# SUPERINTENDENT OF DOCUMENTS POLICY STATEMENT

EFFECTIVE DATE: 05/12/2010

SUBJECT: Digital Dissemination of Access Content Packages for FDLP Digital Depository

## **PURPOSE**

To establish a policy for digital dissemination of access content packages through GPO's Federal Digital System (FDsys) to Federal depository libraries.

#### BACKGROUND

Federal depository libraries (FDL's) have expressed interest in creating their own digital collections of content, for materials within scope of the FDLP. In particular, some libraries want to build their own digital collections by accepting digital files and metadata disseminated by GPO's FDsys, in conjunction with their own physical and other collections, to meet user needs.

A digital depository system will help provide replication and redundancy of content and create additional assurances of free and permanent public access, beyond the provisions of this information solely through FDsys.

### POLICY

GPO will make available access content packages (ACP's) to Federal depository libraries. These libraries will have the option of downloading and storing these digital files as part of their efforts to build digital collections at their local libraries.

As GPO is not "pushing" this digital content to libraries for inclusion in their depository collections, the downloaded files will not be subject to FDLP requirements and GPO guidance as outlined in the Federal Depository Library Handbook.

Regional depository libraries that choose to download ACPs are not permitted to discard from their depository collection the equivalent tangible resource; the ACPs are to be viewed as an additional format.

GPO will maintain responsibility for managing Federal content within scope of the FDLP, and providing free and permanent access to this information.

## **DEFINITIONS**

Access Content Packages (ACP) An information package that includes renditions of

content and metadata that are optimized for access and

delivery

Digital Dissemination The act of GPO making digital content accessible and

available for download by Federal depository libraries.

FDLP Digital Depository A library that accepts digital files disseminated by GPO

and builds its own unique digital collection(s) that in conjunction with its physical collections meet the needs of

its users.

## **APPLICATION**

The Superintendent of Documents, through the Director of Library Services and Content Management, is responsible for ensuring that Government information dissemination products in scope of the FDLP are made available to Federal depository libraries.

## RELATED POLICIES

SOD 301: Dissemination/Distribution Policy for the Federal Depository Library Program [http://www.main.gpo.gov/LSCM/policies/sod301.pdf]

\*Director, Library Services and Content Management

Date

APPROVED:

RECOMMENDED:

Acting Superintendent of Documents

Date