U.S. GOVERNMENT PUBLISHING OFFICE
LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE
Spring 2020

The following highlights, accomplishments, and updates from the U.S. Government Publishing Office's (GPO's) Library Services & Content Management (LSCM) business unit cover the first two quarters of FY 2020.

FDLP Shipments

GPO is continuing to hold FDLP shipments and claims in the wake of library closures; however, you and your patrons still have access to updated, digital U.S. Government information. Here are some great online Government information resources from GPO. Learn more.

COVID-19 Toolkit for Federal Depository Libraries
https://www.fdlp.gov/promotion/covid-19-fdlp-toolkit

LSCM developed the COVID-19 Tool Kit: Federal Depository Library Program.

From this toolkit, you can access:

- Information for Federal depository library staff on Federal Depository Library Program (FDLP) operations during the pandemic.
- Reliable U.S. Government information resources for FDLP patrons.
- Downloadable images you can use for your library website to link patrons to your COVID-19 information pages or research guides.
- Infographics to share with patrons.

Since information on the pandemic is constantly changing, LSCM will keep this toolkit updated to include new information as it becomes available.

FDLP National Collection Strategy Framework

LSCM is developing a strategic framework that will drive the priorities of our work and the actions we take. The National Collection of U.S. Government Public

Information is the overarching umbrella for this framework. We all have touch points to the National Collection, whether it's acquiring content, cataloging, providing access, managing collections, maintaining or creating tools for users, educating others on how to use it, or you yourself are using it. During the LSCM Update session of the Spring 2020 DLC Virtual Meeting, learn more about the framework document and how LSCM is moving forward toward our vision "to provide Government information when and where it is needed."

Developing the National Collection Pilot for Cataloging and Piece-Level Condition Assessment

A cataloging development pilot was planned in LSCM to develop methods to determine the feasibility of providing cataloging and condition assessment services to selected Federal depository libraries (FDLs) in each of the four geographically distributed census regions. During the development phase of the pilot, three FDLs geographically close to GPO's headquarters were asked to participate. Each selected a small uncatalogued collection for GPO to catalog. Participating libraries were the Swem Library at the College of William and Mary (CWM); the Library of Virginia (LVA); and the McKeldin Library at the University of Maryland, College Park (UMD).

An LSCM team, consisting of preservation, planning, and cataloging experts, gathered bibliographic data from collection items at the libraries during a total of six visits, two at each participating library. An item condition assessment was also performed while the item was in hand for gathering bibliographic data. The team employed a variety of strategies toward making the data gathering and cataloging processes more efficient with each visit to the libraries. During approximately 19 hours of total onsite visit time at the libraries, bibliographic data was gathered to support the cataloging of 714 publications. The majority of the records for the CGP were created through copy cataloging from existing records found in OCLC; only 30 original records needed to be created. With only nine titles found in the CGP, the future pilot project has the potential to significantly add new records and increase access to Government publications. Item condition was assessed from a subset of 420 volumes from the CWM and the LVA according to a criteria of "Fine," "Good," "Fair," and "Poor." Data from the condition assessment will be used to inform future planning for developing processes for repairing and reformatting volumes. Methods and metrics from this development phase confirm the feasibility of the cataloging pilot and provides a model for developing future services to FDLs.

ISO 16363:2012 Trustworthy Digital Repository Audit and Certification of FDsys/govinfo
https://www.fdlp.gov/preservation/trusted-digital-repository-iso-16363-2012-audit-and-certification

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to achieve ISO 16363:2012 Certification. The Primary Trustworthy Digital Repository (TDR)

Authorisation Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and publically announced the certificate on their website. Certification of **govinfo** from an accredited certifying body validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of Organizational Governance, Digital Object Management, and Infrastructure and Security Management. TDR certification has been a key GPO strategic initiative and a joint effort of GPO's LSCM and Programs, Strategy, and Technology (PST) business units since 2015. Certification under ISO 16363 provides assurance to GPO stakeholders, including the FDLP community, that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the future.

In December 2019, GPO successfully completed the first of two surveillance audits needed in order to maintain certification for a three-year cycle. GPO, along with CERN and the Indira Gandhi National Centre for the Arts, had the opportunity to present at the iPRES 2019 International Digital Preservation Conference, held in Amsterdam, Netherlands, representing the three current institutions in the world to aspire toward ISO 16363 certification.

Salesforce Implementation

GPO's customer management resource, askGPO, is being completely renovated. The outdated system has served the community well for the last 15 years. For the last five years, LSCM has been working on a new and exciting user-friendly platform powered by Salesforce, a Customer Relationship Management (CRM) software tool. Following the lead of multiple Federal agencies and state and local governments, LSCM is slated to implement Salesforce into a single shared customer platform for our askGPO users. The new platform will bring to the FDLP community multiple benefits and enhancements not currently available in askGPO. The new platform will ultimately serve as a portal for easier communications and coordination between LSCM and the FDLP community. The project team is on schedule to go live in mid-August and sunset the current system by the end of September 2020.

Register to attend the FDLP Academy webinar, "Salesforce" LSCM's New, Updated askGPO," on May 6, 2020

Enhancing Content in govinfo
https://www.govinfo.gov

GPO continues to increase access to current and historic content in **govinfo**. A few highlights of content recently added include:

- Digitized volumes of the U.S. Government Manual (1935 – 1994)
- Transportation Plan and Implementation Program, Annual Report, May 1975
- Calibration Sources for the G-M Counter Used with BnL Air Sampler
- FY21 Budget

- [Impeachment related publications](#)
- [NIST publications](#)

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections and may accept materials from depository libraries that meet our needs. Visit the [GPO Digitization: GPO Needs Lists LibGuide](#) for more information and current lists of needed materials.

If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

Digitization of the U.S. Congressional Serial Set Back to 1817

GPO's [collaboration](#) with the Law Library of Congress to digitize and make accessible volumes of the Serial Set is continuing. The Law Library of Congress is inventorying and digitizing the Serial Set, while GPO is focused on metadata, the development of a new **govinfo** collection, and seeking any replacement volumes needed by the Law Library.

Digitization began in fall 2019 and will continue for some time. As it continues, the list of needed volumes will grow, so please regularly check our Serial Set needs list on [FDLP LibGuides](#) and [FDLP eXchange](#). We need your help to ensure all volumes are digitized.

LSCM staff are also working to gather bibliographic metadata about each volume and the individual reports and documents contained within the volumes. If you know of any community produced Serial Set metadata resources, please let us know at PreserveFedInfo@gpo.gov.

GPO Partnerships
https://www.fdlp.gov/about-the-fdlp/partnerships

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information.

LSCM has official partnership agreements in place with 61 organizations to advance free public access to U.S. Government information.

Partnerships range from organizations that pledge to permanently preserve Government publications in their libraries, to organizations that make a commitment to retain and make publicly accessible at no fee digital resources within scope of the FDLP, to organizations that provide digital content to GPO for ingest into **govinfo**, and more.

Since the start of FY 2020, these libraries have made the commitment to serve as Preservation Stewards for the following collections:

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- Lawrence University: American State Papers and various 19th century publications.
- State Library of Pennsylvania: various 19th century publications.
- University of North Texas: various Federal publications, including the bound Congressional Record and the Serial Set.

The Donald E. Pray Law Library, College of Law at the University of Oklahoma, is also now serving as a Digital Access Partner for their resource, American Indian and Alaskan Native Documents in the Congressional Serial Set, 1817-1899.

Visit FDLP.gov's partnership page to view current partnerships and for information on pursuing a partnership with GPO.

Congressional Research Service Reports

LSCM continues to catalog Congressional Research Service (CRS) Reports, in accordance with the agreement made with the Library of Congress in October 2018. As of mid-April 2020, LTS staff have cataloged over 4,200 separate, unique CRS report titles. This is approximately 54% of all reports available on the site. LSCM is cataloging reports in the *CRS report* series as well as reports in the series *In Focus*, *Insight,* and *Legal Sidebar.* LSCM has prioritized cataloging any reports concerning COVID-19 and the coronavirus, and many records are now available in the CGP.

GPO and the Law Library of Congress Collaborate on Cataloging Historical Legal Reports

The Law Library of Congress and GPO are collaborating on a multi-year project to catalog thousands of digitized and born-digital historical legal reports. A sample of ten records has been added to the CGP. As we test and finalize the cataloging workflow, we will resolve issues that come up during the process; incorporate batch processing when possible, such as batch creation of PURLs; and revise the project cataloging documentation as needed.

As the Law Library of Congress makes more digitized or born-digital historical reports available, LSCM will add more cataloging records to the CGP as well as on the CGP on GitHub repository.

Free Catalog Records via the CGP on GitHub
https://github.com/usgpo/cataloging-records

GPO makes bibliographic record sets available for download from the CGP on GitHub site. Bibliographic records are copied from GPO's Catalog of U.S. Government Publications (CGP); these records are produced by GPO staff according to national standards such as Resource Description & Access (RDA) and Anglo-American Cataloging Rules (AACR2).

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Compiled in collaboration with the Tribal College Federal depository libraries, three MARC files and spreadsheets based on lists of Library of Congress Subject Headings have been produced. These files will be added to the American Indian, Alaska Native, Native Hawaiian (AIANNH) - Subject Based Resources collection of the CGP on GitHub repository.

More sets of bibliographic records based on various criteria, such as subjects and date ranges, will be tested and created for posting. Related policies and procedures are being discussed and developed in LSCM.

FDLP Academy
https://www.fdlp.gov/about-the-fdlp/fdlp-academy

GPO's FDLP Academy is a free source for training opportunities, events, webinars, and webcasts for both the FDLP community and non-depository libraries. Since its inception in 2012, the FDLP Academy has hosted almost 500 webinars, with over 54,000 combined registrants and over 100 recorded webcasts. Training topics cover all aspects of Government information resources and librarianship. These educational offerings are all available via the FDLP Academy Training Repository. Contact FDLP Outreach & Support if you would like to become an FDLP Academy presenter and share your knowledge with the FDLP community.

Promoting the FDLP
https://www.fdlp.gov/promotion

A wide variety of FDLP promotional resources are available from FDLP.gov at https://www.fdlp.gov/promotion, including resources to assist patrons with the 2020 Census and the COVID-19 pandemic.

Other promotional resources available:

- The FDLP Guide to Social Media with tips and tricks on how to enhance your Government documents presence on social media.
- The FDLP Digital Marketing Toolkit with free, downloadable graphics, animations, and audio public service announcements.
- Photo galleries to spark your creativity in creating seasonal library displays.
- Tips and downloadable resources for promoting Federal depository anniversaries.
- 'Website Wednesday' tips to help you develop and refine your web and social media content.

Follow @USGPO on social media, and check out our celebration of Federal depository libraries for National Library Week.

Historic Publications on FDLP.gov
https://www.fdlp.gov/about-fdlp/3955-historic-publications

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In February 2019, LSCM unveiled a Historic Publications feature on FDLP.gov. Each quarter, LSCM will feature a group of interesting historic publications that can be accessed via the CGP and **govinfo**. Five installments have been published to date, highlighting a wide range of publications for all ages. New installments will be announced via FDLP News & Events.

Special Selection Offers
https://www.fdlp.gov/special-selection-offers

LSCM continues to provide Special Selection Offers to depository libraries as a way to offer the flexibility of acquiring a publication of interest when the library does not select the item number. These are publications that have been in the current news, that are of general interest, or that are best viewed in print format.

- Ten publications were offered as Special Selection Offers in the first two quarters of FY 2020:
  - Six publications related to impeachment proceedings.
  - Two Census publications.
  - Earth at Night: Our Planet in Brilliant Darkness.
  - Secret Service publications.

Please contact FDLPoutreach@gpo.gov if you have any questions about Special Selection Offers or to provide feedback on this collection development option.

Depository Library Files Digitization Project

LSCM is continuing a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The goal is to provide electronic access to library information that will be accessible by GPO Outreach Librarians. It will facilitate responses to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. Digitization of the depository files was completed in FY 2019; after the quality assurance has been completed, the information will be loaded into a content management system. Quality assurance and post-digitization work will continue into FY 2020. As a result of this effort, 1,570 depository files, 43 state plan files, and 344,852 pages of documents were digitized. Files are currently being organized and moved to a location where they will be remotely accessible to LSCM staff.

2019 Biennial Survey of Depository Libraries
https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries

The Biennial Survey of Depository Libraries for 2019 closed in November 2019. It is administered in odd-numbered years, and response is required by law (44 U.S.C. §1909). Data from the survey is used to administer the FDLP, to identify new trends, and to evaluate the conditions and services of Federal depository libraries. After the survey closed, LSCM's Outreach staff followed up with libraries based on their responses to individual questions. Preliminary analysis has been

sent to various LSCM units. Region reports, compiling depository library data together for each region, have been distributed to regional depositories and uploaded to FDLP.gov. Lastly, LSCM staff are creating a more robust summary 'general state of the FDLP' report, pulling together Biennial Survey data as well as observations from site visits and other interactions.

Regional Discard
https://www.fdlp.gov/project-list/regional-discard-policy

In February 2020, four or more geographically-dispersed depositories became Preservation Stewards for twenty volumes of the *United States Statutes at Large,* making it the second title eligible for regional discard. A letter was sent to update all regionals. Thus far, one regional has been approved to discard 20 issues.

Preservation Steward holdings for this title are available from the CGP. Click "All Items" to see the summary holdings for the Preservation Stewards, as well as item records and condition for each volume being preserved. Any regional depository library that wishes to discard these volumes must submit a discard request and receive approval from the Superintendent of Documents.

FDLP LibGuides
https://libguides.fdlp.gov

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

FDLP LibGuides have had more than **82,000** views to the **82** guides offered.

FDLP eXchange
https://www.fdlp.gov/collection-tools/fdlp-exchange

FDLP eXchange, launched in June 2018, created an automated process to support the exchange of depository publications nationwide and to facilitate communication among Federal depository libraries.

To date:
- Over 250 libraries have offered over 780,000 items.
- Over 100 libraries have posted over 50,000 needs.
- Over 15,000 items have been claimed.
- Over 500,000 items have been discarded.
- 20 webinars/webcasts have been presented.
- 45 Tips have been posted.

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While known issued are being addressed, GPO is currently in procurement for a platform update, which will be followed by a point release.

Ben's Guide to the U.S. Government
https://bensguide.gpo.gov

Ben's Guide to the U.S. Government is adding new content. There will be a new master level drag-and-drop quiz for Historical Documents and apprentice level online quiz game for historical buildings and landmarks. Downloadable activities for all three levels of learning include new word searches and crossword puzzles. Look for these in May 2020.

Web Archiving
https://www.fdlp.gov/project-list/web-archiving

LSCM continues to harvest digital publications and websites and advancing FDLP collection development efforts. Through April 14, 2020, LSCM has:

- Increased the size of the FDLP Web Archive collection to 25.4 TB, with over 217,500,000 URLs.
- Made available 203 website collections on the FDLP Web Archive on Archive-It and 258 records through the CGP.

We are currently monitoring collections in the web archive that are releasing information about the Coronavirus to ensure timely capture of these collections.

Access and full text searching within the FDLP Web Archive is available.

For any questions or comments on the FDLP Web Archive, contact fdlpwebarchiving@gpo.gov.

Cataloging Record Distribution Program (CRDP)
https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to 205 participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc.

If your library is interested in participating or to learn more about the program, contact LSCM at FDLPOutreach@gpo.gov. We are planning to invite 40 additional depositories to join the program at the beginning of the next fiscal year in October 2020.

For currently participating libraries:

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- We plan to notify you soon by email about the annual CRDP survey. Thank you in advance for your feedback.
- If you have any concerns about picking up monthly records at this time, please contact FDLPOutreach@gpo.gov.
- MARCIVE has extended the timeframe to pick up for this month's records to 45 days (into mid-May), tripling the normal window when records are available.

Cataloging Guidelines
https://www.fdlp.gov/cataloging-guidelines

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

Depository Library Council Recommendations to the GPO Director

After the fall 2019 Federal Depository Library Conference, the Depository Library Council (DLC) to the GPO Director began developing formal recommendations and commendations for GPO.

On January 9, 2020, two recommendations and one commendation were presented to GPO. These were reviewed and discussed in detail by GPO staff, and formal GPO responses are now available via FDLP.gov.

Save the Date: Fall 2020 Federal Depository Library Conference

Save the date, and mark your calendars. The fall 2020 Federal Depository Library Conference will take place Monday, October 19 – Wednesday, October 21, 2020. Stay tuned to FDLP News & Events for an announcement about registration this June.

GPO