

Depository Library Council

Advisory body to the Director of the U.S. Government Publishing Office

DEPOSITORY LIBRARY COUNCIL FALL MEETING

Held in conjunction with the Federal Depository Library Conference

October 17- 19, 2022

Fall Meeting (Virtual)

MINUTES

MONDAY, October 17, 2022

I. Call to Order

The fall meeting of the Depository Library Council was called to order at 12:30pm Eastern Daylight Time by Chair Lisa Pritchard.

II. Welcome and Opening Remarks

- Lisa Pritchard, Depository Library Council (DLC) Chair, Director of Library Services and Coordinator of Government Documents, Jefferson College Library
- Hugh N. Halpern, Director, U.S. Government Publishing Office (GPO)
- Scott Matheson, Superintendent of Documents, GPO
- Laurie B. Hall, Managing Director of Library Services & Content Management (LSCM), GPO

During this opening session, the meeting was officially called to order, and opening remarks were delivered.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

III. GPO: The National Collection Strategic Plan and the National Collection Service Areas

- Kate Pitcher, Chief of Federal Depository Support Services (FDSS), LSCM, GPO
- Cynthia Etkin, Sr. Program Planning Specialist (Librarian), Office of the Superintendent of Documents, GPO

GPO staff provided updates about the implementation of the National Collection of U.S. Government Public Information, the priorities for fiscal year 2023, and the service framework for the National Collection Service Areas.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

TUESDAY, October 18, 2022

I. Virtual Snacks with Council (Meeting Room A)

Topic: Open Educational Resources & Government Information

- Susanne Caro, Government Information Librarian, North Dakota State University Libraries
- Valerie Glenn, Head, Map and Government Information Library, University of Georgia Libraries

Discussed government information resources that are both public domain and education-focused, including lesson plans, research resources, and educational materials for all ages. Covered Government information as OER, and how libraries are providing access to OER materials.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

Virtual Snacks with Council (Meeting Room B)

Topic: Weeding/Discards

- Jennifer Morgan, Government Documents Librarian, Jerome Hall Law Library, Indiana University Maurer School of Law
- Jen Kirk, Government Information Librarian, Merrill-Cazier Library, Utah State University
- Renée Bosman, Government Information Librarian, University of North Carolina at Chapel Hill

Explored the various discard processes within FDLP libraries, including an overview of the FDLP guidelines. Participants shared experiences with and best practices for dealing with weeding/discards projects.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

II. Unique Challenges and Underserved Populations

- Allen Moye; Director, Rinn Law Library; DePaul College of Law
- Aimée C. Quinn, Assistant Librarian, Northern Arizona University, Yuma

- Cynthia Etkin, Sr. Program Planning Specialist (Librarian), Office of the Superintendent of Documents, GPO
- Jonathan Underwood, Assistant Professor, Database Maintenance & Government Documents/Reference Librarian, Tuskegee University
- Julieta Calderón, Librarian, Information Services Yuma County Library, Yuma Arizona
- Heather D. Hutto, Director, Bristow Public Library

Provided an update on the working group exploring issues related to Federal depository libraries that may have unique challenges or work with underserved communities. Members of the committee shared results from the Biennial Survey of Federal Depository Libraries, as well as trends and preliminary observations. Representatives from these libraries described how they have managed to address the issues and the role that GPO can play in helping to resolve them.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

III. New GovInfo Content and Enhancements

- Jessica Tieman, Digital Preservation Librarian, LSCM, GPO
- Amanda Dunn; Program Planner; Programs, Strategy, & Technology (PST); GPO

Discussed new content and features added to GovInfo over the past year. Features include new Related Documents linkages for bills, laws, committee prints, and the Congressional Record; enhancements to the API service; improved access to numerous publications, such as Senate amendments in the Congressional Record; new content for the digitized Congressional committee prints collection.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

IV: Community Collections and National Contributions: Pilot Projects with the Government Publishing Office

- Kristina Bobe, Senior Management & Program Analyst, LSCM, GPO
- Melissa Fairfield, Senior Management & Program Analyst, LSCM, GPO
- Jen Kirk, Government Information Librarian, Merrill-Cazier Library, Utah State University
- Robbie Sittel, Government Information Librarian, University of North Texas Libraries

Explore GPO's Pilot Projects, including a summary of Pilot Projects 1 and 2, and information from GPO on how to apply for future pilots. Discussion was designed for FDLP coordinators who wished to learn more about the Pilot Projects, identify relevant materials in their collections, and questions about the Pilot Projects or their connections to the National Collection.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

WEDNESDAY, October 19, 2022

I. Virtual Snacks with Council (Meeting Room A)

Topic: Tips, Tricks, and Tech

- Kelly Smith, Government Information Librarian/Librarian for Urban Studies & Planning and Environmental Studies and Policy, UC San Diego
- Jen Kirk, Government Information Librarian, Merrill-Cazier Library, Utah State University
- Susanne Caro, Government Information Librarian, North Dakota State University Libraries

Council members talked about some of their favorite lesser-known technology tools and tips. Open discussion followed, with additional tools and tips shared by community members. Highlighted freely-available tools, with tips on other commonly used tools (e.g. LibGuides).

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

Virtual Snacks with Council (Meeting Room B)

Topic: Depository Library Council "Ask Us Anything"

- Renée Bosman, Head of Interlibrary Services, University of North Carolina at Chapel Hill
- Julia Ezzo, Government Information and Political Science Librarian, Michigan State University
- Aimée Quinn, Assistant Librarian, Northern Arizona University, Yuma
- Richard Leiter, Director of the Schmid Law Library and Professor of Law, University of Nebraska College of Law
- Amy Laub-Carroll, Regional Depository Librarian, University of Kentucky

Informal discussion with Council members about anything, with focus on the changes and challenges facing Government information today.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

II. Long-term Impact of COVID-19 Working Group: Initial Findings

- Aimée C. Quinn, Assistant Librarian, Northern Arizona University, Yuma
- Cynthia Etkin, Sr. Program Planning Specialist (Librarian), Office of the Superintendent of Documents, GPO
- Lisa Pritchard, DLC Chair, Director of Library Services and Coordinator of Government Documents, Jefferson College Library
- Rick Mikulski, Instruction & Research Librarian, College of William & Mary

Working group members presented initial findings of their ongoing data collection and analysis project. Using data from the 2021 Biennial Survey of Federal Depository Libraries, they are seeking to determine how FDLs adapted to the COVID-19 pandemic, specifically through the adoption and repeal of new policies and practices.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

III. Boarding Schools and Broken Promises: Researching Indigenous and Tribal History in Government Documents

- Eugenia Charles Newton, Navajo Nation Council Delegate and Chair of the Law & Order Committee
- Robert Mead, State Law Librarian, Washington State Law Library

Highlighted the use of Government documents for researching issues critical to indigenous people in the United States. Focused, in part, on records of harm caused by boarding schools, highlighting Department of Interior Secretary Haaland's Federal Indian Boarding School Initiative.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

IV. Depository Library Council Business Meeting

I. Call to Order

Lisa Pritchard called the meeting to order at 3:30 EDT.

II. Roll Call

Renée Bosman took roll call. All Council members were present: Rick Mikulski, Renée Bosman, Julia Ezzo, Jennifer Morgan, Lisa Pritchard, Vicki Tate, Valerie Glenn, Jen Kirk, Richard Leiter, Allen Moye, Aimée Quinn,

Susanne Caro, Hayley Johnson, Amy Laub-Carroll, Robert Mead, Kelly Smith.

Renée Bosman stated that we have a quorum.

III. Standing Items

a. Report of the Secretary

Renée Bosman introduced the minutes from the Spring 2022 meeting <https://www.fdlp.gov/file-repository-item/spring-dlc-meeting-april-11-12-2022-minutes>. Jen Kirk made a motion to approve the minutes and Aimée Quinn seconded the motion. Minutes were approved by unanimous consent.

b. Election of Next Council Chair

Valerie Glenn nominated Jen Kirk as next Council Chair. Jen accepted the nomination and thanked Valerie. Aimée Quinn seconded the nomination. As there were no other nominations, Council accepted Jen as incoming chair by acclamation. Her duties start in June 2023.

IV. Working Group Reports

COLLECTION AND DISCOVERY SERVICES

Valerie Glenn reported that the group is transitioning from a working group to a subcommittee and was established as a subcommittee in 2019. Susanne Caro is the new Working Group secretary. Within the last six months, the group submitted a report on lessons learned from the Fall 2021 Conference open forum on the CGP of the future. They also held a program during the Spring 2022 meeting to find topics and issues of interest to the depository community. The group discussed the recent FDLP News & Events alert about subject headings. They are currently reviewing the founding charter of the working group and looking at recruitment of community members. The group sponsored the Fall conference program “Community Collections and National Contributions.” Next steps for the Working Group include updating the founding documentation and recruiting more community members. The group is excited about GPO’s strategic plan for the National Collection of U.S. Government Public Information and the work around NCSAs and plans to structure future discussions around these.

UNIQUE CHALLENGES, UNDERSERVED POPULATIONS, AND FEDERAL DEPOSITORY LIBRARIES

Allen Moyer reported that the group formed after interest around a presentation at last year's Fall conference; Council then petitioned director Halpern to create a working group, which was formed in January. This group will deliver a report to Director Halpern by March 31, 2023. The group is divided into subgroups and has added new council members and community members. They are currently reviewing literature and Biennial Survey responses from 2017, 2019, and 2021. After initial research, they have broadened the number of groups to explore. Next steps for the working group include convening focus groups, completing analysis of the Biennial Survey data, compiling a report, and presenting at the Spring 2023 meeting.

EXPLORING THE DURABILITY OF PURLS AND THEIR ALTERNATIVES

Renée Bosman reported that the group is wrapping up its research on Persistent Identifiers and the report to Council is nearly complete. Next steps for the Working Group include completing and submitting the final report to Council, drafting and submitting recommendations to Council, and sunsetting the Working Group.

LONG-TERM IMPACTS OF COVID-19 ON FDL ACCESS, COLLECTIONS, AND SERVICES

Rick Mikulski reported that the group added two new Council members, including Susanne Caro as secretary. They began reviewing Question 6 from the 2021 Biennial Survey; three-quarters of the data has been collected and analyzed but they still have about 1,000 "other" responses to code and analyze. They are currently establishing workflows and a methodological framework through which this data can be analyzed. The group will compile a report with key themes of responses and policies that will likely stay in place post-pandemic. They will share findings in early 2023, with a presentation at the Spring Council meeting, and the final report to be complete by the end of spring 2023. The group has also worked with GPO to test Microsoft Teams as a communications platform.

V. Questions, comments, feedback on Working Group Reports

Lisa: This represents an impressive amount of work; thank you for all of this. Q from Lisa about the process of transitioning from a working group to a

subcommittee. Response from Cindy: Collection and Discovery Services was established as a Working Group following the normal convention, but this group came about in a different way as GPO wanted a committee for guidance and established it as an ongoing/permanent Working Group. Eventually, it was renamed as a subcommittee since the work will be ongoing. Its charge is different from the charge of other Working Groups. The subcommittee is revising the charter to reflect this and will then be able to recruit community membership.

Jen: reiterating Allen's point about the importance of UCUP Working Group members contributing relevant knowledge gained from conferences attended. Lisa: this Working Group also exemplifies the responsiveness of Council to community concerns. Allen: the outside speakers added a great perspective to the presentation, and thanks to Cindy's support as well.

Jennifer: Reminder about all the feedback in some of the sessions. She started copying the chat transcripts and urges Council to read through them to inform our work. Rick: A number of our Working Groups grew directly from public comments at conferences.

Q from Jen about the timeline for the report from the PURL Working Group. Response from Renée: it will likely be close to the end of the calendar year rather than the Spring meeting.

VI. Review and acceptance of GPO responses to Spring 2022 DLC recommendations

Will Stringfellow drafted the Spring 2022 recommendations and transmitted them to the current Council to transmit to GPO. Jen commented with appreciation that GPO accepted these.

Rob Mead made a motion to approve; Allen Moye seconded the motion. The responses were accepted by unanimous consent.

VII. Council Discussion of Conference and potential recommendations from Fall 2022 Meeting

Lisa opened the meeting for Council discussion on impressions of the conference.

Allen: The programming is always of good quality, with excellent presenters. He commended Rob on his well-researched presentation. Jen: She doesn't recall Council thanking community presenters in the past and asked if we can send a thank you to the community presenters. Rob: The presentations reflect the creativity that people are bringing from their work. Jen: Reiterated the importance of the conference for members of the community, and continued Council communication to GPO on the importance to reserve adequate conference space for community presentations. Allen and Jen will work on a recommendation about community appreciation and space at the conference.

Jennifer: Noticed some common themes in community feedback around: the Task Force on a Digital FDLF; future of print legacy collections; misconceptions around weeding legacy collections; changes to Regional weeding policies. How can Council address these concerns? Response from Lisa: We should perhaps wait until after Director Halpern reviews the Task Force report and the public comments before addressing some of these concerns. Jennifer: We may be able to incorporate some comments from the conference. Valerie: there will need to be significant communication and education efforts if Director Halpern accepts the final recommendations of the Task Force.

Jen: also noticed some of these same themes but realizes that Council may want to wait on any action until the Task Force is further along in its work. Lisa: this is similar to some of the work of the UCUP Working Group; we may need to allow the group to get further along in its work before Council takes any actions.

Susanne: acknowledged that the title of the Task Force on a Digital FDLF report may be confusing, particularly to community members who don't have time to read the whole report. Valerie: The Task Force was formed to investigate feasibility; there won't be an immediate implementation of anything after the report is submitted. There have been discussions about Regionals and selectives, but that model is already shifting, something that Council can address in the future.

Lisa: Council can ask GPO to explore formal and informal frameworks for mentorship. Community members are looking for opportunities for education, and longing for personal connections. Jen: this wording is a good way to move forward with a recommendation. There are many new coordinators in the

community, and currently a gap for which we should identify ways to create connections.

VIII. Questions, comments, feedback from the depository library community
Council business and discussion has taken the full length of the meeting time, so we will address community questions, comments, and feedback in the Wrap Up & Closing session. Jen Kirk motioned to adjourn; Susanne Caro seconded the motion.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

V. DLC Wrap Up & Closing

I. Working Group Reports

a. Collection & Discovery Services

Valerie Glenn reported that the group is transitioning from a Working Group to a subcommittee. They are currently reviewing the founding charter documents to guide how the subcommittee will move forward. They held a Spring conference program to share feedback gathered from two open forums. They also shared this information with GPO to identify future opportunities. This group sponsored the Fall conference program “Community Collections and National Contributions.” Next steps: they will propose changes to the charter for Council approval. Once approved, they will recruit community members to join the subcommittee. They will be focusing on the National Collection and NCSA framework.

b. Unique Challenges, Underserved Populations, and Federal Depository Libraries

Allen Moye reported that this Working Group received its charge in January and added new Council members and members from the community. The Working Group sponsored program at the Fall conference, which featured several community members. They are currently studying Biennial Survey data for common themes and issues. Next steps include forming focus groups and presenting findings at the Spring meeting.

c. Exploring the Durability of PURLs and Their Alternatives

Renée Bosman reported that the Working Group has continued its research on Persistent Identifiers and its final report to Council is nearly complete. Next steps include the finishing touches of the report, submitting the final

report to Council, drafting and submitting recommendations to Council, and sunsetting the Working Group.

d. Long-term Impacts of COVID-19 on FDL Access, Collections, and Services

Rick Mikulski reported that the Working Group is collecting and organizing Biennial Survey data and has analyzed the majority of the data. They added two new Council members to the group and worked with GPO to test Microsoft Teams as a communication platform. Next steps: the group presented preliminary findings in a session earlier today, but they still have some qualitative data from open-ended questions to examine. They will draft an official report of preliminary findings to present at the Spring meeting. The work of this group could serve as a blueprint for future Councils that may have similar working groups using Biennial Survey data.

II. Council Highlights: 2022

Highlights of Council work from the past year include: the recommendation to explore an all-digital FDLP; creation of the UCUP Working Group; review of the National Collection Strategic Plan, with feedback provided; review of GPO's Draft Strategic Plan, with feedback provided; a pilot of Microsoft Teams, submission of last Council's reports to GPO:

Collections & Discovery Services Open Forum: We Want to Hear From You;
Collections & Discovery Services Open Forum: The CGP of the Future;
Final Report and Recommendations on Digital Deposit.

Feedback from last spring's open forums was passed on to the Task Force on a Digital FDLP.

III. Council Action Items

Council will continue review of work related to the Task Force on a Digital FDLP, including issues discussed at the conference. Council will draft a letter of thanks to community presenters for their participation in the Fall Conference. Council will also work on a recommendation to GPO regarding mentorship opportunities.

IV. Open Forum

Council introduced a poll question regarding a return to in-person conferences. 78/183 respondents replied yes to in-person; 53/183 replied no; 52/183 provided no answer. Poll responses were accompanied by comments about the

expense of travel, and a strong support for a hybrid option similar to that of the pre-pandemic conferences.

Participants were asked to respond in chat about their favorite takeaway from the conference. A list of responses is below:

Cookie recipes; great gems of documents in sessions; the welcoming community; tech tips snack session (best session of that type they ever attended!); great sessions about Native Americans and indigenous peoples; GAO program; the diverse topics; Special Collections focus for displays; posters sessions; FDLP Data Manager (new DDM3) beta testing; the fact that sessions are recorded; the snack session on weeding made one participant feel better about weeding projects; the Green Dot presentation, highlighting historical items; Conference Bingo; Indiana State Library's Federal Depository Library of the Year award; enhancements to Ben's Guide; participants miss the swag from in-person conferences; repurposing microfiche.

There was a question about the number of participants that would generally attend the in-person conference. GPO responded that the 2019 conference had about 250 in-person attendees.

Council also asked participants what they would like to hear more about. A list of responses is below:

How we can better support HBCUs; more sessions about special libraries like the session on the U.S. Army Corps of Engineers Information Resources; FDLP eXchange tips; a Webinar on Middle Eastern American resources.

There was a question about when the next coordinator certificate program will be offered. Kate Pitcher responded that there will be one in late spring 2023.

V. Announcement of the Chair-Elect

Jen Kirk, Government Information Librarian at Utah State University, was elected Chair-Elect of the Depository Library Council. Her duties start in June 2023.

VI. Next Depository Library Council Meeting

The Spring DLC Virtual Meeting will be held May 1-2, 2023. Registration opens January.

VII. Adjourn

Meeting adjourned at 5:23 EDT.

[Recording, slides, closed captioning transcript, and chat log for this session.](#)

Respectfully submitted,

A handwritten signature in black ink that reads "Renée Bosman". The signature is written in a cursive style with a large, stylized initial "R".

Renée Bosman

Secretary, Depository Library Council