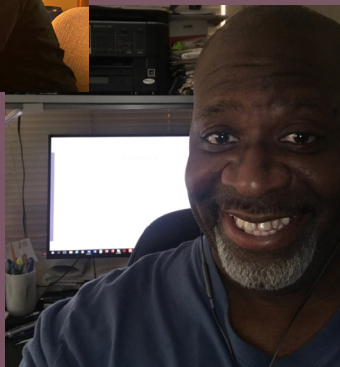
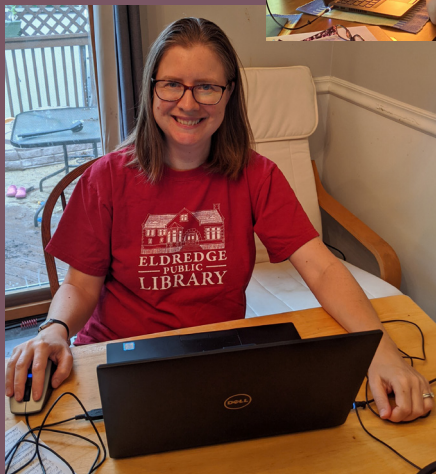


GPO



FY 2020 LSCM YEAR IN REVIEW

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ACRONYM AND ABBREVIATION GUIDE

AALL: American Association of Law Libraries
ALA: American Library Association
BIBCO: Bibliographic Record Cooperative Program
C&I: Cataloging & Indexing Program
CG: Cataloging Guidelines
CGP: Catalog of U.S. Government Publications
CNI: Coalition for Networked Information
CONSER: Cooperative Online Serials Program
COSLA: Chief Officers of State Library Agencies
CRDP: Cataloging Record Distribution Program
CRN: Civics Renewal Network
CRS: Congressional Research Service
DLC: Depository Library Council
DPLA: Digital Public Library of America
ECIP: Electronic Cataloging in Publication Program
ELUNA: Ex Libris Users of North America
FADGI: Federal Agencies Digitization Guidelines Initiative
FDLP: Federal Depository Library Program
FDSS: Federal Depository Support Services (unit within LSCM)
FDsys: GPO's Federal Digital System
FEDLINK: Federal Library and Information Network
GODORT: Government Documents Round Table, ALA
govinfo: govinfo.gov
GPO: U.S. Government Publishing Office
IES: International Exchange Service
IS&T: Society for Imaging Science and Technology
ISSN: U.S. International Standard Serial Number
LC: Library of Congress
LC-PCC PSs: Library of Congress-Program for Cooperative Cataloging Policy Statements
LSCM: Library Services & Content Management
LTS: Library Technical Services (part of LSCM)
NACO: Name Authority Cooperative Program
NARA: National Archives & Records Administration
NDSA: National Digital Stewardship Alliance
NISO: National Information Standards Organization
PARS: Preservation Administrators Interest Group, Preservation & Reformatting Section, ALA
PCC: Program for Cooperative Cataloging
PEGI: Preservation of Electronic Government Information
PURL: Persistent Uniform Resource Locator
RDA: Resource Description & Access
RUSA: Reference and User Services Association, ALA
SAA: Society of American Archivists
SACO: Subject Authority Cooperative Program
SGMP: Society of Government Meeting Professionals
TRAIL: Technical Report Archive & Image Library
USGS: United States Geological Survey

WELCOME LETTER FROM THE SUPERINTENDENT OF DOCUMENTS

Greetings from Library Services & Content Management at the U.S. Government Publishing Office,

Where do I begin with a re-cap of FY 2020? To say that this year has been challenging is, of course, an understatement. But in reflecting on this year, many words come to mind with regard to the Federal Depository Library Program (FDLP) community: resilience, reinvention, and grace under fire, to name a few.

From the very start of the coronavirus (COVID-19) pandemic, I've been impressed by the way Federal depository library staff members have risen to the challenges in your paths. As you browse the images in this report, you will notice that we are showcasing FDLP community members throughout. From adapting to public service via telework, to reopening under difficult conditions, to developing new and creative ways of operating, you've never lost sight of your mission to help in *Keeping America Informed*.

I am also proud that I can say the same of our Library Services & Content Management (LSCM) staff members.

Most of our D.C. staff has transitioned entirely to telework, and they haven't missed a beat in serving the FDLP community. Several of our D.C. staff members have been working diligently in the office at GPO's main headquarters, despite challenging working conditions, social distancing measures, and rising positivity rates. Our FDLP Distribution staff working at our Laurel, MD Distribution Facility have been working shortened hours and with limited staffing as they follow appropriate social distancing and coronavirus (COVID-19) prevention measures, while diligently trying to clear the backlog of publications since shipments were halted in March 2020.

LSCM supports four statutory programs:

- The Federal Depository Library Program (FDLP)
- The Cataloging & Indexing Program (C&I)
- The International Exchange Service (IES)
- The By-Law Program

Here are just a few highlights from this unprecedented year:

- FDLP LibGuides had more than **36,857** views to the **131** guides offered.
- **Four** libraries became Preservation Stewards, and **one** library became a Digital Access Partner.
- The FDLP Academy:
 - Hosted **72** webinars, with more than **16,000** combined registrants.
 - Hosted the fall FDLP Coordinator Certificate Program with **29** people completing the program.
 - Hosted **268** virtual participants in our fall 2019 Federal Depository Library Conference and **485** virtual participants in our spring 2020 Depository Library Council Virtual Meeting.



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- There were over **23** million successful searches of the Catalog of U.S. Government Publications (CGP).
- GPO increased the size of the FDLP Web Archive collection to **28.2** TB, with over **250** million URLs crawled.
- LSCM staff added over **20,000** new cataloging records to the CGP, of which **79.9%** contained PURLs to full-text publications.
- LSCM staff distributed over **490,000** copies of materials to FDLP libraries.
- LSCM staff responded to over **12,000** askGPO inquiries.
- 205 Federal depository libraries, or **18%** of all depositories, participated in the Cataloging Record Distribution Program.
- Ben's Guide to the U.S. Government saw **254,603** user sessions (**643,769** page views).
- FDLP.gov saw **195,632** user sessions (**307,285** page views).

The purpose of our organization is so important - ensuring and advancing an informed citizenry. The staff in LSCM remained focused on free public access to the documents of our democracy, even in the midst of a global pandemic, and I am proud to bring you this report of accomplishments for FY 2020.

With Warm Regards,

A handwritten signature in black ink that reads "Laurie Hall". The signature is written in a cursive, flowing style.

Laurie Hall
Superintendent of Documents
Managing Director, Library Services & Content Management

THE NATIONAL COLLECTION OF U.S. PUBLIC INFORMATION

The [National Collection of U.S. Government Public Information](#) (National Collection) is defined as a geographically dispersed collection of the corpus of Federal Government public information, accessible to the public at no cost. It consists of both tangible and digital publications. The mission is to provide readily discoverable and free public access to Federal Government information, now and for future generations. The vision for the National Collection is to be able to provide Government information where and when it is needed. To achieve this vision, all Government publications will have to be identified, acquired, cataloged, disseminated, digitized (if they aren't born digital), made accessible, authenticated, and preserved.

With GPO's mission of *Keeping America Informed*; the Superintendent of Documents' public information statutory programs: Federal Depository Library Program (FDLP) and Cataloging & Indexing Program (C&I); **govinfo**; and the guiding principles of Government information, the Superintendent of Documents organization is well positioned to develop and manage the National Collection by applying information lifecycle best practices.

The Government publications sent by GPO to libraries of the FDLP remain the property of the Federal Government, and they make up the tangible portion of the National Collection. The digital National Collection includes **govinfo**, content harvested by GPO, and content hosted by Federal agencies and GPO partners.

Since GPO does not have a collection of tangible public documents onsite, partnerships with libraries and Federal agencies are vitally important in preserving and making Government documents accessible. GPO has [68 partnerships](#) that benefit the general public and the depository library community, and represent a crucial component of the information lifecycle.

The C&I Program has a statutory obligation to prepare and publish a comprehensive index of every Federal

document issued or published by a department, bureau, or office, not confidential in nature, and regardless of format. This is derived from the requirements for cataloging and indexing codified at 44 U.S.C. §§1710-1711 and 44 U.S.C. §4101(a). Most records in the Catalog of U.S. Government Publications (CGP) date from 1976, which is when GPO first started creating machine readable cataloging records. Earlier cataloging records are found in the *Monthly Catalog*, which GPO produced in print form from 1895 through the December 2004 issue. Initiatives to add records for older publications are underway. The *Monthly Catalog* and its predecessor titles will be digitized, and catalog record comparisons with depository libraries are being planned as GPO seeks to find and provide access to as many historic Federal Government publications as possible.

The CGP is the index and primary finding tool for the National Collection. Records for digital resources contain links to the content, whether it is on **govinfo**, an agency's website, or to our harvested websites. The records also provide a "Locate in a Library" feature that directs people to depository libraries that may hold the tangible publication.

The National Collection is a strategic priority of the Superintendent of Documents and of GPO. The

Depository Coordinator Philip Yannarella at Northern Kentucky University's Steely Library



strategic themes to develop the National Collection are **enrich**, **expand**, and **engage**. To achieve our vision, we will enrich the National Collection with content. The National Collection will be further enriched as we expand access to Government information, services to depository libraries, and the number of partnerships, and as we engage more with depository libraries, Federal agencies, the general public, and other stakeholders.

The *National Collection of U.S. Government Public Information: A Strategy Framework* Document provides a long-term foundation and high-level structure to guide and inform the development of more detailed short-term strategic action plans for the Public Information

Programs of the Superintendent of Documents, replacing the *National Plan for Access to U.S. Government Information*.

The table below conveys how several fiscal year 2020 Library Services & Content Management (LSCM) priority goals and objectives mapped to the strategic framework. The priority project objectives for a fiscal year will fall under at least one of these three themes.

The importance of the National Collection in a democratic society cannot be overstated, as it will allow current and future generations to have both physical and intellectual access to our Government's public information.

FY 2020 GOALS	ENRICH	EXPAND	ENGAGE
Build and Maintain the National Collection	Undergo Trustworthy Digital Repository (TDR) surveillance audit	Increase the number of Preservation Stewards	Develop an outreach plan to Federal agencies
Enhance Cataloging and Metadata Services	Add Preservation Steward holdings to the CGP	Increase the number of depositories in the Cataloging Record Distribution Program	Provide focused cataloging record sets on GitHub
Enhance FDLP Tools and Services	Continue digitization of the historical collection of Government documents	Implement new askGPO platform	Increase the number of Community LibGuides

GPO Partnerships

Since 1997, GPO has developed strategic partnerships with Federal depository libraries, Federal agencies, and other institutions to increase public access to electronic U.S. Government information.

GPO's partner categories are:

- Preservation Steward
- Digital Preservation Steward
- Digital Content Contributor
- Digital Access Partner
- Cataloging and Metadata Contributor
- Other/Specialized

Partnering is an integral part of how GPO is *Keeping America Informed*, and over the past two decades, these partnerships have grown and evolved. At the close of FY 2020, there were 68 official GPO partnerships:

- 43 Preservation Stewards
- 1 Digital Preservation Steward
- 5 Digital Content Contributors
- 16 Digital Access Partners
- 2 Cataloging and Metadata Partners
- 1 specialized Partner

During FY 2020, these libraries made the commitment to serve as Preservation Stewards for the following collections:

- Lawrence University: American State Papers and various 19th century publications.
- State Library of Pennsylvania: various 19th century publications.
- University of North Texas: various Federal publications, including the bound Congressional Record and the Serial Set.

The Donald E. Pray Law Library, College of Law at the University of Oklahoma, is also now serving as a Digital Access Partner for their resource, *American Indian and Alaskan Native Documents in the Congressional Serial Set, 1817-1899*.

The University Libraries, University of Washington, is now a Digital Content Contributor. Their first contribution is a Treasury publication entitled *Your Path, Peace and Security*.

[Learn more](#) about GPO partnerships, and contact our partnership team with inquiries through askGPO; select Federal Depository Library Program, then Type of Customer > Federal Depository Library and Category > Partnerships.



GPO Collaborations

In FY 2020, LSCM staff contributed to and collaborated with groups in support of the FDLP and C&I.

- GPO is continuing its collaboration with the Law Library of Congress to digitize and make accessible volumes of the U.S. Congressional Serial Set back to 1817. The Law Library of Congress is inventorying and digitizing the Serial Set, while GPO is focused on metadata, the development of a new **govinfo** collection, and seeking any replacement volumes needed by the Law Library. Digitization began in fall 2019 and will continue for some time. GPO received the first delivery of digitized content, 445 volumes, from the Law Library during summer 2020. The team is using this content to develop workflows and processes that will be used to process deliveries going forward. The team is ensuring data integrity throughout



Depository Coordinator Debbie Walker at the Gadsden Public Library (AL)

the processes, gathering and producing metadata for the serial set volumes and documents, and compiling requirements to design the Serial Set collection in **govinfo**.

- In a collaboration with the Law Library of Congress, LSCM is cataloging *Global Legal Research Directorate Reports* to increase public access.
- Through its partnership in the Civics Renewal Network (CRN), a consortium of organizations committed to strengthening civic life in the United States by increasing the quality of civics education in our Nation's schools, LSCM makes available, through the CRN website, K–12 resources that support civics education.
- LSCM continued its partnership in the Technical Report Archive & Image Library (TRAIL). LSCM and TRAIL members work together to ensure that Federal technical reports are openly accessible, and participating LSCM staff members offer expertise in

cataloging and other areas and participate in the exchange of information about U.S. Government scientific and technical information.

- The Digital Public Library of America (DPLA) and LSCM continued their collaboration to broaden public access to the information made available via the CGP. Through the partnership, over 224,031 records from the CGP are available to the public through the DPLA website. Examples of records include the Federal Budget, laws, Federal regulations, and congressional hearings, reports, and documents. LSCM and DPLA also partner to provide eBooks to the DPLA Exchange, making this Government content even more widely accessible.
- LSCM continues to be heavily involved in cooperative cataloging and metadata activities with members of the library community. LSCM is an active participant in all components of the Program for Cooperative Cataloging (PCC), which is managed by LC, including BIBCO (Bibliographic Record Cooperative), CONSER (Cooperative Online Serials), NACO (Name Authority Cooperative), and SACO (Subject Authority Cooperative).
- GPO has been a member of OCLC since 1976 and contributes bibliographic records for U.S. Government information to the international database daily.
- LSCM is part of the Electronic Cataloging in Publication Program (ECIP). ECIP provides cataloging records for books in advance of publication. The publisher then includes the record on the verso of the publication's title page. Through ECIP, LSCM is creating pre-publication bibliographic records for



publications from Federal agency publishers. LSCM has been a part of ECIP since 2015 and created 21 ECIP records in FY 2020. LSCM staff have created ECIP records for GPO, the Combat Studies Institute, the Air Force Research Institute, the Smithsonian Institution Scholarly Press, United States Geological Survey (USGS), and the National Gallery of Art, to name a few.

- In October 2018, LSCM's Library Technical Services (LTS) staff began cataloging Congressional Research Service (CRS) reports for the CGP and OCLC in an agreement with the Library of Congress. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource.

LSCM staff also collaborated with these groups and organizations in FY 2020:

- Acquisitions and Bibliographic Access Directorate (Library of Congress)
- American Association of Law Libraries (AALL)
- Association of Research Libraries (ARL)
- American Library Association (ALA)
 - American Indian Library Association (AILA)
 - Government Documents Round Table (GODORT)
 - Rare and Endangered Government Publications Committee
- CENDI, an interagency working group of senior scientific and technical information managers representing [14 U.S. Federal agencies](#)
- Chief Officers of State Library Agencies (COSLA)
- Coalition for Networked Information (CNI)
- Council of Professional Associations on Federal Statistics
- Ex Libris Users of North America

- Federal Agencies Digital Guidelines Initiative (FADGI) Preservation Working Group
- FADGI Audio Visual Working Group
- FADGI Still Image Working Group
- Federal Library and Information Network (FEDLINK) American Indian Libraries Initiative
- FEDLINK Preservation Working Group
- FEDLINK Research and Metrics Working Group
- Federal Web Archiving Working Group
- National Digital Stewardship Alliance (NDSA)
- National Information Standards Organization (NISO)
- PDF Association
- Preservation Administrators Interest Group, Preservation and Reformatting Section (PARS), ALA
- Preservation of Electronic Government Information (PEGI)
- Reference and User Services Association (RUSA), ALA
- Science.gov Alliance
- Society of American Archivists (SAA)
- Society of Government Meeting Professionals (SGMP)
- Society for Imaging Science and Technology (IS&T)
- U.S. International Standard Serial Number (ISSN) Center

FEDERAL DEPOSITORY LIBRARY PROGRAM

As authorized by Chapter 19 of Title 44, U.S.C., the mission of the FDLP is to provide for free, ready, and permanent public access to Federal Government information, now and for future generations. The vision of the FDLP is to provide U.S. Government information when and where it is needed in order to create an informed citizenry and an improved quality of life.

Through this historic U.S. Government program, GPO disseminates information products from all three branches of the Federal Government to over 1,100 libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products and provide expert assistance in navigating those resources. Providing free online access to Government publications is provided under the authority of Chapter 41 of Title 44, U.S.C., via **govinfo**.

FDLP Distribution Facilities

At GPO's Distribution Facility in Laurel, Maryland, the GPO staff continues to distribute publications, fulfill claims, and send special mailings of tangible items to Federal depository libraries and international libraries participating in the International Exchange Service.

In March 2020, FDLP shipments were suspended due to the coronavirus (COVID-19) pandemic and mass library closures. In July 2020, shipments were resumed for libraries able to accept them, and GPO's FDLP Distribution staff began working staggered shifts with new health and safety protocols in place. LSCM created a [Notification Form](#) in order to alert GPO that a library may begin to accept shipments again or that a library must once again halt shipments. As of October 1, 2020, the form had been submitted by 675 libraries (60% of FDLs) that stated they had varying degrees of 'openness' or ability to receive shipments.

In FY 2020, the staff distributed 2,688 titles, totaling 490,781 copies of materials, to FDLP libraries. These dedicated staff members continued throughout FY20 to work to distribute the backlog of materials that accumulated during the closures, as well as new materials.

At GPO's Distribution Facility in Pueblo, Colorado, the staff distributes FDLP promotional items to FDLP libraries nationwide. As of the end of FY 2020, the Pueblo staff managed the inventory and dissemination of 30 different types of FDLP handouts and promotional items.

FDLP Academy

Since its inception in 2012, the goal of the [FDLP Academy](#) has been to support the FDLP community's education and training needs and to advance U.S. Government information literacy.

The FDLP Academy enhances U.S. Government information knowledge through events, conferences, webinars, and webcasts coordinated by GPO that cover a variety of Government information topics. Many sessions are presented by GPO staff, while others are presented by staff from other Federal agencies and from members of the FDLP community, as recruited and hosted by GPO.

In FY 2020, the FDLP Academy hosted 72 webinars with nearly 16,000 combined registrants, as well as 20 recorded webcasts. Training topics included the 2020 Census, coronavirus (COVID-19) information and resources, disaster prevention and response, Government resources for teaching from home, the regulatory process, planning Government documents exhibits, askGPO, and succession planning.

Also in FY 2020, LSCM hosted almost 800 participants in the fall 2019 Federal Depository Library Conference and the spring 2020 Depository Library Council Virtual Meeting.

Recordings of webinars and webcasts, as well as FDLP conference proceedings, are available via the [FDLP Academy Training Repository](#).

Other [FDLP Academy resources](#) include:

- An [FDLP Events Calendar](#) with information on upcoming events and related registration information.
- An [Events & Conferences](#) page with information about GPO's annual FDLP events.
- The [FDLP Coordinator Certificate Program](#), featuring educational courses for Depository Coordinators.
- Information for those who wish to volunteer to present on a topic or request specialized training.

FDLP Coordinator Certificate Program

The FDLP Coordinator Certificate Program (CCP) presents in-depth virtual classes for Federal Depository Coordinators on managing depository collections in compliance with the [Legal Requirements & Program Regulations of the Federal Depository Library Program](#).

The certificate program is free to participants and is conducted virtually through the FDLP Academy.

The series of eight online classes (over a nine-week period) is led by GPO personnel from LSCM's Federal Depository Support Services. Class size is limited in order to facilitate discussion and interaction throughout the program.

The program includes required weekly readings and writing assignments, discussions, polls, webinars, and assessments or quizzes.

In fall 2019, LSCM hosted a session of the CCP, with 29 people completing the program.

The classes are:

1. Introduction to the FDLP and GPO
2. Legal Requirements and Regulations

3. What's in the Box?
4. Depository Collection Management
5. Public Access
6. Cataloging and Bibliographic Control
7. Regionals
8. Wrap Up

Since its inception in 2015, LSCM has hosted seven CCP sessions, and 271 FDLP community members have completed the program.

FDLP Events

LSCM hosted two FDLP special events in FY 2020.

2019 Federal Depository Library Conference

Over 600 librarians from across the country participated in the [2019 Federal Depository Library Conference](#). This annual event was held at the Doubletree by Hilton Hotel in Arlington, Virginia, from October 21 – 23, 2019.

Depository Coordinator Amy Laub-Carroll at the University of Kentucky's William T. Young Library



Over 300 attendees were onsite, and an additional 300 participated in the sessions via live webinar broadcast. Virtual attendees participated during sessions via chat, offering their questions and comments, just as onsite attendees did. In all, almost every U.S. state was represented, plus Puerto Rico.

GPO staff presented numerous sessions on the latest GPO projects and initiatives that support the FDLP. The DLC held numerous meetings to discuss important issues regarding free public access to U.S. Government information, and representatives from other Federal agencies and nationwide libraries shared their important tools, websites, projects, and resources. Superintendent of Documents Laurie Beyer Hall kicked off the event, providing updates on GPO initiatives. Following the kickoff, attendees heard from keynote speaker, Dr. Trevor Owens, Head of Digital Content Management at the Library of Congress.

The 2019 Federal Depository Library of the Year Award was presented to the University of Wisconsin, Eau Claire's McIntyre Library.

Some other great event features included:

- Poster presentations
- One-on-one consultations with LSCM staff members
- An exhibit area with live demonstrations
- A social media booth featuring cardboard cut-outs of Benjamin Franklin and various props related to GPO products and services
- A tour of GPO's Plant following the event

GPO also live-tweeted the event. Anyone can view the photos and tweets by searching #FDLConference on Twitter.

After the event concluded, the DLC presented formal recommendations and commendations to GPO, and [GPO transmitted formal responses](#).

View [archived recordings](#) of the event, and download handouts.

2020 Depository Library Council Virtual Meeting

Almost 650 registrants from all 50 states, plus D.C. and Puerto Rico, participated in the spring [2020 DLC Virtual Meeting](#). This annual event was held April 22, 2020, and LSCM staff broadcasted the Meeting from their homes located in and around the D.C. Metro area. Appropriately, the Meeting was held during National Library Week, a yearly celebration of libraries and the value they contribute to their communities.

The virtual event is typically three days, but due to the pandemic and the altered work schedules of nationwide Federal depository library staff, LSCM condensed the Meeting to one day, focusing on the most critical issues related to the FDLP.

The Meeting began with welcome remarks from GPO Director Hugh Halpern. This was Mr. Halpern's first formal greeting to the Federal depository library community.

Topics of discussion at the Virtual Meeting included:

- Reports from DLC working groups.
- An Open Forum where members of the FDLP community discussed how their library's services have evolved during library building closures and how their staff members are coping during the pandemic.
- An LSCM Update where members of the LSCM team spoke about initiatives and projects being undertaken in support of the FDLP, such as:
 - New and upcoming digitized historic content on **govinfo**.
 - GPO partnerships.
 - LSCM's collaboration with the Law Library of Congress to catalog historical legal reports.

- A new Coronavirus (COVID-19) Toolkit for Federal depository libraries with information on library operations and reliable Government information resources for patrons.
- The FDLP Web Archive.

GPO also live-tweeted this event. To view the photos and tweets, search #DLCVirtual20 on Twitter.

After the event concluded, the DLC presented formal recommendations and commendations to GPO, and GPO [transmitted formal responses](#).

View the [archived recording](#) of the event, and download handouts.

govinfo

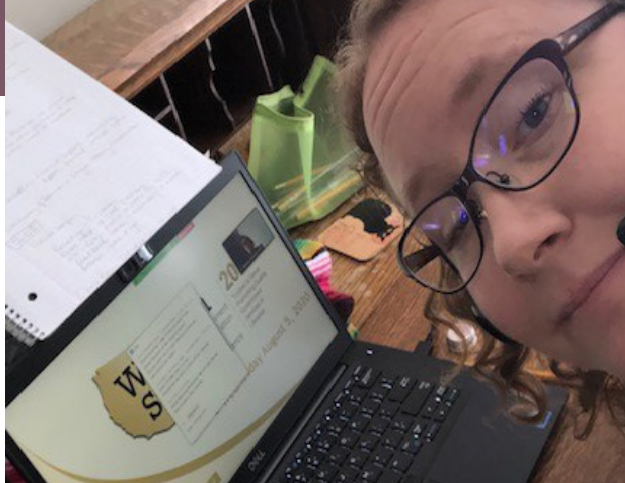
Enhancing Content in govinfo

LSCM has worked closely with GPO's Office of Programs, Strategy, & Technology (PST) throughout the development and ongoing enhancement of **govinfo**. Released as a beta in February 2016, govinfo was launched to modernize its predecessor website, GPO's Federal Digital System (FDsys). In December 2018, FDsys was officially retired.

Continuing to add to the collections currently available on **govinfo** is of the highest priority, with a goal of offering complete and historic holdings to its collections.

Notable additions in FY20 include:

- Digitized volumes of the U.S. Government Manual (1935 – 1994).
- New submissions from Digital Content Contributors:
 - Washington State Library.
 - Boise State University
 - University of Washington.
- Publications related to FY21 Federal Appropriations.



Depository Coordinator Kate Tallman at the University of Colorado-Boulder, University Libraries

- Volume 2 of the Precedents of the U.S. House of Representatives (2017 series).
- Railroad Retirement Board publications.
- National Institute of Standards and Technology (NIST) publications.

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections and may accept materials from depository libraries that meet our needs. Visit the [GPO Digitization: GPO Needs Lists LibGuide](#) for more information and current lists of needed materials.

If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov. **govinfo** system enhancements are made continuously. [Contribute your feedback about govinfo](#), or [contact GPO](#) with questions.

govinfo Certification as a Trustworthy Digital Repository

Since 2015, GPO has worked to be named as a Trustworthy Digital Repository (TDR) for Government information through certification of **govinfo** under [ISO 16363:2012](#).

Certification under ISO 16363 provides GPO stakeholders, including the FDLP community, assurance that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable, well into the future.

Certification of **govinfo** validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of:

- Organizational Governance.
- Digital Object Management.
- Infrastructure and Security Management.

Trusted Digital Repository certification has been a key GPO strategic initiative and a joint effort between GPO's LSCM and PST business units.

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to achieve ISO 16363:2012 Certification. The Primary Trustworthy Digital Repository (TDR) Authorisation Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and publicly announced the certificate on their website.

On December 20, 2019, the ISO 16363 certification committee determined that GPO successfully completed its annual surveillance audit required to maintain certification status. The surveillance audit included two stages of assessment: a documentation review and an onsite visit by the audit team.

As of September 2020, GPO is the only institution in the world to hold ISO 16363 Trustworthy Repository Certification. GPO is currently undergoing a second surveillance audit to maintain certification.

Coronavirus (COVID-19) Guidance for Library Materials Handling

Reports from China and Europe and research from *The New England Journal of Medicine* and *The Journal of Hospital Infection* have shown that coronavirus (COVID-19) could be transferred to library materials when they are used by an infected person. Chemical sanitizers and disinfectants used to clean the virus from hard surfaces and hands, though, are detrimental to library materials.

In FY20, GPO monitored developing research on the coronavirus (COVID-19) and produced a guidance

document containing information regarding a recommended quarantine time for library materials.

The guidance document, *Guidance For Managing Federal Depository Library Collections Safely During COVID-19*, has been revised and updated numerous times as more information became available from the multi-part REALM (Reopening Archives, Libraries, and Museums) study, funded by the Institute of Museum and Library Services, OCLC, and Battelle.

The REALM project will continue to monitor the coronavirus (COVID-19) situation, conduct research, and communicate findings until the project conclusion in September 2021.

GPO is continuing to monitor the research and update the guidance documentation as necessary.



askGPO Relaunch (Salesforce)

LSCM's askGPO Salesforce platform [went live August 10](#), retiring the 17+ year old RightNow system. The new askGPO Platform provides a 360-degree customer relationship management tool to our FDLs, Federal agencies, Publication and Information Services (book sales), and the public.

The updated askGPO provides a more robust multi-task platform for providing customer support and strengthening our partnerships within the FDLP. Immediate benefits include:

- Improved customer interaction with a consolidated communication channel that places all library information in one location, allowing anyone in LSCM a clear picture of library activities and interactions. The platform is also accessible on GPO-approved mobile equipment from anywhere, not just the main office.



Beverly Dennis and Marth Zimmerman at Salisbury University Libraries (MD)

- Comprehensive information for each library including historic information (all digitized), for those libraries that have been in the FDLP since mid-1800's.
- Consistent response and information going to libraries, help with training and instruction to libraries, and strengthening partnerships with library groups, while addressing the individual needs of libraries.
- Accounts for all Federal agency publishers that GPO staff work with on a regular basis or have a partnership agreement with, to ensure we identify new publications for the FDLP.

To assist user groups with the new askGPO platform, live training sessions, as well as recorded videos and short how-to modules, are [available on FDLP.gov](#).

GPO on the Go

GPO has been conducting in-person visits to Federal depository libraries throughout the country since FY 2016 in order to provide consultation, training, and support services, also known as the [GPO on the Go](#) initiative. These visits have been extremely beneficial in strengthening the ties between GPO and its partner libraries and in helping GPO identify current trends and

issues in libraries and respond with improved outreach and services. GPO staff at all levels have participated in this initiative and have implemented targeted follow-up projects to benefit the FDLP and its participants.

In March 2020, the coronavirus (COVID-19) paused GPO on the GPO and forced LSCM staff to cancel planned 2020 trips.

Prior to March 2020, LSCM staff had visited 22 depository libraries in six states and the District of Columbia:

- California
- Washington, D.C.
- Maryland
- New Jersey
- Pennsylvania
- Tennessee
- Wisconsin

View the [full list](#) of every library GPO has visited, and view our interactive [GPO on the Go map](#) for a more detailed view. Since the program's inception, GPO has visited 635 Federal depository libraries.

FDLP LibGuides

[FDLP LibGuides](#) is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the FDLP community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

LSCM staff members review the site and make enhancements to the look and content on a continuous basis.

During FY 2020, LibGuides had more than 35,000 views, which is an increase of more than 15% from FY 2019. Significant views increased during March – July, with monthly views exceeding 3,000.

Many new LibGuides were added, including Hot Topics such as:

- Impeachment.
- COVID-19.
- Constitution Day.
- Census.
- Elections and Voting.
- African American Experience.

Other Topics added include:

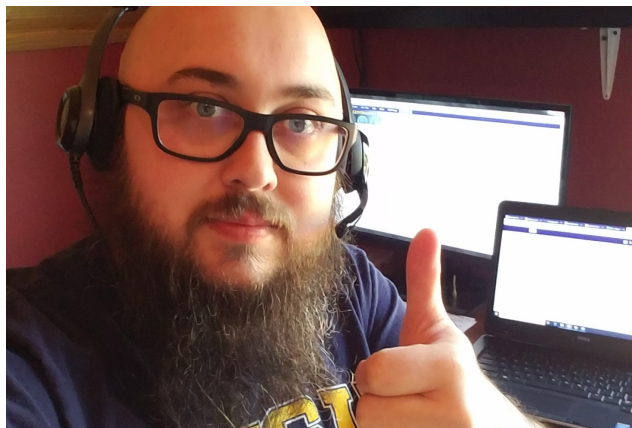
- Environmental Cleanup.
- Exploring and Surveying the American West.
- Native American Resources.
- Primary Resources.
- U.S. Department of the Treasury.

2019 Biennial Survey of Federal Depository Libraries

The 2019 [Biennial Survey of Federal Depository Libraries](#) launched in September 2019, with a deadline to respond of November 18.

The survey is the means by which depository libraries report their conditions to GPO. It is administered in odd-numbered years, and response is required by law. The Superintendent of Documents, under the direction

Depository Coordinator Paul Nease at East Tennessee State University's Sherrod Library



of the GPO Director, is responsible for administering the survey as required by 44 U.S.C. §1909. Data from the survey is used to administer the FDLP, to identify new trends, and to evaluate the conditions and services of Federal depository libraries.

Individual library responses from the Biennial Survey are retained with LSCM's official records for each depository. Responses should also be retained by each depository and passed on to successive depository staff members. Likewise, each regional library should retain Biennial Survey information for the depositories under its purview.

[2019 Biennial Survey Region Reports](#) were published on FDLP.gov in April 2020, and the [2019 Biennial Survey Data Spreadsheet](#) was published on FDLP.gov in September 2020.

Regional Discard

In July 2015, the Superintendent of Documents' policy, Government Publications Authorized for Discard by Regional Depository Libraries, was approved, which allowed regionals to discard depository materials when certain criteria are met. An updated policy went into effect October 1, 2020: [Superintendent of Documents Public Policy Statement 2020-1](#).

Basic requirements for Regionals to discard are:

- Publication eligibility requirements:
 - Digital equivalent on govinfo with GPO Seal of Authenticity
 - Held for five years
 - A minimum of four tangible copies for which there are geographically-dispersed Preservation Stewards
- Compliance with all agreements deposited with the Superintendent of Documents (e.g. Shared Housing Agreements, Shared Regional Agreements)
- Authorization to discard from the Superintendent of Documents



Titles currently eligible for this process include select volumes of the *Public Papers of the Presidents of the United States and the Statutes at Large*. A list can be viewed on the [Regional Discard Policy](#) page.

Preservation Steward holdings are being added to each title's CGP record. Click "All Items" to see the summary holdings for the Preservation Stewards, as well as item records and condition for each volume being preserved. Any regional depository library that wishes to discard volumes must submit a discard request and receive approval from the Superintendent of Documents.

Depository Library Council

Members

The FDLP community said goodbye to five members of the DLC when their terms ended in May 2020. GPO thanks them for their service to the FDLP.

- DLC Chair, Mary Clark, The Library of Virginia
- Erik Beck; California State University, Sacramento
- Jane Canfield, Pontificia Universidad Católica, Biblioteca Encarnación Valdés
- Gregory Curtis, University of Maine, Fogler Library
- Celina McDonald; University of Maryland, College Park; McKeldin Library

DLC member Alicia Kubas (University of Minnesota, Twin Cities, Government Publications Library) assumed the role of Council Chair on June 1, 2020. In addition, Rick Mikulski (Portland State University Library) assumed the role of DLC Secretary on June 1, 2020.

In June 2020, the FDLP community welcomed five new DLC members.

- Jennifer Morgan, Indiana University Maurer School of Law, Jerome Hall Law Library
- Julia Ezzo, Michigan State University Libraries
- Renee Bosman, University of North Carolina at Chapel Hill, Davis Library
- Lisa Pritchard, Jefferson College Library
- Vicki Tate, University of South Alabama, Marx Library

The following DLC members continued their terms in FY 2020.

- Stephen Parks, State Law Library of Mississippi
- Marianne Ryan, Loyola University Chicago, Cudahy Memorial Library
- Robbie Sittel, University of North Texas Libraries
- Yvonne D. Williams, Memphis Public Library
- Richard Mikulski, Portland State University Library
- Laura Sare, Texas A&M University Libraries
- Will Stringfellow, Vanderbilt University, Central Library

Depository Libraries in a Time of Stay-at-Home Orders – Report of Depository Library Council's Open Forums

As the [spring 2020 DLC Virtual Meeting](#) neared, the world was in the midst of the coronavirus (COVID-19) pandemic. The DLC wanted to hear from the FDLP community and provide an opportunity for them to share their stories of how they were working, facing challenges, and coping during an incomparable time.

In an hour-long Open Forum held during the spring Meeting on April 22, 2020, the depository community spoke up to address five questions posed by the DLC:

- What are some of the new and creative ways that you and your library have been able to offer services and access in this new remote environment?
- Due to the limitations imposed by workplace access restrictions and teleworking, how have your non-public service workflows been impacted?
- How has the coronavirus affected the way you communicate with the people you serve, supervise, coworkers, supervisors, etc.?
- How are you and your colleagues maintaining calm and coping with social isolation?
- As you continue to provide access to and services for Government information under unprecedented circumstances, what else can GPO do to support you and your work?

On May 29, 2020, the DLC presented the summary report, [Depository Libraries in a Time of Stay-at-Home Orders](#). The report was written by the Digital Only Depository Libraries Working Group.

On July 27, 2020, GPO and the DLC hosted a collaborative webinar that included a brief presentation on GPO resources, activities, and services provided to Federal depository libraries related to the coronavirus (COVID-19) pandemic, followed by an Open Forum where the Nation's Federal depository librarians and staff discussed reopening challenges and triumphs, services during a pandemic, and staff health and safety.

The DLC used the two Open Forums to develop a final report to be presented to the GPO Director in FY 2021.

Recommendations & GPO Responses

At the close of the 2019 Federal Depository Library Conference, the DLC began work on developing

formal recommendations and commendations for GPO. In January 2020, one commendation and two recommendations were presented. These were reviewed and discussed in detail by GPO staff, and formal GPO responses [were published](#) on [FDLP.gov](#) in March 2020.

Upon the close of the 2020 DLC Virtual Meeting, the DLC began work on the next set of formal recommendations and commendations in FY20. In May 2020, the DLC presented one commendation and two recommendations to GPO. Formal GPO responses were transmitted to the DLC and [published](#) on [FDLP.gov](#) in June 2020.

Welcoming New Libraries to the FDLP

In July 2020, GPO welcomed Lake Pleasant Public Library, which is located amongst the Adirondack Mountains, as a new member of the FDLP. Senator Kirsten Gillibrand (D-NY) designated the library to be part of the Program. The library is the only depository library in Hamilton County in northern New York. The library provides the local Lake Pleasant community with no-cost access to both digital and tangible Federal Government information. The candidacy of the Lake Pleasant Public Library was endorsed by the State Library, which is also New York's regional Federal depository library.

As of the end of FY 2020, there were 1,117 libraries participating in the FDLP.

Shared Regionals

The University of Georgia Libraries (UGA) and the University of Florida's George A. Smathers Libraries (UF) became the FDLP's newest shared regionals in FY20. Senator Kelly Loeffler of Georgia and Senator Marco Rubio of Florida approved the arrangement and made the shared regional designations. The Memorandum of Understanding that established the shared regional was signed and became effective July 1, 2020.



Depository Coordinator Mark Hamilton at Northern Illinois University's Founders Memorial Library

The shared regionals will better serve the needs of the public, researchers, and selective depository libraries in this region by leveraging the experience and collections at both institutions and offering networking and educational opportunities to serve a larger base of libraries and communities.

There are several models for shared arrangements for regional depository libraries. For more information about shared regionals, see the Superintendent of Documents Depository Guidance Document (SOD-DGD) 2018-1, [Guidelines for Establishing Shared Regional Depository Libraries](#).

Promoting the FDLP

LSCM continues to promote the FDLP, the C&I Program, and related resources through promotional campaigns and social media. In addition, LSCM provides tools for FDLP libraries to promote their collections, services, and resources.

In FY 2020, the FDLP promotional ordering site was revamped and relaunched with a new, more user-friendly design.

In November 2019, a special, one-time promotional offer was made available to FDLP libraries for an infographic poster from NASA. 'From the Earth to the Heavens' compares aerial photographs of our planet

taken by Yann Arthus-Bertrand to X-ray images of the cosmos taken by NASA's Chandra X-ray Observatory.

In December 2019, LSCM completed an inventory and reorganization of promotional materials and offered an overstock of historic FDLP conference giveaways, free to FDLP libraries. FDLP lunch bags, govinfo totes, and Ben's Guide to the U.S. Government totes were made available.

In January 2020, a suite of 10 Census 2020 brochures and posters in English and Spanish was made available exclusively to Federal depository libraries. In addition, a new FDLP.gov web page was published with informational resources on Census 2020 from the U.S. Census Bureau, GPO, and ALA.

In March 2020, FDLP promotional efforts pivoted to focus on the coronavirus (COVID-19). LSCM created the [COVID-19 Tool Kit: Federal Depository Library Program](#), which provides access to:

- Information for Federal depository library staff on FDLP operations during the pandemic.
- Information for libraries in general.
- Reliable U.S. Government information resources for FDLP patrons.
- Downloadable images for library websites to link patrons to coronavirus (COVID-19) information pages or research guides.
- Infographics to share with patrons.
- Recorded webinars for library staff and patrons.

In June 2020, two new, downloadable handouts were made available from FDLP.gov: a tri-fold FDLP handout featuring the benefits of participating in the Program and a double-sided card that describes the flexibilities afforded to FDLP libraries when developing and providing access to digital and tangible collections.

In July 2020, LSCM made available new FDLP face masks and library posters focused on social distancing,

caution using library materials, tips for staying well, room capacity, and the rules for wearing a mask.

In August 2020, LSCM staff presented the webinar, “[Promoting Government Information and Your FDLP Collection on Your Website.](#)” The presenters reviewed FDLP requirements for promoting the FDLP collection and addressed best practices for ensuring users can find and make use of Government information. In addition, the presenters evaluated two FDLP websites to highlight the requirements and best practices reviewed.

For Constitution Day, LSCM made available free packets to FDLP libraries that included up to 75 Pocket Constitutions. Numerous other resources were offered as free downloads:

- Printable posters
- Constitution Day trivia to use for contests and giveaways
- Images to use on websites and social media
- Activities for kids such as a Word Search, Connect the Dots, and Scavenger Hunt quizzes designed for two age levels

Links to LibGuides, suggestions for event activities, and a Constitution Day photo gallery [were also included.](#)

Also in FY 2020, LSCM promoted Federal depository libraries through social media. LSCM worked with GPO’s Public Relations Office to:

- Celebrate #LibraryShelfieDay in January 2020.
- Host the #lovelyFDL Twitter campaign in February 2020.
- Host a National Library Week campaign in April 2020.
- Showcase Constitution Day celebrations in September 2020.
- Promote Federal depository libraries throughout the year with 75 FDLP-related content posts.

Special Selection Offers

Historically, Federal depository libraries were required to select two item numbers for publications of critical importance that were distributed to all depositories. In order to support libraries that wished to transition to all-digital collections and no longer receive tangible materials, the two mandatory item numbers were discontinued in 2014.

In 2019, LSCM initiated the [Special Selection Offer](#) process as a means of allowing libraries that did not select the item number for a significant specific publication to have a one-time opportunity to request and receive an individual title in tangible format. The special selection becomes part of the library’s depository collection and is subject to regular FDLP retention rules.

Special Selection Offers available in FY20 included:

- Two Secret Service publications: Targeted Violence Program and School Safety Program.
- Earth at Night.
- Five Congressional documents relating to the impeachment of President Donald J. Trump.
- Oversight of the Report on the Investigation into Russian Interference in the 2016 Presidential Election: Former Special Counsel Robert S. Mueller, III.
- Census maps: Understanding the U.S. Population.
- Guidance on Preparing Workplaces for COVID-19.

Please contact FDLPOutreach@gpo.gov with questions about Special Selection Offers or to provide feedback on this collection development option.

FDLP eXchange

Launched in June 2018, the [FDLP eXchange](#) established an automated process to support the

exchange of depository publications nationwide and to facilitate communication among Federal depository libraries.

In regions that have adopted the application as part of their disposition process, selective depositories can enter offers for review by their regional depositories. When the regional has completed their review, unneeded materials move on to review by other selectives in the region. Materials not claimed by the regional or other selectives in the region can then be offered nationally if the library has chosen to offer materials outside their region. All libraries can post needs and receive notification when their need matches another library's offer. Selectives are reminded to continue to work with their regional throughout the discard process.

Libraries in regions that have not adopted FDLP eXchange for their disposition process may still use FDLP eXchange to offer unclaimed materials nationally after they have been offered within their region. These libraries may also post needs to receive notification when their need matches another library's offer.

GPO provides access to a variety of training and informational resources on the tool, such as:

- Templates to upload Needs & Offers.
- Recorded training webinars.
- Tutorial task-based videos.
- QuickStart Guides with screenshots and explanations for regionals and selectives.
- FDLP eXchange Tips.

In FY 2020, over 416,000 offers and over 3,200 needs were posted in FDLP eXchange.

Web Archiving

The [FDLP Web Archive](#) provides point-in-time captures of U.S. Federal agency websites while preserving the functionality of the sites to the extent possible. The aim is to provide permanent public access to Federal



*Depository Coordinator Elissa Lawrence
at the State Library of Ohio*

agency web content. GPO harvests and archives the websites with Archive-It, a subscription-based web harvesting and archiving service offered by the Internet Archive.

LSCM continues to harvest digital publications and websites in order to advance FDLP collection development efforts. Through the close of FY20, LSCM has:

- Increased the size of the FDLP Web Archive collection to 28.2 TB, with over 250,000,000 URLs.
- Made available 203 website collections in the FDLP Web Archive on Archive-It and 258 records through the CGP.

Throughout the year, LSCM monitored collections in the web archive that released coronavirus (COVID-19) information to ensure timely capture of those collections.

Preserving web content is an ongoing effort. GPO encourages [nominations](#) of content to be evaluated for addition to the FDLP Web Archive.

FDLP Web Services

FDLP.gov

[FDLP.gov](#) is the FDLP community's one-stop site for the tools, information, and resources needed to manage a Federal depository library. Collection tools,

requirements, guidance, educational opportunities, and more are available. FDLP.gov saw 195,632 user sessions in FY20 (307,825 page views).

- 1. FDLP.gov Modernization** – In FY20, LSCM continued progress with the FDLP Modernization project. The effort entails platforming the system to a new infrastructure and implementing a new build from the bottom up. This project will have significant activity in FY21 with a recent contract award for a vendor to assist LSCM in this process. In the meantime, LSCM staff continue to maintain the current platform and ensure that it is updated and secure.
- 2. Historic Publications Feature** – LSCM continues to feature [Historic Publications](#) on FDLP.gov each quarter. Fall 2020 marked the seventh installment of the feature and highlighted many contributions from GPO partners. New installments are announced via [FDLP News & Events](#).
- 3. Homepage Features** – LSCM continues to refresh FDLP.gov homepage content with “snacks.” Snacks are added on a regular basis. They feature FDLP updates, new LSCM initiatives, news offerings from other agencies, and Government publications that complement recent holidays and observances, to name a few. These snacks are great to repurpose and feature on library social media pages. In FY20, the homepage featured over 130 different snacks.

Ben’s Guide to the U.S. Government

[Ben’s Guide to the U.S. Government](#) is a free, educational website from GPO that is designed to inform students, parents, and educators about the U.S. Government. Ben’s Guide content is divided into three learning levels:

- Apprentice (ages 4 – 8)
- Journeyperson (ages 9 – 13)
- Master (ages 14+)

Ben’s Guide users go on “learning adventures” on topics such as the branches of Government, how laws are made, the election process, historical documents, and more. Interactive games, as well as printable activities such as crosswords and word searches, make learning fun.

In November 2019, LSCM made available a webcast entitled, [Ben’s Guide to the U.S. Government](#), to provide an overview and tour of the website.

The site experienced an uptick in traffic since the start of the pandemic. Ben’s Guide saw 254,603 user sessions in FY20 (643,769 page views).

In May 2020, LSCM unveiled new quizzes and printable PDF activities on songs, symbols, and structures of Government, as well as historical documents.

In June 2020, LSCM made available two new, Ben’s Guide infographic posters to Federal depository libraries: Ben’s Branches of Government and How Laws Are Implemented.

If you have suggestions for new content, please use [askGPO](#). When submitting your suggestions, click ‘General Public,’ then under ‘select category,’ select ‘Ben’s Guide to the U.S. Government.’



Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with cataloging a comprehensive index of public documents issued or published by the U.S. Government that are not confidential in character. The goals of the C&I Program are to:

- Develop a comprehensive and authoritative national bibliography of U.S. Government publications.
- Increase the visibility and use of Government information products.
- Create a premier destination for information searchers.

This undertaking serves libraries and the public nationwide and enables people to locate desired Government publications in all formats. The main public interface for the access of cataloging records is the [CGP](#).

Integrated Library System Enhancements

GPO's Integrated Library System was enhanced in FY 2020.

- Performance and security improvements were made.
- The CGP saw improved Refine Search options, and Subject Headings were included in the New Titles .csv report.
- Persistent links to library information were added to the Federal Depository Library Directory.
- New MetaLib resource configurations and configuration updates to existing resources were implemented.

For FY21, LSCM is working on revising and updating our CGP About and Help pages, which will include short tutorials for basic use.

Catalog Records on GitHub

The [CGP on GitHub](#) is a location where users may freely download record sets extracted from the CGP.

In FY20, LSCM added new collections of bibliographic records to the CGP on GitHub repository and expanded the range of the content of the record sets. LSCM also reorganized the structure of the repository to facilitate the use of the files.

LTS staff added a collection of records for publications on COVID-19 and coronavirus and a collection of the CGP records whose PURLs were updated to address issues related to the adoption of a new protocol named Domain Name System Security Extensions (DNSSEC). For more information, see the [FDLP News Alerts](#), [PURL Access Issues Update](#) and [CGP Records with Updated PURLs](#). LTS staff also posted the remaining National Institute of Standards and Technology (NIST) collection files.

LSCM also started the general practice of posting .csv files with the major metadata elements in the bibliographic records, such as the OCLC number, item number, SuDoc number, title, publication date, and PURL. These files provide a method to quickly scan the publications represented in the record sets.

As the number of files were significantly increased, reorganizing the repository became a necessity. LSCM created collection pages and added brief descriptions of their contents. For collections with numerous files, the files were grouped in folders. This additional level of organization makes navigating the collections easier.

Cataloging Guidelines

[Cataloging Guidelines](#) (CG) are intended to provide specific examples and practices that are unique to the cataloging and creation of various types of metadata for U.S. Government information published by all three branches of the U.S. Government and in all formats. The guidelines are used by staff at GPO but are also

intended for use by staff in Federal depository libraries and library staff in other institutions who handle, process, or use U.S. Government information.

The practices outlined in the CG are utilized in the creation of bibliographic (MARC) records, which are made available through the CGP. In addition, these bibliographic records are available to Federal depository libraries, other libraries, partners, and commercial vendors through various distribution mechanisms. Bibliographic records produced using these CG and other recognized standards and practices are also made available through OCLC, a worldwide bibliographic network. Other metadata schemes, such as ONIX and Dublin Core, are also utilized by GPO for describing U.S. Government information.

GPO continues to update its CG; ensure they are in accord with national cataloging standards, including RDA and the LC-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

In FY 2020, a new chapter on *eBooks* and a revision of the *General MARC Field Policies* chapter were completed and posted. Three other chapters were also completed including revisions to *Congressional Publications*, *Monographs*, and a new chapter on *FDLP Web Archive Resources*. Those chapters will be posted in the Cataloging Guidelines in FY 2021.

Cataloging Record Distribution Program

The [Cataloging Record Distribution Program](#) (CRDP) provides GPO-produced catalog records to participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc. Each participating library may acquire all newly-created

catalog records, or the new records plus changed records, with item numbers that match their library's item number selection profile.

The CRDP began in 2009 and has expanded each year. In FY 2020, LSCM served 205 Federal depository libraries (18% of all depositories) through the CRDP. LSCM staff were available to assist these libraries throughout FY 2020 and maintained regular communications with participating libraries to be of assistance during this unusual year.

GPO is adding 40 libraries to the program in FY 2021, affording more libraries the opportunity to take advantage of recently added new services. These include:

- Catalog records that do not have item numbers or have inactive item numbers. To select these records, libraries identify desired stems.
- FDLP Basic Collection catalog records, in a single batch.
- Monthly Records Lists, which includes a list of titles.

Participating libraries are also able to benefit from major GPO cataloging activities resulting in a large number of records. Recent examples in FY20 include cataloging of Congressional Research Service Reports, Law Library of Congress Historical Legal Reports, and records with PURL updates.

To join the CRDP or to learn more, contact Federal Depository Support Services (FDSS) at FDLPO Outreach@gpo.gov.

Congressional Research Service Reports

In September 2018, LC launched a [website](#) for CRS reports. The site met the requirements of Public Law 115-141 to make these reports available to the public. In October 2018, in an agreement with the Library, LSCM's LTS staff began cataloging CRS reports for the





Depository Coordinator Andie Craley at Harford Community College Library (MD)

CGP and OCLC. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource.

In August 2020, LTS confirmed that CRS completed publishing its back catalog of reports, which means only newly-published reports (a much smaller number) will need to be cataloged going forward.



At the close of FY 2020, LTS staff had cataloged 6,787 separate, unique CRS report titles, approximately 78% of all reports available on the site. GPO prioritized cataloging any reports concerning COVID-19 and the coronavirus, and many of those records are now available in the CGP.

Cataloging Historical Legal Reports

The Law Library of Congress and GPO are collaborating on a multi-year project to catalog thousands of digitized and born-digital historical

legal reports. The Law Library of Congress is digitizing the reports, and GPO's LTS is cataloging the reports that will be made available online.

The Law Library of Congress wrote these reports on foreign, comparative, and international law issues for Congress and other Federal agencies. The Law Library of Congress posted a description of the project and the reports on their blog, [In Custodia Legis](#). On March 20, 2020, the Law Library of Congress made the first batch of 250 digitized reports available through their [Publications of the Law Library of Congress collection](#). Batches of historical reports will include both digitized reports as well as older born-digital reports that have not previously been made available online.

In FY 2020, LSCM cataloged 508 of these reports.

RDA/3R Project

LSCM prepared to adopt a new iteration of the cataloging standard Resource Description and Access (RDA) in FY20. Staff in LTS use RDA and the RDA Toolkit on a daily basis to catalog U.S. Government information products. The new RDA represents the biggest change in cataloging since 2013 and will impact metadata services worldwide.

LTS created the RDA/3R Project to help staff learn new RDA concepts and gain familiarity with the updated Toolkit. Since February 2020, LTS staff have been taking extensive training to be prepared for the launch of RDA/3R in FY 2021. LTS will continue training while awaiting implementation guidance from the Program for Cooperative Cataloging (PCC). The FDLP community will be notified when a transition date is selected.

In addition, the project team compiled a list of nearly three dozen open-access training resources on the new RDA. The list is available via the [RDA/3R Project page on FDLP.gov](#).

INTERNATIONAL EXCHANGE SERVICE

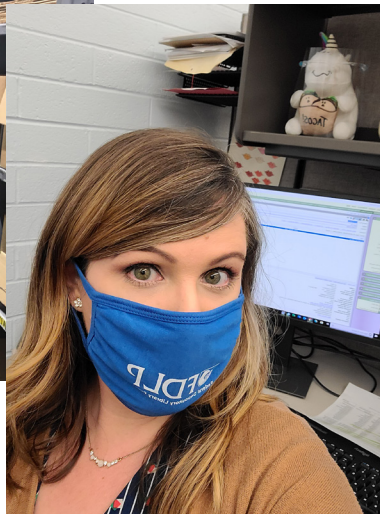
As authorized by Section 1719 of Title 44, U.S.C., and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible Government publications to foreign governments in an exchange program managed by LC. Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY 2020.

Distributed IES Publications:

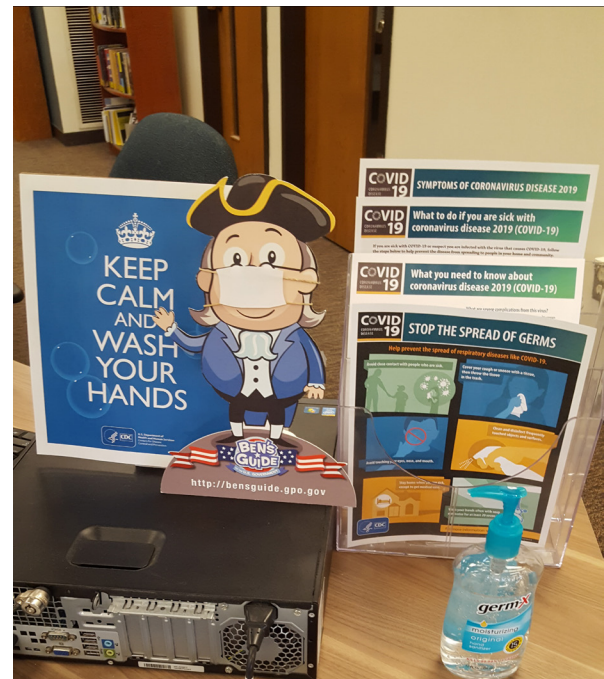
- Paper Titles Shipped: 363
- Paper Copies Shipped: 7,050
- Microfiche Titles Shipped: 793
- Microfiche Copies Shipped: 28,557
- Total Boxes Shipped: 912

BY-LAW PROGRAM

LSCM administers the distribution of certain tangible publications as specified by Public Law. Under various provisions of Title 44, U.S.C., GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to LC, even if those publications are not distributed to Federal depository libraries. In addition, the National Archives & Records Administration (NARA) receives up to three copies of every publication GPO prints. On behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.



Depository Coordinator Casey Sargent at Orange County Public Libraries' Garden Grove Main Library (CA)



Ben spreading COVID-19 awareness at North Dakota State University Libraries

FDLP OUTREACH: EVENTS, CONFERENCES, AND FDLP ACADEMY EDUCATIONAL OFFERINGS

Date	Events Hosted or Attended by LSCM	Location
October 2019	Federal Depository Library Conference	Arlington, VA
	Smithsonian Digitization Conference	Washington, DC
	Digital Library Federation (DLF) Forum	Tampa, FL
	National Digital Stewardship Alliance Digital Preservation Conference	Tampa, FL
	Name Authority Cooperative Program Online Workshop	Virtual
	Salesforce Basecamp	Washington, DC
	(ISC) 2 National Capital Region Chapter Meeting	Washington, DC
November 2019	National Council for the Social Studies National Conference	Austin, TX
	Florida Depository Libraries Meeting	Gainesville, FL
	API Strategy Workshop	Washington, DC
	Catholic University Department of Library Science Fall Colloquium lecture: Conserving the Nation's Treasures at the National Archives	Washington, DC
	FEDLINK 2019 Fall Exposition	Washington, DC
December 2019	Military Libraries Training Workshop	Arlington, VA
	Arkansas Documents Consortia Meeting	Little Rock, AR
	(ISC)2 National Capital Region Chapter Meeting	Washington, DC
January 2020	American Library Association Midwinter Meeting	Philadelphia, PA
	Searching through the Invisible Web: Finding Hidden Resources on the Internet	Washington, DC
February 2020	George Washington University Law Library's Lawlapalooza Research Fair	Washington, DC
	Public Library Association 2020 Conference	Nashville, TN
	Bridging the Spectrum, 12th Annual LIS Symposium, Catholic Univ. of America	Washington, DC
	National Information Standards Organization (NISO) PLUS 2020 Conference	Baltimore, MD
	What's Mine Is Yours: Collaborating to Protect Print Collections	Washington, DC
	Preservation Steward Collection Assessment - Department of the Interior Library	Washington, DC
March 2020	Code4Lib Conference	Pittsburgh, PA
	Name Authority Cooperative Program Online Workshop	Virtual
	PMXPO 2020	Virtual
	(ISC)2 National Capital Region Chapter Meeting	Virtual
	Society for Imaging Science & Technology (IS&T): Designing Preservation	Virtual
	Meeting of Georgia Federal Depository Libraries	Virtual
April 2020	Depository Library Council Virtual Meeting	Virtual
	Federal Computer Security Managers Forum Quarterly Meeting	Virtual
	(ISC)2 National Capital Region Chapter Meeting	Virtual
May 2020	TRAIL Annual Meeting	Virtual
	NISO Virtual Conference, Making Content Accessible: How Can Publishers and Libraries Better Satisfy the Obligation	Virtual
	S&T Archiving 2020 Conference	Virtual

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings, Continued

	IS&T Short Course Program	Virtual
	BookExpo Onlie	Virtual
	vFEDCON - Virtual Industry Day	Virtual
	Infopreneurship in a COVID-19 World	Virtual
	International Association of Privacy Professionals (IAPP) DC KnowledgeNet Chapter Meeting	Virtual
	PCC (Program for Cooperative Cataloging) Operations Committee Meeting	Virtual
	FEDLINK Advisory Board Meeting	Virtual
June 2020	Department of Interior Library govinfo Training	Virtual
	American Library Association Annual Conference	Virtual
	Evidence: The Use and Misuse of Data	Virtual
	Transportation Librarians Roundtable	Virtual
	Tribal College Librarians Institute	Virtual
	National Institute of Standards and Technology (NIST) Federal Computer Security Managers Forum Quarterly Meeting	Virtual
	Government Documents-SIS Annual Meeting (American Association of Law Libraries)	Virtual
	Meeting of Texas Federal Depository Libraries	Virtual
	NASIG 35th Annual Conference	Virtual
	Regional Depositories Discussion: Reopening, Weeding, & More	Virtual
	ALCTS Authority Control Interest Group Meeting	Virtual
	ALCTS Catalog Management Interest Group Meeting	Virtual
	OCLC Cataloging Community Virtual Meeting	Virtual
	OCLC's Virtual AskQC Office Hours	Virtual
July 2020	Esri User Conference	Virtual
	GODORT Friday Chat - Program about the Depository Library Council	Virtual
	(ISC)2 National Capital Region Chapter Meeting	Virtual
	ELUNA 2020	Virtual
	FEDLINK Advisory Board Meeting	Virtual
	FDLP Community Open Forum: Planning for Reopening: FDLP Libraries Recovering from the COVID-19 Pandemic	Virtual
August 2020	Western States Government Information Conference	Virtual
	Regional Government Information Librarians (REGIL) Meeting	Virtual
	Transportation Librarians Roundtable	Virtual
	FEDLINK Research and Metrics Working Group	Virtual
	GODORT Friday Chat - Program on Fugitive Documents	Virtual
	PCC Virtual Meeting	Virtual
	Society of American Archivists (SAA) Annual Conference	Virtual
	North American RDA Committee Update Forum	Virtual

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings, Continued

September 2020	Social Media as an Attack Vector Virtual Webinar	Virtual
	11th Annual Billington CyberSecurity Summit	Virtual
	DCMI 2020 Virtual Conference	Virtual
	Digital Preservation Coalition's "WeMissiPRES" Virtual Meeting	Virtual
	UMD iSchool Presentation on FDLP initiatives	Virtual
	National Historically Black Colleges and Universities (HBCU) Week 2020	Virtual
	Congress.gov Virtual Public Forum	Virtual
	International Association of Privacy Professionals (IAPP) & NIST Privacy Workforce Taxonomy Workshop	Virtual
	ALA GODORT Rare and Endangered Government Publications Meeting	Virtual
	FEDLINK Advisory Board Meeting	Virtual
	Date	FDLP Academy Webinars & Webcasts
November 2019	Sorting SuDoc Call Numbers in Excel	
	Using FDLP eXchange in a State with More than One Regional	
	Using FDLP eXchange for Collection Development	
	Using FDLP LibGuides	
	Ben's Guide to the U.S. Government	
December 2019	Virtual Discussion on DSIMS Modernization	
	Defense Department Statistical Resources	
	Enjoy That Vacation and Find a New Hobby: Government Resources on Travel, Recreation, and Safe and Interesting Hobbies	
	GPO on the Go: Condensed, Collaborative, Constructive Conversations	
January 2020	Doing Business with the Farm Service Agency	
	DSIMS or : How I Manage My Selection Profile	
	Using FDLP eXchange in a Large or Multi-State Region	
	Introduction to Geosciences Library Research	
	2020 Census and How It Will Impact Libraries	
	Introduction to OpenRefine: Using Open Software to Weed and Manage your Government Documents Collection	
February 2020	The United States Government Manual: Loose-Leaf to Digital	
	Adoption, Foster Care, and Children's Well-Being: Resources from the Children's Bureau	
	Introduction to Federal Research and Resources on Rural Education in the U.S.	
	A Guided Tour of NOAA Climate.gov — Three Portals in One	
	Traveling with a Disability / Health Condition	
March 2020	Library Research for Water Resources	
	How Houston Public Library Engages the Community with Its FDLP Resources: Tips and Tricks	
	Digital Collections at the National Forest Service Library	
	Business Sources from the Federal Government: Classic and New	

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings, Continued

April 2020

Congressional Research Service Reports and the Constitution
Annotated – Now Available on Congress.gov

Open Educational Resources: Build a Lesson Using Free Government Resources

Coronavirus Frauds and Scams: What You Need to Know

No Budget? No Problem! How to Stock Your Library with Free Government Publications

Passing the FDLP Torch: Planning for Succession

Federal Student Aid – A Look at the FAFSA and StudentAid.Gov

Open Web Resources Available from the Department of Homeland
Security (DHS) Geospatial Management Office (GMO)

Your Guide to America's Finances

May 2020

Overview of COVID-19 and CDC's Response to the Pandemic with a
Highlight of Federal COVID-19 Resources

Salesforce: LSCM's New, Updated askGPO

Navigating Benefits.gov: A Resource for Community Advocates

Legislative Branch Resources 101

Issues in Forestry and Science Librarianship: Taxonomy and
Authority Control: Experiences of a Federal Science Library

Not Just in English Anymore: Locating and Using Government Resources in Other Languages

Introducing Documents Data Miner 3: The Next Generation FDLP Data Mining and
Collection Management Tool

Cataloging and Indexing at the U.S. Government Publishing Office

Impact of COVID-19 to 2020 Census Operations

June 2020

The Presidential Records Act in the Age of Twitter

COVID-19 and Collections Care

What Should Librarians Know About Differential Privacy and the 2020 Census?

Resources Across the Generations: Government Resources to Cover Everyone
from The Greatest Generation to Gen Z

Get Involved on History Hub: Remote Reference for the Digital Age

Government Documents Exhibits: Planning and Developing Your Own

What is the Voice of America, and How Does It Function as a Federal Agency?

A Shared Regional Depository in Action: Notes from the Virginia-North Carolina Regional

Digital Collections at the Law Library of Congress: Past, Present and Future

July 2020

askGPO: Community Overall Navigation for FDL Users

askGPO: Community Overall Navigation for Federal Agency Users

askGPO: Create Inquiry in askGPO Community for FDL Users

askGPO: Create Inquiry in askGPO Community for Federal Agency Users

askGPO: Review My Inquiries Submitted for FDL Users

askGPO: Review My Inquiries Submitted for Federal Agency Users

askGPO: Update My FDL Directory Information for FDL Users

askGPO: FAQ/Knowledge on askGPO Community for All Users

askGPO: How to Submit Webforms for Federal Users

FDLP Outreach: Events, Conferences, & FDLP Academy Educational Offerings, Continued

	askGPO: How to Submit Webforms for FDLP Users
	askGPO: Submit Login Request for FDLP Users
	askGPO: Submit Login Request for Federal Agency Users
	The New askGPO: Training for Federal Depository Libraries
	The New askGPO: Training for Federal Agencies
	Impact of COVID-19 to 2020 Census Operations: Latest Update
	Aliens in Arizona, the Bermuda Triangle, and Area 13: Answering Controversial Questions From Our Users, Calming Fears, and Promoting Government Information as Reliable and Accurate
	Library Research for Atmospheric and Oceanic Sciences (Including Climate Change)
	Podcasting Using Government Documents
	Reopening Madness! Learn from Experience
	Is It an Allergy, Cold, or COVID? Finding Answers with Federal Health Resources
	Little Things to Do for Big Storms: Simple Collection Preparation for Tornadoes and Hurricanes
August 2020	Regulations! Regulations! Read All About It: Insights into the Regulatory Process
	REopening Archives, Libraries, and Museums (REALM): An Overview of the COVID-19 Research Project
	Teaching from Home: Government Resources Can Take You from Stressed Out Parent to Best Teacher of the Year Status
	Benefits and Challenges of PDF Migration
	Combined Shipping Lists on FDLP.gov
	Promoting Government Information and Your FDLP Collection on Your Website
	U.S. Military COVID-19 Information Resources
	General Resources in the Humanities and Social Sciences and the Agencies and Government Affiliates Which Provide Them, Such as the Library of Congress, NEH, Smithsonian, PBS, and NPR
	Completing the CRDP Profile
	COVID-19 and Collections Care: Part Two
	Library Research for Energy, Mineral, and Uranium Resources
September 2020	Preparing for the Unthinkable, Planning for the Inevitable: Disaster Prevention, Response, and Recovery for Libraries
	Introduction to the OFR's Beta eCFR Website and Other Online Resources
	Pharmaceutical Research Sources Available for COVID-19
	Cite It with Style! How to Cite Government Information Resources like a Pro (Revised and Updated)
	Beauty, Creativity, and Diversity: Art Resources from the Government
	Secrets of the Super Searchers
	2020 Census – Latest Update

NOTABLE NUMBERS

Highlights at a Glance:

- FDLP LibGuides had more than **36,857** views to the **131** guides offered.
- **Four** libraries became Preservation Stewards, and **one** library became a Digital Access Partner.
- The FDLP Academy:
 - Hosted **72** webinars, with more than **16,000** combined registrants.
 - Hosted the fall FDLP Coordinator Certificate Program with **29** people completing the program.
 - Hosted **268** virtual participants in our fall 2019 Federal Depository Library Conference and **485** virtual participants in our spring 2020 Depository Library Council Virtual Meeting.
- There were over **23 million** successful searches of the CGP.
- GPO increased the size of the FDLP Web Archive collection to **28.2 TB**, with over **250** million URLs crawled.
- **205** Federal depository libraries, or **18%** of all depositories, participated in the Cataloging Record Distribution Program.
- Ben's Guide to the U.S. Government saw **254,603** user sessions (**643,769** page views).
- FDLP.gov saw **195,632** user sessions (**307,285** page views).

In FY 20, LSCM staff:

- Added **20,830** new cataloging records to the CGP, of which **16,652 (or 79.9%)** contained PURLs to full-text publications.
- Checked in **13,232** serial issues to the CGP, and created **728** publication patterns for serial titles.
- Identified **4,673** previously-uncataloged Serial & Integrated Resource (IR) titles and created new bibliographic records.
- Distributed **2,688** titles.
- Distributed **490,781** copies of materials to FDLP libraries.
- Responded to **12,522** askGPO inquiries.

Program for Cooperative Cataloging Statistics:

- Authority records: **1,421** authority records created & updated
 - NACO: **1,392** name authority records created & updated
 - SACO: **29** subject authority records created & updated
- BIBCO: **11,436** records created
- CONSER:
 - Authenticated records: **2,741**
 - Changed records: **583**

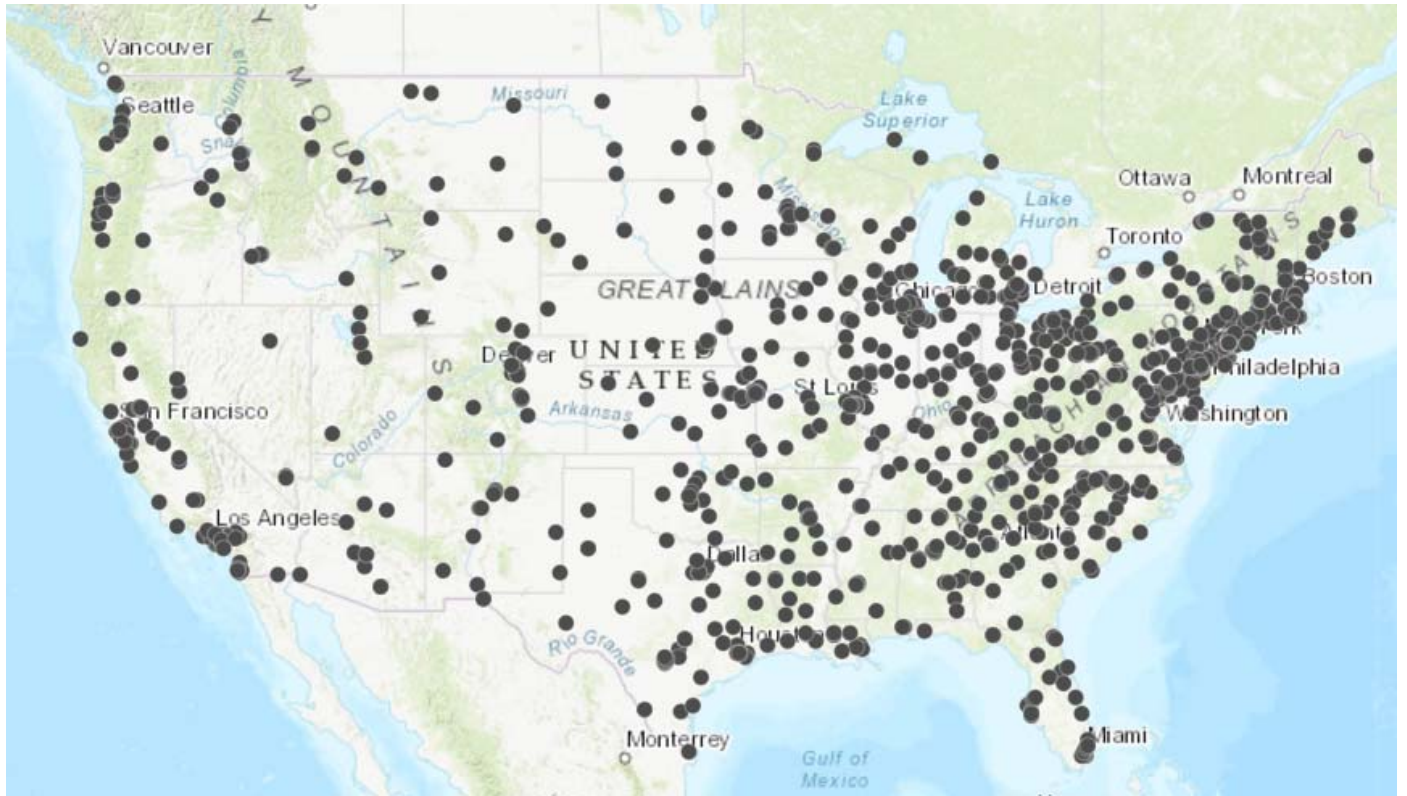


There are many ways to stay abreast of LSCM projects and initiatives and to contact LSCM staff with inquiries or comments.

1. [Subscribe](#) to FDLP News and Events email alerts. At least one staff member in every Federal depository library is required to subscribe, but anyone is welcome.
2. Visit [FDLP.gov](https://www.fdlp.gov) for information related to the administration and management of Federal depository libraries. The [FDLP Contacts](#) page guides you to contacts for topic-specific information.
3. Follow GPO on social media. Federal depository library staff are encouraged to [send news and updates](#) from your library. Your library could be featured on GPO's social media platforms:
 - [Facebook](#)
 - [Twitter](#)
 - [Instagram](#)



Everyone at GPO sincerely thanks the FDLP community for their continued support and invaluable service to the public in FY 2020 and beyond.



Federal Government information is made available for free public use in Federal depository libraries throughout the U.S. in over 1,100 locations.

GPO

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