



Buried Treasures: Bringing Your Gov Docs Collection to Light

Jennifer L. Behrens & Sean Chen / Duke Law School



Overview

- The Great Transfer Project of 2014
- But Isn't It All Online?
- Improving Discoverability
 - Cataloging practices
 - Staff training opportunities
- Promotion & Exposure

ROAD MAP
— from —

Documents Transfer 2014-2015

Perkins/Bostock Library

- FDLP since 1890.
- Receives 80% of available federal documents.
- Docs in high-traffic area; 100% shelf capacity in places.
- Targeted for liquidation as part of construction.

Goodson Law Library

- FDLP since 1976.
- Receives 8% of available federal documents.
- Docs on basement floor with compact shelving & room to grow.
- We got to raid their collection!

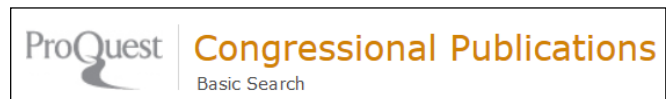
Documents Transfer 2014-2015

- **Oct. 2013 – Feb. 2014:** Physically flagged documents in Perkins collection.
- **Mar. 2014 – May 2014:** Nearly 2,200 individual items moved to Law for cataloging & transfer.
- **May 2014 – May 2015:** Cataloging, labeling, shifting, shelving.

“But Isn’t It All Online?”

(Spoiler alert: No.)

Digitized Documents



Scan Quality

[A Manual for the Guidance of Enforcers
in Proceeding Against Prostitutes]

Techniques of
**LAW ENFORCEMENT
AGAINST PROSTITUTION**

“SHE LOOKED CLEAN”

By **FREDERICK G. GILLICK**, *Passed Assistant Surgeon*
(R) *U. S. Public Health Service*

WHY REPRESS AND SUPPRESS PROSTITUTION?

This question is asked with great regularity by many officers and men in the armed forces, and by many law-enforcement officers. The moralist's answers do not always satisfy, and too frequently his lessons are forgotten.

Let us examine the real reasons why the Army, Navy, United States Public Health Service, and the Social Protection Section seek the repression of prostitution in and around military camps and centers of war industry. Briefly, it is because they seek to lower the number of venereal disease patients in the armed forces and industrial plants, thus increasing the effective work-hour average per man or woman.

Snippet View

Dec. 12: L 41/967



The United States Department of Labor

Time-off-for-voting laws are a product of the late 19th century.¹ As early as 1868, we find recognition that man not only has the inalienable right to vote, but that he can take time from his work to so do. Thus, in the words of the Tennessee legislature of 1868:

... No person shall be allowed to make contracts with workhands or others in their employ, that will, or is intended to, keep them from going

to the polls
right to
individual
election d

The forerunners of these laws were entitled to a day of rest on a day of mercantile lawfully closed for two hours precinct in which they applies for such leave of absence.

Following its adoption in Massachusetts, time-off-for-voting legislation spread to other States in rapid fashion. In 1889, the Indiana legislature granted 4 hours' time off to vote. In 1890, New York and Ohio also acknowledged the special needs of the worker for time off to vote during working hours, New York going a step further and pioneering the concept of not subjecting an employee to "a penalty or reduction of wages" because he exercised this privilege. The year 1891 was a banner year for time-off-for-voting legislation, nine States² acting to "safeguard the right of suffrage by the working class."³

¹ The dates of the original enactments of these laws were traced through statutory references, court decisions, early Commissioner of Labor compilations of labor laws, and annual bulletins on labor legislation.

² Arizona, California, Colorado, Illinois, Kentucky (Constitutional provision); legislative action was the following year, 1892), Minnesota, Oklahoma, South Dakota, and West Virginia.

³ *Benson v. International Harvester Co.*, 239 F. 2d 760, 1956.

Growth of Labor Law in the United States

<https://books.google.com/books?id=yngYEvaiNGAC>

United States. Bureau of Labor Standards - 1967 - Snippet view

- More editions

Linking Issues

The Second peace conference (paragraph 2 of the programme) The rules of war on land. Working memoranda

by Brigadier-General George B. Davis. (Confidential for the United States delegates)

EBOOK - FREE

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G+1 0

★★★★★

0 Reviews

Write review

**The Second Peace Conference
(paragraph 2 of the Programme):**

The Rules of War ...

By George Breckenridge Davis

Search in this book

[About this book](#)

184^a
39.2.5

126

The Second Peace Conference
(Paragraph 3 of Programme)

The Laws and Usages of
Maritime Warfare

Digitized Documents

- Incomplete collections
- Inconsistent cataloging records
- Lack of user awareness
- Still space problems...too much (virtual) versus too little (physical)



Discoverability

User Needs: Our Assumptions

- Using search engine first
- Then using the catalog
- Users want through resource sharing and digitization
- Don't forget power users

Converted?



Cataloging Peccadilloes

- **Multiple records:** hard to identify
- **SuDoc:** where to find them
- **Authority records:** some rabbit holes
- Using **RDA:** is fun

More Cataloging

LIBRARY OF CONGRESS AUTHORITIES

View this record in: [MARCXML](#) | [MADS](#) | [LC Authorities & Vocabularies](#)

Executive (Treaties : United States. Congress. Senate)

LC control no.	n 84746255
Descriptive conventions	rda
Uniform title heading	Executive (Treaties : United States. Congress. Senate) <i>Browse this term in</i> LC Authorities <i>or the</i> LC Online Catalog
Variant(s)	United States. Treaties, etc. (Executive) United States. Congress. Senate. Executive
Series numbering info	Numbered with alphabetical instead of a numerical designation within each congressional session
Series numbering example	80th Congress, 2d session, B DLC
Series place/issuing body	Washington U.S. G.P.O.

Workflow & Best Practices

- **Easy stuff first:** we had time & space pressures
- **Control:** use project management principles
- **Automate:** as much as possible
- **Plan:** how much work you are investing

Complex Access

- Dependence on **identifiers**
- **Batch records**
 - many choices
 - expensive
 - work to load

Staff Training

- **Documents segregation** breeds fear!
- **Non-documents subject librarians** should review *at least* the documents within their areas of expertise.
- **FDLP and GODORT** offer helpful training tools for library staff.

The Serial Set Its Make-up and Content

Edited by Andrea Severson



Staff Training

Top 10 List for New Documents Librarians



1. Read the basic publications of the FDLP and separate FDLP policies to learn about the FDLP rules and regulations for managing a Federal depository library.

- FDLP Desktop:
- Federal Depository
- Administrative S
- GPO Cataloging
- List of Classes:
- FDLP Guideline
- www.access.gpo
- Depository Libr
- www.access.gpo
- FDLP Internet U

Selected textbooks:

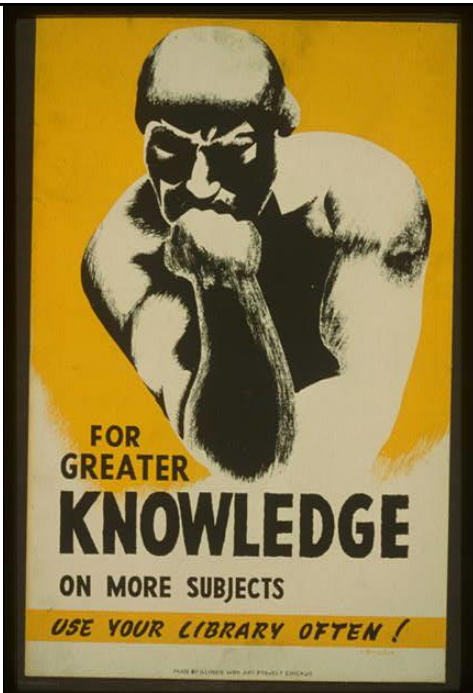
- Andriot, Donna, 2000 (Annually)
- Boyd, Anne M. H. W. Wilson, 14 (dissertation)
- Heron, Peter et al. (Libraries Unlimited policies.)
- Morehead, Joe. CO. Libraries U
- Robinson, Judith. Government Inf
- Schmeckebier, U. DC. Brookings

Locating U.S. Government Information Handbook

Help! I'm an Accidental Government Information Librarian Webinars

Help! I'm an Accidental Government Information Librarian Webinars

The Government Resources Section of the North Carolina Library Association welcomes you to a series of webinars designed to help us all do better reference work by increasing our familiarity with government information resources, and by discovering the best strategies for navigating them. These sessions will be recorded and made available after the live sessions, linked from the NCLA GRS web page (<http://www.nclaonline.org/government-resources>).



Promotion

- Research guides
- Instructional materials
- And the fun stuff too...

Displays & Social Media

The International Incident of the "I'm Alone"

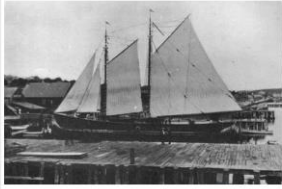


Image of the *I'm Alone* from Newfoundland Shipwrecks

On this date in 1929, the U.S. Coast Guard spotted a Canadian vessel approximately 10½ miles off the coast of Louisiana. The *I'm Alone* was a notorious liquor-smuggling schooner, whose history was well known to the Coast Guard's *Wolcott* crew. After the *I'm Alone* crew ignored orders to stop for inspection, the *Wolcott* fired two warning shots (one of which pierced the Canadian ship's sails), and then pursued the ship for two more days in open water. A second Coast Guard vessel, the *Dexter*, joined the chase on March 22, lending additional firepower since the *Wolcott's* gun had jammed after its second warning shot. The *Dexter's* commanding officer again ordered the *I'm Alone* to stop, warning that the Coast Guard would sink the ship if crew did not comply.

According to State Department correspondence, the master of





Goodson Law Library
@DukeLawLibrary

Follow

Today in 1945, UN Committee of Jurists began drafting the Int'l Court of Justice statute. bit.ly/1lwGH9f #tbt

SELECTED DOCUMENTS
RELATING TO THE DRAFTING OF THE STATUTE



Preface

I of the Dumbarton Oaks Proposals pro court of justice which should constitute of the Organization". Accordingly, a U Jurists met in Washington from April 9 to draft statute for the proposed court.



GovPubsFinds.tumblr.com



ABOUT THE PROJECT ASK ARCHIVE RANDOM RSS

REFERENCE ORIGINAL SOURCE

THE COSMOPOLITAN PERSONAL INTERVIEW

State Dept

ON ADOPTING CHILDREN FROM OVERSEAS

UNDER THE

REFUGEE RELIEF PROGRAM Seattle Public Library

OCT 11 1955

William T. Kirk, Central Director of International Social Service, Inc., discusses adoption within the United States and the new Refugee Relief Act of 1953 which permits American couples to adopt 4,000 children from abroad.

How to Adopt a Child

BEST.TITLES.EVER.



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tumblr

Photo April 01, 2015 5 notes

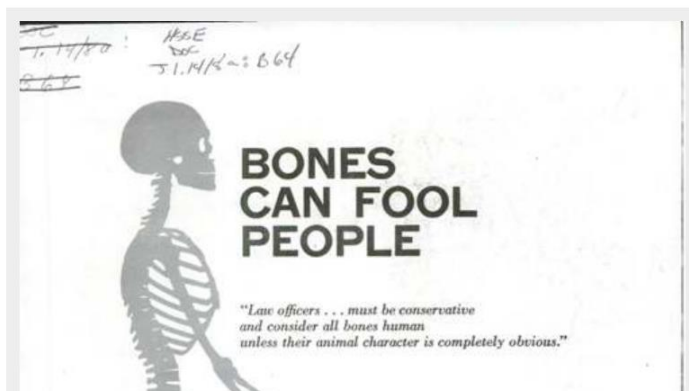
ABOUT



An exploration of non-copyright government sources, particularly ones with titles that are funny, intriguing, interesting, convoluted or clever, or any combination of the above. Formerly hosted on Flickr.

For more information on issues surrounding government documents, libraries, and the public domain, please visit Free Government Information (FGI) at freegovinfo.info.

PEOPLE I FOLLOW



Promotion Tips & Tricks

- **Search for specific dates** in catalog or in HeinOnline/HathiTrust/etc. to locate documents related to anniversaries.
- **Search for interesting images** using caption field in ProQuest Serial Set.
- **Review the stacks** and build a bank of notable items to use later.

DUKE UNIVERSITY LIBRARIES

My Accounts Ask a Librarian

Search articles, books, [magnifying glass icon]

Digitize This Book

Home Search & Find Books & Media (catalog)

Search for words: [input] Search 0 marked items

Ask Us NOW

Add **Closing argument by John M. Thurston, of counsel for respondent**
in re the impeachment of Charles Swayne, United States district judge, February 25, 1905.
Author: [Thurston, John M. \(John Mellen\), 1847-1916.](#)
Format: Book
Published: [Washington?, 1905]
Language: English

Digitize This Book
(Duke Users Only)

Request

Email
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Text Message
Reflows
Endnote (file)

Not on the shelves?
[Request Missing Book](#)

Location Details Subjects

Duke
Goodson Law Library [Unclassified Collection](#) [Click for map](#) Misc. doc v.108 c.1 Available - Library Use Only.

Digitize This Book

- Plenty of **digitization** capacity
- Not so much **description** capacity
- **Partnering** up with campus or state libraries
- Not as much material as you imagine

Digitize This Book

- **ILLiad:** for workflow management
- **Internet Archive:** ingest and hosting
- **HathiTrust:** trusted repository
- **Links:** in the discovery layer using API

Shoestring Scan-on-Demand

- **Partnerships:** We have provided documents to Hein to fix existing scans or make new documents available.
- **Quickies:** We've also uploaded scans directly to [Internet Archive](#) in response to reference queries.

Conclusions

Collection Review

- Every collection could use some spring cleaning!_____
- Don't rely solely on circulation statistics.

FARMERS' BULLETIN No. 28.

WEEDS; AND HOW TO KILL THEM.

BY

LYSTER H. DEWEY,

ASSISTANT BOTANIST, BUREAU OF PLANT INDUSTRY.

Circulation FY 2005-2015

Agency	Law	Campus	Total
Archives	334	72	406
Congress	263	12154	12417
Justice	166	324	490
Defense	129	1054	1183
Federal Courts	85	89	174
GPO	80	9	89
State	60	472	532
President	55	291	346
Library of Congress	46	303	349
Treasury	32	121	153
Civil Rights Commission	28	117	145
FTC	21	26	47

Needs & Offers

- **Building?** Work with **ASERL** and **GOVDOC-L** to seek out wanted/replacement items, or to find homes for unwanted items.
- **Weeding?** Participate in N&O lists: you might be surprised what others want!

Promoting your Buried Treasures

- **Train staff** to a comfort level with print & online documents collection.
- Consider purchase of commercial database **catalog records**, where feasible.
- **Let your documents shine** in social media, research guides, and anywhere else!

Questions?

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