



## Depository Libraries In a Time of Stay-at-Home Orders Open Forum

The Depository Library Council (DLC) and the Government Publishing Office (GPO) want to hear from you. The Open Forum is an opportunity for you to share how your job has changed, or hasn't changed in this time of stay-at-home orders and changing user needs.

In the past we have relied on text chat for you to respond to or ask questions. This forum will be different. It is a change we are making so we literally can hear you talking to us. We also believe this will allow more responses, as it takes longer to type out answers than to verbally respond. The chat option, of course, will still be available to use if you prefer not to speak.

Five questions will be asked during the Open Forum, allowing 9 minutes per question. Because of the tight time constraints, ground rules will be in place so we can hear as many responses as possible.

### OPEN FORUM INSTRUCTIONS

Everyone will be muted upon entry to the virtual meeting room.

- If you wish to respond to a question by speaking, **click on the hand icon** located above the chat panel. A number will appear on your hand and we will unmute you to respond, in the order hands were raised.
- Should you have audio difficulties, we will go on to the next person, and circle back to you.
- When you are finished speaking, please click on the icon again, to lower your hand.
- In the interest of time, please respond with an original comment.
- While, we are interested in knowing that you agree with the speaker or doing the same thing in your library as in the speaker's, please do not raise your hand just to agree. Instead, indicate in the chat that you agree with someone by using, for example, +1 Mary. When we review the chat transcript we will know that you agree with what Mary said.
- Please keep your replies as brief as possible so more people will have an opportunity to speak.
- Use the chat box if you prefer.

