



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

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The following describes recent highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

Updates are divided into five categories:

- Library Outreach, Support, & Educational Programs
- Electronic Content & Resources
- Partnerships, Collaborations, & Services for FDLs
- Cataloging & Technical Services
- News & Notes

Library Outreach, Support, & Educational Programs

FDLP Academy

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is a free source for training opportunities, events, webinars, and webcasts for both the FDLP community and non-depository libraries. Thus far in FY 2019, the FDLP Academy has hosted 15 webinars, with more than 1,300 combined registrants. Training topics have covered Government information resources, websites, and tools; cataloging; collection and depository management; library marketing; and more. LSCM staff concluded a community survey in March 2019 to gather data about educational sessions needed for FDLP libraries and their patrons, with a focus on Federal agency content and resources. Data from the survey will be used to shape future Academy offerings. This year, a number of brief webcasts are being produced. So far, a webcast on free catalog records available through the CGP on GitHub, 16 **govinfo** webcasts, and six FDLP eXchange webcasts have been released via the FDLP Academy Training Repository with more to come throughout 2019.



FDLP Coordinator Certificate Program

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

The FDLP Coordinator Certificate Program presents in-depth virtual classes for Federal Depository Coordinators on managing depository collections in compliance with the [Legal Requirements & Program Regulations of the Federal Depository Library Program](#). The program is free to participants and is conducted virtually through the FDLP Academy.

The series of eight online classes that make up the program is led by GPO personnel from LSCM's Office of Outreach and Support. The program includes required weekly readings and writing assignments, discussions, polls, webinars, and assessments/quizzes. The spring 2019 cohorts of the CCP have 46 participants. Classes began in early March and will conclude in early May.

Stay tuned to [FDLP News & Events](#) for announcements about future cohorts.

Depository Library Files Digitization Project

LSCM is continuing a project to digitize the official files of FDLP libraries. The purpose of this project is to make this information available in an electronic format that will be accessible by GPO Outreach Librarians. It will facilitate responding to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. After the scans have been completed, the information will be loaded into a content management system. There are an estimated 1,570 depository files. Thus far, 1,212 have been delivered to the contractors for scanning, 1,022 files have been scanned, 628 digitized files have been delivered, and 207,941 pages have been scanned. It is projected the scanning will be completed in late FY 2019. Post-scanning work will continue into 2020.

Biennial Survey

<https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries>

The Biennial Survey of Depository Libraries is a mandatory survey through which depository libraries report their conditions to GPO. LSCM staff are drafting questions for the 2019 survey, and a preview of the questions will be released to the library community in late summer. The survey will launch this fall. Interesting takeaways from analysis of the 2017 survey include that 17% of libraries indicated an interest in transitioning to an all-digital depository in the near future, and that 68% of libraries have either extra small or small collections of tangible depository



material. Stay tuned to FDLP News and Events for announcements about the upcoming survey.

Promoting the FDLP

<https://www.fdlp.gov/promotion>

LSCM recently made available four new, free brochures for the FDLP community.

- A brochure for Federal depository libraries to display that describes the program and its highlights and guides the reader to ask the library staff for more information.
- A brochure for Federal depository libraries to customize with their contact information and send to neighboring branch and other local non-depositories to increase awareness of the FDLP in local communities.
- Spanish versions of each of the above-described brochures.

The maximum order limit was recently raised on the stand-up Ben cutouts. Libraries can now order up to five of these eye-catching promotional items.

Order these and a wide variety of other FDLP promotional items at [fdlp.gov/order](https://www.fdlp.gov/order).

LSCM continues to feature Federal depository libraries via GPO social media and on FDLP.gov. If your library is hosting an event, celebrating an anniversary, developing creative displays for your library, or presenting unique educational programs for the community, write up a brief description and send your photos to kseifert@gpo.gov.

United States Code Annual Supplements Survey

The Office of the Superintendent of Documents is working with the Office of the Law Revision Counsel (OLRC) of the U.S. House of Representatives to develop and conduct a survey of Federal depository libraries on use of the United States Code (USC) (Y 1.2/5:) and its supplements. OLRC is the office that produces the USC, and they are investigating whether it can be produced more efficiently by eliminating printed USC annual supplements.

The USC and its annual supplements have been distributed through the FDLP since 1940. Today, nearly 700 depository libraries receive the tangible version of the USC, and nearly 1,000 select the online format. This makes Federal depository libraries well-suited for offering comments and responding to the survey.



The OLRC wants to continue to serve the needs of its users, and your completion of the survey will provide important feedback. The Superintendent of Documents encourages all depository libraries to participate in the survey. Look for a News Alert about the survey in the near future.

Electronic Content & Resources

Enhancing Content in govinfo

<https://www.govinfo.gov>

GPO continues to increase access to current and historic content in **govinfo**. A few highlights of content added in FY19 include:

- [United States Army in the World War, 1917-1919](#)
- 1,322 digitized Congressional hearings, which can be browsed by [Congress and Congressional committee](#).
- [Federal Register Index](#) (1936-1994 digitized indices; 2013-2018 annual cumulative editions; 2019 most recent monthly cumulative edition)
- [GPO Style Manuals](#) (pre-2000)
- Historic [GPO bill style manuals and type books](#)
- New collection of [Statute Compilations](#)
- [Beta USLM XML](#) for a subset of enrolled bills, public and private laws, and Statutes at Large
- [Budget of the U.S. Government \(FY 2020\)](#)
- [Constitution of the United States of America: Analysis and Interpretation \(CONAN, 2018 Supplement\)](#)
- Updates to the [Congressional Directory, 115th Congress](#)
- Additional [National Institute of Standards and Technology \(NIST\)](#) digitized publications

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections. GPO may accept materials from depository libraries for digitization. Visit the [GPO Digitization: GPO Needs Lists LibGuide](#) for more information.

GPO also continues to partner with Federal depository libraries to add digitized content to **govinfo**. Our newest Digital Content Contributor, Washington State Library, is contributing Government publications that were digitized to fulfill user or interlibrary loan requests. Washington State Library has contributed two digitized publications to date.



If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

LibGuides

<https://libguides.fdlp.gov>

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page. In an effort to provide resources that are useful to all of our libraries, LSCM staff members are reviewing the site and making enhancements to both the look and content. Since the start of FY 2019, three new guides have been added:

- GPO Digitization: GPO Needs Lists
- Laws and Treaties: The United States Government and Native American Tribes
- World War II in Alaska

Visit [FDLP LibGuides](https://libguides.fdlp.gov) for more information, to submit a guide, or to make a request.

Historic Publications Feature on FDLP.gov

In February 2019, LSCM unveiled a new feature on FDLP.gov, [Historic Publications](#). Each quarter, LSCM will feature a group of interesting historic publications that can be accessed via the Catalog of U.S. Government Publications (CGP) and **govinfo**. The first installment included five documents, the oldest dating back to 1905. New installments will be announced via [FDLP News & Events](#).

Web Archiving

<https://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites, thereby advancing FDLP collection development efforts. Through March 2019, LSCM has:

- Increased the size of the FDLP Web Archive collection to 19 TB, with over 156,000,000 URLs.



- Increased website collections available on the FDLP Web Archive on Archive-It to 175 and 227 records available through the CGP.
- Worked on a collection development document, identifying priorities.
- Added approximately 10 new collections to the FDLP Web Archive since the start of FY 2019.

Preserving web content is an ongoing effort. GPO encourages [nominations of content](#) to be evaluated for addition to the FDLP Web Archive.

Library Services System

Work continues to establish a state-of-the-art technology platform to support the FDLP, known as the Library Services System (LSS). The goal of this effort has been to develop deep knowledge of the program user and what it means for service delivery and design. Several activities are currently underway:

FDLP eXchange

<https://exchange.fdlp.gov/>

The FDLP eXchange was launched in June 2018 to support the exchange of depository publications nationwide through an automated process and to facilitate communication among Federal depository libraries.

LSCM has been collecting user feedback and planning enhancements for FDLP eXchange. The next point release is currently in procurement.

LSCM staff members held the first in a series of quarterly virtual discussions in February 2019. The virtual discussions are planned as a way to allow LSCM to gain community feedback on potential enhancements that may require discussion among the community to determine the best approach, while providing libraries with an opportunity to provide feedback on LSCM's future development plans.

The FDLP eXchange project page on FDLP.gov is also getting a revamp to provide an improved resource for keeping the community informed on the current status of additional development.

FDLP.gov Redesign

LSCM has a working group in place to focus on the redesign of FDLP.gov. Thus far, the group has:

- Finalized the requirements document for the technical solution to FDLP.gov.



- Updated the content inventory to identify what content items will move forward.
- Established a list of content which is helping to identify how we will move forward with an archive solution for obsolete content.

Web Content Management staff members are developing a new workflow that will allow for greater flexibility for content creation and editing, as well as enhance security.

Web Access to Bibliographic Data & Federated Search Resources

LSCM is committed to enhancing access to our bibliographic data and federated search resources through the deployment of a new user interface with additional services beyond the current functionality of the CGP. Contemporary features are being envisioned such as:

- Discovery delivered by a single search box, providing a streamlined search experience.
- Advanced searching capabilities.
- Quick results ranked by relevancy.
- Faceted navigation to drill down to more specific results in a modern interface.
- Enhanced data delivery services.

Work continues to develop specific requirements for this new service, which is in the early stages of an acquisitions phase.

WEBTech Notes Redesign

The WEBTech Notes application is being updated to address system security and improve functionality.

Updates include:

- Updated code to work with current supported server applications.
- Integration of codebase to work with the framework of the FDLP.gov content management system (CMS).
- Recoded Simple Search, filtering, sorting, and pagination of record tables to improve functionality.
- A revamped Advanced Search feature to allow for accurate results and an improved, user-friendly interface.
- Flexibility and established best practices used to enable portability to different CMS platforms using similar framework.



Partnerships, Collaborations, & Services for FDLs

GPO Partnerships

<https://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. We currently have over 35 Preservation Stewards, 1 Digital Preservation Steward, 4 Digital Content Contributors, 14 Digital Access Partners, and 1 Cataloging and Metadata partner. Collaborative partnerships with these libraries leverage activities these libraries have already undertaken locally and gives their work a national context.

Since the start of FY 2019, LSCM has:

- Added over 1,400 bibliographic records to the CGP for the electronic versions of the USGS Water Supply Papers through a partnership with the Colorado School of Mines.
- Added over 723 bibliographic records to the CGP for the electronic versions of the USGS Circulars through a partnership with the Colorado School of Mines.
- Completed adding bibliographic records to the CGP for electronic and print versions of WPA publications through a partnership with the University of Kentucky. 204 records were added during FY 2019.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).

Four libraries have become Preservation Stewards so far in FY 2019:

- University of Alabama, Huntsville: preserving its collection of the NASA SP series.
- Jerome Hall Law Library, Indiana University: preserving its collection of the *Code of Federal Regulations*, the *U.S. Reports*, the *Statutes at Large*, the *Revised Statutes*, the *Weekly Compilation of Presidential Documents*, the *Public Papers of the Presidents*, the *Congressional Record* and its predecessors, and the *Monthly Catalog of U.S. Government Publications*.
- Idaho State University: preserving its collection of the *Handbook of North American Indians* and the *Congressional Record* and its predecessors.
- Austin Peay State University: preserving its collection of publications related to the 101st Airborne.

Visit FDLP.gov's [partnership page](#) to view current partnerships and for information on pursuing a partnership with GPO.



Preservation Initiatives

<https://www.fdlp.gov/preservation/preservation-at-gpo>

Preservation initiatives in LSCM include developing strategic initiatives, programs, and processes designed to maintain useful access to information assets to serve the information needs of both present and future generations. The following is an update of preservation-related activities.

Trustworthy Digital Repository

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to be awarded ISO 16363:2012 certification. The Primary Trustworthy Digital Repository Authorisation Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and [publically announced](#) the certificate on their organization website. Certification of **govinfo** from an accredited certifying body validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of Organizational Governance, Digital Object Management, and Infrastructure and Security Management. TDR certification has been a key GPO strategic initiative and a joint effort of GPO's LSCM and Programs, Strategy, and Technology (PST) business units since 2015. Certification under ISO 16363 provides assurance to GPO stakeholders, including the FDLP community, that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the future. GPO staff members are now preparing for the follow up Surveillance Audit, prescribed in the ISO standard, to be conducted one year after initial certification. More information [is available](#) on the ISO Certification of **govinfo**.

Digitization

Specifications and processes for commercial digital imaging and guidance documents provided for our Digital Content Contributor partners ensure that these new digital publications serve as accurate surrogates of the originals, while enhanced discovery and search features enable the content and metadata on **govinfo** to be harvested and shared.

FDLP Preservation Services Pilot Initiatives

As was shared at the Federal Depository Library Conference in October 2018, LSCM is developing preservation services to support depository libraries. This is in accordance with the [National Plan for Access to U.S. Government Information](#).

LSCM is developing pilots for various services, including: developing collection plans; cataloging; assessing collection condition; conducting inventories; and



developing disaster preparedness, response, and recovery plans.

Currently in the pilot development phase, LSCM is working with nearby depository libraries to establish processes, workflows, time tables, and estimated costs. LSCM staff have visited the depository libraries at the College of William and Mary and the Library of Virginia. Upcoming visits will be to the University of Maryland and the University of Virginia.

The pilots are described in [*Developing a Multi-State Comprehensive Collection | FDLP Preservation Services Pilot Strategies*](#).

askGPO Replacement

GPO's askGPO platform is being replaced by a multi-channel inquiry and customer management operation that will support programs and activities under the Superintendent of Documents office. This Salesforce CRM platform will be administered by LSCM and provide responses to *askGPO* inquiries daily, 24/7, from a broad range of internal and external GPO business partners, FDLP members, Federal agencies, and the general public. The replacement of the current platform will help the Superintendent of Documents further carry out the mission of strengthening LSCM's partnerships with our depository libraries and Federal agencies. Projected completion and implementation is January 2020.

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc.

GPO encourages interested libraries to review the CRDP web pages and contact [LSCM Outreach and Support](#) to inquire about the program.

Current participants:

- The required annual CRDP participant survey is taking place in April. Participant input is very important to the continued success of the CRDP. GPO thanks all libraries for their submissions.
- See a new web page entitled "FAQs for Current Participants" linked from the URL above.



Cataloging & Technical Services

Historic Shelflist

From 2010 through 2017, transcription of GPO's historic shelflist cards was conducted directly in GPO's Integrated Library System, and the resulting records are available in the CGP. From September 2017 to December 2018, the shelflist records project was carried out in OCLC, and the records produced appear in both OCLC and the CGP. To increase access to the older shelflist records, efforts have been undertaken to batch load records into OCLC incorporating those shelflist records that were once only available in the CGP. A total of 73,004 monographic shelflist titles have been loaded into OCLC through batch process. GPO is now exploring batch loading shelflist records for serials and integrating resources. As of December 2018, approximately 80% of the historic shelflist has been completed.

Congressional Research Service Reports

In September 2018, the Library of Congress launched a new website for CRS reports at crsreports.congress.gov. The new site met the requirements of Public Law 115-141 to make these reports available to the public. In October 2018, in an agreement with the Library, LSCM's Library Technical Services (LTS) staff began cataloging CRS reports for the CGP and OCLC. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource. As of March 2019, LTS staff have cataloged over 1,000 separate, unique CRS report titles. This is approximately one third of all reports available on the site as of that time. Most publications posted are part of the *CRS report* series, which provides in-depth research and analysis. The Library of Congress/CRS has also been adding reports from two other series: *In focus* and *Insight*. Publications in these series provide shorter summaries of issues before Congress. CRS is adding both new reports and older titles to the site on a continuous basis.

Historic URLs Proposal

LSCM's Library Technical Services (LTS) sincerely appreciates everyone who submitted their recommendations and concerns about the [proposal](#) to discontinue the use of historic URLs in GPO's bibliographic records for content in **govinfo**.

LTS received fourteen responses. After reviewing the comments, LTS will not make any changes to our policies and practices at this time.



Catalog Records on GitHub

<https://github.com/usgpo/cataloging-records>

A new service was launched in October 2017 to provide sets of bibliographic records from the CGP free of charge on a monthly basis via the GPO's CGP on GitHub repository site. This program replaced the GPO Cataloging Data Subscription Service.

In March 2019, LTS simplified the process of posting monthly sets of new and updated CGP MARC records. LTS modified the file naming convention so that the files sort in order by date from oldest to newest. The text of the README file was revised to reflect these updates.

LTS also launched the distribution of the National Institute of Standards and Technology Collection record sets. The files of the initial four series contain 2,442 records. LTS will continue to post record sets until the entire NIST collection of nearly 10,000 records is available.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

LTS staff completed draft revisions of three chapters of the *GPO Cataloging Guidelines*:

- General MARC Field Policies
- Monographs Overview
- Monographs MARC Fields

In February 2019, LTS implemented a significant policy change regarding the treatment of brochures and visitor guides issued by agencies such as the National Park Service, Bureau of Land Management, and Forest Service. This policy change is documented in the chapter, [Bibliographic Cataloging: Cartographic Materials](#).

LTS now catalogs single-sheet folded brochures and visitor guides primarily designed to aid in the navigation of a location as maps, regardless of the size or



placement of the map image. The exception to the policy is a publication of this type which has only a location map showing the general whereabouts of a site. LTS catalogs these brochures and guides as books.

LTS continues to explore ways to increase its capacity to provide access to U.S. Government information products. LTS is exploring the potential utility of a detailed framework for the levels of cataloging/metadata for its bibliographic records.

The purpose of this policy is to describe how LTS will apply levels of cataloging/metadata to the creation and processing of bibliographic records and to delineate the characteristics and applications of each level in accordance with international and national standards and local practices and procedures.

The intent of establishing this framework is to provide greater flexibility and adaptability in managing and coordinating LTS's cataloging/metadata responsibilities and challenges. The framework acts as a tool for LTS to meet the expanding demands on and widening scope of cataloging/metadata creation and maintenance. LTS staff have written a draft document that sets forth these policies and procedures, and it is under review.

News & Notes

Going Green for FDLP Shipments

Effective March 1, 2019, FDLP boxes distributed from GPO's Distribution Facility in Laurel, Maryland use only paper made from 100% recycled material for box packing. Plastic bubble wrap is no longer being used. LSCM is happy to improve the environmental impact of our services. And a big thanks goes to Suzanne Reinman, Regional Depository Coordinator at Oklahoma State University's Edmon Low Library, for making the suggestion to GPO to make the switch!

Depository Library Council Recommendations & GPO Responses

The Depository Library Council (DLC) to the GPO Director, upon the close of the 2018 Federal Depository Library Conference, began work on developing formal recommendations and commendations for GPO. In December 2018, three recommendations and five commendations were presented. These were reviewed and discussed in detail by GPO staff, and formal GPO responses were [published](#) on FDLP.gov in February 2019.



Visit GPO at ALA and AALL Summer Events

LSCM staff will be attending the American Library Association's Annual Conference from June 20 – 25 and the American Association of Law Libraries Annual Meeting & Conference from July 13 – 16. Both events will take place in Washington, D.C. Look for the GPO booth in the exhibit halls, as well as GPO staff in attendance at meetings and sessions throughout the events.

Save the Date: 2019 Federal Depository Library Conference

Mark your calendars, and save the date for the 2019 Federal Depository Library Conference, taking place October 21 – 23, 2019 in Arlington, VA, with numerous sessions being broadcast virtually. Registration will open this June on FDLP.gov.