GPO

FY2018 LSCM YEAR IN REVIEW

TABLE OF CONTENTS

ACRONYM AND ABBREVIATION GUIDE

ALA: American Library Association

BIBCO: Bibliographic Record Cooperative Program

C&I: Cataloging & Indexing Program

CGP: Catalog of U.S. Government Publications

CNI: Coalition for Networked Information

CHA: Committee on House Administration

CONSER: Cooperative Online Serials Program

CRDP: Cataloging Record Distribution Program

CRN: Civics Renewal Network

CRS: Congressional Research Service

DLC: Depository Library Council

DPLA: Digital Public Library of America

ECIP: Electronic Cataloging in Publication Program

FADGI: Federal Agencies Digitization Guidelines Initiative

FDLP: Federal Depository Library Program

FDsys: GPO's Federal Digital System

FEDLINK: Federal Library and Information Network

GODORT: Government Documents Round Table, ALA

govinfo: govinfo.gov

GPO: U.S. Government Publishing Office

IIPC: International Internet Preservation Consortium

ILS: Integrated Library System

IS&T: Society for Imaging Science and Technology

LC: Library of Congress

LSCM: Library Services & Content Management

LSS: Library Services System

NACO: Name Authority Cooperative Program

NAPS: North American Precis Syndicate

NARA: National Archives & Records Administration

NBRII: National Bibliographic Records
  Inventory Initiative

NDSA: National Digital Stewardship Alliance

NFAIS: National Federation of Advanced
  Information Services

PARS: Preservation Administrator's Interest Group,
  Preservation & Reformatting Section, ALA

PCC: Program for Cooperative Cataloging

PEGI: Preservation of Electronic Government Information

PURL: Persistent Uniform Resource Locator

RUSA: Reference and User Services Association, ALA

SAA: Society of American Archivists

SACO: Subject Authority Cooperative Program

SGMP: Society of Government Meeting Planners

SOD-PPS: Superintendent of Documents Public
  Policy Statements

SuDocs: Superintendent of Documents (classification)

TRAIL: Technical Report Archive & Image Library

USGS: United States Geological Survey

WPA: Works Progress Administration

WELCOME LETTER FROM THE
SUPERINTENDENT OF DOCUMENTS

Dear Federal depository library partners,

It's hard to believe another year has flown by, and as I sit here and think back on all we – the staff at the U.S. Government Publishing Office (GPO), in partnership with our 1,133 nationwide Federal depository libraries – have accomplished in FY 2018, I am truly amazed. The staff that supports the Federal Depository Library Program (FDLP) at GPO is 85 members strong, and we have the help of an additional 20 contracted staff. In this report, I'm proud to present to you a snapshot of the work we have done this past year.

As you know, in addition to the FDLP, GPO's Library Services & Content Management (LSCM) also works to support other important programs, all appropriated by Congress:

- The Cataloging & Indexing Program.

- The International Exchange Service.

- The By-Law Program.

Here are just a few highlights from this productive year.

- The FDLP eXchange was launched, and by the end of FY 2018, **117** libraries were offering in **24** regions, and **41** libraries had posted needs.

- **Twenty** libraries became Preservation Stewards, **two** libraries became Digital Content Contributors, and **one** library became a Digital Access Partner.

- GPO staff visited **166** depository libraries in **25** states.

- The FDLP Academy hosted **85 webinars**, with more than **10,214** combined registrants.

- There were nearly **29 million** successful searches of the CGP.

- GPO increased the size of the FDLP Web Archive collection to **17.1** TB, with **139** million URLs crawled.

- GPO staff added **34,367** new cataloging records to the CGP.

- GPO staff distributed **802,834** copies of materials to FDLP libraries.

And there's so much more to share! On behalf of the staff in LSCM, I am proud to present to you our accomplishments for FY 2018.

With Warm Regards,

Laurie Hall
Superintendent of Documents
Managing Director, Library Services & Content Management

GPO Partnerships

Since 1997, GPO has developed strategic partnerships with *Photo* Federal depository libraries, Federal agencies, and other institutions to increase public access to electronic U.S. Government information. GPO's partner categories are:

- Preservation Steward.

- Digital Preservation Steward.

- Digital Content Contributor.

- Digital Access Partner.

- Cataloging/Metadata Contributor.

- Other/Specialized.

Partnering is an integral part of how GPO is *Keeping America Informed*, and over the past two decades, these partnerships have grown and evolved. Today, GPO collaborates with 50 organizations to further its mission and ensure permanent public access to the wealth of information products, both current and historic, that have been produced by the U.S. Government.
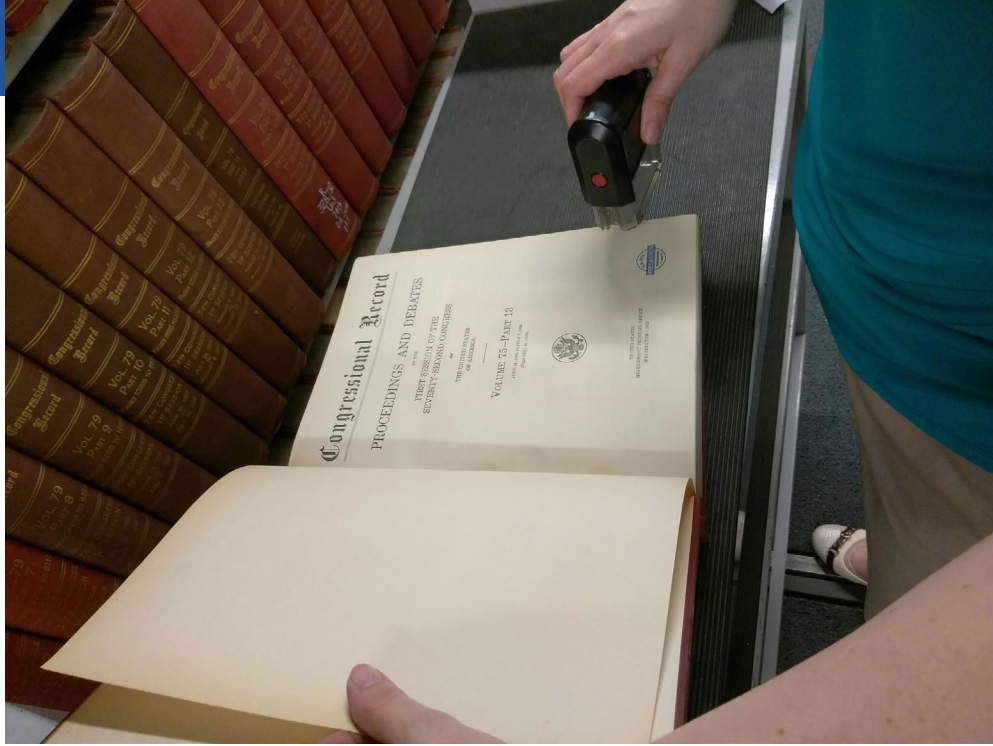
Through GPO's partnerships, free public access to Government information was enhanced during FY 2018. LSCM:

- Completed adding bibliographic records for print versions of the Bureau of Mine's Reports of Investigations from the University of Colorado.

    - Records added in FY18: 4,492.

- Completed work to add bibliographic records from the University of Montana for 12 SuDoc classes.

- Added bibliographic records for electronic versions of the USGS series from the Colorado School of Mines:

    - Professional Papers: 1,430

    - Water Supply Papers: 680

    - USGS Circulars: 223

- Added 183 bibliographic records for publications from the WPA from the University of Kentucky.

- Added 6,556 records for FRASER (partnership with the Federal Reserve Bank of St. Louis).

Twenty libraries became Preservation Stewards:

- Wise Law Library of the University of Colorado, Boulder: *United States Statutes at Large, United States Reports, Federal Register, United States Code, Revised Statutes, Journals of the Continental Congress, and Indian Affairs: Laws and Treaties (Kappler's)*.

- Indiana State Library: *Official Gazette of the United States Patent Office*.

- University of South Carolina: publications from the Department of Education and its predecessors, the *Annals of Congress*, *Register of Debates in Congress*, the *Congressional Globe*, and the *Congressional Record*.

- U.S. Merchant Marine Academy: publications related to the Merchant Marines.

- Law Library for San Bernardino County: *Public Papers of the Presidents, Proclamations and Executive Orders: Herbert Hoover, and Proceedings of the United States Senate in the Impeachment Trial of William Jefferson Clinton*.

- University of Maine: *Public Papers of the Presidents*.

The State Library of Ohio stamps their collection of the Congressional Record with the official Preservation Steward stamp.

- University of Rhode Island: publications from NOAA.

- University of Washington, Gallagher Law Library: *Unites States Statutes at Large*.

- Queens Borough Public Library: *Public Papers of the Presidents and Handbook of North American Indians*.

- Oklahoma State University: publications from the Agricultural Research Service and the Bureau of Indian Affairs.

- University of Kansas: Congressional hearings.

- Arkansas State University-Jonesboro: NASA Technical Reports.

- University of Virginia Library: publications from the Department of State.

- North Dakota State University Libraries: *Public Papers of the Presidents* and the War of the Rebellion (series 1).

- University of Minnesota Libraries: *United States Congressional Serial Set*.

- University of Maine School of Law Garbrecht Law Library: *United States Reports*.

- Rittenberg Library, St. John's University School of Law: Congressional hearings from the 100th Congress through the 103rd Congress.

- State Law Library of Mississippi: *United States Reports, United States Statutes at Large, and Public Papers of the Presidents*.

- Colorado School of Mines, Arthur Lakes Library: Publications from the USGS, Bureau of Mines, ERDA, and Department of Energy.

- Department of the Interior Library: Department of the Interior annual reports.

Two libraries became Digital Content Contributors:

- University of Florida: various titles.

- Oklahoma State University: *Indian Affairs: Laws and Treaties (Kappler's)*.

One library became a Digital Access Partner:

- Cleveland Public Library: hosting a digitized version of the First United States Army: Report of Operations.

Learn more about GPO partnerships, and contact our partnership team with inquiries.

GPO Collaborations

In FY 2018, LSCM staff participated in and collaborated with groups in support of the FDLP and Cataloging & Indexing Program.

- In January 2018, GPO completed its collaboration with the Library of Congress (LC) on a project to make freely-available every issue of the Congressional Record, dating back to its first issue in 1873.

- In April 2018, GPO completed its collaboration with the National Archives & Records Administration's Office of the Federal Register on a project to make freely-available 14,587 individual issues of the Federal Register, dating back to the first in 1936.

- Through an agreement with LC, GPO began cataloging Congressional Research Service reports released publicly on crsreports.congress.gov. In accordance with Public Law 115-141, the first reports were made available on the CRS website in September 2018.

- Through its partnership in the Civics Renewal Network (CRN), a consortium of organizations committed to strengthening civic life in the U.S. by increasing the quality of civics education in our Nation's schools, GPO makes available, through the CRN website, K-12 resources that support civics education.

- GPO continues its partnership in the Technical Report Archive & Image Library (TRAIL). GPO and TRAIL members work together to ensure that Federal technical reports are openly accessible, and participating GPO staff members offer expertise in cataloging and other areas and participate in the exchange of information about U.S. Government scientific and technical information.

- The Digital Public Library of America (DPLA) and GPO continued their collaboration to broaden public access to the information made available via the CGP. Through the partnership, over 182,000 records from GPO's CGP are available to the public through the DPLA website. Examples of records include: the Federal Budget, laws, Federal regulations, and Congressional hearings, reports, and documents. Also, in FY 2018, GPO signed an agreement with DPLA to provide eBooks to the DPLA Exchange, making this Government content more widely accessible.

- GPO continues to be heavily involved in cooperative cataloging and metadata activities with members of the library community. GPO is an active participant in all components of the Program for Cooperative Cataloging (PCC), which is managed by LC, including BIBCO (Bibliographic Record Cooperative), CONSER (Cooperative Online Serials), NACO (Name Authority Cooperative), and SACO (Subject Authority Cooperative).

- GPO has been a member of OCLC since 1976 and contributes bibliographic records for U.S. Government information to the international database daily.

- GPO is also part of the Electronic Cataloging in Publication Program (ECIP). ECIP provides cataloging records for books in advance of publication. The publisher then includes the record on the verso of the publication's title page. Through the ECIP Program, GPO is creating pre-publication bibliographic records for publications from Federal agency publishers. Since joining ECIP in 2015, GPO has created over 128 ECIP records. LSCM staff have created ECIP records for GPO, the Combat Studies Institute, the Air Force Research Institute, the Smithsonian Institution Scholarly Press, USGS, and the National Gallery of Art, to name a few.

LSCM staff also collaborated with these groups and organizations in FY 2018:

- CENDI, an interagency working group of senior scientific and technical information managers representing **13 U.S. Federal agencies**.

- Coalition for Networked Information (CNI).

- Council of Professional Associations on Federal Statistics.

- Ex Libris Users of North America.

- Federal Agencies Digitization Guidelines Initiative (FADGI) Preservation Working Group.

- FADGI Audio Visual Working Group.

- FADGI Still Image Working Group.

- Federal Library and Information Network (FEDLINK) American Indian Libraries Initiative.

- FEDLINK Digital Preservation Interest Group.

- FEDLINK Preservation Interest Group.

- Federal Web Archiving Working Group.

- Government Documents Round Table (GODORT), American Library Association (ALA).

- National Digital Stewardship Alliance (NDSA).

- National Digital Strategy Advisory Board.

- National Federation of Advanced Information Services (NFAIS).

- Preservation Administrator's Interest Group, Preservation and Reformatting Section (PARS), ALA.

- Preservation of Electronic Government Information (PEGI).

- Reference and User Services Association (RUSA), ALA.

- Science.gov Alliance.

- Society of American Archivists (SAA).

- Society of Government Meeting Planners (SGMP).

- Society for Imaging Science and Technology (IS&T).

Federal Depository Library Program

As authorized by Chapter 19 of Title 44, U.S.C., the mission of the FDLP is to provide for no-fee, ready, and permanent public access to Federal Government information, now and for future generations. The vision of the FDLP is to provide U.S. Government information when and where it is needed, in order to ensure an informed citizenry and an improved quality of life.

Through this historic U.S. Government program, GPO disseminates information products from all three branches of the Federal Government to over 1,100

libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products and provide expert assistance in navigating those resources. Providing free online access to Government publications is provided under the authority of Chapter 41 of Title 44, U.S.C., via **govinfo**.

Title 44 & FDLP Modernization

Revising the statutory authority (found in Title 44, United States Code) for GPO and the FDLP that began in FY 2017 with Congressional hearings and seeking input from the DLC and the broader depository community continued well into FY 2018.

This topic was a focus of the October 2017 DLC Meeting and Federal Depository Library Conference, with DLC communicating their recommended revisions for Chapter 19, *Depository Library Program*, and soliciting feedback on their recommendations. GPO shared its desired revisions, which had previously been submitted to the Committee on House Administration (CHA), and the feedback that was received by the depository community.

CHAPTER 19—DEPOSITORY LIBRARY PROGRAM

Sec.
1901. Definition of Government publication.
1902. Availability of Government publications through Superintendent of Documents; lists of publications not ordered from Government Publishing Office.
1903. Distribution of publications to depositories; notice to Government components; cost of printing and binding.
1904. Classified list of Government publications for selection by depositories.
1905. Distribution to depositories; designation of additional libraries; justification; authorization for certain designations.
1906. Land-grant colleges constituted depositories.
1907. Libraries of executive departments, service academies, and independent agencies constituted depositories; certifications of need; disposal of unwanted publications.
1908. American Antiquarian Society to receive certain publications.
1909. Requirements of depository libraries; reports on conditions; investigations; termination; replacement.
1910. Designations of replacement depositories; limitations on numbers; conditions.
1911. Free use of Government publications in depositories; disposal of unwanted publications.
1912. Regional depositories; designation; functions; disposal of publications.
1913. Appropriations for supplying depository libraries; restriction.
1914. Implementation of depository library program by Director of the Government Publishing Office.
1915. Highest State appellate court libraries as depository libraries.
1916. Designation of libraries of accredited law schools as depository libraries.

In December 2017 GPO received from the CHA a draft bill to amend Title 44. This bill offered statutory changes to those chapters that related to all of GPO, not just to those sections affecting the FDLP.

It wasn't until March 2018 that H.R.5305, the *FDLP Modernization Act of 2018*, was introduced in the House of Representatives and referred to the CHA as well as the Committee on Oversight and Government Reform. Unlike the December 2017 draft, H.R.5305 offered statutory changes to the FDLP and the Cataloging and Indexing Program.

GPO is pleased with H.R. 5305 as it contains much of what GPO and the DLC wanted, and more importantly, it includes much of what the depository community has expressed a need for.
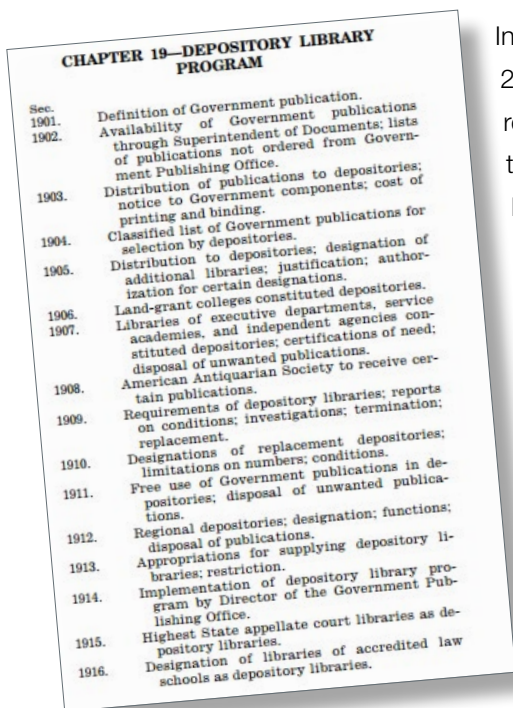
A month later, on April 12, 2018, the *FDLP Modernization Act of 2018* was amended and reported out of the CHA with bipartisan, unanimous support. In announcing this action, CHA Chairman Harper stated, "What better way to mark the occasion of National Library Week, than with the FDLP Modernization Act, moving one step closer to making meaningful reforms for libraries and our nation."

Depository librarians, the DLC, national library associations, and others in the depository community provided input to GPO and, in some cases, also contacted members of the CHA or their representatives and senators. Superintendent of Documents Laurie Hall thanks everyone who provided input to and supported the effort to modernize the FDLP.

GPO continues to seek the highest level of transparency possible regarding Title 44 and FDLP modernization efforts by presenting at conferences and developing a web page on FDLP.gov that provides access to:

- Congressional hearings.
- Congressional testimonies.
- The draft and introduced bills.
- Comments the DLC and GPO received.
- DLC recommendations.
- Letters of support, and more.

Enhancing Content in govinfo & Digital Collection Development Plan

LSCM has continued to work closely with GPO's Office of Programs, Strategy, & Technology (PST) throughout the development of the **govinfo** website, available at govinfo.gov. Released as a beta in February 2016, **govinfo** was launched to modernize its predecessor website, GPO's Federal Digital System (FDsys). System enhancements are made continuously. **Contribute your feedback** about **govinfo**, or **contact GPO** with questions.

Throughout FY 2018, PST worked toward the retirement of the FDsys website. (*The system was retired in December 2018, after the FY 2018 reporting period.*)

In late FY 2018, LSCM updated its *GPO's System of Online Access | Collection Development Plan*, which sets ingest priorities for fiscal years 2017-2022. Building the system's collection to make it the most comprehensive information repository serving the information needs of Congress, Federal agencies, depository libraries, and the public entails the ingest of current and historic content. The Collection Development Plan is reviewed and revised annually.

Continuing to add to the collections currently available on **govinfo** is of the highest priority, with a goal of offering complete and historic holdings.

Here are a few highlights of the new content added in FY 2018:

- GPO, in cooperation with LC, completed the digitization of all the historical issues of the Bound Congressional Record dating back to 1873. The final release, which covered 1873-1890, was completed and made available on January 3, 2018.

- GPO, in cooperation with the National Archives' Office of the Federal Register (OFR), completed the release of the digitized issues of the Federal Register. The final release, which covered 1936-1959, was made available on April 11, 2018.

- In collaboration with the Office of the Legislative Counsel of the U.S. House of Representatives, the Office of the Legislative Counsel of the U.S. Senate, the Clerk of the House, and the Secretary of the Senate, GPO made select Statute Compilations available as a pilot on **govinfo**. These publications are compilations of public laws that either do not appear in the U.S. Code or that have been classified to a title of the U.S. Code that has not been enacted into positive law. Each Statute Compilation incorporates the amendments made to the underlying statute since it was originally enacted. An initial set of 40 compilations is available and additional Statute Compilations will be added to this collection over time.

- New Series of Precedents of the U.S. House of Representatives - H. Doc. 115-62 - Precedents of the U.S. House of Representatives (2017 series), Volume 1, Chapters 1 – 4.

- H. Doc. 108-226 - Asian and Pacific Islander Americans in Congress, 1900 – 2017 – available in PDF and ePub formats.

- CFR Index and Finding Aids, 2018.

- Budget of the U.S. Government, FY19.

- New landing page for easy access to the Senate Journal.

- Congressional Directory and Congressional Pictorial Directory for the 115th Congress.

GPO continues to work with Digital Content Contributor partners to add digitized content to **govinfo**.

- *Indian Affairs: Laws and Treaties* (completed and edited by Charles J. Kappler): This is a compilation containing U.S. treaties, laws, and executive orders pertaining to Native American Indian tribes. The volumes cover U.S. Government treaties with Native Americans from 1778-1883 (Volume II) and U.S. laws and executive orders concerning Native Americans from 1871-1970 (Volumes I, III-VII). A supplement compiling Code of Federal Regulations related to Native Americans was published in 1975. The volumes were digitized by the Edmon Low Library at the Oklahoma State University.

- Panama Canal related publications: This year, GPO completed the collection of Panama Canal related publications from our partner, the University of Florida. In this final ingest, over 670 packages were added.

If you are planning a digitization project and would like to contribute content to **govinfo**, please contact us at **PreserveFedInfo@gpo.gov**.

govinfo Certification as a Trustworthy Digital Repository

Throughout FY 2018, GPO continued work to become the first Federal agency to be named as a Trustworthy Digital Repository (TDR) for Government information through certification of **govinfo** under ISO 16363:2012.

Certification under ISO 16363 provides GPO stakeholders, including the FDLP community, assurance that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the long-term future.

Certification of **govinfo** validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of:

- Organizational Governance.

- Digital Object Management.

- Infrastructure and Security Management.

Trusted Digital Repository certification has been a key GPO strategic initiative and a joint effort between GPO's LSCM and PST business units since 2015. To prepare for external certification, GPO participated in the National Digital Stewardship Residency program, sponsored by LC and IMLS, to have a Resident perform an internal assessment against the 109 criteria of the ISO 16363 standard. Both PST and LSCM have reviewed and expanded existing policies, procedures, workflows, and programmatic digital preservation practices in response to this internal assessment.

In October 2017, GPO released a solicitation in order to procure an external certification body to perform the formal audit. In January 2018, GPO awarded the contract to Primary Trustworthy Authorisation Body (PTAB), and in June 2018, PTAB officially began the external audit. In September 2018, Stage 1 was completed.

(After the FY 2018 reporting period, PTAB performed Stage 2 of the audit, and the auditors recommended

govinfo to be certified. govinfo became the first Federal agency and the first organization in the United States to be named as a Trustworthy Digital Repository in December 2018.)

Preservation

In FY 2018, LSCM's Preservation efforts focused on the ISO16363 audit of **govinfo**. Refer to the **govinfo** Certification as a Trustworthy Digital Repository section of the report for detailed information.

In 2018, Preservation representation on cross-organizational GPO working groups, such as the Collection Development and Metadata Advisory Groups, ensured that preservation best practices and processes were established and reinforced throughout the information lifecycle. These preservation processes within LSCM are an essential part of the Organizational Infrastructure requirements of the ISO16363 audit of **govinfo**.

Standard Operating Procedures were drafted for the Acquisition of Digitally Reformatted Content, Bibliographic Control of Reformatted Content, and Ingesting of Content Packages into **govinfo**. These new procedures formalize processes developed in the Digital Lifecycle Management Plan put into practice in LSCM in FY 2017.

To preserve the national collection of documents held by depository libraries, Preservation has proposed the development of services for collection development, cataloging, collection condition assessment, and the development of disaster prevention and recovery plans for the FDLP. To test the feasibility of providing these services, pilot initiatives will be developed to gather needed data.

2017 Biennial Survey of Federal Depository Libraries

The 2017 Biennial Survey of Federal Depository Libraries was launched in October 2017 for completion by all Federal depository libraries. The survey is the mechanism by which depositories fulfill their legal obligation to 'report to the Superintendent of Documents at least every two years concerning their condition' (44 USC §1909). It is administered in odd-numbered years. Data from the survey is used to administer the FDLP, to identify new trends, and to assist in the assessments of the conditions and services of Federal depository libraries. The Biennial Survey questions are developed in consultation with the Depository Library Council (DLC) and comments from the Federal depository library community.

A report with analysis of survey results, survey data, survey region reports, and survey questions is available in the Biennial Survey area of the File Repository on FDLP.gov. An interactive map of Federal depository libraries and their 2017 Biennial Survey data is also

Minnesota State University Mankato Memorial Library visit 2018

available. Users can search the map by Federal depository library number or browse the map and click on individual libraries to see results.

GPO on the Go

Beginning in FY 2016, GPO has been conducting in-person visits to Federal depository libraries throughout the country in order to provide consultation, training, and support services, also known as the GPO on the Go initiative. These visits have been extremely influential in strengthening the ties between GPO and its partner libraries and in helping GPO identify current trends and issues in libraries and respond with improved outreach and services. GPO staff at all levels have participated in this initiative and are now implementing targeted follow-up projects to benefit the FDLP and its participants.

In FY18, GPO staff visited 166 depository libraries in 25 states.

View the full list of every library GPO has visited, and view our interactive GPO on the Go map for a more detailed view.

FDLP LibGuides

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the FDLP community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

In FY17, LSCM conducted a pilot project to assess the value of offering a LibGuides page with research guides related to FDLP documents. After reviewing the results and the positive feedback received, LSCM decided to move forward with a year-long implementation of the program. The LibGuides page went live in October 2017. In FY18, FDLP LibGuides had more than 4,900 views to the 19 guides offered, and 40 Community Guides were submitted in 10 Subject areas.

University of Kansas Libraries visit 2018

University of Oklahoma College of Law Donald E Pray Law Library visit 2018

FDLP Academy

The **FDLP Academy** was launched by LSCM in FY 2014 to support the FDLP community's education and training needs and to advance U.S. Government information literacy.

The FDLP Academy enhances U.S. Government information knowledge through events and conferences coordinated by GPO and webinars and webcasts on a variety of Government information topics. Many sessions are presented by GPO staff, while others are presented by staff from other Federal agencies and from members of the FDLP community, as recruited and hosted by GPO.

In FY18, the FDLP Academy hosted 85 webinars, with more than 10,214 combined registrants. Training topics covered countless Government information resources, websites, and tools; cataloging; collection management; library marketing; and many more.

A continued focus of the Academy in FY 2018 was to continue and enhance training and education on GPO's **govinfo** website. Numerous webinars and webcasts were presented, as well as continued onsite training through GPO on the Go visits.

Also in FY18, GPO staff migrated the FDLP Academy webinar archive to a new platform, the **FDLP Academy Training Repository**, in order to improve the user interface and allow for greater searching and browsing capability.

Features in the new platform include:

- A search field.
- Subject and agency tags to assist in finding training by subject or presentations by Federal agencies.

- Recordings in MP4 format (no longer requiring a plugin to view).
- Sorting options by date and title.
- Conference recordings and webinar recordings in one location.

Other **FDLP Academy resources** include:

- An **FDLP Events Calendar** with information on upcoming events and related registration information.
- An **Events & Conferences** page with information about GPO's annual FDLP events.
- The **FDLP Coordinator Certificate Program**, featuring educational courses for Depository Coordinators.
- Information for those who wish to volunteer to present on a topic or request specialized training.

FDLP Coordinator Certificate Program

The FDLP Coordinator Certificate Program presents in-depth virtual classes for Federal Depository Coordinators on managing depository collections in compliance with the *Legal Requirements & Program Regulations of the Federal Depository Library Program*. The program is free to participants and is conducted virtually through the FDLP Academy.

The series of eight online classes (over a nine-week period) that make up the program is led by GPO personnel from LSCM's Office of Outreach and Support. Class size is limited to 25 participants to a cohort in order to facilitate discussion and interaction throughout the program. The fall 2017 and spring 2018 series each had two cohorts, for a total of four cohorts in FY18. The program includes required weekly readings and writing assignments, discussions, polls, webinars, and assessments/quizzes.

The classes are:

1. Introduction to the FDLP and GPO.
2. Legal Requirements and Regulations.
3. What's in the Box?
4. Depository Collection Management.
5. Public Access.
6. Cataloging and Bibliographic Control.
7. Regionals.
8. Wrap Up.

A total of 89 participants—41 participants in the spring 2018 cohort and 47 participants in the fall 2017 cohort— received a certificate of completion from the FDLP Coordinator Certificate Program in FY18. Since its inception in 2015, 170 FDLP community members have completed the program.

FDLP Events

LSCM hosted two FDLP special events in FY 2018.

2017 Depository Library Council Meeting & Federal Depository Library Conference

Three-hundred onsite attendees, plus 300 virtual attendees participated in the largest annual gathering of Federal depository librarians and colleagues in the country, the DLC Meeting and Federal Depository Library Conference. The event, themed "Safeguarding Government Information Access for All" took place October 16 – 18, 2017, in Arlington, VA, with numerous sessions broadcast virtually.

On the event page, you can view a gallery of photos from the event and access important resources such as:

- **Handouts and Slides**.

- **Poster Presentation Summaries**.

- **Archived Recordings** of sessions held in the Crystal and Washington Ballrooms.

- **Transcripts** from the DLC sessions.

The event kicked off on Monday, October 16, with welcoming remarks from then GPO Director Davita Vance-Cooks, then Acting Superintendent of Documents Laurie Hall, and Acting DLC Chair Jim

The Depository Library Council pictured with LSCM Chiefs at the 2017 Depository Library Council Meeting & Federal Depository Library Conference

Shaw. During this opening session, Ms. Vance-Cooks named Laurie Hall as Superintendent of Documents and presented information to attendees on the state of the GPO.

For the first time ever, GPO was pleased to present three distinguished keynote speakers:

- **Dr. Carla Hayden**, Librarian of Congress.

- **Ms. Jane Sanchez**, Law Librarian of Congress.

- **Mr. James LaRue**, Director of the American Library Association's Office of Intellectual Freedom.

During Dr. Hayden's keynote address, she and Ms. Vance-Cooks presented the Department of the Interior Library with the **2017 Federal Depository Library of the Year** award. The library also presented a **video** about their new facility.

Many participants chronicled their conference experience on Twitter using #GPODLC17. Search the hashtag on Twitter to view the posts, along with GPO's live-tweeting of the event.

After the conclusion of the event, the DLC presented its **fall 2017 recommendations** to the GPO Director.

2018 Depository Library Council Virtual Meeting

More than 400 registrants from all 50 states, plus DC and Puerto Rico, participated in the **Spring 2018 DLC Virtual Meeting**. The event took place from April 18–20 and was broadcast from the DoubleTree by Hilton Hotel in Arlington, Virginia. The members of the DLC were present with the GPO staff, and guest speakers broadcasted from their local areas.

The meeting began with opening remarks from GPO Acting Deputy Director Andrew M. Sherman, DLC Chair Jim Shaw, and Superintendent of Documents Laurie Hall.

A few of the topics discussed were Title 44 revision, enhancing content on **govinfo**, the Preservation Steward program, and other GPO partnerships. There was also a timely session on disaster preparedness and recovery.

Slides and handouts, as well as **session recordings** are available.

GPO Director Davita Vance-Cooks welcomes the Keynote Speaker for the 2017 DLC Meeting & FDL Conference, Dr. Carla Hayden, Librarian of Congress.

Staff from the Department of the Interior Library accept their award as the 2017 Federal Depository Library of the Year.

Depository Library Council

The DLC, GPO, and the greater FDLP Community received very sad news in December of 2017. Karen Russ, DLC Chair and Depository Coordinator at Ottenheimer Library, University of Arkansas, Little Rock, passed away after a battle with cancer. Karen was a dedicated and treasured member of the FDLP community. While battling the disease and unable to fulfill her term as Chair, Jim Shaw, Documents Librarian at the University of Nebraska at Omaha's Criss Library assumed the role of Acting Chair in October 2017, and was later named Chair.

In January 2018, Gregory Curtis of the University of Maine's Fogler Library was appointed to the DLC.

Two member's terms ended in May 2018. GPO thanks them for their service to the FDLP.

- DLC Chair, Jim Shaw, University of Nebraska at Omaha, Criss Library.
- Melissa Bernstein, University of Utah, Faust Law Library.

DLC member Lori Thornton of the New Mexico State Library, assumed the role of Council Chair on June 1, 2018.

In June 2018, the FDLP community welcomed three new DLC members.

- Alicia Kubas; University of Minnesota, Twin Cities; Government Publications Library.
- Stephen Parks, Mississippi State Law Library.
- Marianne Ryan, Loyola University Chicago, Cudahy Memorial Library.

The following DLC members continued their terms in FY 2018.

- Jane Canfield, Pontifical Catholic University of Puerto Rico, Biblioteca de Derecho Mons. Fremiot Torres Oliver.
- Mary S. Clark, Library of Virginia.
- Erik Beck; University of Colorado, Boulder; School of Law School.

Members of the DLC and GPO staff present the Spring 2018 DLC Virtual Meeting from Arlington, VA.

- Celina McDonald; University of Maryland, College Park; McKeldin Library.

- Thomas Fischlschweiger, Broward County Public Library.

- Cass Hartnett, University of Washington Libraries.

- Kirstin Krumsee, State Library of Ohio.

- Lori Thornton, New Mexico State Library.

- Mary Elizabeth (Beth) Williams, Stanford Law School, Robert Crown Law Library.

- Robbie Sittel, University of North Texas, Eagle Commons Library.

- Yvonne Williams, Memphis Public Library.

In FY 2017, then GPO Director Davita Vance-Cooks charged the DLC with providing recommendations to modernize Title 44, Chapter 19 of the *United States Code*. The DLC was also asked to consult with the FDLP community to identify changes that would promote flexibility in meeting FDLP requirements while continuing to support the mission of *Keeping America Informed*. After incorporating input from the FDLP community, library associations, and other FDLP stakeholders, the DLC collaborated on proposed recommendations to modify Title 44. In October 2017, the DLC's revised recommendations for revisions to Title 44, Chapter 19, U.S.C. were submitted to GPO.

Welcoming New Libraries to the FDLP

Four new libraries joined the FDLP in FY 2018.

- College of Staten Island Library (New York).

- Miles City Public Library (Montana).

- Pope County Library (Arkansas).

- Loudoun County Public Library (Virginia).

As of the end of FY 2018, there were 1,133 libraries participating in the FDLP.
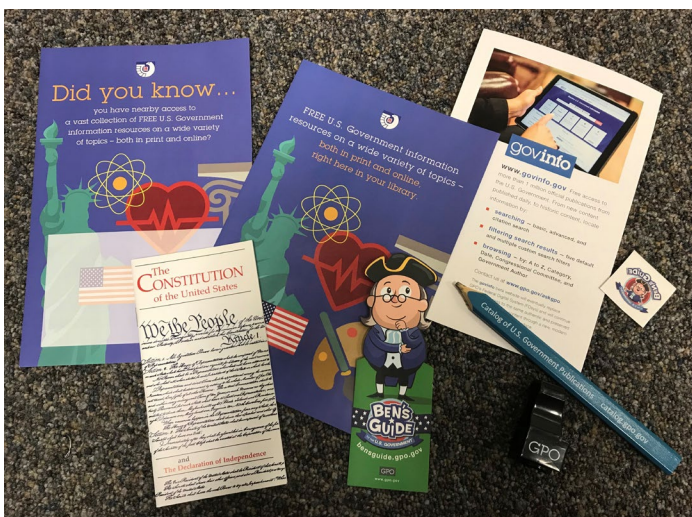
Promoting the FDLP

LSCM continues to promote the FDLP, Cataloging & Indexing Program, and related resources through promotional campaigns and social media. In addition, LSCM provides tools for FDLP libraries to promote their collections, services, and resources.

In FY 2018, LSCM:

- Created 225 posts related to the FDLP and Cataloging & Indexing (C&I) Program for GPO's social media channels.

- Conceptualized the FDLP Twitter campaign, #LoveMyFDL, which generated 60 tweets with a reach of 106,000 people.

- Live-tweeted the 2017 DLC Meeting & FDL Conference and the 2018 DLC Virtual Meeting, which generated about 300 tweets.

- Contracted with North American Precis Syndicate (NAPS) to launch a media campaign that generated over 3,900 news articles in all 50 states with a readership of almost 11,500,000.

- Made available three new photo galleries that feature the unique and creative ways that depository library staff celebrate events and holidays:

  - Celebrating Depository Anniversaries.
  - Celebrating Valentine's Day.
  - Celebrating Halloween.

- Developed a revamped FDLP Digital Marketing toolkit that includes:

  - Two new audio Public Service Announcements.
  - An eye-catching, animated Ben image.

- Four new promotional images – featuring the FDLP, **govinfo**, the CGP, and Ben's Guide.
- Seven logo options for the FDLP, **govinfo**, the CGP, and Ben's Guide.
- Made available three new tangible promotional items for free ordering by the FDLP community:
  - Ben's Guide temporary tattoos.
  - Two new **govinfo** brochures.
  - Two new FDLP brochures.
- Hosted a National Library Week social media campaign where GPO spotlighted FDLP libraries and LSCM staff who support the FDLP. LSCM also created digital imagery that Federal depository libraries could use on their social media and websites to commemorate the week.
- Offered a 'Celebrating Constitution Day' packet, free to all Federal depository libraries. This included 100 Pocket Constitutions and Ben lapel pins. Also offered were digital resources:
  - Printable posters in two sizes.
  - Constitution Day trivia to use for contests and giveaways.
  - An image to use on websites and social media.
- Activities for kids such as a Word Search, Connect the Dots, and Scavenger Hunt quizzes in two age levels.

FDLP Connection

The FDLP Connection newsletter was retired in August 2018 after seven years and 46 issues. As times change, resources and priorities do as well. FDLP Connection was originally created to provide more information about LSCM projects, feature spotlight libraries, or introduce new GPO partners, to name a few. Official announcements, depository management information, and calls to action are all communicated via FDLP.gov and the FDLP News & Events email service. For these reasons, LSCM decided to cease publication of the newsletter, bring the FDLP community special features via FDLP.gov, and reallocate the resources that were devoted to the Connection to new projects and initiatives for the FDLP.

An archive containing the entire run of FDLP Connection issues is available on FDLP.gov for reference. Moving forward, the Depository Spotlight and Partnership Showcase articles will live on via FDLP.gov, and the staff in LSCM look forward to continuing to bring those popular features to the community.

Six issues of the FDLP Connection newsletter were published in FY 2018, which are all archived.

- **September / October 2017**
- **November / December 2017**
- **January / February 2018**

Georgia Southern University's Henderson Library

- **March / April 2018**
- **May / June 2018**
- **July / August 2018**

Depository Library Spotlights

In each issue of the FDLP Connection newsletter, LSCM highlighted a Federal depository library and describes the unique services it offers. The feature also appears on GPO.gov. Following the sunset of FDLP Connection, the Depository Spotlight was transferred to FDLP.gov's homepage. The following depositories were spotlighted in FY 2018:

- **Allen County Public Library** (Ft. Wayne, Indiana) – October 2017.
- **Georgia Southern University, Zach S. Henderson Library** (Statesboro, Georgia) – December 2017.
- **Farmington Public Library** (Farmington, New Mexico) – February 2018.
- **Longview Public Library** (Longview, Texas) – April 2018.
- **New York State Library** (Albany, New York) – June 2018.
- **Bowling Green State University, University Libraries** (Bowling Green, Ohio) - August 2018.

Longview Public Library

Library Services System

Work continued in FY 2018 to establish a modern technology platform to support the FDLP, known as the Library Services System (LSS). The goals of this effort have been to develop deep knowledge of the program user and enhance service delivery and design with this knowledge. Several activities are currently underway:

FDLP eXchange

The application launched in June 2018, creating an automated process to support the exchange of depository publications nationwide and facilitate communication among Federal depository libraries.

GPO provides access to a variety of **training and infor- mational resources** about this new service, such as:

- Templates to upload Needs & Offers.
- Recorded training webinars.
- Tutorial task-based videos.
- QuickStart Guides with screenshots and explanations for regionals and selectives.
- Frequently Asked Questions.
- Tips of the Week.

At the close of FY 2018, 117 libraries were offering in 24 regions, and 41 libraries had posted needs in the FDLP eXchange.

FDLP.gov Redesign

Throughout FY 2018, LSCM has been working toward a redesign of FDLP.gov. A team of LSCM staff has been brainstorming new content organization and developed a new requirements documents for how the next generation of FDLP.gov should look and operate.

In addition, in FY 2018, the LSCM Web Content Management Team has worked on numerous fixes that have improved the usability of the current FDLP. gov site, such as side menus on pages with significant content for easier navigation and the login / logout

interface. A new navigation tab for Preservation was also added to the site.

Fixes to WEBTech Notes have been implemented, such as improvements to the Advanced Search feature and the addition of a Category Key for reference. The team also optimized the website experience for mobile users.

Visits to the site increased in FY 2018 by 28%.

Web Access to Bibliographic Data & Federated Search Resource

LSCM is committed to enhancing access to our bibliographic data and Federated search resources through the deployment of a new user interface with additional services beyond the current functionality of the CGP.

Contemporary features are being envisioned such as:

- Discovery delivered by a single search box, providing a streamlined search experience.

- Advanced search capabilities.

- Quick results ranked by relevancy.

- Faceted navigation to drill down to more specific results in a modern interface.

Work was underway in FY 2018 to develop specific requirements for this new service.

Ben's Guide to the U.S. Government

Ben's Guide was optimized for mobile users by adding improved functionality, making it easier to access article content, as well as navigate between the apprentice, journeyperson, and master level learning adventures

in FY 2018. The site remains a popular destination with more than one million sessions in FY18.

LSCM also added three new, interactive quizzes focused on

the Branches of Government. There is one quiz for each age-range: 4–8, 9–13, and 14+.

Also in FY 2018, GPO published a new Learning Adventure that explains the unique relationship that the Federally-recognized tribes have with the U.S. Government. The Adventure is available in all three learning levels.

Web Archiving

The FDLP Web Archive provides point-in-time captures of U.S. Federal agency websites, while preserving the functionality of the sites to the extent possible. The aim is to provide permanent public access to Federal agency web content. GPO harvests and archives the websites with Archive-It, a subscription-based web harvesting and archiving service offered by the Internet Archive.

LSCM continues to harvest digital publications and websites, thereby advancing FDLP collection development efforts. In FY 2018, LSCM:

- Increased the size of the FDLP Web Archive collection to 17.3 TB with over 141 million URLs crawled.

- Increased website collections available on the FDLP Web Archive on Archive-It to 165 with 214 records available through the CGP.

- Continued to increase usage of Google analytics to evaluate user activity in more detail,

evaluating where users are coming in, at what they are looking, and for how long.

- Continued participation in the Federal Web Archiving Working Group.

FY 2019 will continue to see more new collections added to the FDLP Web Archive, as well as regular frequency of crawls of existing collections.

There is an extensive project page on FDLP.gov that provides more information and FAQs on the Web Archiving program. GPO also encourages you to submit nominations for Web archiving to LSCM's Web Archiving team

Disaster Preparedness & Response

LSCM has been developing and refining processes for assisting libraries affected by disasters, both in preparing for disasters and recovering from them.

During FY 2018, LSCM created and implemented a Disaster Response Plan. It includes monitoring the country for natural and manmade disasters; outreach to regionals and selectives in affected areas; assistance with suspending and resuming shipments, and consultation for water, fire, and mold damage.

Additionally, LSCM hosted four webinars featuring members of the depository community who have dealt with disasters. Topics covered the effects of fires, floods, weather disasters, and theft, as well as planning and preparation to mitigate disasters. The recordings from these webinars are accessible via the FDLP Academy Training Repository.

Federal Agency Digital Publishing Case Studies

In November 2016, GPO entered into an interagency agreement with the Federal Research Division (FRD) of the Library of Congress to conduct research on the Federal digital publishing landscape and to develop and pilot a methodology for identifying Government publishing workflows. This was the first step in

evaluating the scope, volume, and diversity of digital content within Federal agencies.

Two major deliverables were incorporated into the final report as appendices — an interview discussion guide; and a preliminary study of the Federal digital publishing landscape.

Invited agencies participated in structured interviews that followed an agreed upon interview discussion guide, which addressed five major topics:

- Agency Publishing/Dissemination Activities.
- Open Access Policies.
- Product Formats and Dissemination Channels.
- Preservation Activities and Policies.
- Awareness of GPO's Statutory Public Information Programs.

In the development of the landscape study:

- Statistics on web-based publishing across the U.S. Government were reviewed.
- Key publishing statutes and directives were identified in order to develop an understanding of the mandates that govern Federal information dissemination and open Government policies.
- Examples of internal agency guidance on how to comply with GPO's Title 44 requirements were obtained.
- Agency web archives were reviewed to document examples of agency-led digital preservation efforts.

As a result of this study:

- GPO will have a better understanding of the information dissemination policies, strategies, and practices of Federal agencies.
- The discussion guide and baseline information will support the development of a proactive agency liaison program.

- Federal agencies will be more aware of and contribute their content to GPO's public information programs.

The final report, *Disseminating and Preserving Digital Public Information Products Created by the U.S. Federal Government: A Case Study Report*, was released in August 2018.

Depository Library Files Digitization Project

Throughout FY 2018, LSCM continued a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The purpose of this project is to make this information available in an electronic format that will be accessible by GPO Outreach Librarians. It will also facilitate responding to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. LSCM staff have been preparing the files for digitization by organizing the contents of each of the 1,400-plus files into categories which include Biennial Surveys, Inspections, and Self-Studies. Scanning of the files started in January 2018. The project may take up to three years to complete. After the scans have been completed, the information will be loaded into a content management system.

Modified List of Classes Data File

LSCM staff released a new data file of the List of Classes available for libraries to download and use in January 2018. The List of Classes is a list of Federal agency materials that libraries may profile for in their item selection profile. This file is updated on the 1st and the 15th, or the first business day after that, of each month. The Modified List of Classes contains the standard fields of SuDoc, Title, Geography, Frequency, Item Number, and Formats.

The file also contains:

- Sort by SuDoc column, which sorts SuDoc numbers in spreadsheet applications.
- Agency and Sub-Agency columns.

Additionally, the Format(s) column contains a value of "UNK" if the format of the item number is unknown.

The file may be downloaded in the List of Classes Data Files section on FDLP.gov.

FDLP Distribution Facilities

At GPO's Distribution Facility in Laurel, Maryland, the GPO staff continues to distribute publications, fulfill claims, and send special mailings of tangible items to Federal depository libraries and international libraries participating in the International Exchange Service.

In FY 2018, the staff in Laurel distributed 4,211 titles, totaling 802,834 copies of materials, to FDLP libraries.

At GPO's Distribution Facility in Pueblo, Colorado, the staff distributes FDLP promotional items to FDLP libraries nationwide. As of the end of FY 2018, the Pueblo staff managed the inventory and dissemination of 20 different types of FDLP handouts and promotional items.

FY 2018 Budget Processing 2017

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings

Date	Events Hosted or Attended by GPO	Location
October 2017	Depository Library Council Meeting & Federal Depository Library Conference	Arlington, VA
October 2017	Law Library Association of Maryland October Program	Baltimore, MD
October 2017	Mid-Atlantic Regional Archives Conference	Buffalo, NY
October 2017	National Digital Stewardship Alliance Conference	Pittsburgh, PA
October 2017	NIST Risk Management Framework Workshop	Rockville, MD
October 2017	North Dakota Library Association's Annual Conference	Grand Forks, ND
October 2017	Open Access Week, Protecting Our Heritage	Buffalo, NY
October 2017	OLAC Catalogers Network Conference	Richmond, VA
November 2017	Building Business Capability Conference	Orlando, FL
November 2017	Federal Web Archiving Working Group Meeting	Washington, DC
November 2017	(ISC)² National Capital Region Chapter Meeting	Washington, DC
November 2017	Library Marketing & Communications Conference	Addison, TX
November 2017	Missouri State Government Information Conference	Jefferson City, MO
November 2017	New Mexico Library Association Annual Conference	Albuquerque, NM
November 2017	Palmetto Connections Symposium	Aiken, SC
November 2017	Tennessee Library Association's Government Documents Round Table Fall Meeting	Nashville, TN
December 2017	Black Hat Europe	London, UK
December 2017	(ISC)² National Capital Region Chapter Meeting	Washington, DC
January 2018	American Library Association Midwinter Meeting	Denver, CO
January 2018	Federal Web Archiving Working Group Meeting	Washington, DC
January 2018	(ISC)² National Capital Region Chapter Meeting	Washington, DC
January 2018	PDF Day, National Archives	Washington, DC
January 2018	Program for Cooperative Cataloging NACO Online Training Workshop	Washington, DC
February 2018	Code4Lib	Washington, DC
February 2018	NIST Federal Computer Security Managers' Forum Quarterly Meeting	Gaithersburg, MD
February 2018	Meeting of Regional Depository Libraries	Virtual
February 2018	Tableau Government Summit	Washington, DC
March 2018	Digital Public Library of America Members Meeting	Atlanta, GA
March 2018	ESRI Federal GIS Conference	Washington, DC
March 2018	Federal Web Archiving Working Group Meeting	Washington, DC
March 2018	(ISC)² National Capital Region Chapter Meeting	Washington, DC
March 2018	Public Library Association Annual Conference	Philadelphia, PA
March 2018	St. Louis-Area Depositories Meeting	St. Louis, MO
April 2018	Alabama Statewide Depositories Meeting	Tuscaloosa, AL
April 2018	Computers in Libraries	Arlington, VA
April 2018	Depository Library Council Virtual Meeting	Virtual
April 2018	IS&T Archiving Conference	Washington, DC
April 2018	(ISC)² National Capital Region Chapter Meeting	Washington, DC
April 2018	North American Data Documentation Initiative Conference	Washington, DC
April 2018	Regional Government Information Librarians (REGIL) Meeting	Virtual
April 2018	Smithsonian Libraries' National Library Week Networking Breakfast	Washington, DC
April 2018	Southwestern Association of Law Libraries & Houston Area Law Librarians Annual Meeting	Houston, TX

Date	Events Hosted or Attended by GPO	Location
April 2018	Texas Library Association Annual Conference	Dallas, TX
April 2018	USA Science & Engineering Festival	Washington, DC
April 2018	What's New in Copyright?	Washington, DC
May 2018	CENDI Meeting	Virtual
May 2018	Ex Libris Users of North America Meeting	Spokane, WA
May 2018	FEDLINK Spring Exposition	Washington, DC
May 2018	Federal Web Archiving Working Group Meeting	Washington, DC
May 2018	Government Information Day, Indiana State Library	Indianapolis, IN
May 2018	(ISC)² National Capital Region Chapter Meeting	Washington, DC
May 2018	Negotiating Tips from Librarians and Vendors	College Park, MD
May 2018	NIST Assessing Privacy Controls Workshop	Gaithersburg, MD
May 2018	NIST Federal Computer Security Managers Forum 2 Day Annual Offsite Meeting 2018	Gaithersburg, MD
May 2018	Oklahoma Depository Meeting	Oklahoma City, OK
May 2018	Program for Cooperative Cataloging Operations Committee Meeting	Washington, DC
May 2018	TRAIL Annual Meeting	Fort Collins, CO
June 2018	American Library Association Annual Conference	New Orleans, LA
June 2018	DataStax Networking and Discussion for Agency Leaders	Washington, DC
June 2018	Eighth Annual Citizen Engagement Seminar	Washington, DC
June 2018	GPO Open House for Federal Agencies	Washington, DC
June 2018	MarcEdit Workshop	Washington, DC
June 2018	Society of Government Meeting Professionals National Education Conference	Norfolk, VA
June 2018	Tribal College Librarians Institute	Bozeman, MT
July 2018	Administration Professionals Conference	Toronto, Canada
July 2018	American Association of Law Libraries Annual Meeting & Conference	Baltimore, MD
July 2018	Federal Web Archiving Working Group Meeting	Washington, DC
July 2018	Iowa GODORT Summer Workshop	Virtual
July 2018	New Depository Library Council Members Orientation	Virtual
July 2018	New York Regional Meeting	Virtual
August 2018	Society of American Archivists Annual Meeting	Washington, DC
September 2018	Arizona Depositories FDLP eXchange Training	Virtual
September 2018	Connecticut/Rhode Island Depositories FDLP eXchange Training	Hartford, CT
September 2018	Federal Web Archiving Working Group Meeting	Washington, DC
September 2018	FEDLINK Advisory Board Meeting	Washington, DC
September 2018	International Preservation Conference - iPres	Boston, MA
September 2018	Program for Cooperative Cataloging NACO Online Training Workshop	Washington, DC

Date	FDLP Academy Webinars & Webcasts
October 2017	An Introduction to "A Century of Lawmaking for a New Nation: U.S. Congressional Documents and Debates, 1774-1875"
October 2017	Constitution Day to Black History Month: Interactive Docs Displays to Engage Students
October 2017	FEMA's Disaster Assistance Improvement Program (DAIP) Overview - www.DisasterAssistance.gov
October 2017	How Laws Are Made: The Administrative Agencies
October 2017	How Laws Are Made: The Courts
October 2017	Now Laws Are Made: The Legislature

Date	FDLP Academy Webinars & Webcasts
October 2017	How to Find and Access U.S. and International Standards Information: Tips and Tricks
October 2017	Introduction to the U.S. Indian Health Service Website
October 2017	The New Americans Program at Queens Library: 40 Years of Reaching Out to Our Immigrant Communities
October 2017	Understanding Investing and Avoiding Fraud: Resources from the SEC
November 2017	An Introduction to the Biodiversity Heritage Library
November 2017	Air University Information Resources: Aerospace Power, Military History, Geopolitics, and Professional Military Education
November 2017	Defense Technical Information Center (DTIC) 101, Part 2
November 2017	National Cancer Institute's (NCI) Information Resources
November 2017	New Data Tools from the U.S. Bureau of Economic Analysis (BEA)
November 2017	Overview of the Statistics in Schools Program
December 2017	Defense Technical Information Center (DTIC) 101, Part 3
December 2017	Introduction to U.S. Department of Housing and Urban Development (HUD) Data
January 2018	FDLP LibGuides for Libraries
January 2018	Government Information Resources for Teaching English as a Second Language and Learning English as an Immigrant
January 2018	Introduction to Data from the National Center for Health Statistics (NCHS)
January 2018	Marine Corps University Information Resources: Understanding this Professional Military Education Institution's Research and Instructional Activities
January 2018	Measuring America: An Overview of Hispanic Origin Statistics
January 2018	Protecting Against Investment Scams: Lessons and Resources from the U.S. Securities and Exchange Commission
February 2018	Disaster Preparedness - Water Damage and Mold
February 2018	Get A Handle On Debt Boot Camp: An On-The-Go Resource For Debt Management
February 2018	govinfo - GPO's Official System for Providing Free Public Access to U.S. Government Information
February 2018	Science Cinema: A Little-known Resource for Students and Teachers
February 2018	Using Government Data to Write a Book about Government Data
February 2018	VA Appeals – The Legacy And The New Process
March 2018	Census Data: Accessing Geographies within Geographies
March 2018	Data by Census Tracts from the CDC and the U.S. Department Of Agriculture
March 2018	Digital Content Contributors: Increasing Access to Digitize Content
March 2018	Disaster Preparedness - Planning/Crisis Communication
March 2018	Disaster Preparedness - Weather Events
March 2018	Federal Government Databases and Websites: A Surprising Source of State and Local Data
March 2018	Knowledge is Power: Assessing Collections for Preservation Planning
March 2018	OSTI.GOV: Making Science More Open, Efficient, and Reproducible
March 2018	USGS Library Materials for Earth's Age
March 2018	USGS Library Materials for Water Resources Information
April 2018	Adapting the FDLP Certificate Program for Training Student Workers & Library Assistants
April 2018	Census Business Builder 2.3: What's New
April 2018	Collection Stewardship: Protecting the Access Rights of Present and Future Users
April 2018	Disaster Preparedness - Theft/Vandalism/Arson
April 2018	Foreign Trade Data from the U.S. Bureau of Transportation Statistics, Follow-up: Data Query
April 2018	Librarian's Guide to Trade Data, Part 8: U.S. Bureau of Transportation Statistics (BTS) and U.S. Customs and Border Protection (CBP)
April 2018	USDA-Economic Research Service's Food Environment Atlas and Food Dollar Series

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings, Continued

Date	FDLP Academy Webinars & Webcasts
April 2018	What is the Federal Register?
May 2018	Considering the Census: How Past Questions about Race and Ethnicity Can Help Predict Future Questions about Gender and Sexuality
May 2018	Enhancing Your Intelligence Agency Information Resource IQ: Pt. 1: The Office of the Director of National Intelligence
May 2018	Introduction to CDC Wonder and CDC Learning Connection/CDC Train
May 2018	Shine a Spotlight on Your Library - Promotional Tools & Tactics
May 2018	What is the Code of Federal Regulations?
June 2018	American Indian and Alaskan Native Documents in the Congressional Serial Set : 1817-1899
June 2018	Enhancing your Intelligence Agency Information Resource IQ: PT. 2: The Central Intelligence Agency (CIA)
June 2018	FDLP eXchange: The Live Site vs. The Training Site
June 2018	Geography at the Census Bureau
June 2018	Homelessness in the United States, 2017: HUD's Point-in-Time Estimates of Homelessness in the U.S.
June 2018	Neighborhood by the Numbers - Finding Data within Your Local Area
June 2018	Public Service Loan Forgiveness: Making This Program Work for You and Your Employer
June 2018	Using PubMed, MedlinePlus, and other National Library of Medicine Resources
June 2018	We're Here, We're Queer, and We're in the Public Record: Federal Government Documents on the LGBT Movement
July 2018	Avoiding the Needle in the Haystack: Identifying Non-Metropolitan Communities Eligible for CRA Assistance
July 2018	Beginning Genealogical Research at the National Archives
July 2018	FDLP 101
July 2018	Make Your Smartphone A Depository Library
July 2018	Making the Most of Workplace Retirement and Health Plans – The U.S. Department of Labor has Resources that Can Help
July 2018	Trustworthy Digital Repositories
July 2018	Update to the Census Bureau's New Dissemination Platform
July 2018	USGS Library Materials for Natural Hazards
August 2018	American Community Survey: Comparing Estimates
August 2018	FDLP Depository Operation Training Series
August 2018	FDLP eXchange Training: Creating Spreadsheets
August 2018	FDLP eXchange Training for Regionals
August 2018	FDLP eXchange Training for Selectives
August 2018	In Sickness and In Health: U.S. Government Resources Can Protect Your Health and Help When You're Sick
August 2018	Money as You Grow Bookshelf
August 2018	NASA: Beyond NASA.gov
August 2018	Navigating Benefits.gov: Resources for Military Members and Veterans
August 2018	The Federal Trade Commission: Helping you empower patrons
August 2018	Through an Extended Lens: Louisiana, Internment, and the Geography of Chance
September 2018	Disasters Happen! Prepare During National Preparedness Month
September 2018	Enhancing Your Intelligence Agency Information Resources IQ: Part 3 Defense Intelligence Agency and National Security Agency
September 2018	Exciting, Enriching And Surprisingly Easy: Tips And Tricks To Contribute Your Knowledge In An FDLP Academy Webinar
September 2018	Nutrition 101: Eat And Drink Your Way Through Government Resources On Good Nutrition
September 2018	Using Science.gov to Access U.S. Government Science Information
September 2018	Using The DOE Data Explorer (DDE) To Find DOE-Funded Research Data

Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with cataloging a comprehensive index of public documents issued or published by the U.S. Government that are not confidential in character. The goals of the Cataloging & Indexing Program are to:

- Develop a comprehensive and authoritative national bibliography of U.S. Government publications.

- Increase the visibility and use of Government information products.

- Create a premier destination for information searchers.

This undertaking serves libraries and the public nationwide and enables people to locate desired Government publications in all formats. The main public interface for the access of cataloging records is the **Catalog of U.S. Government Publications**.

National Bibliographic Records Inventory Initiative

The identification and creation of online bibliographic catalog records for new U.S. Government publications, in all published formats, is accomplished through daily operations. A separate retrospective effort is necessary to build online bibliographic records for historical and fugitive (uncataloged but relevant) materials. This effort is known as the National Bibliographic Records Inventory Initiative (NBRII).

The NBRII endeavors to provide online bibliographic records or serial holding records for historical records not currently captured in the CGP. These records include:

- Fugitive materials, with a focus on publications issued prior to 1976.

- Older publications where bibliographic records exist only in a non-electronically available

resource, i.e., catalog card, or other paper bibliographic record, such as the Monthly Catalog.

- Materials that were previously cataloged with such minimal information that they require critical record enhancement to reach a full-level bibliographic record.

Refer to the Partnerships section of this report for a detailed breakdown of bibliographic records added in support of this initiative.

Catalog Records on GitHub

A **new service** was launched in October 2017 to provide sets of bibliographic records from the CGP free of charge on a monthly basis via the GPO's CGP on GitHub repository site. This program replaced the GPO Cataloging Data Subscription Service.

The CGP on GitHub datasets contain records produced by GPO staff according to national standards such as Resource Description & Access (RDA) and Anglo-American Cataloging Rules (AACR2). The repository includes GPO Historic Shelflist project brief bibliographic records and other retrospective records. The MARC records are available in both UTF-8 character-set (Unicode compliant) and MARC-8 character-set.

Superintendent of Documents Classification Guidelines

LSCM uses the Superintendent of Documents classification scheme to classify U.S. Government publications in both tangible and electronic formats. The system was originally developed in the late 1890s at GPO to classify and organize U.S. Government publications by Government author.

The Superintendent of Documents Classification Guidelines project entailed a revision of the print *1993 GPO Classification Manual*. The 1993 *Manual* was the guide to the SuDocs scheme and the established

reference tool for classification of U.S. Government publications, but much has changed since its publication.

Newly-revised Classification Guidelines for the SuDocs classification system were made available in August 2018.

The Classification Guidelines are born-digital; this online format greatly expands access and facilitates subsequent updates.

Features:

- Updated SuDocs examples used in each section link to CGP catalog records.

- The Table of Contents structure lets the user preview and expand each topic and navigate directly to individual sections and sub-sections.

- The 'Resources' section links to reference sources used in researching classification numbers.

- The guidance described represents the current and authoritative version of SuDocs classification rules.

- The format is print-friendly, and individual articles can be emailed.

Cataloging Guidelines

Cataloging Guidelines are intended to provide specific examples and practices that are unique to the cataloging and creation of various types of metadata for U.S. Government information published by all three branches of the U.S. Government and in all formats. The guidelines are used by staff at GPO but are also intended for use by staff in Federal depository libraries and library staff in other institutions who handle, process, or use U.S. Government information.

The practices outlined in the guidelines are utilized in the creation of bibliographic (MARC) records, which

are made available through the CGP. In addition, these bibliographic records are available to Federal depository libraries, other libraries, partners, and commercial vendors through various distribution mechanisms. Bibliographic records produced using these guidelines and other recognized standards and practices are also made available through OCLC, a worldwide bibliographic network. Other metadata schemes, such as ONIX and Dublin Core, are also utilized by GPO for describing U.S. Government information.

Throughout FY 2018, GPO has continued to update its Cataloging Guidelines; ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

Cataloging Record Distribution Program

The **Cataloging Record Distribution Program** (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc.

The CRDP started in 2009 and has expanded each year. In FY 2018, LSCM served 185 Federal depository libraries (or 16% of all depositories) through the CRDP. This is an increase of 20 libraries over FY 2017.

For those at currently participating libraries, if you're looking for assistance or best practices, you may contact **LSCM Outreach and Support** to identify a CRDP Buddy. A Buddy is a fellow practitioner who has volunteered to help consult on the CRDP.

For more information on the program, how to join, participation requirements, and more, visit the CRDP page on FDLP.gov.

INTERNATIONAL EXCHANGE SERVICE

As authorized by Section 1719 of Title 44, U.S.C., and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible Government publications to foreign governments in an exchange program managed by LC. Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY 2018.

Distributed IES Publications:

- Paper Titles Shipped: 403
- Paper Copies Shipped: 10,533
- Microfiche Titles Shipped: 4,831
- Microfiche Copies Shipped: 154,537
- Total Boxes Shipped: 1,613

BY-LAW PROGRAM

LSCM administers the distribution of certain tangible publications as specified by Public Law. Under various provisions of Title 44, U.S.C., GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to LC, even if those publications are not distributed to Federal depository libraries. In addition, NARA receives up to three copies of every publication GPO prints. On behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.

NOTABLE NUMBERS

Highlights at a Glance:

- There were nearly **29 million (28,807,616)** successful searches of the CGP.
- **117** libraries were offering in **24** regions, and **41** libraries posted needs in the FDLP eXchange.
- GPO staff visited **166** depository libraries in **25** states.
- **Twenty** libraries became Preservation Stewards, **two** libraries became Digital Content Contributors, and **one** library became a Digital Access Partner.
- FDLP LibGuides had more than **4,900** views to the **19** guides offered.
- The FDLP Academy hosted **85** webinars, with more than **10,214** combined registrants.
- A total of **88** participants—**41** participants in the spring 2018 cohort and **47** participants in the fall 2017 cohort— received a certificate of completion from the FDLP Coordinator Certificate Program.
- GPO increased the size of the FDLP Web Archive collection to **17.1** TB, with **139** million URLs crawled.
- **185** Federal depository libraries, or **16%** of all depositories, participated in the Cataloging Record Distribution Program.
- Ben's Guide saw more than **one million** sessions.
- Visits to FDLP.gov increased by **28%**.

In FY 18, LSCM staff:

- Added **34,367** new cataloging records to the CGP, of which **11,748 (or 34%)** contained PURLs to full-text publications.

- Checked in **28,570** serial issues to the CGP and created **368** publication patterns for serial titles.

- Identified **2,577** previously uncataloged serial titles and created new bibliographic records.

- Distributed **4,211** titles.

- Distributed **802,834** copies of materials to FDLP libraries.

- Responded to **5,893** askGPO inquiries.

Program for Cooperative Cataloging Statistics:

- NACO: **884** authority records created.

- BIBCO: **11,957** records created.

- CONSER:

  - Authenticated records: **2,040**
  - Maintenance of CONSER records: **721**
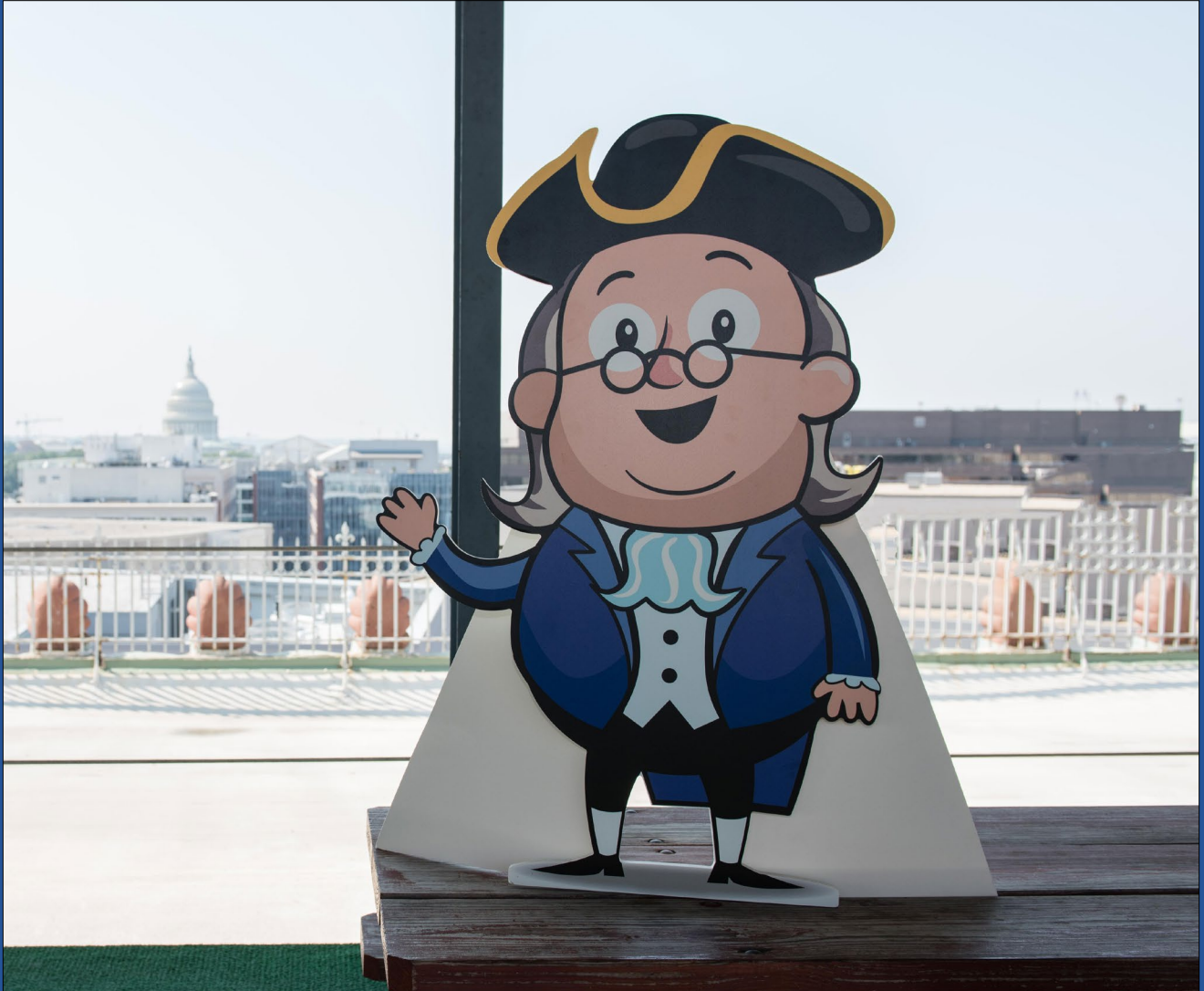 - Maintenance of non-CONSER records: **162**

As we continue the strong partnership between GPO and FDLP libraries, communication remains integral to our collaborative success. There are several mechanisms by which FDLP libraries can contact LSCM.

1. Subscribe to FDLP News and Events alerts via email. These are important announcements that all FDLP libraries should be receiving.

2. Visit FDLP.gov for any information you need related to the administration and management of your depository library.
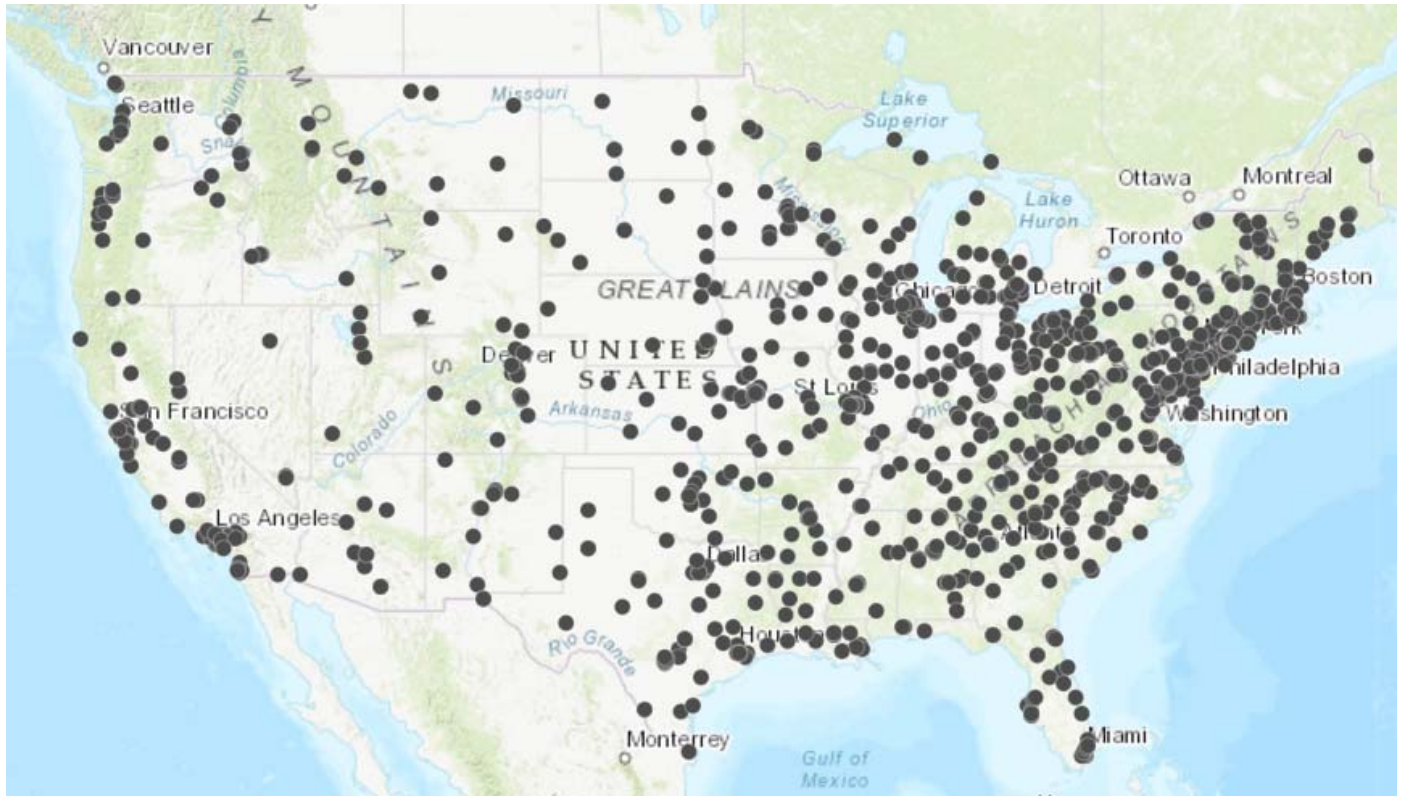
3. Follow GPO on social media, and send us news and updates from your library. Your library could be featured.

   - Facebook
   - Twitter
   - Instagram
   - YouTube
   - Pinterest
   - LinkedIn
   - Government Book Talk Blog

Everyone at GPO sincerely thanks the FDLP community for their continued support and invaluable service to the public in FY 2018 and beyond.

Federal Government information is made available
for free public use in Federal depository libraries
throughout the U.S. in over 1,100 locations.