

Agenda

New Depository Librarian's Institute – December 2 & 3, 2015



December 2, 2015 from 1:30 – 4:00pm

Time	Agenda
1:30 – 2:30 pm Eastern	<p>Welcome and Introductions - Get to know LSCM:</p> <ul style="list-style-type: none"> • Introduce LSCM managers, O&S staff, and name/institution of attendees <p>Mission of the FDLP – “Free Public Access”</p> <ul style="list-style-type: none"> • GPO & FDLP history • Public Access Requirements • Benefits of being a Federal Depository Library • Depository Library Council (DLC) <p>FDLP.gov overview</p> <p>Contacting GPO for help:</p> <ul style="list-style-type: none"> • askGPO • FDLP News & Events announcements • FDLP Connection newsletter <p>FDLP Academy - Training:</p> <ul style="list-style-type: none"> • Brief overview of conferences (DLC fall and spring, onsite/virtual) • eLearning platform & webinar archive • Overview of FDsys and CGP
3:00 – 4:00 pm Eastern	<p>Collection Development</p> <ul style="list-style-type: none"> • Meeting Federal Government Information Needs • FDLP Content • Collection Lists • Item Numbers • Collection tools or resources • Documents Data Miner 2 (DDM2) – a non-GPO resource <p>Box Processing</p> <ul style="list-style-type: none"> • Brief overview of GPO and acquisitions – example of box creation Shipping list overview <ul style="list-style-type: none"> ○ Typical contents ○ Overview of box processing in the libraries • Opening Depository Boxes <ul style="list-style-type: none"> ○ Shipping list review ○ Claiming Missing or Damaged Material ○ Problems with your Shipment ○ Brief overview of map processing

December 3, 2015 from 1:30 – 4:00pm

Enter webinar through this URL	Agenda
<p>1:30 – 2:30 pm Eastern</p>	<p>Cataloging at GPO - Overview of projects</p> <ul style="list-style-type: none">• National Bibliography• Resource Description and Access (RDA) cataloging• Historic Shelflist Transcription• Cataloging Record Distribution Program (CRDP)• Persistent Uniform Resource Locators (PURLs)• Superintendent of Documents Call Number System <p>Bibliographic Control</p> <ul style="list-style-type: none">• Piece level accounting• Cataloging in the libraries and variations of process <p>Regional Depository Libraries</p> <ul style="list-style-type: none">• Regional / Selective System• Regional types (shared, 2 in one state, multistate regions)• Regional Services• State plans & components of it, ask regional for more information
<p>3:00 – 4:00 pm Eastern</p>	<p>Weeding your Collection / Needs & Offers:</p> <ul style="list-style-type: none">• Weeding mechanisms<ul style="list-style-type: none">○ Supersession○ Substitution○ 5-year rule• Withdrawal processes and region differences• Brief overview of Needs and Offers <p>Overview of FDLP Rules:</p> <ul style="list-style-type: none">• Title 44• Legal Requirements & Program Regulations• Guidance articles <p>Official Files:</p> <ul style="list-style-type: none">• Brief description of contents and possible uses in libraries <p>Public Access Assessments (PAAs):</p> <ul style="list-style-type: none">• Brief overview of old inspections to put PAAs into context• Overview of PAA process <p>Biennial Survey of Depository Libraries</p> <ul style="list-style-type: none">• Brief overview of statutory nature• Announcements about it <p>Disasters and Renovation Situations</p> <ul style="list-style-type: none">• When to contact GPO• Contingency plans <p>Promotion:</p> <ul style="list-style-type: none">• FDLP Toolkit and ordering free materials• Examples of promotional activities