

Outreach & Support
LSCM
U.S. Government
Printing Office
Washington, DC

202-512-1119
fdlpoutreach@gpo.gov
www.gpo.gov
<http://.beta.fdlp.gov>

Seminar Details	1
GPO Map	3
Hotels	4
Getting to GPO	5
Airports	6
Mass transit	7
Metro map	8
Lunch options	9
Tour Maps	10



U.S. Government Printing Office

26th Annual

Interagency Depository Seminar

**Preliminary Registrant Guide for Onsite
Attendees**

Registrant Guide

This guide will help you prepare for the activities of the Interagency Depository Seminar and for your upcoming stay in Washington, DC. If you have any questions regarding seminar logistics or presenters, please contact Outreach and Support at 202-512-1119 or fdlpoutreach@gpo.gov. Please refer to the FDLP home page at <http://beta.fdlp.gov> for the preliminary schedule and agenda.

*Note: the information contained in this guide is accurate as of May, 2013.
Call or visit the listed Web sites for the most current information.*

Seminar Details

The 26th Annual Interagency Depository Seminar will be held in the **Government Printing Office from July 29 - August 2, 2013**. Enter GPO at **732 N. Capitol St** (not the Bookstore entrance on 710 N. Capitol St.). Check the agenda and schedule for daily start and end times as they vary throughout the week.

When at GPO:

The **Carl Hayden Room** will be the primary room attendees will occupy during the Seminar. It is on the 8th Floor of GPO at **732 N. Capitol Street, NW**, Washington, DC 20401.

Coffee will be served between **8:00 - 8:30 am** on Monday and Thursday and complimentary water and light refreshments will be served periodically in the afternoon.

Arrival:

Please plan to arrive 15-20 minutes early on the first day to go through security and attend to procedural matters. You will pass through security at the **main entrance** of the building and you will be directed to the Visitor's Center to receive your nametag. **Please wear your nametag every day of the seminar**, which will identify you as a seminar participant, allowing you to enter and exit the main GPO building.

Please note that afternoon programs will also be held onsite at GPO as well as broadcasted virtually to those unable to travel to Washington, DC.

Wireless Internet service will be available in the Carl Hayden Room, the adjacent Harding Hall, and the GPO cafeteria. Access instructions will be provided at GPO.

Disability accommodation requests should be forwarded to Outreach & Support at: 202-512-1119 or fdlpoutreach@gpo.gov.

Photography is prohibited in the GPO buildings. Cell phones with cameras are permissible, but cameras on them may not be used.

Smoking is prohibited in all Government buildings. Designated smoking areas can be found outside GPO buildings along G and H Streets NW, but not directly in front of any entrances.

Security in Federal Agencies:

Every Federal building has security procedures. You and your belongings must go through screening at each agency every time you enter a Federal building. **Please remember to bring a valid government-issued identification and limit what you bring into the buildings.** The time it takes to clear security can be difficult to predict on any given day or time, so plan to arrive in advance and wait in a visitor area. While in GPO, attendees will be required to be escorted within the building. Please plan on minimizing the entering and leaving of the building by planning accordingly for drinks and snacks.

Tours and Transportation:

On Tuesday, Wednesday and Friday mornings, participants will travel to the National Library of Medicine, the Library of Congress, the U.S. Senate Library, and the U.S. Supreme Court Library. Participants are responsible for their own transportation to and from the tour sites. All locations are Metro accessible. Remember security procedures will vary and plan accordingly. Due to the nature of some Federal agency library work, a limited number of tour participants will be permitted. Should interest in a tour exceed the limit, a list of tour participants will be decided upon in as fair a manner as possible during the Seminar.

Luggage

GPO and the tour sites will not be able to store luggage for you. You will need to make arrangements for your luggage to be held at your hotel or elsewhere. Please note that we will be offsite all of Friday morning for tours.

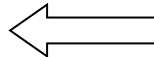
As participants are responsible for their own transportation through the Metro System, they are strongly recommended to minimize personal items being carried and also to wear comfortable shoes.

****Please remember to bring a government issued photo ID every day of the Seminar****



8th Floor of GPO
 In Buildings A and C, you will find

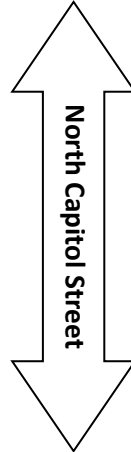
- Carl Hayden Room (C)
- Cafeteria (A)
- Restrooms (A and C)



Building C
732 N. Capitol

On 1st floor:

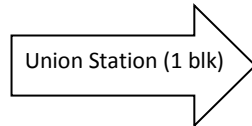
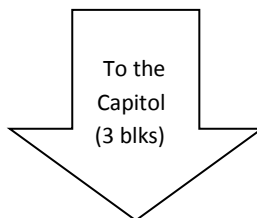
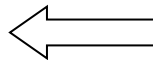
- Main entrance
- Visitors' Center
- ATM



Building A
710 N. Capitol

On 1st floor:

- Bookstore entrance



Hotel Accommodations

For convenience, some nearby hotels are listed below. Attendees are responsible for their own accommodations. GPO does not recommend or endorse any hotel for the Interagency Seminar. Hotel taxes will vary based on location.

District of Columbia – walking distance to GPO:

Hyatt Regency Washington

www.washingtonregency.hyatt.com/hyatt/hotels/index.jsp

400 New Jersey Avenue, NW
Phone: 202.737.1234 or 888.591.1234
(3 blocks from GPO)

Liaison Capitol Hill

www.affinia.com/Washington-DC-Hotel.aspx?name=Liaison-Capitol-Hill

415 New Jersey Avenue, NW
Phone: 202.638.1616 or 866.246.2203
(3 blocks from GPO)

Phoenix Park Hotel

www.phoenixparkhotel.com

520 N Capitol Street, NW
Phone: 202.638.6900 or 800.824.5419
(2 blocks from GPO)

The Hotel George

www.hotelgeorge.com/

15 E Street, NW
Phone: 202.347.4200 or 800.546.7866
(3 blocks from GPO)

Washington Court

www.washingtoncourthotel.com

525 New Jersey Avenue, NW
Phone: 202.628.2100 or 800.232.1234
(3 blocks from GPO)

Hilton Garden Inn

<http://hiltongardeninn3.hilton.com/>

1225 First Street Northeast Washington, DC 20002
Phone: 202.408.4870 or 888.STAY-HGI
(6 blocks from GPO)

Courtyard Washington, DC/U.S. Capitol by Marriott

<http://www.marriott.com/hotels/travel/wasus-courtyard-washington-dc-us-capitol/>

1325 2nd Street NE · Washington, DC 20002
Phone: 202.898.4000 or 800.321.2211
(10 blocks from GPO)

Arlington, Virginia - Reagan National Airport Vicinity:

Americana Hotel

www.americanahotel.com

1400 Jefferson Davis Highway
Phone: 703.979.3772 or 800.548.6261
(2 blocks from Crystal City Metro station)

Crowne Plaza National Airport

www.cpnationalairport.com

1480 Crystal Drive
Phone: 703.416.1600 or 800.2CROWNE
(2 blocks from Crystal City Metro station)

DoubleTree by Hilton

doubletree1.hilton.com

1300 Jefferson Davis Highway
Phone: 703.979.9799 or 800.362.2779
(2 blocks from Pentagon City Metro station)

Crystal Gateway Marriott

www.marriott.com/hotels/travel/wasgw-crystal-gateway-marriott

1700 Jefferson Davis Highway
Phone: 703.920.3230 or 888.236.2427
(2 blocks from Crystal City Metro station)

Crystal City Marriott

www.marriott.com

1999 Jefferson Davis Highway
Phone: 703.413.5500 or 888.236.2427
(2 blocks from Crystal City Metro station)

Sheraton Crystal City

www.starwoodhotels.com/sheraton

1800 Jefferson Davis Highway
Phone: 703.486.1111 or 800.325.3535
(2 blocks from Crystal City Metro station)

Getting to Washington, DC via Train Service

AMTRAK – MARC – VRE

Union Station is an Amtrak station and a hub for Maryland's MARC trains and Virginia's VRE trains.

Amtrak: www.amtrak.com

Maryland Area Regional Commuter (MARC): <http://mta.maryland.gov/marc-train>

Virginia Rail Express (VRE): www.vre.org

Taxi Companies

Book free online at: <http://www.ridecharge.com/s/dc-va-washington/taxi-sedan-limo-shuttle>



DC Yellow Cab
(202) 544-1212

Arlington Red Top
(703) 522-3333

Alexandria Yellow Cab
(703) 549-2500

Parking Near GPO

Garages within walking distance to GPO are available at a daily rate. Note: parking is relatively expensive in DC; mass transit is the most economical option.

MarcParc

For locations:

http://www.marcparc.com/find_parking.aspx

Union Station Parking Garage, LLC

30 Massachusetts Ave., NE, 24 hours per day, 7 days per week, 365 days per year.

(202) 898-1950

Check the site for rates:

<http://usrcdc.com/garage.php>

! Important information: GPS users must enter 2 Massachusetts Ave, NE, for the Union Station parking garage.

Washington Area Airports

The Washington, DC, metro area is served by three major airports.

Ronald Reagan Washington National Airport (DCA) – 6 miles south of GPO

<http://www.metwashairports.com/reagan/reagan.htm>

Ground transportation information:

<http://www.metwashairports.com/reagan/1179.htm>

Dulles International Airport (IAD) – 31 miles west of GPO

<http://www.metwashairports.com/dulles/dulles.htm>

Ground transportation information:

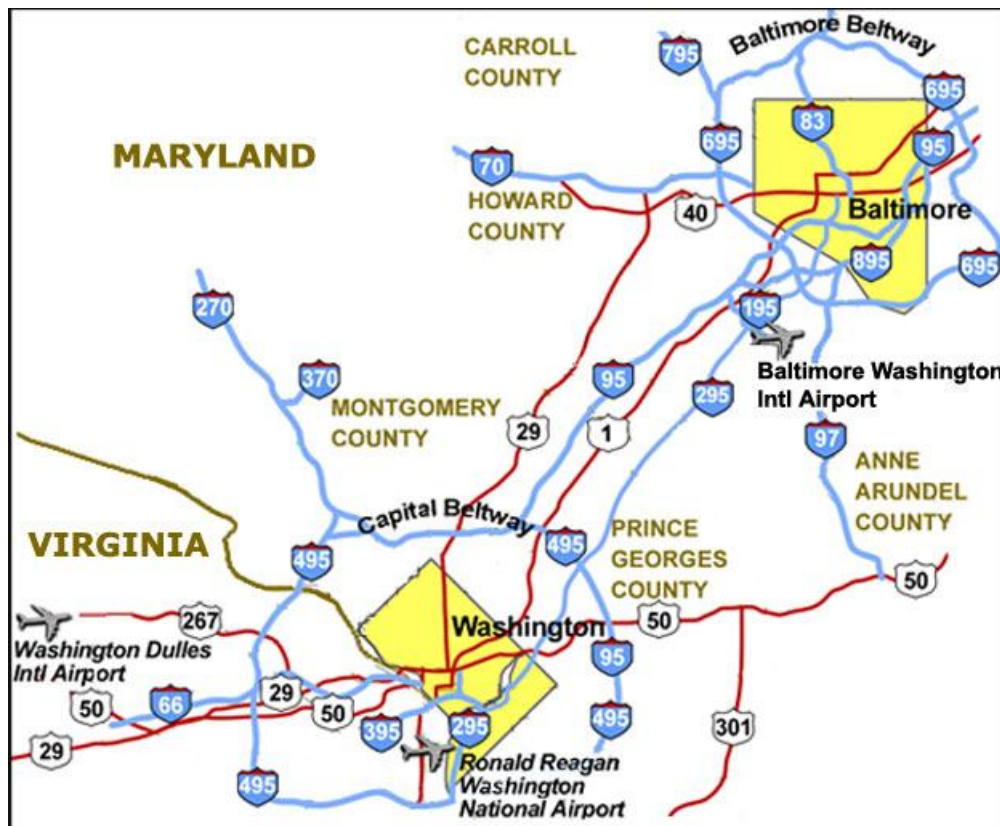
<http://www.metwashairports.com/dulles/793.htm>

Baltimore-Washington International Airport (BWI) – 31 miles north of GPO

<http://www.bwiairport.com/en>

Ground transportation information:

<http://www.bwiairport.com/en/travel/ground-transportation>



Washington, DC Mass Transit

The GPO is located several blocks north of the Capitol Building on North Capitol St. between G and H streets and one block from Union Station. **Union Station is on the Red line of the subway.**



Washington Metropolitan Area Transit Authority

www.wmata.com

Check the Web site for station information, including fares, maps, and a trip planner to find routes and calculate fares.

Metrorail- Stations open around 5:00 a.m. on weekdays and 7 a.m. on weekends. Metro closes at 12 a.m. Sunday-Thursday and 3 a.m. Friday-Saturday.

You will save time if you purchase a metro card with the fare for more than one trip. You can purchase fare cards at kiosks in every station. **Keep your fare card**; it is needed to both enter and exit the system. A **daily pass** is **\$14.00**; weekly passes are available at **\$57.50**.

Metrobus- There are several bus stops located at Union Station and directly in front of the GPO. You can find schedules at the website listed above. The regular fare using cash is \$1.80 in exact change or \$1.60 using a SmarTrip card. A bus pass is **\$16** for a 7 day regional bus pass. The **X2** and **80** buses stop in front of GPO.

****Fares and passes are available for sale online at: www.wmata.com/fares/purchase/store/**

Important things to know when riding the Metro

- When using escalators, remember to **walk on the left, stand on the right**.
- Do **not** lean on or hold open doors. This can cause the train to stop working.
- Let people get off the train or bus before boarding.



DC Circulator

www.dccirculator.com

- The DC Circulator buses run every 10 minutes, beginning as early as 6:00 a.m.; fare is \$1.00 in exact change.
- The Yellow (Georgetown-Union Station) and Blue lines (Union Station-Navy Yard Metro) are the closest lines to take to travel to GPO.
- Refer to the Web site for maps, routes, and schedules.

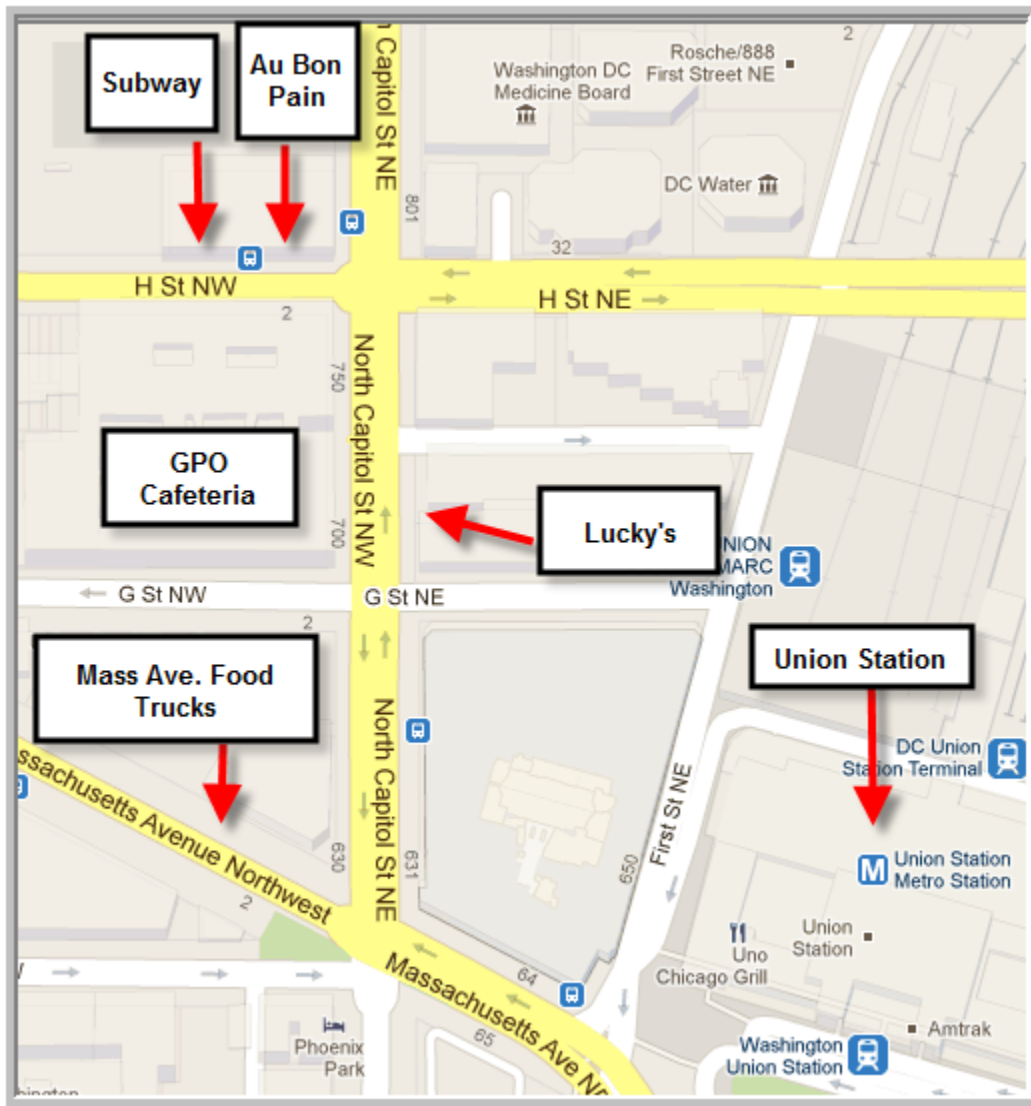
Metrorail Map for Washington, DC



Need a map?

- Print color maps are available at all Metro stations
- Online at <http://www.wmata.com/rail/maps/map.cfm> (try the Google Map overlay)
- Check your smartphone apps for DC Metro map options

Lunch Opportunities



GPO Cafeteria

8th floor of main GPO building (see map in guide). Hot foods, deli, grill, pizza, salad bar, convenience food, and drinks. Credit and debit cards accepted for purchases over \$2.49.

Au Bon Pain

800 N. Capitol Street, NW (across H Street from GPO). Bakery, soups, salads, sandwiches, convenience foods.

Lucky's Cafe

777 N. Capitol Street, NE (across N. Capitol Street from GPO). Take out hot foods, sandwiches, grill, convenience foods. Cash only.

Massachusetts Avenue Food Trucks

Variety of food truck vendors. Selection varies every day.

Subway

800 N. Capitol Street, NW (across H Street from GPO).

Union Station

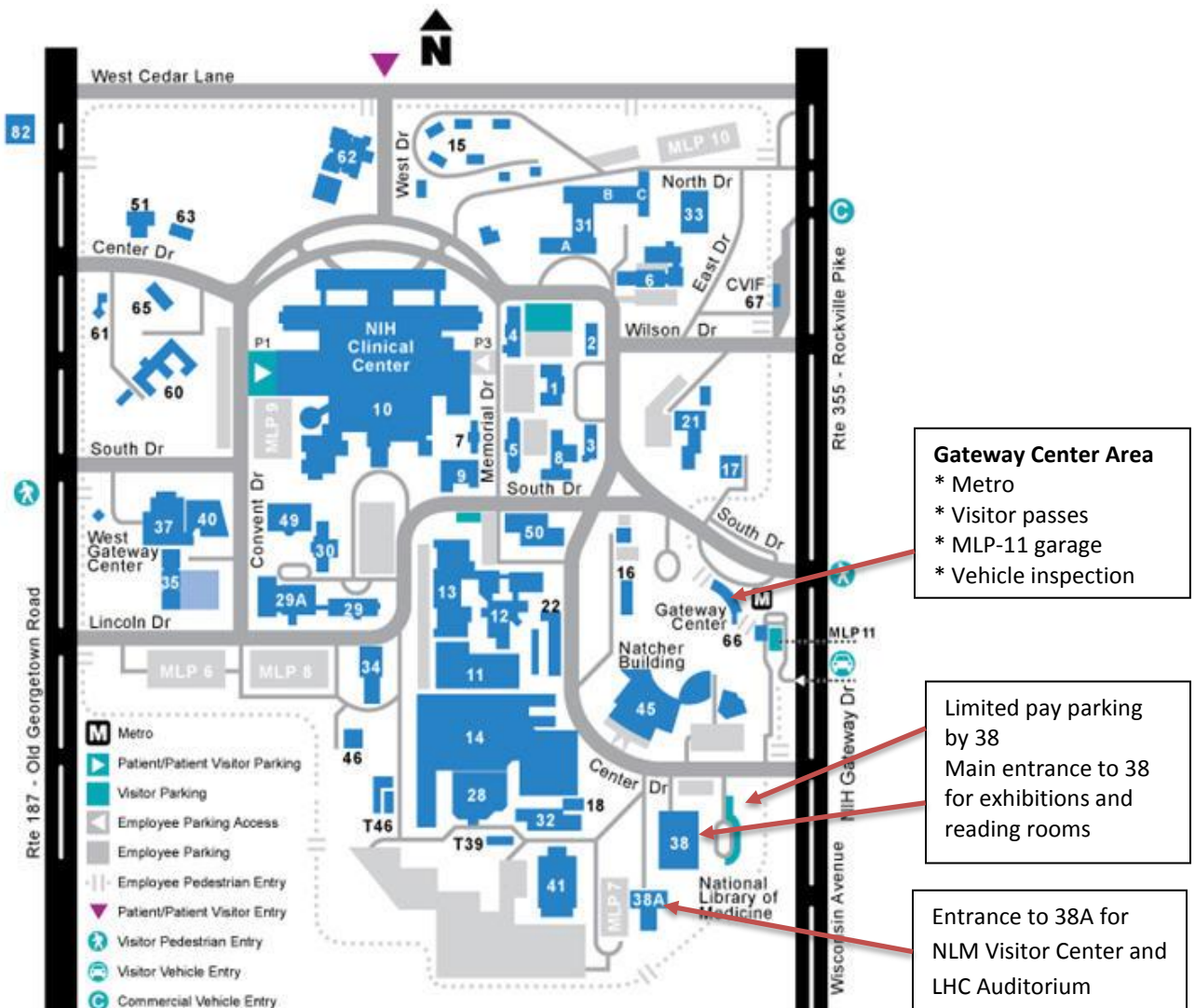
Food court, sit-down, and fast food restaurants such as Chipotle, McDonald's, Potbelly, Taco Bell, etc.

<http://www.unionstationdc.com/Restaurants>

Directions to NLM Visitor Center - Building 38A

Please remember to bring a government-issued photo ID to enter the NIH campus

- Allow 20 minutes to go through security
- If taking Metro, exit at Medical Center stop (red line). Go into NIH Gateway Center to receive a visitor pass; exit from the second floor; walk to NLM Visitor Center - Building 38A. (see detailed map on the next page)
- If driving, use the main NIH entrance at NIH Gateway Drive; park in multi-level garage (MLP-11), go into NIH Gateway Center to receive visitor pass; exit from second floor, walk to NLM building 38A. Parking fee: \$2/hr. for first 3 hrs., \$12/full day
- If driving onto the NIH campus and parking in front of NLM building 38, enter at NIH Gateway Drive; follow lanes to inspection station; exit right onto Center Drive, then left into NLM parking lot. Parking fee: \$.50 for 15 minutes, maximum of \$6 for 3 hours (you can go back and pay for more time)



Detailed Map of NIH Visitor Gateway Area
National Library of Medicine (38)
Visitor Center - Lister Hill Center (38A)

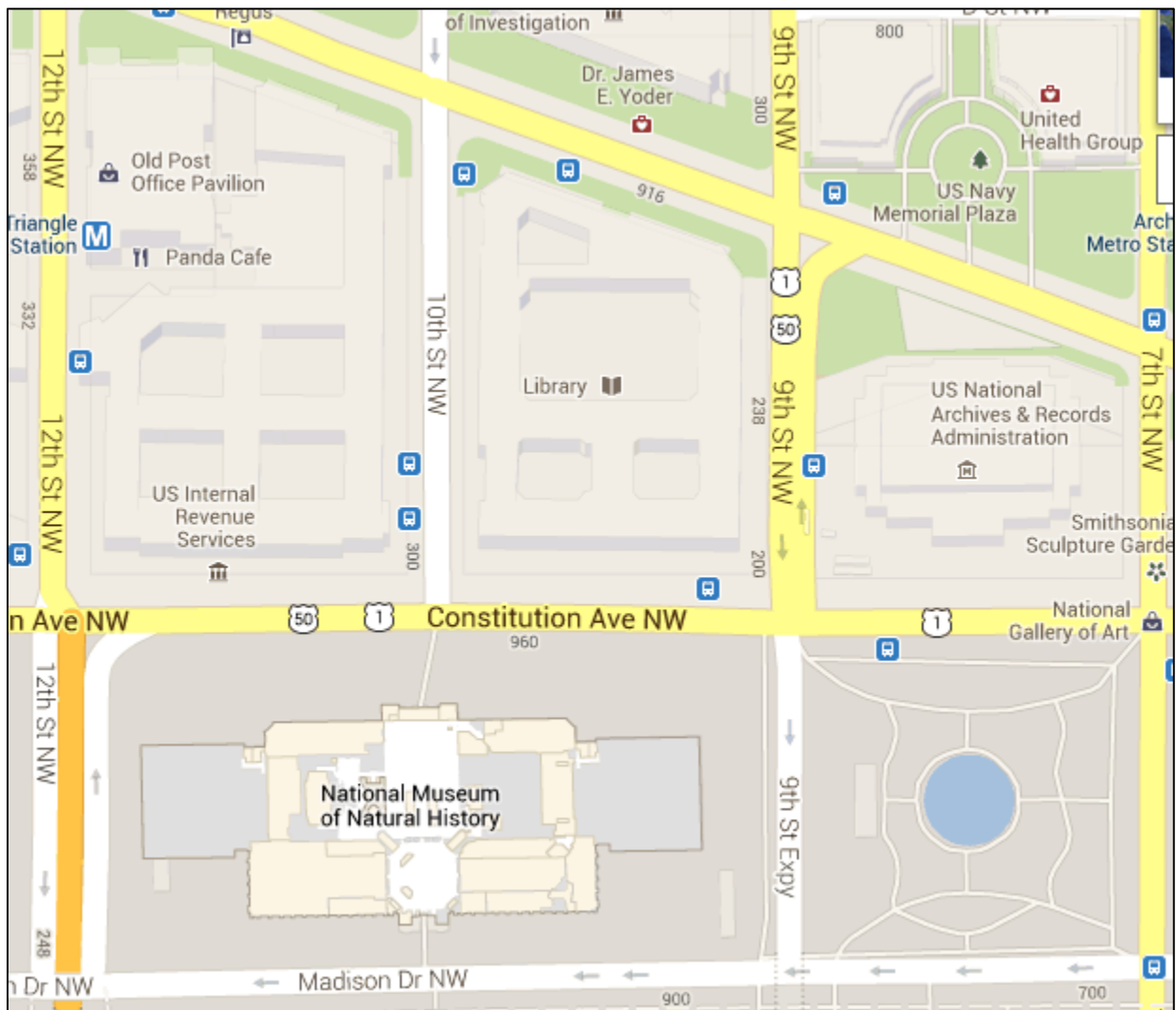


Directions to the Natural History and Physical Sciences Department of the Smithsonian Libraries

National Museum of Natural History
10th & Constitution Ave. NW, Washington, DC

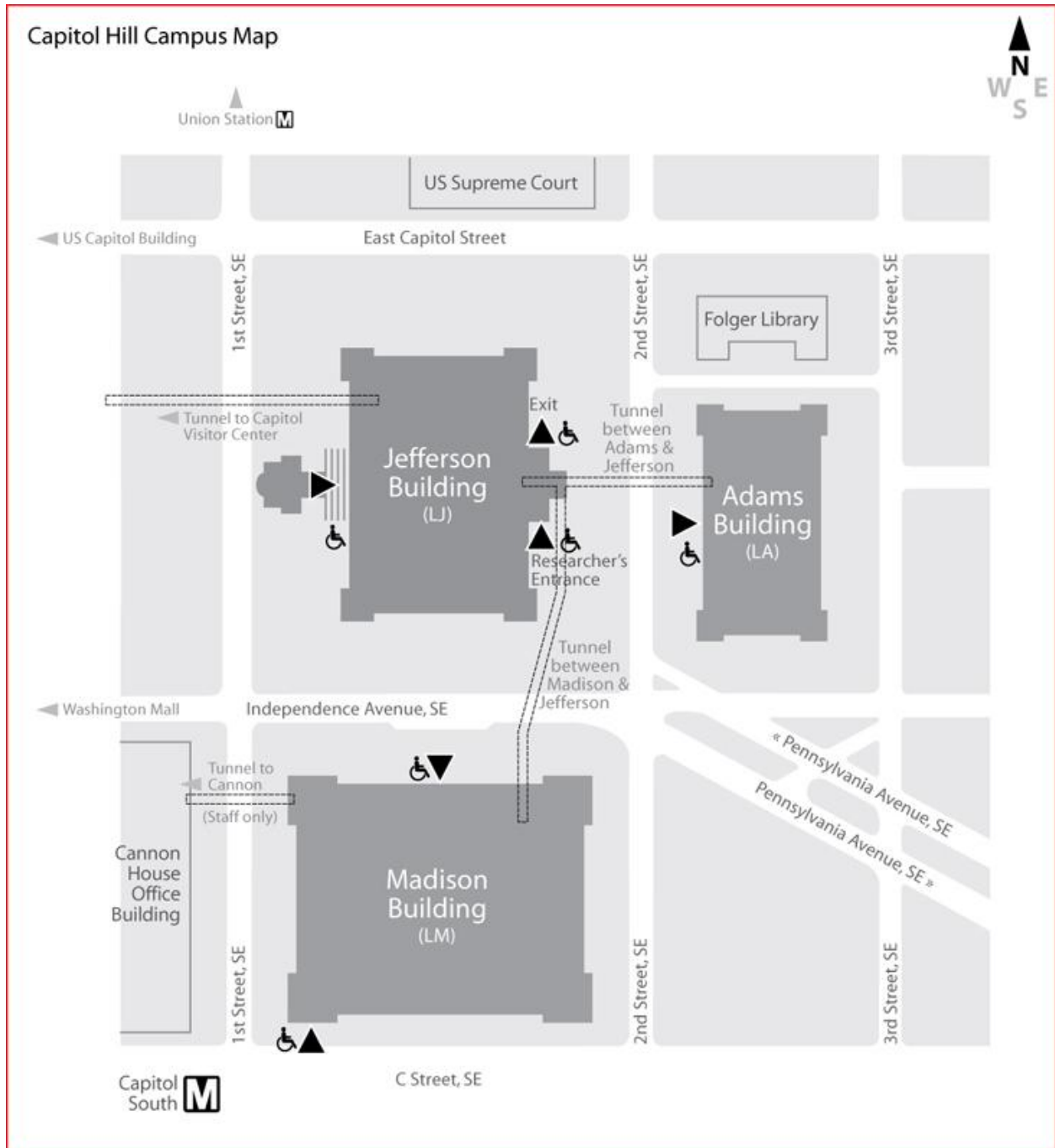
Nearest Metro stations are the Federal Triangle Metro Station (blue/orange lines) and Archives/Navy Memorial Station (green line).

Enter the Constitution Avenue entrance and proceed through security. Meet by the Easter Island head to be issued name badges.



Directions to the Library of Congress Jefferson Building

The Library of Congress is located at First Street and Independence Avenue, S.E. Enter the Library of Congress Jefferson Building on First Street, S.E. and meet at the Information Desk on the ground floor. The nearest Metro station is Capitol South (blue/orange lines). When you exit the metro, proceed straight ahead on First Street, cross Independence Avenue, SE, and the Jefferson is on your right.



Map of Senate Library and Supreme Court Buildings

U.S. Senate Library – room SR-B15: Meet at the visitor entrance to the Russell Senate Office Building at First St. NE and Constitution Ave NE.

U.S. Supreme Court Library: Meet at the visitor center entrance, northwest door entrance at First St. NE and Maryland Ave. NE.

