	511	188	94	36	28	28	16	14	9	4
No - a	59	17	15	10	4	5	11	4	2	0
No - b	18	16	4	9	2	2	3	2	0	0
No - c	71	30	38	7	7	9	5	3	3	0

Federal Agency Internet Sites
<http://www.access.gpo.gov/su_docs/locators/agency/index.html>

Yes
No if "No," why not?
- a) Did not know about it
- b) Know about, but not how to use it
- c) Not useful

	#	%
Yes	1162	90
No - a	52	4
No - b	21	2
No - c	51	4
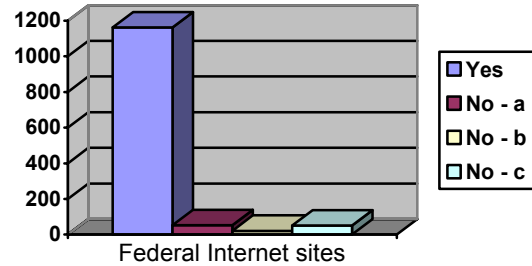
Federal Internet sites

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	604	227	143	51	32	40	27	19	14	4
No - a	22	12	1	4	5	1	4	2	0	0
No - b	8	4	1	3	1	1	2	1	0	0
No - c	25	8	6	4	3	2	2	1	0	0

Sales Product Catalog
<http://bookstore.gpo.gov>

Yes
No if "No," why not?
- a) Did not know about it
- b) Know about, but not how to use it
- c) Not useful

	#	%
Yes	1000	77
No - a	38	3
No - b	26	2
No - c	222	17
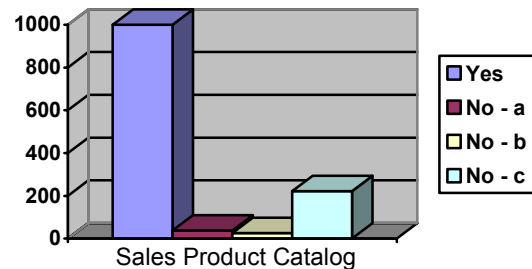
Sales Product Catalog

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	511	202	129	37	31	37	19	16	13	4
No - a	13	10	2	6	1	0	4	2	0	0
No - b	11	5	2	5	1	0	1	1	0	0
No - c	124	34	18	14	8	7	11	4	1	0

Needs and Offers List
<http://www.access.gpo.gov/su_docs/fdlp/tools/needs_of/index.html>

Yes - 918
No if "No," why not?
   a) Did not know about it
   b) Know about, but not how to use it
   c) Not useful

	#	%
Yes	918	71
No - a	41	3
No - b	44	3
No - c	283	22
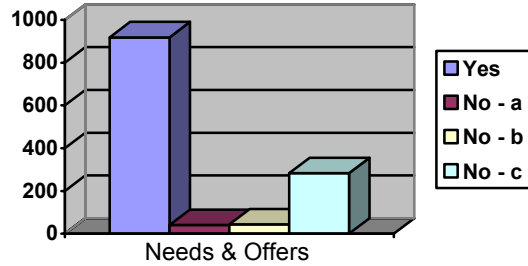
Needs & Offers

	Acad. General	Public	Law School	Comm. College	Federal Agency	State Library	State Court	Special	Federal Court	Service Acad.
Yes	496	175	114	34	21	29	18	17	12	1
No - a	15	8	3	4	4	0	6	0	0	0
No - b	21	8	4	5	2	0	3	0	1	0
No - c	127	60	30	19	14	15	8	6	1	3

THE FOLLOWING PORTION OF THE SURVEY IS OPTIONAL

Cost of Operating a Depository Library

Using your most recently completed fiscal year, please provide the following information. If it is necessary to estimate, please do so.

The following information is based on the fiscal year.

O-1. Salaries and Benefits. Include all full and part-time staff who were identified in question 15 above. If staff only work part-time on depository activities, estimate that portion of their time that deals with Federal depository activities. Round your answer to the nearest thousand dollars.

O-1A. How much money was spent by your library on salaries for staff working with the Federal Depository Library Program? $

O-1B. Does this figure include benefits?

Yes   No   Don't Know

O-1C. Explain any unusually large expenditures (e.g., temporary employees for special projects):

O-2. Library Materials and Services. Include print and electronic resources, purchases from the sales program, trade publications, subscriptions, online services, site licenses, bibliographic services, preservation, binding, and any other collection resource that supports the depository operation. Round your answer to the nearest thousand dollars.

O-2A. How much money has your library spent on library materials and services that support the depository operation? $

O-2B. Explain any unusually large expenditures (e.g., received special allocation for one-time purchases):

O-3. Equipment, Furniture, and Computers. Round your answer to the nearest thousand dollars.

O-3A. How much money did your library spend on equipment, furniture, and computers in support of the depository operation? $

O-3B. Explain any unusually large expenditures (e.g., new building to furnish, grant money for computer upgrades):

O-4. Training and Travel. Include GPO or agency-sponsored events, professional library meetings, meetings in your state, and computer or other specialized training. Round your answer to the nearest thousand dollars.

O-4A. How much money did your library spend on depository staff for training and travel? $

O-4B. Explain any unusually large expenditures (e.g., training for new staff or new library system):

O-4C. How much money was spent by depository staff that was not reimbursed? $