BIENNIAL SURVEY DEFINITIONS

January 2022

Selected definitions for terminology used in the 2021 Biennial Survey of Depository Libraries.

ASERL Documents Disposition Database

The University of Florida developed and hosts software to facilitate the disposition of federal documents within the Southeast as a means of supporting their Collaborative Federal Depository Program.

Digital Deposit

The act of the Government Publishing Office pushing digital content to Federal depository libraries for inclusion in their depository collections.

Human Library Program

Hosted event to initiate meaningful conversation whereby patrons can check out "human books" who are people with a particular personal experience or perspective on life, and they have often "experienced prejudice, social exclusion or stigma".

ILS – Integrated Library System

An enterprise level system that manages, integrates and centralizes multiple core library functions and services. Modules of the system include acquisitions, cataloging, serials, circulation, and the online public access catalog (OPAC). Sometimes known as a Library Management System (LMS).

LRPR – Legal Requirements and Program Regulations of the Federal Depository Library Program

A document that provides depository libraries with a single, concise resource to consult for the current legal and Program obligations of libraries in the Federal Depository Library Program.
(https://www.fdlp.gov/requirements-and-guidance/regulations)

National Collection of U.S. Government Publications

A geographically dispersed collection of the corpus of Federal Government public information that is accessible to the public at no cost.
(https://www.fdlp.gov/about-the-fdlp/the-national-collection)

Normal operations

Many libraries are still in a state of flux because of the COVID-19 pandemic. In this instance, "normal operations" means will be part of your library's ongoing post-pandemic state.

Offsite storage

A facility outside of the library where all, or portions of, their tangible or print collections are located. The intent is for space recovery within the library. There is an expectation that these materials will be delivered to the library for use by patrons.

Partnership opportunities (https://www.fdlp.gov/about/partnerships)

- **Preservation Steward**: Preservation Stewards make a commitment to retain specified tangible depository resources for the length of the partnership agreement. They also take on the additional responsibilities for preserving that material. This includes both preventive maintenance and conservation treatments.
- **Digital Preservation Steward**: Digital Preservation Stewards make a commitment to retain, and make publicly accessible at no fee, digital resources within scope of the FDLP. They also take on the additional responsibilities for preserving those resources. GPO directs users to these resources via bibliographic records in the Catalog of U.S. Government Publications (CGP) and persistent URLs (PURLs). GPO does not archive resources under digital stewardship. In the event the steward is no longer able to retain or make the resources publicly accessible, the steward will transfer copies of the digital resources and any associated metadata to GPO.
- **Digital Content Contributor**: Digital Content Contributors provide digital content to GPO for ingest into **govinfo**. The Contributors provide content that

meets GPO specifications for ingest into the repository. GPO provides ongoing access and preservation of the digital content.

- **Cataloging and Metadata Contributor**: Cataloging and Metadata Contributors assist GPO with providing bibliographic data or serial holding information for historic and unreported publications that are not currently available in the Catalog of U.S. Government Publications (CGP) or for which there are only minimal records. No publications, either digital or tangible, are exchanged in this type of partnership.
- **Other/Specialized**: Partnerships are not limited to the categories listed above. GPO will consider all partnership proposals from a Federal depository library, Federal agency, or interested institution that supports free public access to U.S. Government information.

Regional Copies

FDLP publications a regional depository library is obligated to house or to identify a housing institution to hold and provide access to.

Selective Housing Agreement

A written agreement between two Federal Depository Libraries submitted to GPO when Depository materials are placed in an institution outside the depository director's authority, or when a region is identifying unique or 'regional copies' of FDLP material.

Shared Print Archive

A formal program of multiple libraries coordinating long-term retention of print materials, and related services, to support preservation and space recovery among the various library collections. Sometimes called "shared print agreement" or "shared collection management".

UNION-L

The file that is downloaded from DSIMS containing the union list of all Federal depository libraries' selection profiles. (https://www.fdlp.gov/file-repository/764/union-list-item-selections)

Webcast

A prerecorded presentation of the FDLP academy that covers a topic in brief; short tutorials conducted by Government Publishing Office staff (e.g., What is in scope of the Federal Depository Library Program). Usually it is no longer than 30 minutes. Webcasts are accessible from the FDLP Academy Training Repository. (https://www.fdlp.gov/training)

GPO

Webinar

A live session that covers a topic in depth and usually last about an hour. Presenters are from the Government Publishing Office, the depository library community, or Federal agencies. These are recorded and available from the FDLP Academy Training Repository. (https://www.fdlp.gov/training)

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