



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

Winter 2020

The following describes highlights, accomplishments, and updates from the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

The FY 2019 LSCM Year in Review

<https://www.fdlp.gov/project-list/lscm-year-in-review>

For a complete recap of LSCM's projects and initiatives in support of our four statutorily-mandated programs for FY 2019, read the LSCM Year in Review, available at: <https://www.fdlp.gov/file-repository/about-the-fdlp/lscm-year-in-review/4122-lscm-fy-2019-year-in-review/>

Nominations for Members of the Depository Library Council

The period to nominate individuals to serve terms on the Depository Library Council to the GPO Director is now open. Visit <https://www.fdlp.gov/about-the-fdlp/depository-library-council> to learn more and submit your nominations through February 20, 2020.

Promoting the FDLP

<https://www.fdlp.gov/promotion>

A wide variety of FDLP promotional resources are available from FDLP.gov at <https://www.fdlp.gov/promotion>, including **new resources to assist patrons with the 2020 Census**, such as sources of online information as well as free handouts and posters available for Federal depository libraries to order.

Other promotional resources available:

- Free tangible promotional products for Federal depository libraries to order.
- The FDLP Guide to Social Media with tips and tricks on how to enhance your Government documents presence on social media.
- The FDLP Digital Marketing Toolkit with free, downloadable graphics, animations, and audio public service announcements.
- Photo galleries to spark your creativity in creating seasonal library displays.

- Tips and downloadable resources for promoting Federal depository anniversaries.

Follow @USGPO on social media, and check out our Federal depository libraries who participated in 'Library Shelfie Day' on January 22.

Enhancing Content in govinfo

<https://www.govinfo.gov>

GPO continues to increase access to current and historic content in **govinfo**. A few highlights of content recently added include:

- Digitized volumes of the [U.S. Government Manual \(1935 – 1994\)](#)
- Digitized volumes of the [Public Papers of the Presidents of the United States for President Herbert Hoover \(1929\)-George H.W. Bush \(1991\)](#)
- 1,322 digitized Congressional hearings, which can be browsed by [Congress and Congressional committee](#), dating back to 1958
- [United States Army in the World War, 1917-1919](#)
- [Federal Register Index](#) (1936-1994 digitized indices; 2013-2018 annual cumulative editions; 2019 most recent monthly cumulative edition)
- [GPO Style Manuals](#) (pre-2000)
- Historic [GPO bill style manuals and type books](#)
- [Report on the Investigation into Russian Interference in the 2016 Presidential Election \(Mueller Report\)](#)
- Additional [Statute Compilations](#), expanding the collection to 319 compilations
- [Beta USLM XML](#) for a subset of enrolled bills, public and private laws, and Statutes at Large
- [Budget of the U.S. Government \(FY 2020\)](#)
- [Economic Report of the President \(2019\)](#)
- [Constitution of the United States of America: Analysis and Interpretation \(CONAN, 2018 Supplement\)](#)
- Updates to the [Congressional Directory, 115th Congress](#)
- Additional [National Institute of Standards and Technology \(NIST\)](#) digitized publications
- [House Rules and Manual, 116th Congress](#)

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections and may accept materials from depository libraries that meet our needs. Visit the GPO Digitization: GPO Needs Lists LibGuide for more information and current lists of needed materials:

<https://libguides.fdlp.gov/GPODigitization>.

If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

Digitization of the U.S. Congressional Serial Set Back to 1817

GPO, in collaboration with the Law Library of Congress, has started a large multi-year effort to digitize and make accessible volumes of the U.S. Congressional Serial Set back to the first volume, which was published in 1817.

The United States Congressional Serial Set, commonly referred to as the Serial Set, is a compilation of all numbered House and Senate reports and documents, including executive reports and treaty documents, issued for each session of Congress. As a chronicle of events of the U.S. Congress over the years, the Serial Set is one of the Nation's most treasured publications. The Law Library of Congress will digitize the Serial Set. GPO will securely store the files in its certified preservation repository where the documents cannot be edited or tampered with in any way. GPO will upload volumes of the official Serial Set in phases for free public access on govinfo, the one-stop site for authentic, published Government information. The entire effort is expected to take at least a decade to complete.

Web Archiving

<https://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites in order to advance FDLP collection development efforts. Through mid-January 2020, LSCM has

- Increased the size of the FDLP Web Archive collection to 23.3 TB, with over 202,300,000 URLs.
- Increased website collections available on the FDLP Web Archive on Archive-It to 258 records available through the CGP.

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.

Congressional Research Service Reports

In September 2018, the Library of Congress launched a new website for CRS reports at <https://crsreports.congress.gov>. The new site met the requirements of Public Law 115-141 to make these reports available to the public. In October 2018, in an agreement with the Library, LSCM's Library Technical Services (LTS) staff began cataloging CRS reports for the CGP and OCLC. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource.

As of mid-January 2020, LTS staff have cataloged over 3,400 separate, unique CRS report titles. This is approximately 45% of all reports available on the site. Most publications posted are part of the *CRS report* series, which provides in-depth research and analysis. The Library of Congress/CRS has also been adding reports from four other series: *In Focus*, *Insight*, *Legal Sidebar*, and *Testimony*. GPO will also be cataloging reports from these series. CRS is adding both new reports and older titles to the site on a continuous basis.

Free Catalog Records via the CGP on GitHub

<https://github.com/usgpo/cataloging-records>

GPO makes bibliographic record sets available for download from the CGP on GitHub site. Bibliographic records are copied from GPO's Catalog of U.S. Government Publications, containing records produced by GPO staff according to national standards such as Resource Description & Access (RDA) and Anglo-American Cataloging Rules (AACR2). The CGP on GitHub datasets contain six monthly record sets containing the newest records, GPO Historic Shelflist project brief bibliographic records, and other retrospective records. The MARC records are available in both UTF-8 character-set (Unicode compliant) and MARC-8 character-set. Record sets are available free of charge.

Special Selection Offers

<https://www.fdlp.gov/special-selection-offers>

In 2019, LSCM initiated the Special Selection Offer process as a means of allowing libraries that do not select the item number for a significant specific publication to have a one-time opportunity to request and receive an individual title in tangible format. The special selection becomes part of the library's depository collection and is subject to regular FDLP retention rules. Special Selection Offers available in 2019 included:

- Secret Service publications: Targeted Violence Program and School Safety Program
- Report on the Investigation into Russian Interference in the 2016 Presidential Election (Mueller Report)
- National High School Debate Topic, 2019-2020

Please contact FDLPoutreach@gpo.gov if you have any questions about Special Selection Offers or to provide feedback on this collection development option.

FDLP Academy

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is a free source for training opportunities, events, webinars, and webcasts for both the FDLP community and non-depository libraries. Since its inception in 2012, the FDLP Academy has hosted over 450 webinars, with over 54,000 combined registrants and over 100 recorded webcasts. Training topics cover all aspects of Government information resources and librarianship. These educational offerings are all available via the FDLP Academy Training Repository at <https://www.fdlp.gov/fdlp-academy/fdlp-academy-training-repository>.

FDLP Coordinator Certificate Program

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

The FDLP Coordinator Certificate Program (CCP) provides in-depth, virtual classes on managing depository collections in compliance with the *Legal Requirements & Program Regulations of the FDLP*. It brings together GPO and depository libraries in a unique way to strengthen and improve the FDLP. The program is free to participants and open to the public. It is conducted virtually through the FDLP Academy. Since the program's kickoff in 2017, 271 participants have completed the program. The next cohort will take place in Spring 2020. Registration will be announced via FDLP News & Events. Subscribe here: <https://www.fdlp.gov/news-and-events>.

Depository Library Files Digitization Project

LSCM is continuing a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The goal is to provide electronic access to library information that will be accessible by GPO Outreach Librarians. It will facilitate responses to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. Digitization of the depository files was completed in FY 2019; after the quality assurance has been completed, the information will be loaded into a content management system. Quality assurance and post-digitization work will continue into FY 2020. As a result of this effort, 1,570 depository files, 43 state plan files, and 344,852 pages of documents were digitized.

FDLP Basic Collection

<https://www.fdlp.gov/requirements-guidance-2/collections-and-databases/1442-basic-collection>

The FDLP Basic Collection list was recently updated to include Congress.gov and USA.gov and now includes 23 titles. Depository library staff are encouraged to review the titles at their libraries to ensure that access is provided. How access is provided is a local decision:

<https://libguides.fdlp.gov/c.php?g=871329&p=6254782>.

The FDLP Basic Collection is a list of titles that every Federal depository library is required to have accessible for immediate use. These titles are vital sources of information that support the public's right to know about the workings and essential activities of the U.S. Government.

2019 Biennial Survey of Depository Libraries

<https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries>

The Biennial Survey of Depository Libraries for 2019 launched in September and closed in November 2019. The survey is the means by which depository libraries report their conditions to GPO. It is administered in odd-numbered years, and

response is required by law. The Superintendent of Documents, under the direction of the GPO Director, is responsible for administering the survey as required by 44 U.S.C. §1909. Data from the survey is used to administer the FDLP, to identify new trends, and to evaluate the conditions and services of Federal depository libraries. Analysis of the Survey will be forthcoming on FDLP.gov.

Regional Discard

<https://www.fdlp.gov/project-list/regional-discard-policy>

In July 2019, GPO announced the availability of digitized volumes of the *Public Papers of the Presidents* on **govinfo**. For selected volumes, there are four or more geographically-dispersed Preservation Stewards, making the *Public Papers of the Presidents* (79 issues) the first title eligible for regional discard.

A letter was sent to update all regionals: <https://www.fdlp.gov/file-repository/about-the-fdlp/superintendent-of-documents-policy-statements/3957-invite-to-discard-public-papers-letter-signed-by-the-superintendent-of-documents>. Thus far, one regional has been approved to discard 79 issues.

Preservation Steward holdings for this title are available from the Catalog of U.S. Government Publications (CGP).

https://catalog.gpo.gov/F/?func=direct&doc_number=000582117&local_base=GP001PUB.

Click “All Items” to see the summary holdings for the Preservation Stewards, as well as item records and condition for each volume being preserved. Any regional depository library that wishes to discard these volumes must submit a discard request and receive approval from the Superintendent of Documents.

The Essential FDLP

<https://www.fdlp.gov/about-the-fdlp/the-essential-fdlp>

LSCM launched a new initiative, The Essential FDLP, in September 2019. On the webpage about the initiative, any Government information user can submit a testimonial. Users can state why the FDLP and access to Government information are important, or share a story about publications that have had an impact in their lives. Photos and videos are welcomed and encouraged. FDLP librarians and staff can highlight their reference triumphs and their creative outreach endeavors. The project aims to help capture the essence of why Government information remains vital in the 21st century and seeks to illustrate its continuing value to a broad audience.

FDLP LibGuides

<https://libguides.fdlp.gov>

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

FDLP LibGuides have had more than **66,000** views to the **85** guides offered.

Historic Publications on FDLP.gov

<https://www.fdlp.gov/about-fdlp/3955-historic-publications>

In February 2019, LSCM unveiled a Historic Publications feature on FDLP.gov. Each quarter, LSCM will feature a group of interesting historic publications that can be accessed via the CGP and **govinfo**. Four installments have been published to date, highlighting a wide range of publications for all ages. New installments will be announced via FDLP News & Events.

FDLP eXchange

<https://exchange.fdlp.gov>

The FDLP eXchange was launched in June 2018, creating an automated process to support the exchange of depository publications nationwide and to facilitate communication among Federal depository libraries.

Libraries in regions that have not adopted FDLP eXchange for their disposition process may still use FDLP eXchange to offer unclaimed materials nationally after they have been offered within their region. These libraries may also post needs to receive notification when their need matches another library's offer.

GPO provides access to a variety of training and informational resources on the tool, such as:

- Templates to upload Needs & Offers.
- Recorded training webinars.
- Tutorial task-based videos.
- QuickStart Guides with screenshots and explanations for regionals and selectives.
- Frequently Asked Questions.
- Tips of the Week.

All of this and more can be found on the FDLP eXchange page at:

<https://www.fdlp.gov/collection-tools/fdlp-exchange>.

New Information Retrieval Platform (CGP)

LSCM is committed to enhancing access to our bibliographic data and federated search resources through the deployment of a new user interface with additional services beyond the current functionality of the CGP. Updated features are being envisioned such as:

- Discovery delivered by a single search box, providing a streamlined search experience.
- Advanced searching capabilities.
- Quick results ranked by relevancy.
- Faceted navigation to drill down to more specific results in a modern interface.
- Enhanced data delivery services.

Work continues to develop specific requirements for this new service. The initial acquisitions phase has started, and we are in the early implementation phase with our vendor. More news coming in the Spring/Summer of 2020.

DPLA Collaboration

GPO and the Digital Public Library of America (DPLA), <https://dp.la/>, are partnering to make Government eBooks more accessible. Currently, GPO does not have an eReader platform for its users to view the various formats of eBooks. DPLA Exchange, in addition to selling copyrighted materials, has a venue called Open Bookshelf, <https://pro.dp.la/ebooks/open-bookshelf>. It provides a platform where openly-licensed eBooks are available for free to libraries. There are over 500 eBooks available in the CGP; partnering with the DPLA eBook program will help GPO to continue to achieve its mission of *Keeping America Informed*.

GPO Partnerships

<https://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information.

LSCM has official partnership agreements in place with 64 organizations to advance free public access to U.S. Government information.

Partnerships range from organizations that pledge to permanently preserve Government publications in their libraries, to organizations that make a commitment to retain and make publicly accessible at no fee digital resources within scope of the FDLP, to organizations that provide digital content to GPO for ingest into **govinfo, and more.**

Visit [FDLP.gov](https://www.fdlp.gov)'s partnership page to view current partnerships and for information on pursuing a partnership with GPO: <https://www.fdlp.gov/about-the-fdlp/partnerships>.

Preservation Initiatives

ISO 16363:2012 Trustworthy Digital Repository Audit and Certification of FDsys/govinfo

<https://www.fdlp.gov/preservation/trusted-digital-repository-iso-16363-2012-audit-and-certification>

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to achieve ISO 16363:2012 Certification. The Primary Trustworthy Digital Repository Authorization Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and publically announced the certificate on their website. Certification of **govinfo** from an accredited certifying body validates GPO's commitment to standards-based digital preservation practices and activities across 109 criteria in the areas of Organizational Governance, Digital Object Management, and Infrastructure and Security Management. TDR certification has been a key GPO strategic initiative and a joint effort of GPO's LSCM and Programs, Strategy, and Technology (PST) business units since 2015. Certification under ISO 16363 provides assurance to GPO stakeholders, including the FDLP community, that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the future.

FDLP National Collection Services Pilot Initiatives

In October 2018, LSCM announced the intention of conducting pilots for services to depository libraries that will support the National Collection of U.S. Government Public Information. This is being done in accordance with the National Plan for Access to U.S. Government Information.

Pilot projects for various services are being planned, including: developing collection plans; cataloging; assessing collection condition; conducting inventories; and developing disaster preparedness, response, and recovery plans. The pilot projects are described in Developing a Multi-State Comprehensive Collection | FDLP Preservation Services Pilot Strategies: <https://www.fdlp.gov/file-repository/preservation/3825-developing-a-multi-state-comprehensive-collection-fdlp-preservation-services-pilot-strategies-december-20-2018>.

LSCM is in the pilot development phase, working with nearby depository libraries to establish processes, workflows, time tables, and estimating costs to catalog and conduct piece-level condition assessments of a sample set of Government publications.

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc.

205 libraries will be participating in the CRDP this fiscal year.

Interested libraries are encouraged to contact LSCM at FDLPOutreach@gpo.gov to inquire about the program.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

Depository Library Council Recommendations to the GPO Director

After the fall 2019 Federal Depository Library Conference, the Depository Library Council (DLC) to the GPO Director began developing formal recommendations and commendations for GPO.

On January 9, 2020, two recommendations and one commendation were presented to GPO and are currently under review. Read the document at <https://www.fdlp.gov/file-repository/about-the-fdlp/federal-depository-library-council/council-recommendations/4125-recommendations-commendations-of-the-depository-library-council-to-the-gpo-director-fall-2019>.

Save the Date: Spring 2020 Depository Library Council Virtual Meeting

Save the date, and mark your calendars. The spring 2020 Depository Library Council Virtual Meeting will take place Wednesday, April 22 – Friday, April 24, 2020. Stay tuned to FDLP News & Events for an announcement about registration this January.