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# Depository Selection Information Management System (DSIMS)

Interagency Depository Seminar  
July 30, 2012



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## Background

- Prior to the launch of the Depository Selection Information Management System (DSIMS), GPO had been using the Depository Distribution Information System (DDIS) to manage List of Classes data and library selection information since 1983.



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## Background (continued)


- September 2010 – Contract awarded to migrate DDIS functions into a new Oracle-based system
- February 2012 – DDIS switched to read-only functionality to begin migration



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## Background (continued)

- March 2012 – GPO staff began using DSIMS
- April 2012 – DSIMS launched to FDLP libraries



  
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### DDIS

- Mainframe system programmed in COBOL
- Supported by 1 GPO staff member who knew the program
- Accessible by GPO staff only
- Limited to what system was designed to do in early 1980s

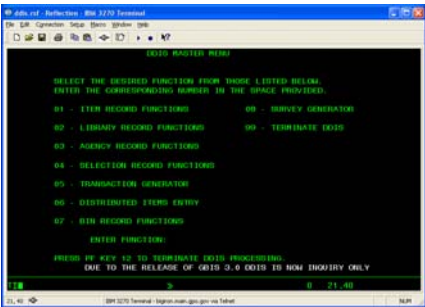
### DSIMS

- Oracle system using modern technology
- Can be supported by anyone who knows Oracle
- Accessible by FDLP libraries via Internet
- Provided workflows to automate manual processes

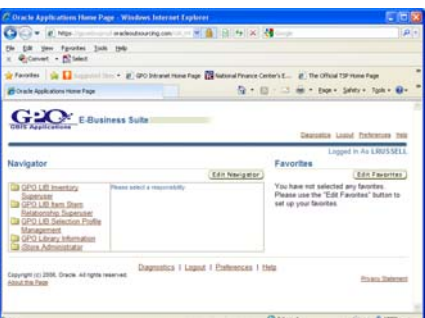

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### DDIS Screen as Seen by LSCM Staff



### DSIMS Screen as Seen by LSCM Staff

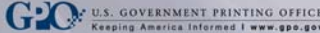






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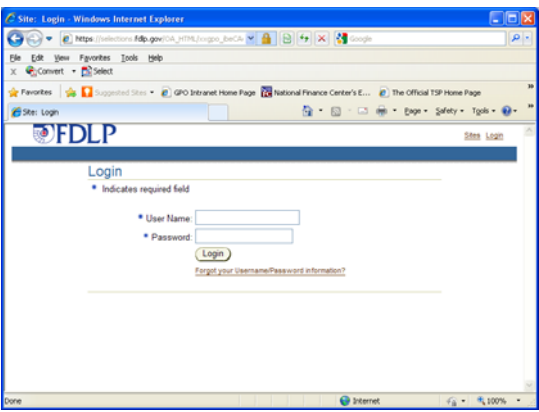
<p><b>Depository Library Access to DDIS</b></p> <ul style="list-style-type: none"> <li>▪ No FDL access to system</li> <li>▪ Changes to selection profiles submitted via web form</li> <li>▪ Libraries checked Item Lister to verify changes</li> <li>▪ Drops entered anytime</li> <li>▪ Adds only entered during Update Cycle</li> <li>▪ Adds effective Oct. 1</li> </ul>	<p><b>Depository Library Access to DSIMS</b></p> <ul style="list-style-type: none"> <li>▪ Access through FDL interface</li> <li>▪ Changes submitted directly into system</li> <li>▪ Changes verified within 24 hours</li> <li>▪ Drops &amp; Adds entered anytime</li> <li>▪ Adds of tangible items effective Oct. 1</li> </ul>
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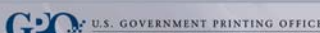
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**FDLP Access to DSIMS**



Go to [selections.fdlp.gov](https://selections.fdlp.gov)

- User Name is your library number
- Password is your internal password
- Contact GPO if you do not know your internal password





















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Site: All Items - Windows Internet Explorer  
 https://selectstore.fdlp.gov/CA\_HTML/ItemC2qHome.jsp%...  
 File Edit View Favorites Tools Help  
 Site: All Items  
 FDLP  
 DSIMS  
 All Items Paper Online Electronic MicroFiche  
 Categories All Products Go Advanced Search  
 Quick Links  
 Selection Profile  
 List Of Classes (PDF)  
 Publications in all Formats includes Paper, DVD, CD, MF and Online  
 Add to Profile  
 Previous 1-100 Next 100  

Select	Item Number	Item Details
<input type="checkbox"/>	0001	A 1.47 (P)
<input type="checkbox"/>	0001-A	A 1.47(2)
<input type="checkbox"/>	0001-A-01	A 1.47 (EL)

- After login, you will see a list of all items available for selection.
- Tabs on the upper right side allow you to view specific formats.
- 100 items displayed at a time.


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Site: All Items - Windows Internet Explorer  
 https://selectstore.fdlp.gov/CA\_HTML/ItemC2qHome.jsp%...  
 File Edit View Favorites Tools Help  
 Site: All Items  
 FDLP  
 DSIMS  
 All Items Paper Online Electronic MicroFiche  
 Categories All Products Go Advanced Search  
 Quick Links  
 Selection Profile  
 List Of Classes (PDF)  
 Publications in all Formats includes Paper, DVD, CD, MF and Online  
 Add to Profile  
 Previous 1-100 Next 100  

Select	Item Number	Item Details
<input type="checkbox"/>	0001	A 1.47 (P)
<input type="checkbox"/>	0001-A	A 1.47(2)
<input type="checkbox"/>	0001-A-01	A 1.47 (EL)
<input checked="" type="checkbox"/>	0002	A 1.58(A)
<input type="checkbox"/>	0003	A 1.58(B)
<input type="checkbox"/>	0003	A 1.76
<input checked="" type="checkbox"/>	0004-A	A 1.75(A)
<input type="checkbox"/>	0004-A-01	A 1.75(B)


- Check boxes in the *Select* column to add items to your selection profile.
- Click *Add to Profile* button before moving to another page.





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- If you attempt to add items that are already in your selection profile, you will get a message stating that the item already exists in your current profile.






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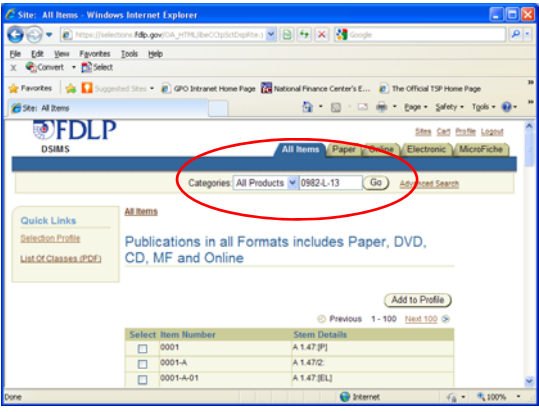
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- If you add an online-only item (EL format), the item will be added to your profile.
- You will get an on-screen confirmation message including the item number(s) added.




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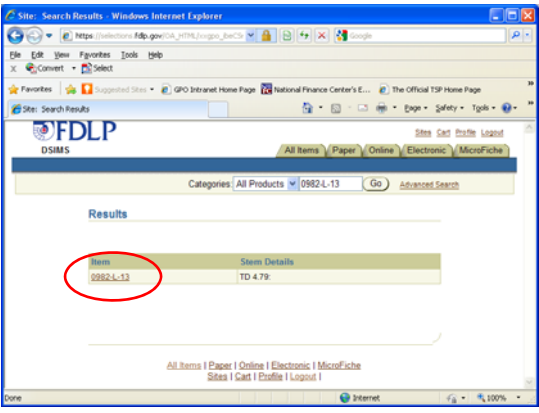


- You can also search for an item to add to your profile.
- Leave the *Categories* menu at “All Products” and type the item number in the search box.
- Click Go.














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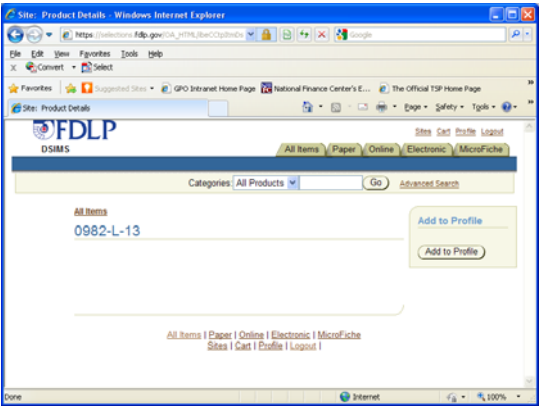


- The *Results* list will display the item or items that matched your search terms.
- Click the link to the item number you want to display.













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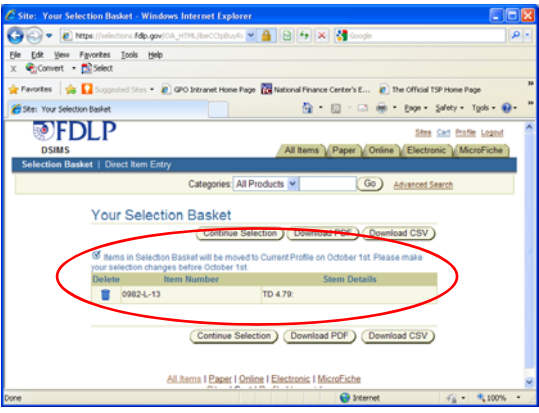


- You will see the item you clicked with an *Add to Profile* button to the right.
- Some items also display a description.
- Click *Add to Profile* button.










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- If the item added is in a tangible format, you will be taken to your *Selection Basket*.
- You will get a message stating that the item(s) will be moved to your profile on Oct. 1.












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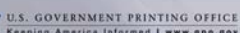
- From the *Selection Basket*, you can click *Direct Item Entry* to get a form where you can type in items that you want to add.
- A formatted spreadsheet of items to add can also be uploaded from this page.







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- To drop items, you will need to access your *Selection Profile*.
- From the list of items available for selection, click the *Selection Profile* link in the *Quick Links* bar on the left.

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Current Selection Profile for Library 00000 - LSCM Internal Customer




Drop Swap Download CSV

<< first < prev 1 2 3 next > last >>

Select	Item Number	Status	Date Active
<input type="checkbox"/>	1154-A	Active	25-APR-2012
<input type="checkbox"/>	1154-B	Active	25-APR-2012
<input type="checkbox"/>	1100-E-01	Active	25-APR-2012
<input type="checkbox"/>	1092-A-01	Active	25-APR-2012

- Click the *Item Number* column heading to sort by *Item Number*.
- Click page numbers to jump ahead or jump back in the listing.


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Current Selection Profile for Library 00000 - LSCM Internal Customer


Drop Swap Download CSV

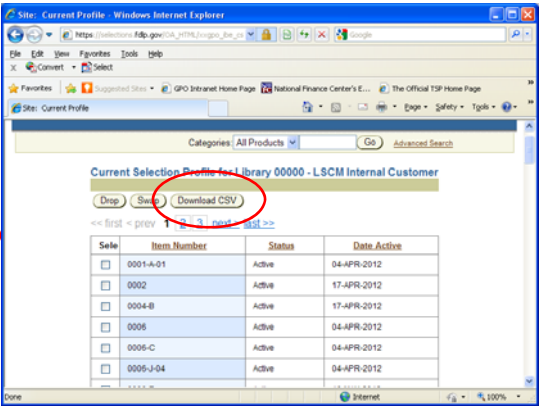
<< first < prev 1 2 3 next > last >>

Select	Item Number	Status	Date Active
<input type="checkbox"/>	0001-A-01	Active	04-APR-2012
<input type="checkbox"/>	0002	Active	17-APR-2012
<input checked="" type="checkbox"/>	0002-A	Active	17-APR-2012
<input checked="" type="checkbox"/>	0004-A	Active	17-APR-2012

- Click check box next to the item(s) you want to drop.
- Click *Drop* button.
- Click *Item Number* to verify that the item(s) are gone.


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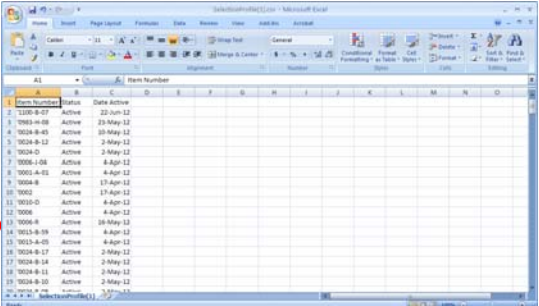
Site: Current Profile - Windows Internet Explorer  
 https://selectsonline.fdp.gpo.gov/CA\_HTML/avgov\_ba.js  
 Categories: All Products  
 Current Selection Profile for Library 00000 - LSCM Internal Customer  
 Download CSV

Select	Item Number	Status	Date Active
<input type="checkbox"/>	0001-A-01	Active	04-APR-2012
<input type="checkbox"/>	0002	Active	17-APR-2012
<input type="checkbox"/>	0004-B	Active	17-APR-2012
<input type="checkbox"/>	0006	Active	04-APR-2012
<input type="checkbox"/>	0006-C	Active	04-APR-2012
<input type="checkbox"/>	0006-J-04	Active	04-APR-2012

- From this screen, you can also download your current selection profile in CSV format.
- To download, click *Download CSV* button.



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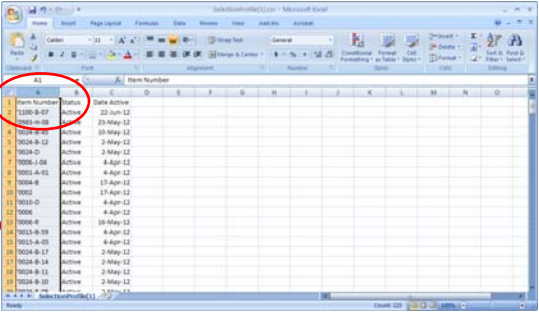


Microsoft Excel  
 Item Number      Status      Date Active  
 1 1000-B-07      Active      22 Jun 12  
 2 1000-B-08      Active      23 May 12  
 3 1000-B-09      Active      20 May 12  
 4 1000-B-10      Active      2 May 12  
 5 1000-B-11      Active      2 May 12  
 6 1000-B-12      Active      2 May 12  
 7 1000-B-13      Active      4 Apr 12  
 8 1000-B-14      Active      4 Apr 12  
 9 1000-B-15      Active      17 Apr 12  
 10 1000-B-16      Active      17 Apr 12  
 11 1000-B-17      Active      4 Apr 12  
 12 1000-B-18      Active      4 Apr 12  
 13 1000-B-19      Active      16 May 12  
 14 1000-B-20      Active      4 Apr 12  
 15 1000-B-21      Active      4 Apr 12  
 16 1000-B-22      Active      2 May 12  
 17 1000-B-23      Active      2 May 12  
 18 1000-B-24      Active      2 May 12  
 19 1000-B-25      Active      2 May 12  
 20 1000-B-26      Active      2 May 12

- A popup box will ask if you want to open or save the file.
- After opening the file and expanding the columns, it will look something like this.



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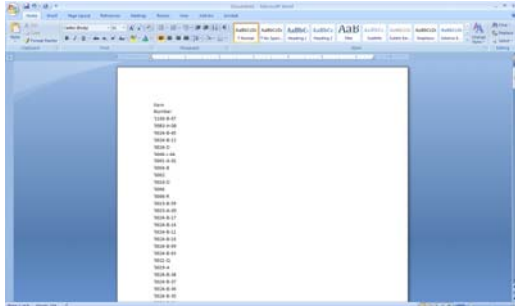


Name	Status	Date Active
11905-B-07	Active	22 Jun-12
11905-B-08	Active	23 May-12
12024-B-05	Active	23 May-12
12024-B-12	Active	2 May-12
12024-D	Active	2 May-12
12024-J-04	Active	4 Apr-12
12024-A-02	Active	4 Apr-12
12024-B	Active	17 Apr-12
12022	Active	17 Apr-12
12021-D	Active	4 Apr-12
12026	Active	4 Apr-12
12026-B	Active	28 May-12
12021-B-09	Active	4 Apr-12
12021-A-05	Active	4 Apr-12
12024-B-17	Active	2 May-12
12024-B-14	Active	2 May-12
12024-B-13	Active	2 May-12
12024-B-10	Active	2 May-12


- A more printer friendly version can be created by copying column A into a Word file and creating columns.
- Click the A column header to select all data in that column. The gray column indicates that it is selected.



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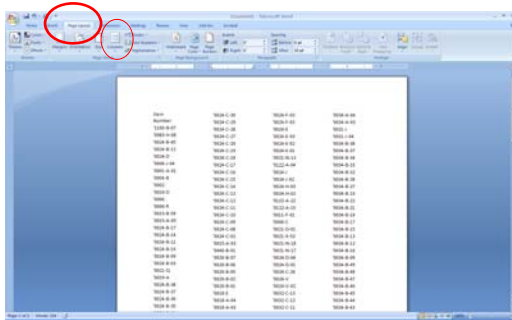

  
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- Copy the selected column shown on the previous screen.
- Open a blank Word document.
- Paste the copied column into the Word document.



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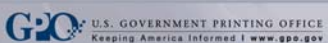
Go to the *Columns* function in Word and select the desired number of columns. In Word 2007, this is on the *Page Layout* tab.








  
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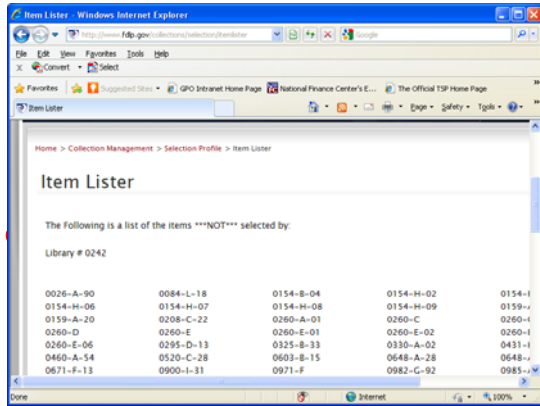


Users who need to see a library's selection profile, but do not have access to DSIMS can view profiles through Item Lister.




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The screenshot shows a web browser window titled 'Item Lister - Windows Internet Explorer'. The address bar shows 'http://www.fdp.gov/collections/selection/itemlist'. The page content includes a breadcrumb trail 'Home > Collection Management > Selection Profile > Item Lister', the title 'Item Lister', and a message: 'The following is a list of the items \*\*\*NOT\*\*\* selected by:'. Below this, it says 'Library # 0242' and displays a grid of 20 item numbers arranged in 4 rows and 5 columns.

0026-A-90	0084-L-18	0154-B-04	0154-H-02	0154-I
0154-H-06	0154-H-07	0154-H-08	0154-H-09	0159-I
0159-A-20	0208-C-22	0260-A-01	0260-C	0260-I
0260-D	0260-E	0260-E-01	0260-E-02	0260-I
0260-E-06	0295-D-13	0325-B-33	0330-A-02	0431-I
0460-A-54	0520-C-28	0603-B-15	0648-A-28	0648-I
0671-F-13	0900-I-31	0971-F	0982-G-92	0985-I

Users can enter a library number in one of 4 boxes to retrieve selected items in rows and columns, non-selected items in rows and columns, all items in rows and columns, or all items in a single column.



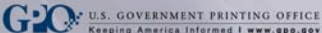
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**Item Lister**

- Does not require a password
- Users can view any library's selection profile
- Shows selections and non-selections
- Does not allow users to change selection profiles
- Separate application using DSIMS data

**DSIMS**

- Requires a password to access
- Users can only view their own library
- Only shows selections, not non-selections
- Allows depository coordinators to make changes to their selection profiles





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## Remember When Using DSIMS

- Items to be dropped from your profile can be submitted at any time of year and become effective immediately.
- Items to be added to your profile can be submitted at any time of year. Adds of online-only (EL) items become effective immediately, adds of tangible format items become effective Oct. 1.
- View your Selection Basket to review tangible items that will be added to your profile on Oct. 1.
- Go to the list of available items to add items.
- Go to your selection profile to drop items.
- Search feature searches items available, not selection profiles.



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## Remember When Using DSIMS

- Verify stems in print List of Classes or comma-delimited List of Classes files from [FDLP.gov](http://FDLP.gov) before adding or dropping items. Stems can also be verified using the search feature.
- When viewing your selection profile, "Date Active" refers to the date the item was added to your selection profile, not the date the item was created.
- Refer to the tutorial on [FDLP.gov](http://FDLP.gov) for detailed instructions.
- Use the Federal Depository Libraries and Item Selection Tool (DSIMS) category & subcategory when submitting questions to askGPO.



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## Resources

Depository Selection Information Management System (DSIMS)

- <http://selections.fdlp.gov>

Amending Your Library's Item Selection Profile

- <http://www.fdlp.gov/collections/selection/412-amending-your-librarys-item-selection-profile> OR
- <http://www.fdlp.gov>

Select Collection Management > Selection Profile > Amending Your Library's Item Selection Profile



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## Resources (Continued)

Tutorial

- [http://www.fdlp.gov/home/repository/doc\\_download/2141-dsims-tutorial.pdf](http://www.fdlp.gov/home/repository/doc_download/2141-dsims-tutorial.pdf)
- Tutorial is also linked from the "Amending Your Library's Item Selection Profile" article listed on the previous slide.

Item Lister

- <http://www.fdlp.gov/collections/selection/itemlister>

askGPO

- <http://www.gpo.gov/askgpo>





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Questions?



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