

THE SET UP

In August, 2009 University of Florida libraries began a Storage Documents Cataloging Project. The goal of this project is to catalog over **350,000** documents housed in remote storage and to prepare them for transfer to a state-wide high density storage facility. Items in storage will be placed in trays and are retrieved using barcodes rather than call numbers



When the process of traying the cataloged documents began, the issue of the skinnies raised its complicated head. What to do with the skinnies?



Skinnies are documents with fewer than 50 pages and without firm covers. They are unable to stand unsupported.

THE PROBLEM

Skinnies are thin and sometimes fragile and come in a variety of shapes and sizes.

- Too many items in a tray makes it too heavy.
- Too many very thin items together makes it time consuming to leaf through them looking for the requested barcode.
- As a regional depository, these items must be retained and must be retrievable.



OUR SOLUTION

UF chose to scan a selection of pamphlets and fragile items as part of a larger scanning effort.

THE REASONS

UF already had an contract in place with Internet Archive with a favorable scanning price and established procedures.

UF was able to save 2¢ a page for scanning through a Lyrasis grant.

UF also has a fully functional in-house scanning center for rare, fragile, or oversize items.

UF already had an established work- flow for providing high level quality control.



THE RESULTS

Project began in March, 2010

8,973 items (2,180 titles) and 153,329 pages have been scanned to date.

Scanning rate of 13¢/page=\$20,005 spent

Scanned items are available at:

<http://archive.org/details/ufgdp>

and in the University of Florida library catalog:

<http://uflib.ufl.edu/>

THE FUTURE

We intend to continue scanning as long as resources are available.

Questions?

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