



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

July 2019

The following describes recent highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

Updates are divided into five categories:

- Library Outreach, Support, & Educational Programs
- Electronic Content & Resources
- Partnerships, Collaborations, & Services for FDLs
- Cataloging & Technical Services
- News & Notes

Library Outreach, Support, & Educational Programs

FDLP Academy

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is a free source for training opportunities, events, webinars, and webcasts for both the FDLP community and non-depository libraries. Thus far in FY 2019, the FDLP Academy has hosted 24 webinars, with more than 2,600 combined registrants. Training topics have covered Government information resources such as data.census.gov, cataloging, collection and depository management, library marketing, and more. This year, a number of brief webcasts are being produced. To date, GPO staff have produced 29 recordings for depository libraries, including topics such as free catalog records available through the CGP on GitHub, how depository libraries can get usage statistics using the FDLP PURL Usage Report, **govinfo**, and FDLP eXchange. These recordings have been released via the FDLP Academy Training Repository with more to come throughout 2019.

FDLP Coordinator Certificate Program

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

The FDLP Coordinator Certificate Program presents in-depth virtual classes for Federal Depository Coordinators on managing depository collections in compliance with the [Legal Requirements & Program Regulations of the Federal Depository Library Program](#). The program is free to participants and is conducted virtually through the FDLP Academy.



The series of eight online classes that make up the program is led by GPO personnel from LSCM's Office of Outreach and Support. The program includes required weekly readings and writing assignments, discussions, polls, webinars, and assessments/quizzes. Forty-three participants completed the spring 2019 program.

Stay tuned to FDLP News & Events for announcements about future cohorts:
<https://www.fdlp.gov/news-and-events>.

Depository Library Files Digitization Project

LSCM is continuing a project to digitize the official files of FDLP libraries. The purpose of this project is to make this information available in an electronic format that will be accessible by GPO Outreach Librarians. It will facilitate responding to requests from libraries to provide copies of previous Biennial Surveys or designation paperwork. After the scans have been completed, the information will be loaded into a content management system. There are an estimated 1,570 depository files. Thus far in FY 2019, 155,477 pages have been scanned, and 680 library files completed. It is projected the scanning will be completed in late FY 2019. Post-scanning work will continue into 2020.

Biennial Survey

<https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries>

The Biennial Survey of Depository Libraries is the means by which depository libraries report their conditions to GPO. It is administered in odd numbered years, and response is required by law. The Superintendent of Documents, under the direction of the GPO Director, is responsible for administering the Survey as required by 44 U.S.C. §1909. Data from the survey is used to administer the FDLP, to identify new trends, and to evaluate the conditions and services of Federal depository libraries. LSCM staff are drafting questions for the 2019 survey, and a preview of the questions will be released to the library community in late summer. The survey will launch this fall. Interesting takeaways from analysis of the 2017 survey include that 17% of libraries indicated an interest in transitioning to an all-digital depository in the near future, and that 68% of libraries have either extra small or small collections of tangible depository material. Stay tuned to FDLP News and Events for announcements about the upcoming survey.

Promoting the FDLP

<https://www.fdlp.gov/promotion>

LSCM recently made available four new, free brochures for the FDLP community.



- A brochure for Federal depository libraries to display that describes the program and its highlights and guides the reader to ask the library staff for more information.
- A brochure for Federal depository libraries to customize with their contact information and send to neighboring branch and other local non-depositories to increase awareness of the FDLP in local communities.
- Spanish versions of each of the above-described brochures.

The maximum order limit was recently raised on the stand-up Ben cutouts. Libraries can now order up to five of these eye-catching promotional items.

Order these and a wide variety of other FDLP promotional items at fdlp.gov/order.

From FDLP.gov's Promotion page, you can also access promotional tips and ideas, resources for celebrating depository anniversaries, social media guidance, the FDLP Digital Marketing Toolkit (downloadable graphics and PSAs), and a variety of photo galleries where you can take a look at some of the things other libraries are doing to promote their library and their collections and get inspired.

LSCM continues to feature Federal depository libraries via GPO social media and on FDLP.gov. If your library is hosting an event, celebrating an anniversary, developing creative displays for your library, or presenting unique educational programs for the community, write up a brief description and send your photos to kseifert@gpo.gov.

United States Code Annual Supplements Survey

The Office of the Superintendent of Documents is working with the Office of the Law Revision Counsel (OLRC) of the U.S. House of Representatives to obtain information on how the *United States Code* (USC) and its annual supplements are used in Federal depository libraries and law libraries. The OLRC, the office that produces the USC, is investigating whether it can be produced more efficiently by eliminating printed USC annual supplements while still continuing to serve the needs of its users.

A survey was jointly developed and launched April 10, 2019 for Federal depository libraries to complete. At the close of the survey on May 20th, there were 235 responses to be analyzed. A similar survey that did not include the FDLP-related questions was launched June 3rd for the members of the American Association of Law Libraries (AALL) to complete, and at the close of the survey on June 24th, there were 97 responses to be analyzed. There were 35 AALL submissions that indicated that they had also responded to the FDLP survey.



The survey results are currently being analyzed. This summer, a report will be submitted to the OLRC and shared with the Federal depository library community and the AALL membership.

Electronic Content & Resources

Enhancing Content in govinfo

<https://www.govinfo.gov>

GPO continues to increase access to current and historic content in **govinfo**. A few highlights of content added in FY19 include:

- [United States Army in the World War, 1917-1919](#)
- 1,322 digitized Congressional hearings, which can be browsed by [Congress and Congressional committee](#)
- [Federal Register Index](#) (1936-1994 digitized indices; 2013-2018 annual cumulative editions; 2019 most recent monthly cumulative edition)
- [GPO Style Manuals](#) (pre-2000)
- Historic [GPO bill style manuals and type books](#)
- New collection of [Statute Compilations](#)
- [Beta USLM XML](#) for a subset of enrolled bills, public and private laws, and Statutes at Large
- [Budget of the U.S. Government \(FY 2020\)](#)
- [Economic Report of the President \(2019\)](#)
- [Constitution of the United States of America: Analysis and Interpretation \(CONAN, 2018 Supplement\)](#)
- [Report on the Investigation into Russian Interference in the 2016 Presidential Election \(Mueller Report\)](#)
- Updates to the [Congressional Directory, 115th Congress](#)
- Additional [National Institute of Standards and Technology \(NIST\)](#) digitized publications
- Digitized volumes of the [Public Papers of the Presidents for President Herbert Hoover \(1929\)-George H.W. Bush \(1991\)](#)

GPO is actively digitizing historical content to complete retrospective holdings of existing **govinfo** collections. GPO may accept materials from depository libraries for digitization. Visit the GPO Digitization: GPO Needs Lists LibGuide for more information: <https://libguides.fdlp.gov/GPODigitization>.

GPO also continues to partner with Federal depository libraries to add digitized content to **govinfo**. Our newest Digital Content Contributor, Washington State Library, is contributing Government publications that were digitized to fulfill user or



interlibrary loan requests. Washington State Library has contributed four digitized publications to date.

If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

LibGuides

<https://libguides.fdlp.gov>

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page. In an effort to provide resources that are useful to all of our libraries, LSCM staff members are reviewing the site and making enhancements to both the look and content.

Some changes were recently made to the page to improve usability:

- Guides were divided into three groups: Community Guides, FDLP Information, and Subject Guides.
- Community Guides were broken out by subject.

Visit FDLP LibGuides for more information, to submit a guide, or to make a request: <https://libguides.fdlp.gov/>.

Historic Publications Feature on FDLP.gov

<https://www.fdlp.gov/about-fdlp/3955-historic-publications>

In February 2019, LSCM unveiled a Historic Publications feature on FDLP.gov. Each quarter, LSCM will feature a group of interesting historic publications that can be accessed via the CGP and **govinfo**. The first two installments are now available, and feature a variety of publications for all ages. New installments will be announced via FDLP News & Events.

Web Archiving

<https://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites, advancing FDLP collection development efforts. Through June 2019, LSCM has:

- Increased the size of the FDLP Web Archive collection to 20.8 TB, with over 168,000,000 URLs.



- Increased website collections available on the FDLP Web Archive on Archive-It to 182 and 231 records available through the CGP.
- Worked on a collection development document identifying priorities and added a number of new collections to the web archive.
- Examined methodologies for increasing cataloging to resources collected as part of the FDLP Web Archive.
- Presented information about the FDLP Web Archive and the Federal Web Archiving Working Group at the FEDLINK Spring Expo at the Library of Congress in May.

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.

Library Services System

Work continues to establish a state-of-the-art technology platform to support the FDLP, known as the Library Services System (LSS). The goal of this effort has been to develop deep knowledge of the program user and what it means for service delivery and design. Several activities are currently underway:

FDLP eXchange

<https://exchange.fdlp.gov/>

The FDLP eXchange was launched in June 2018 to support the exchange of depository publications nationwide through an automated process and to facilitate communication among Federal depository libraries.

LSCM has been collecting user feedback and planning enhancements for FDLP eXchange. The next point release is currently in procurement.

LSCM staff members initiated a series of quarterly virtual discussions with the first two held in February and May 2019. The virtual discussions are planned as a way to allow LSCM to gain community feedback on potential enhancements that may require discussion among the community to determine the best approach, while providing libraries with an opportunity to provide feedback on LSCM's future development plans.

The FDLP eXchange project page on [FDLP.gov](https://www.fdlp.gov) has been revamped to provide an improved resource for keeping the community informed on the current status of additional development. There is now:

- An FDLP eXchange landing page with a brief description of the system and links to the production site and training site, listed under Collection Tools: <https://www.fdlp.gov/collection-tools/fdlp-exchange>.



- An Instruction page with links to training materials and templates, listed under Requirements & Guidance: <https://www.fdlp.gov/req-guide/instructions/fdlp-exchange-page>.
- A separate 'Tips of the Week' page, linked from the Instructions page: <https://www.fdlp.gov/req-guide/instructions/exchange-tips-of-the-week>.
- An Application Development page with current information on development plans, linked from the landing page: <https://www.fdlp.gov/project-list/fdlp-exchange-application-development>.
- An archived project page with information on the initial development project, linked from the Application Development page: <https://www.fdlp.gov/project-list/fdlp-exchange-archived-project-page>.

FDLP.gov Redesign

LSCM has a working group in place to focus on the redesign of FDLP.gov.

Thus far, the “behind the scenes” work to move forward has been completed. It’s LSCM’s intention to build this update on a solid foundation of approved requirements that address security, functionality, and design; shared goals and collaboration within different business units in LSCM; and with an eye of seamlessly integrating FDLP.gov with the LSS. During the past quarter LSCM has:

- Conducted a content inventory with Subject Matter Experts within LSCM of all content on FDLP.gov.
- Sorted this content into separate levels to determine how it will be treated.
- Finalized requirements to be sent out for procurement.
- Conducted market research.
- Established and currently testing a secure workflow which allows for version control and added security.
- Working with team members on new platform and workflow.

New Information Retrieval Platform

LSCM is committed to enhancing access to our bibliographic data and federated search resources through the deployment of a new user interface with additional services beyond the current functionality of the CGP. Contemporary features are being envisioned such as:

- Discovery delivered by a single search box, providing a streamlined search experience.
- Advanced searching capabilities.
- Quick results ranked by relevancy.
- Faceted navigation to drill down to more specific results in a modern interface.
- Enhanced data delivery services.



Work continues to develop specific requirements for this new service, which is in the late stages of an acquisitions phase.

WEBTech Notes Redesign

<https://www.fdlp.gov/webtech-notes>

WEBTech Notes is a database application that allows users to search, browse, and view updates to SuDoc numbers and List of Classes information. It provides public access to additions and modifications to document classifications as they are made by GPO staff.

WEBTech Notes required updates to ensure that it worked on a new server infrastructure. Application coding is nearly complete, and the final round of internal testing will commence in June. LSCM anticipates launching this once the new server infrastructure is approved and in place. With the launch come many improvements including:

- A new user menu.
- Improved simple and advanced search functions.
- Enhanced filtering and sorting tools.
- Enhanced pagination.
- Redesigned application pages to improve usability.

Partnerships, Collaborations, & Services for FDLs

GPO Partnerships

<https://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. We currently have 37 Preservation Stewards, one Digital Preservation Steward, four Digital Content Contributors, 14 Digital Access Partners, and one Cataloging and Metadata partner. Collaborative partnerships with these libraries leverage activities these libraries have already undertaken locally and gives their work a national context.

Since the start of FY 2019, LSCM has:

- Added 2,170 bibliographic records to the CGP for the electronic versions of the USGS Water Supply Papers through a partnership with the Colorado School of Mines.
- Added 1,077 bibliographic records to the CGP for the electronic versions of the USGS Circulars through a partnership with the Colorado School of Mines.



- Completed adding bibliographic records to the CGP for electronic and print versions of WPA publications through a partnership with the University of Kentucky. 204 records have been added during FY 2019.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).

Eight libraries have become Preservation Stewards so far in FY 2019:

- University of Alabama, Huntsville: preserving its collection of the NASA SP series.
- Jerome Hall Law Library, Indiana University: preserving its collection of the *Code of Federal Regulations*, the *U.S. Reports*, the *Statutes at Large*, the *Revised Statutes*, the *Weekly Compilation of Presidential Documents*, the *Public Papers of the Presidents*, the *Congressional Record* and its predecessors, and the *Monthly Catalog of U.S. Government Publications*.
- Idaho State University: preserving its collection of the *Handbook of North American Indians* and the *Congressional Record* and its predecessors.
- Austin Peay State University: preserving its collection of publications related to the 101st Airborne.
- McNeese State University: preserving publications from the EPA.
- Paul M. Hebert Law Center, Louisiana State University: preserving its collection of the *Federal Register*.
- Syracuse University: preserving its collection of the U.S. Statutes at Large.
- Georgia Southern University: preserving its collection of Congressional hearings.

Visit [FDLP.gov](https://www.fdlp.gov)'s partnership page to view current partnerships and for information on pursuing a partnership with GPO: <https://www.fdlp.gov/about-the-fdlp/partnerships>.

Preservation Initiatives

<https://www.fdlp.gov/preservation/preservation-at-gpo>

Preservation initiatives in LSCM include developing strategic initiatives, programs, and processes designed to maintain useful access to information assets to serve the information needs of both present and future generations. The following is an update of preservation-related activities.

Trustworthy Digital Repository

On December 28, 2018, GPO made history by becoming the first organization in the United States and second organization in the world to achieve ISO 16363:2012. The Primary Trustworthy Digital Repository Authorization Body Ltd. awarded GPO ISO 16363:2012 for **govinfo** and publically-announced the certificate on their organization website. Certification of **govinfo** from an accredited certifying body validates GPO's commitment to standards-based digital



preservation practices and activities across 109 criteria in the areas of Organizational Governance, Digital Object Management, and Infrastructure and Security Management. TDR certification has been a key GPO strategic initiative and a joint effort of GPO's LSCM and Programs, Strategy, and Technology (PST) business units since 2015. Certification under ISO 16363 provides assurance to GPO stakeholders, including the FDLP community, that **govinfo** is a standards-compliant digital archive in which Government information shall be preserved, accessible, and usable well into the future. The final audit report from PTAB and a webinar about the audit process are now available on fdlp.gov.

Beginning this summer, GPO is preparing for the first of two yearly surveillance audits prior to the prescribed recertification audit scheduled for completion in 2022. The process of surveillance audits and recertification is prescribed by ISO to ensure continued compliance with the ISO16363 standard.

FDLP Preservation Services Pilot Planning Initiatives

The National Collection of U.S. Government information is geographically dispersed and has grown over time as libraries collected and selected publications before and after joining the FDLP. Yet, very little is known about the location of specific titles in the National Collection and what condition they are in. The purpose of the Preservation Services Pilot Initiatives is to develop and test the feasibility of providing these services to Federal depository libraries:

- Developing collection plans.
- Cataloging.
- Assessing collection condition.
- Conducting inventories.
- Conducting bibliographic record comparisons and sharing.
- Developing disaster preparedness, response, and recovery plans.
- Depositing digital content in Federal depository libraries.

Preservation Services Pilot planning visits to the Swem Library at the College of William and Mary and the Library of Virginia have allowed LSCM to test various methods, processes, and costs for gathering bibliographic and condition data on the libraries' War Department and Census publications. Data from these and other library visits will help to develop a proof of concept that can be used to move toward the testing phase of a larger pilot initiative for these services. Cataloging these publications is also a benefit for the pilot preplanning services libraries and helps GPO identify fugitive and rare publications. Pilot planning visits are also planned to the University of Maryland and the University of Virginia. The Preservation Pilots are described in *Developing a Multi-State Comprehensive Collection | FDLP Preservation Services Pilot Strategies* on FDLP.gov:

<https://www.fdlp.gov/file-repository/preservation/3825-developing-a-multi-state-comprehensive-collection-fdlp-preservation-services-pilot-strategies-december-20->



[2018.](#)

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries, at no cost to the libraries, through a contract with MARCIVE, Inc.

GPO encourages interested libraries to review the CRDP web pages and contact LSCM Outreach and Support to inquire about the program at FDLPOutreach@gpo.gov. Only a few vacancies remain available for FY20, which begins October 1, 2019.

For current participants interested in more information, review the FAQs for Current Participants or contact GPO to request assistance from one of 28 volunteer CRDP Buddies, fellow practitioners at other CRDP participating libraries. GPO thanks all the librarians who volunteered to assist their colleagues with CRDP workflows and best practices.

FAQ: <https://www.fdlp.gov/requirements-guidance/instructions/4006-cataloging-record-distribution-program-faqs-for-current-participants>

Cataloging & Technical Services

Congressional Research Service Reports

In September 2018, the Library of Congress launched a new website for CRS reports at crsreports.congress.gov. The new site met the requirements of Public Law 115-141 to make these reports available to the public. In October 2018, in an agreement with the Library, LSCM's Library Technical Services (LTS) staff began cataloging CRS reports for the CGP and OCLC. Because these reports are frequently updated, GPO has cataloged each report title as an integrating resource. As of May 2019, LTS staff have cataloged over 1,500 separate, unique CRS report titles. This is approximately one-third of all reports available on the site as of that time. Most publications posted are part of the *CRS report* series, which provides in-depth research and analysis. The Library of Congress/CRS has also been adding reports from three other series: *In Focus*, *Insight*, and *Legal Sidebar*. Publications in these series provide shorter summaries of issues before Congress. GPO will also be cataloging reports from these series. CRS is adding both new reports and older titles to the site on a continuous basis.

Catalog Records on GitHub

<https://github.com/usgpo/cataloging-records>

A service was launched in October 2017 to provide sets of bibliographic records from the CGP free of charge on a monthly basis via the GPO's CGP on GitHub repository site. This program replaced the GPO Cataloging Data Subscription Service.

The description of the files and the instructions on how to download files were reviewed and updated. The folders were reorganized to facilitate the use of the repository: individual README files were created for each collection and moved into the collection folder. MARCXML versions were posted for most of the files and will be posted for the remaining files. LSCM staff created a tutorial to explain the steps to obtain record sets from the repository.

The Online FDLP Basic Collection was added to the repository. This collection is a list of 21 publications that all Federal depository libraries are required to make accessible.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

LTS staff completed draft revisions of three chapters of the *GPO Cataloging Guidelines*:

- General MARC Field Policies.
- Monographs Overview.
- Monographs MARC Fields.

The Cataloging Policy and Documentation Committee has reviewed the chapter, Monographs MARC Fields, and will review the other chapters in the near future.

News & Notes

Going Green for FDLP Shipments



Effective March 1, 2019, FDLP boxes distributed from GPO's Distribution Facility in Laurel, Maryland use only paper made from 100% recycled material for box packing. Plastic bubble wrap is no longer being used. LSCM is happy to improve the environmental impact of our services. And a big thanks goes to Suzanne Reinman, Regional Depository Coordinator at Oklahoma State University's Edmon Low Library, for making the suggestion to GPO to make the switch!

Depository Library Council Recommendations & GPO Responses

The Depository Library Council (DLC) to the GPO Director, upon the close of the 2018 Federal Depository Library Conference, began work on developing formal recommendations and commendations for GPO. In December 2018, three recommendations and five commendations were presented. These were reviewed and discussed in detail by GPO staff, and formal GPO responses were [published](#) on FDLP.gov in February 2019.

DLC Issue Brief: FR Modernization Act

In March 2019, GPO's then Acting Deputy Director Herb Jackson charged the DLC with reviewing and providing an issue brief on H.R. 1654, the Federal Register Modernization Act. The issue brief was to include any inferences on how its passage into law may impact the FDLP. The agenda of the Spring 2019 DLC Virtual Meeting included a program on the *Federal Register*, the pending bill, and an opportunity for comments from the depository library community.

DLC's issue brief was submitted to Acting Deputy Director John Crawford in May. It contained this statement, "The DLC believes the passage into law of this bill will have minimal significant direct impact on the FDLP." Further, DLC recommended that the Deputy Director of GPO, as a member of the Advisory Committee on the Federal Register, "should advocate strongly for the production of adequate print copies for the FDLP community to serve the library patrons of our country."

The original charge to the DLC and their issue brief are both accessible from FDLP.gov at: <https://www.fdlp.gov/about-the-fdlp/depository-library-council>.

New Members of the DLC

Three new members of the DLC began their terms on June 1, 2019:

- Rick Mikulski, Portland State University
- Laura Sare, Texas A&M University
- Will Stringfellow, Vanderbilt University



These new members are serving a three-year term and advise the GPO Director and Superintendent of Documents on policy matters related to the FDLP.

Also on June 1, Mary Clark of the Library of Virginia began her tenure as Chair of the DLC.

LSCM would like to sincerely thank the members of the DLC whose terms ended on May 31, 2019:

- Lori Thornton, Chair (2018 – 2019), New Mexico State Library
- Thomas Fischlschweiger, Broward County Main Library
- Cass Hartnett, University of Washington
- Kirstin Krumsee, State Library of Ohio
- Beth Williams, Stanford Law School

2019 Federal Depository Library Conference

<https://www.fdlp.gov/events-and-conferences/2019-federal-depository-library-conference>

Registration is open for the 2019 Federal Depository Library Conference, taking place October 21 – 23, 2019 in Arlington, VA, with numerous sessions being broadcast virtually. Visit the event page at <https://www.fdlp.gov/events-and-conferences/2019-federal-depository-library-conference> for access to information on:

- Registering to attend in person or virtually.
- Conference events.
- Reserving your hotel room at a discounted rate.
- Presenting a session or poster.
- Exhibiting a product or resource.