

# Considering Leaving the FDLP?



The Federal Depository Library Program (FDLP) has a long tradition of serving the public with the documents of democracy. Providing free access to official Federal information demonstrates your library's commitment to a core democratic value. The FDLP enhances your library's prestige and credibility with your patrons. Libraries participating in the FDLP are truly valued by GPO for the exceptional service they bring to the public across the United States.

If your library is considering leaving the FDLP, GPO Outreach Librarians would like the opportunity to speak with you about the flexibility afforded to FDLP libraries. We can help you customize participation to fit your library's individual needs. Contact us through [askGPO](#). Select the category, Join or leave the FDLP.

## Have you considered...?

- Transitioning to an all-digital depository is quick and easy. Outreach Librarians will work with you to remove tangible item numbers from your item selection profile and enhance access to online Federal resources.
- Going all-digital stops all incoming tangible materials. Library staff will no longer need to process physical materials from GPO.
- Through GPO's [Cataloging Record Distribution Program](#) (CRDP), you can receive free bibliographic records for digital Government publications.
- You can work with your regional depository coordinator(s) to withdraw all or some of your tangible depository materials as they become eligible for withdrawal.





## The staff at GPO doesn't want to see you go, but if you must, follow these steps:

- When your library is contemplating leaving the program, contact us through [askGPO](#). Select the category, Join or leave the FDLP. GPO and your regional coordinator will host a meeting to begin the process.
- Your Library Director will send a letter to the Superintendent of Documents stating the intent to leave the program and reasons for leaving.
- GPO and your regional coordinator(s) will draft a Collection Disposition Plan, with input from your library, to detail the process for weeding the physical depository collection and leaving the program. All parties will review and sign.
- For Senatorial and Representative designated depositories, the library will send a letter to their designating official indicating that the library is in the process of leaving the FDLP.
- The library weeds the collection according to the Collection Disposition Plan.
- Once the disposition of the collection is complete, Senatorial and Representative designated depositories will send a second letter to their designating official indicating that the library has left the FDLP.
- The library may request to retain publications not claimed during the disposition process. The retention must be approved by GPO and the regional depositor(ies).
- The Superintendent of Documents will then send a letter to the Library Director officially ending your participation in the FDLP and grant your library permission to keep specified depository publications.



*Steps in this process are subject to change based on individual library circumstances.*

## For more information:

- Read about the [flexibility](#) afforded to FDLP libraries.
- Read about the [benefits of participation](#) in the FDLP.
- Review the guidance on [Leaving the FDLP](#).

GPO Outreach Librarians are available for consultation. Contact us through [askGPO](#). Select the category, Join or leave the FDLP.

