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ACRONYM AND ABBREVIATION GUIDE

ALA: American Library Association
AWS: Amazon Web Services
BIBCO: Bibliographic Record Cooperative
C&I: Cataloging & Indexing Program
CGP: Catalog of U.S. Government Publications
CNI: Coalition for Networked Information
CONSER: Cooperative Online Serials
CRDP: Cataloging Record Distribution Program
CRN: Civics Renewal Network
DLC: Depository Library Council
DPLA: Digital Public Library of America
ECIP: Electronic Cataloging in Publication Program
FADGI: Federal Agencies Digitization Guidelines Initiative
FDDL: Federal Depository Library Directory
FDLP: Federal Depository Library Program
FDsys: GPO's Federal Digital System
FEDLINK: Federal Library and Information Network
FIPNet: Federal Information Preservation Network
GODORT: Government Documents Round Table, ALA
GPO: U.S. Government Publishing Office
IIPC: International Internet Preservation Consortium
ILS: Integrated Library System
IS&T: Society for Imaging Science and Technology
LC: Library of Congress
LSCM: Library Services & Content Management
LSS: Library Services System
NACO: Name Authority Cooperative
NAPS: North American Precise Syndicate
NARA: National Archives & Records Administration
NBRIL: National Bibliographic Records Inventory Initiative
NDI: New Depository Librarian's Institute
NDSA: National Digital Stewardship Alliance
NET: New Electronic Titles
NFAIS: National Federation of Advanced Information Services
NTRS: NASA Technical Reports Server
PARS: Preservation Administrator's Interest Group, Preservation & Reformatting Section, ALA
PCC: Program for Cooperative Cataloging
PURL: Persistent Uniform Resource Locator
RUSA: Reference and User Services Association, ALA
SAA: Society of American Archivists
SACO: Subject Authority Cooperative
SGMP: Society of Government Meeting Planners
SOD-PPS: Superintendent of Documents Public Policy Statements
SuDocs: Superintendent of Documents (classification)
TRAIL: Technical Report Archive & Image Library
URL: Uniform Resource Locator
WPA: Works Progress Administration

WELCOME LETTER FROM THE ACTING SUPERINTENDENT OF DOCUMENTS



Dear Federal depository library partners,

Fiscal Year 2016 (October 2015 - September 2016) was a busy and productive year for the U.S. Government Publishing Office (GPO), as you can see in our agency's recently-released [Annual Report](#). Likewise, it was an eventful year for GPO's Library Services & Content Management (LSCM) unit.

A significant milestone we celebrated this year was the 10th anniversary of the Catalog of U.S. Government Publications (CGP) being an ILS-backed system. Providing free public access to these important catalog records is an integral part of GPO's mission to *Keep America Informed*, and we are proud to have implemented numerous enhancements to the CGP this year, which you will read about in this report.

This past year, GPO's 30th Superintendent of Documents, Mary Alice Baish, bid farewell to the agency when she retired in April 2016. A long-time advocate for the Federal Depository Library Program (FDLP), when Mary Alice came to GPO in 2011, she continued her work to sustain, modernize, and grow the FDLP for future generations. She conceptualized and led the formulation of the National Plan for Access to U.S. Government Information, soliciting input from Federal depository libraries across the Nation through the FDLP Forecast Study. Mary Alice advocated for the development of new collections for GPO's Federal Digital System (FDsys). And she was also the driving force in developing the Regional Discard Policy, allowing regional depositories greater flexibility in managing their print collections. Thank you, Mary Alice, for your tireless efforts to support and enhance the FDLP!

Upon her retirement, I was appointed Acting Superintendent of Documents in conjunction with my role as Managing Director of LSCM. It is an honor to serve in this role and to lead the administration of the FDLP. I deeply believe in this Program and its invaluable importance to the American public.

In addition to the FDLP, LSCM also works to support other important programs, all appropriated by Congress:

- **The Cataloging & Indexing Program.**
- **The International Exchange Service.**
- **The By-Law Program.**

Throughout this report, you will read about these programs and the initiatives we are working on to support them.

Some of the year's highlights include:

- **Implementing the Regional Discard Policy.**
- **Presenting 74 webinars to over 7,000 registrants via the FDLP Academy.**
- **Launching an updated PURL Usage Reporting Tool.**
- **Welcoming two new libraries into the FDLP.**
- **Adding almost 18,000 new cataloging records to the CGP.**
- **Distributing almost 1 million publications to nationwide libraries.**
- **Visiting 250 libraries in 41 states to further foster ongoing collaboration with our key library community stakeholders.**
- **Developing the Preservation Steward partner affiliation to solidify formal partner agreements with organizations committed to preserving Government information for future generations.**

On behalf of the staff in LSCM, I am proud to present to you our accomplishments for FY 2016.

With Warm Regards,

A handwritten signature in cursive script that reads "Laurie Hall".

Laurie Hall

Acting Superintendent of Documents

Managing Director, Library Services & Content Management

GPO Partnerships



Since 1997, GPO has developed strategic partnerships with Federal depository libraries, Federal agencies, and other institutions to increase public access to electronic U.S. Government information.

Partnering is an integral part of how GPO keeps America informed, and over the past two decades, these partnerships have grown and evolved. Today, GPO collaborates with a number of organizations to further its mission and ensure permanent public access to the wealth of information products, both current and historic, that are produced by the U.S. Government.

GPO is committed to continually enhancing our partnership program. This is accomplished through our long-standing content, service, and hybrid partnerships, as well as our newer **Federal Information Preservation Network (FIPNet)** partnerships. Through these partnerships, interested stakeholders can participate in the preservation of Government information through one or more of the following activities:

- **Cataloging and metadata creation**
- **Digitization and content conversion**
- **Harvesting web content**
- **Hosting digital content**
- **Storing physical copies**
- **Condition assessment**
- **Conservation**
- **Other innovative activities that support preservation**

In FY 2016, GPO developed a **Memorandum of Agreement for Preservation Stewardship**, which outlined the responsibilities of those libraries that serve in this partner role. This established the framework for GPO to begin the process of recruiting Preservation Stewards in FY 2016.

Through GPO's partnerships, free public access to Government information was enhanced during FY 2016.

- **1,679 bibliographic records for electronic versions of the USGS Bulletins and 915 records for the**

tangible versions of the USGS Bulletins were added to the CGP through cooperative cataloging partnerships with the University of Colorado, Boulder and the Colorado School of Mines.

- **GPO continued its ongoing collaboration with Government Information Online, Ask a Librarian.**

GPO partnered with:

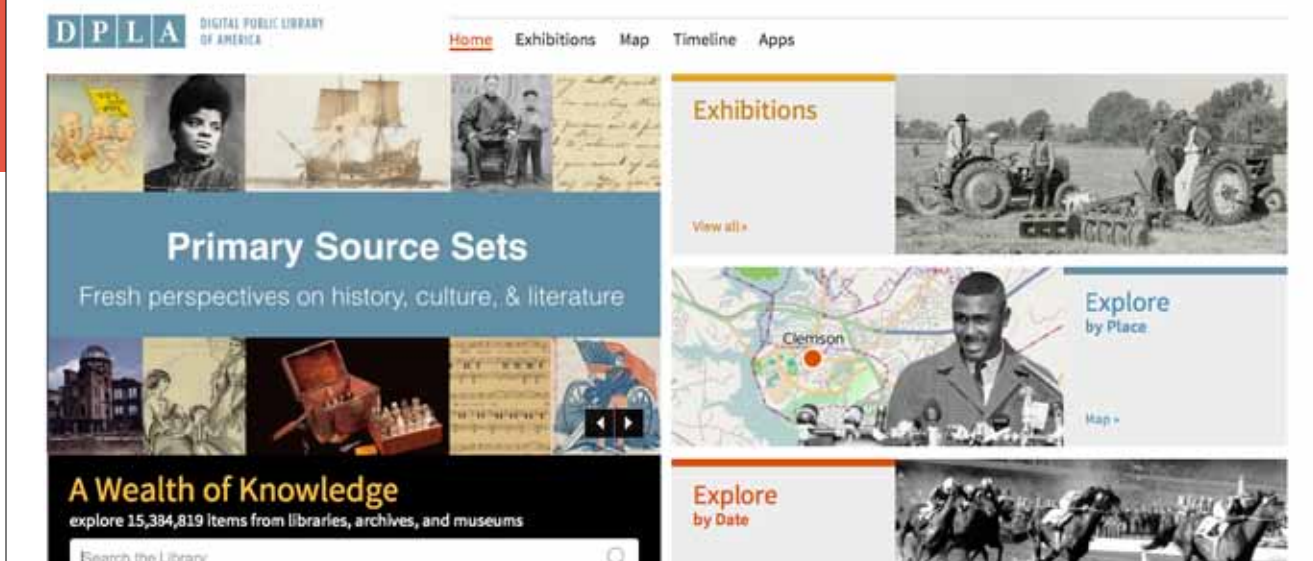
- **George A. Smathers Libraries at the University of Florida to make digital versions of the Panama Canal Commission publications, and its predecessor agencies, available on GPO's FDsys/govinfo.**
- **NASA Langley Research Center to provide permanent access to the public NASA Technical Reports Server (NTRS).**
- **University of Kentucky Libraries for Kentucky's tangible and digital collection of materials from the Works Progress Administration (WPA).**
 - **Kentucky is dedicated to maintaining their tangible collection of WPA materials. In addition, the library digitized over 450 WPA publications from Kentucky and other southeastern states.**
- **University of Montana's Maureen and Mike Mansfield Library to work collaboratively with LSCM to catalog and inventory publications from 12 historic agencies.**

Learn more about GPO partnerships, and contact our **partnership team** with inquiries.

GPO Collaborations

In FY 2016, LSCM staff participated in and collaborated with groups in support of the FDLP and Cataloging & Indexing Program.

- **GPO became a contributing partner in the Civics Renewal Network (CRN), a consortium of organizations committed to strengthening civic life in the U.S. by increasing the quality of civics education in our Nation's schools and by improving accessibility to high-quality, no-cost learning materials. GPO makes available, through the CRN website, K-12 resources that support civics education. The resources are for free use by teachers, students, and parents and can be found by searching subjects, grades, resource type, standards, and teaching strategy.**
- **In December 2015, GPO became the first Federal Agency to become a member of The Technical Report Archive & Image Library (TRAIL). GPO and TRAIL members now work together to ensure that Federal technical reports are openly accessible.**



GPO offers expertise in cataloging and other areas and participates in the exchange of information about U.S. Government scientific and technical information.

- GPO and the Digital Public Library of America (DPLA) continued their collaboration to broaden public access to the information made available via the CGP. Through the partnership, nearly 160,000 records (and growing) from GPO's CGP are available to the public through the DPLA website. Examples of records include: the Federal Budget, laws, Federal regulations, and Congressional hearings, reports, and documents.
- GPO continues to be heavily involved in cooperative cataloging and metadata activities with members of the library community. GPO is an active participant in all components of the Program for Cooperative Cataloging (PCC), which is managed by the Library of Congress, including BIBCO (Bibliographic Record Cooperative), CONSER (Cooperative Online Serials), NACO (Name Authority Cooperative), and SACO (Subject Authority Cooperative).
- GPO has been a member of OCLC since 1976 and contributes bibliographic records for U.S. Government information to the international database daily.
- In late 2015, GPO joined the Electronic Cataloging in Publication Program (ECIP). ECIP provides cataloging records for books in advance of publication. The publisher then includes the record on the verso of the publication's title page. Through the ECIP Program, GPO is creating pre-publication bibliographic records for publications from Federal agency publishers. Thus far, 30 ECIP records have been created. LSCM staff have created ECIP records for GPO, the Combat Studies Institute, the Air Force Research Institute, the Smithsonian Institution Scholarly Press, USGS, and the National Gallery of Art, to name a few.

LSCM staff also collaborated with these groups and organizations in FY 2016:

- CENDI, an interagency working group of senior scientific and technical information managers representing **12 U.S. Federal agencies**
- Coalition for Networked Information (CNI)
- Ex Libris Users of North America
- Federal Agencies Digitization Guidelines Initiative (FADGI) Preservation Working Group
- FADGI Audio-Visual Working Group
- FADGI Still Image Working Group
- Federal Library and Information Network (FEDLINK) American Indian Libraries Initiative
- FEDLINK Digital Preservation Interest Group
- FEDLINK Preservation Interest Group
- Federal Web Archiving Working Group (National Archives & Records Administration, Library of Congress, & GPO)
- Government Documents Round Table (GODORT), American Library Association (ALA)
- International Internet Preservation Consortium (IIPC)
- National Digital Stewardship Alliance (NDSA)
- National Digital Strategy Advisory Board
- National Federation of Advanced Information Services (NFAIS)
- Preservation Administrator's Interest Group, Preservation and Reformatting Section (PARS), ALA
- Reference and User Services Association (RUSA), ALA
- Science.gov Alliance
- Society of American Archivists (SAA)
- Society of Government Meeting Planners (SGMP)
- Society for Imaging Science and Technology (IS&T)



As authorized by Chapter 19 of Title 44, U.S.C., the mission of the FDLP is to provide for no-fee, ready, and permanent public access to Federal Government information, now and for future generations.

The vision of the FDLP is to provide U.S. Government information when and where it is needed, in order to ensure an informed citizenry and an improved quality of life.

Through this historic U.S. Government program, GPO disseminates information products from all three branches of the Federal Government to approximately 1,150 libraries nationwide designated as Federal depository libraries, directly by law or as depositories designated by their Representatives and Senators. Federal depository libraries maintain and provide free public access to Federal Government information products and provide expert assistance in navigating those resources. Providing free online access to Government publications is provided under the authority of Chapter 41 of Title 44, U.S.C., via FDsys and govinfo.

Regional Discard Policy Implementation



The Superintendent of Documents draft policy allowing regional depository libraries

to withdraw materials under certain circumstances was implemented in FY 2016.

In June 2016, GPO launched an effort to significantly increase communication with Federal depository libraries about the implementation of the Regional Discard Policy. A detailed [web page](#) dedicated to the policy was launched on FDLP.gov in July. This included an informational packet that was simultaneously emailed to all regional depository coordinators.

This packet included:

- **A letter from the Acting Superintendent of Documents.**
- **The [Regional Discard Policy](#).**
- **[Titles Eligible for Discard – List No. 1](#) (September 2016).**
- **[Memorandum of Agreement for Preservation Stewards](#).**
- **Regional Discard [Frequently Asked Questions](#).**
- **[Instructions for Submitting Discard Requests to GPO](#).**

Throughout the summer, GPO's Library Services & Content Management presented webinars and webcasts on various aspects of the Policy implementation, which are all archived and linked from the Regional Discard web page. In September 2016, Phase I implementation began, and regional depositories were invited to submit requests to discard to GPO. Throughout the implementation process, GPO continues to receive feedback from the Depository Library Council, the Regional Discard Advisory Group, and depository library staff, and are using this feedback to refine Discard documentation and guidance. Regional depository libraries can now [submit discard requests](#) for individual or multiple titles. Any member of the FDLP community can [submit comments and questions](#) directly to the Regional Discard Policy implementation team. FY 2017 will see Phase 1 implementation of the Policy continue, which will include:

- **Releasing a [Titles Eligible for Discard List No. 2](#) (Each list will be cumulative.)**
 - Expect to see the Congressional Record (Bound) and additional Congressional Hearings for select committees on List 2.
- **Collecting and analyzing data and making appropriate improvements to procedures for submitting regional discard requests.**
- **Continuing to conduct outreach and encouraging library participation as Preservation Stewards.**
- **Continuing to solicit and review feedback to determine potential enhancements to current processes.**
- **Continuing to develop concepts or requirements for system enhancements as related to the regional discard process and Preservation Stewards.**

Enhancing Content in GPO's Federal Digital System (FDsys)/govinfo



In February 2016, GPO launched govinfo.gov, ushering in a new, dynamic

way for the public to discover and access Government information. govinfo is a user-friendly, modernized site that provides an easy-to-use navigation system accessible on smartphones, tablets, laptops and personal computers. GPO receives information from Federal agencies and organizations in all three branches of the Government. Its content feeds The Library of Congress' Congress.gov and the Federal Register site. Currently in beta, govinfo will eventually replace FDsys.

In FY 2016, LSCM staff continued to work with GPO's Office of Programs, Strategy, & Technology to increase content in FDsys and govinfo.

- In late February 2016, work was initiated on the development of metadata for the Bound Congressional Record historical volumes (1873-1998). As of October 1, 2016, 1,769,977 images had been processed for metadata, or approximately 68% of the data entry work had been completed. In September 2016, GPO began to make the historical Bound Congressional Record volumes available on FDsys/govinfo with the release of 1991-1998.
- In April 2016, GPO and the George A. Smathers Libraries at the University of Florida made digital versions of the Panama Canal Commission publications, and its predecessor agencies, available on GPO's FDsys/govinfo.
- In April 2016, the preservation digitization services contract (through the Library of Congress' FEDLINK) for the Federal Register historical volumes (1936-1994) was awarded. A test batch was processed, reviewed, and appropriate modifications were made. At the end of FY 2016, full production was underway.
- In April/May 2016, historic content related to the FDLP and GPO was released on FDsys/govinfo. In late FY 2016, Public Documents Highlights, the newsletter of the FDLP from 1973 to 1983, was made available on GPO's FDsys/govinfo.



GPO on the Go

Throughout FY 2016, GPO staff were busy traveling the country and visiting libraries as part of the new GPO on the Go initiative. This effort is part of GPO's commitment to better support and engage with FDLP librarians and library staff. The purpose of these visits is to provide FDLP consultation services, answer questions, celebrate depository anniversaries, conduct training, learn about library needs and challenges, and offer advice and support on any topic related to the administration and management of a depository. In May 2016, the "GPO on the Go" [web page](#) was established to illustrate where GPO staff are visiting Federal depository libraries around the

country. The new web page identifies where we've been and where we are headed; you can also request visits from GPO. Also in FY 2016, GPO launched a [clickable map](#) that highlights the On the Go visits.

As of the end of FY 2016, GPO had visited approximately 250 libraries in 41 states.



FDLP Academy

The **FDLP Academy** was launched by LSCM in FY 2014 to support the FDLP community's education and training needs and to advance Federal Government information literacy.



The FDLP Academy enhances Federal Government information knowledge through events and conferences coordinated by GPO and webinars and webcasts on a variety of Government information topics. Many sessions are presented by GPO staff, while others are presented by staff from other Federal agencies and from members of the FDLP community, as recruited and hosted by GPO.

In FY 2016, LSCM:

- Presented 74 webinars with 7,024 registrants and 6,979 archive views.
- Recorded 4 webcasts with 1,430 views.

FDLP Academy resources include:

- An **FDLP Events Calendar** with information on upcoming events and related registration information.
- A **Webinars & Webcasts Archive** with links to recordings and handouts of all past webinars and webcasts, categorized by learning track (FDLP Community, Agency, GPO, FDsys/govinfo).
- An **Events & Conferences** page with information about GPO's annual FDLP events.
- An **Events & Conferences Archive** with links to recordings and handouts of all past FDLP events and conferences that have been broadcast virtually.
- The **FDLP Coordinator Certificate Program**, featuring educational courses for depository coordinators.
- The **FDLP Training Assistance Center**, a collaborative training material repository for the FDLP community.
- A collection of FDsys **training videos**.
- A **form** to request specialized training or to volunteer to share expertise through a webinar hosted by GPO.

FDLP Events

LSCM hosted two FDLP special events in FY 2016.

2015 Depository Library Council Meeting & Federal Depository Library Conference

GPO hosted about 600 librarians from across the country between October 19 and 21 for the 2015 Depository Library Council Meeting and Federal Depository Library Conference. Held at the Doubletree by Hilton Hotel in Arlington, Virginia, about 300 librarians were onsite with GPO staff for three days of enrichment, knowledge-sharing, networking, and discussion. An additional 300 librarians participated in the sessions via live webinar broadcast. Virtual attendees participated during sessions via chat, offering their questions and comments, just as onsite attendees did. Almost every U.S. state was represented, plus Puerto Rico and the U.S. Virgin Islands. This event is the largest annual gathering of Federal depository library staff in the country.

Fall 2015's theme was, "GPO and the FDLP: A Rich History, A Vibrant Future," as we celebrated the 120th anniversary of the Printing Act of 1895, which joined GPO and the FDLP together as partners in providing the public with free access to U.S. Government Information.

GPO Director Davita Vance Cooks kicked-off the conference on October 19th by presenting GPO's new **video** on the history of the FDLP, which features historic photographs submitted by Federal depository libraries around the country. Vance-Cooks then spoke to the FDLP community about GPO's publishing transformation and digital accomplishments. Following her remarks, Vance-Cooks presented the 2015 Library of the Year Awards to Louisiana State University's Middleton Library and Louisiana Tech University's Prescott Memorial Library, honored as the joint Regional Depository Libraries of the Year, and to The University of North Texas Libraries, honored as the Selective Federal Depository Library of the Year.





Over the course of three days, GPO staff, depository librarians, and staff members from other Federal agencies presented educational sessions related to U.S. Government information tools, resources, and services. In addition, the Depository Library Council to the GPO Director held meetings related to topics such as the National Plan for Access to U.S. Government Information, GPO's Federal Information Preservation Network, Regional library discards, GPO's FDLP Coordinator Certificate Program, GPO's Cataloging Record Distribution Program, and maps of the Federal Government. Many of the sessions from the three-day event were broadcast live and were recorded; these recordings are available in LSCM's [FDLP Academy Events and Conferences Archive](#). Furthermore, staff from LSCM, other Federal agencies, and from the depository library community presented posters on various topics related to U.S. Government information.

GPO also live-tweeted the event, and anyone can view the photos and tweets by searching #gpodlc15 on Twitter. View the [event page](#) for access to handouts, photos, and more information related to the conference.

2015 New Depository Librarian's Institute

On December 2 and 3, 2015, LSCM hosted the 2015 New Depository Librarian's Institute (NDI), a virtual training seminar on Federal depository library management. Although oriented to new staff, NDI is

open to any depository staff members and addresses topics such as day-to-day management of tangible and electronic collections, item selection profiles, public access requirements, and the role of regional depository libraries. The event had 175 registrants, and the archived recordings and slides are [available for viewing](#).



2016 Depository Library Council Virtual Meeting

From April 27 – 29, 2016, LSCM hosted the 2016 Depository Library Council Virtual Meeting. This annual meeting provides a platform for the DLC to present on and discuss important FDLP issues with both GPO staff and the FDLP community.

Spring 2016's theme was "A Blueprint for Change: From Planning to Action." Over three days, the DLC and GPO staff presented nine sessions on the following topics:

- **Succession Planning**
- **Work Practice Study of FDLP Libraries**
- **2015 Biennial Survey of Federal Depository Libraries & Library Needs Assessment**
- **govinfo.gov**



- **FDsys/govinfo Trusted Digital Repository**
- **Public Libraries**
- **Regional Discard Policy**
- **Needs & Offers**
- **Regional Models**
- **Social Media**
- **GPO Responses to 2015 DLC Recommendations**

Almost 600 registrants signed up to take part in the Virtual Meeting, and each of the nine sessions had about 200 participants. Over 500 people have subsequently viewed recordings from the Meeting.

Spring 2016's Virtual Meeting was a bit different than those in the past – most of the members of the DLC traveled to GPO and broadcasted live from the main GPO building in Washington, D.C. Those members that couldn't make it to D.C. broadcasted from their libraries around the country. It was a unique experience and one that was well-received by both the DLC and the FDLP community. Also, while in D.C., the DLC met with the GPO Director, executive staff, LSCM staff, and participated in productive DLC meetings.

Also new to the 2016 Virtual Meeting was the first-ever **virtual poster panel session**, held as a pre-Meeting session.

To access the session recordings, handouts, slides, photos from the event, and more, visit the **event page**. Finally, both GPO and the FDLP community live-tweeted the event. To check out the tweets, search #DLCVirtual16 on Twitter.

Superintendent of Documents Policy Statements

GPO began making the **Superintendent of Documents Public Policy Statements** (SOD-PPS) available on FDLP.gov in late March 2016 with the scope statements for the FDLP, the Cataloging and Indexing Program, and GPO's System of Online Access.

GPO will continue to add SOD-PPSs to the website according to priorities:

- **Policies that are cited in public documents**
- **Policies that support the Trustworthy Digital Repository audit process**
- **New policies**
- **Other policies that are currently in effect.**

Prior to making any current policies available on FDLP.gov, they will be reviewed, revised as appropriate, and cleared for public access

Depository Library Council

The FDLP community said goodbye to five members of the DLC when their terms ended in May 2016. GPO thanks them for their service to the GPO and to the FDLP.

- **DLC Chair, Hallie Pritchett, University of Georgia Libraries**
- **Greta Bever, Chicago Public Library**
- **Elizabeth Cowell, University Library, University of California, Santa Cruz**
- **Kate Irwin-Smiler, Professional Library Center, Wake Forest University**
- **Janet Fisher, State Library of Arizona**

DLC member Scott Matheson, Lillian Goldman Law Library, Yale University, assumed the role of Council Chair on June 1, 2016.

In June 2016, the FDLP community welcomed five new DLC members.

- **Thomas Fischlschweiger, Broward County Public Library**
- **Cass Hartnett, University of Washington Libraries**
- **Kirstin Krumsee, State Library of Ohio**
- **Lori Thornton, New Mexico State Library**
- **Mary Elizabeth (Beth) Williams, Robert Crown Law Library at Stanford Law School**

The following DLC members continued their terms in FY 2016.

- **Daniel Cornwall, Alaska State Library**
- **Rich Gause, University of Central Florida, John C. Hitt Library**
- **Teri Taylor, New Jersey State Library**
- **Melissa Bernstein, James E. Faust Library, S.J. Quinney College of Law, University of Utah**
- **Marianne Mason, The University of Iowa Libraries**
- **Karen M. Russ, Ottenheimer Library, University of Arkansas, Little Rock**
- **James Shaw, Dr. C. C. & Mabel L. Criss Library, University of Nebraska at Omaha**



Dan O'Mahony, John D. Rockefeller, Jr. Library, Brown University, joined the DLC to resume the term of David Cismowski, who retired. Erin Guss, St. Louis Public Library, was unable to complete her term due to other commitments.

Welcoming New Libraries to the FDLP

Two new libraries joined the FDLP in FY 2016.

- **October 2015:** the Institute of American Indian & Alaska Native Culture and Arts Development in Santa Fe, New Mexico.
- **April 2016:** the J.C. Oliver Library at Arkansas Baptist College in Little Rock, Arkansas.

Promoting the FDLP

LSCM continues to promote the FDLP, Cataloging & Indexing Program, and related resources through promotional campaigns and social media. In FY 2016, LSCM:

- Created 243 posts related to the FDLP and C&I Program for GPO's social media channels.
- Conceptualized the original FDLP Twitter campaign, #lovemyFDL, which generated over 150 tweets.
- Created and launched the [FDLP Guide to Social Media](#) on FDLP.gov.
- Live-tweeted the 2015 DLC Meeting & FDL Conference and the 2016 DLC Virtual Meeting, which generated about 300 tweets.
- Contracted with North American Precis Syndicate (NAPS) to launch a media campaign that generated over 2,500 news articles in all 50 states with a readership of over 6,000,000.
- Presented the webinar, "[Showcasing your Library: FDLP Promotional Tools & Tactics.](#)"



- Made available four new promotional flyers for free order and download:
 - Federal depository libraries
 - The Catalog of U.S. Government Publications
 - GPO's Federal Digital System
 - How a Bill Becomes a Law
- Made available seven new tangible promotional items for free ordering by the FDLP community:
 - CGP pencils (2 varieties)
 - Ben window decals
 - Cardboard, stand-up Ben
 - Government information note card (revamped)
 - FDLP eagle sign (revamped)
 - govinfo sticky notes
- Distributed 10 free Pocket Constitutions to each FDLP library, along with a letter from the Acting Superintendent of Documents encouraging Constitution Day celebrations and asking libraries to share their celebrations with GPO.
 - Launched a [new page](#) on FDLP.gov focusing on Constitution Day celebrations at Federal depository libraries nationwide and providing celebration descriptions and photos.

Depository Library Spotlights

In each issue of the FDLP Connection newsletter, GPO highlights a Federal depository library and describes the unique services it offers. The feature also appears on GPO.gov. The following depositories were spotlighted in FY 2016:

- **L.A. Beeghly Library**, Ohio Wesleyan University – October 2015
- **Gregg Graniteville Library**, University of South Carolina, Aiken – December 2015
- **State Library of Ohio, Government Information Services** – February 2016
- **Earl K. Long Library**, University of New Orleans – April 2016
- **University of Kentucky Libraries** – June 2016
- **Axinn Library** – August 2016

FDLP Connection

The FDLP Connection newsletter links members of the FDLP community to stories of interest on GPO activities, the FDLP, and Federal agencies. The newsletter highlights the great activities, events, and accomplishments that impact the FDLP.

In FY 2016, GPO re-launched the FDLP Connection with a new look and streamlined content that focuses on the newsletter's most popular features.



FDLPCONNECTION

Six issues of the FDLP Connection newsletter were published in FY 2016, which are all [archived](#).

- **Volume 5: Issue 5** – September / October 2015
- **Volume 5: Issue 6** – November / December 2015
- **Volume 6: Issue 1** – January / February 2016
- **Volume 6: Issue 2** – March / April 2016
- **Volume 6: Issue 3** – May / June 2016
- **Volume 6: Issue 4** – July / August 2016
 - In this last issue of the fiscal year, the new format was launched. The newsletter now features briefer articles, fewer articles focusing on the most popular newsletter features, and a new look.

Library Services System and the FDLP eXchange

Worked continued in FY 2016 to establish a state-of-the-art technology platform to support the FDLP. The goal of this effort has been to develop deep knowledge of the program user and what it means for service delivery and design. In order to accomplish this goal, GPO contracted an ethnographer in FY 2016 to conduct a participatory work-practice study of the FDLP in order to develop qualitative requirements for the new Library Services System (LSS).



FDLP eXchange

Dr. Nancy Foster, known for her ethnographic work within the library community, visited depository libraries to conduct observations, structured interviews, and work-practice studies (scrutiny of video-recorded work tasks). She also worked with GPO to host a **user-centered design workshop** in June 2016 to enhance understanding of how to design systems that best support the way library staff work.

Most of this work was performed at 12 depository libraries that are geographically dispersed throughout the United States and Puerto Rico. This group of libraries volunteered a significant portion of staff time to this effort, and GPO would like to express deep gratitude for their contributions to this important work.

- **Bangor Public Library**, Bangor, Maine
- **California State Librar**, Sacramento, California
- **Cornell Library**, Vermont Law School, South Royalton, Vermont
- **Eli M. Oboler Library**, Idaho State University, Pocatello, Idaho
- **Encarnacion Valdes Library**, Pontifical Catholic University of Puerto Rico, Ponce, Puerto Rico
- **Fenwick Library**, George Mason University, Fairfax, Virginia
- **Harford Community College Library**, Bel Air, Maryland
- **Interior Library**, U.S. Department of the Interior, Washington, D.C.
- **McWherter Library**, University of Memphis, Memphis, Tennessee
- **Sitting Bull College Library**, Fort Yates, North Dakota
- **Stratton Taylor Library**, Rogers State University, Claremore, Oklahoma
- **Washington State Law Library**, Olympia, Washington



The staff in LSCM would also like to extend a hearty thank you to those who volunteered their time to participate in the design workshop in Orlando last summer. It was an intense day of work, yielding a wealth of valuable input from the depository librarians who participated. The next phase of work, in FY 2017, will be to make the summary report available on FDLP.gov, finalize the LSS Concept of Operations documentation, and begin development activities.

One of the initial development efforts of the LSS suite of services is the national needs and offers tool known as the [FDLP eXchange](#). This new application offers a streamlined, automated service to help depository libraries more easily manage the disposition process of Government documents while following the prescribed FDLP guidelines.

During the first quarter of FY 2016, a project team consisting of GPO staff and contractors conducted discovery to clarify and refine requirements for a Needs and Offers 2.0 tool consisting of functionality required to manage key information used by Federal depository libraries for the disposition of materials. Design and development of the tool, rebranded as FDLP eXchange, began in January 2016. A mockup of the planned design was presented at the DLC Virtual Meeting in April 2016, and a beta test of the application was conducted with a group of 29 depository librarians from September 7-28, 2016. The design team incorporated feedback provided by the test group and will implement some of the recommended modifications/enhancements in the live release, which is currently scheduled for late May/early June 2017.

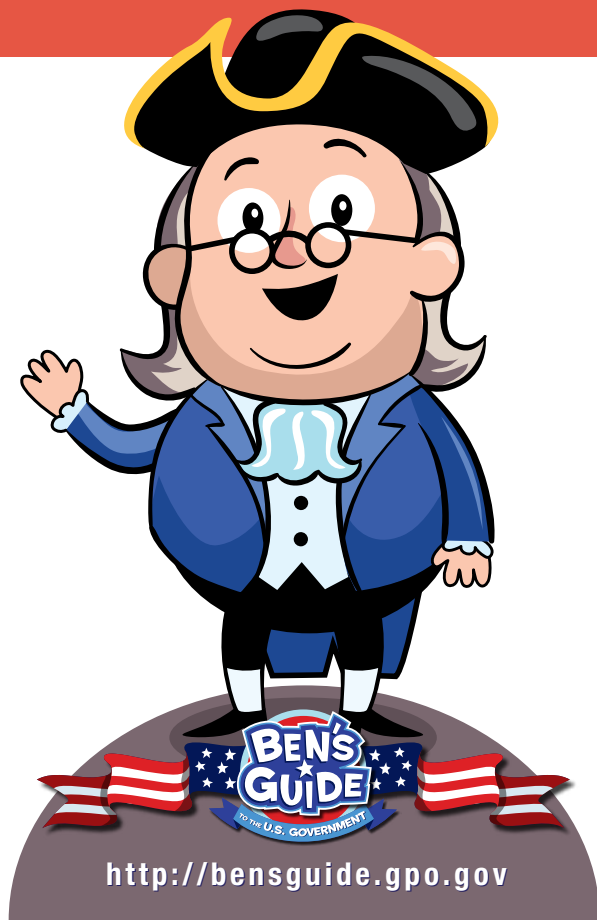
Web Archiving

The FDLP Web Archive is comprised of selected U.S. Government websites harvested and archived in their entirety by GPO in order to create working “snapshots” of the websites at various points in time. The aim is to provide permanent public access to Federal Agency web content. GPO harvests and archives the websites with Archive-It, a subscription-based web harvesting and archiving service offered by the Internet Archive.

LSCM continues to harvest digital publications and websites, thereby advancing FDLP collection development efforts. In FY 2016, LSCM:

- **Increased the size of the FDLP Web Archive collection to 8.5 TB--an increase of almost 3 TB since last year--with over 46 million documents crawled (an increase of almost 15 million).**
- **Increased website collections available on the FDLP Web Archive on Archive-It to 145 (an increase of 20) and 145 records available through the CGP (an increase of 45 records).**
- **Increased usage of Google analytics to evaluate user activity in more detail, evaluating where users are coming in, what sites they are visiting, and for how long.**
- **Added access to the FDLP Web Archive through FDsys and govinfo, and evaluating traffic through this new access point.**
- **Enhanced the use of metadata on the Archive-It user interface in an effort to improve user experience. Users will now see access points to specific subjects, languages, and agency names.**

There is an extensive [project page](#) on FDLP.gov that provides more information and FAQs on the Web Archiving program. GPO also encourages you to submit nominations for Web archiving to LSCM's [Web Archiving team](#).



Ben's Guide to the U.S. Government

In FY 2016, LSCM:

- **Enhanced Ben's Guide to the U.S. Government with the addition of:**
 - A site glossary.
 - Downloadable, printable activities that include word searches and crossword puzzles for each age range.
 - A downloadable graphic that can be used on library websites to link to Ben's Guide.
 - The interactive "Place the States" mapping game.
 - A new Learning Adventure for all three age levels on "Federal Versus State Government."
 - New infographics on the Branches of Government and How Laws Are Made.

In September 2016, Ben's Guide to the U.S. Government **was selected** by the American Library Association as one of their Great Websites for Kids.

FDLP Distribution Facilities

At GPO's Distribution Facility in Laurel, Maryland, staff continue to distribute publications to nationwide Federal depository libraries and to international libraries participating in the International Exchange Service. In addition, this staff fulfill claims and special mailings of tangible items to FDLP libraries nationwide.

At GPO's Distribution Facility in Pueblo, Colorado, staff distribute FDLP promotional items to FDLP libraries nationwide. As of the end of FY 2016, the Pueblo staff managed the inventory and dissemination of 22 different types of FDLP handouts and promotional items.

FDLP Web Services

FDLP web services focus on website maintenance, including functionality and content enhancement for FDLP.gov and **Ben's Guide to the U.S. Government**.

FDLP.gov

In FY 2016, LSCM:

- **Implemented security updates on all websites.**
- **Updated and reorganized Cataloging Guidelines on FDLP.gov with a more detailed menu/table of contents.**
 - This new reorganization offers easy-to-read navigation of content under the Cataloging & Classification tab.
- **Implemented FDLP.gov's "GPO on the Go" web page and accompanying clickable map.**
 - This embedded Google map indicates the libraries that GPO staff have visited and allows users to click on an indicator to locate the library and access a handy guide to more information about the library.
- **Created the first Depository Library Conference Mobile App, providing the FDLP community with important information about conference sessions, the hotel, the local area, transportation, and more.**



FDLP Outreach: In-Person and Virtual Events

Date	Events Hosted or Attended by GPO	Location
October 2015	Depository Library Council Meeting & Federal Depository Library Conference	Arlington, VA
October 2015	Potomac Technical Processing Librarians 91st Annual Meeting	Washington, DC
November 2015	NextGen FDsys Demo for American Library Association Members	Virtual
November 2015	NextGen FDsys Demo for American Association of Law Libraries Members	Virtual
November 2015	Federal Web Archiving Working Group Meeting	Washington, DC
November 2015	FEDLINK Fall Exposition, Library of Congress	Washington, DC
November 2015	iPres (International Preservation) 2015	Chapel Hill, NC
November 2015	Connecting American Indians and Federal Libraries	Washington, DC
November 2015	The Future of the Commons: Data, Software, & Beyond	Washington, DC
November 2015	Chief Officers of State Library Agencies Meeting	Virtual
December 2015	2015 New Depository Librarian's Institute	Virtual
December 2015	Military Libraries Training Workshop	Arlington, VA
December 2015	2015 Georgia Depository Libraries Meeting	Athens, GA
December 2015	NextGen FDsys Demo for American Library Association Members	Virtual
January 2016	Federal Web Archiving Working Group Meeting	Washington, DC
January 2016	Chief Officers of State Library Agencies 2016 Midwinter Meeting	Boston, MA
January 2016	American Library Association's Midwinter Meeting	Boston, MA
February 2016	Federal Web Archiving Working Group Meeting	Washington, DC
February 2016	FADGI Working Group Meeting	Washington, DC
February 2016	National Association of Secretaries of State, Administrative Codes & Registers Section, 2016 Midwinter Meeting	Washington, DC
February 2016	Government for the People: The Road to Customer-Centric Services	Washington, DC
February 2016	Government Social Media: Driving Results	Arlington, VA
March 2016	Federal Web Archiving Working Group Meeting	Washington, DC
March 2016	The Citizen Engagement Summit: Delivering on the Promise of Digital Services	Washington, DC
March 2016	Computers in Libraries Annual Conference	Washington, DC
March 2016	LYRASIS DC Leaders Forum	Washington, DC
March 2016	Archive-It Mid-Atlantic Partners Meeting	Washington, DC
April 2016	Federal Web Archiving Working Group Meeting	Washington, DC
April 2016	Public Library Association Biennial Conference	Denver, CO
April 2016	Digital Preservation of Information Summit	San Antonio, TX
April 2016	Coalition for Networked Information Meeting	Washington, DC
April 2016	Federal Reserve Preservation Task Force Meeting	Washington, DC
April 2016	Digital Public Library of America's DPLAfest 2016	Washington, DC
April 2016	2016 Technical Reports Archives & Image Library Meeting	Fayetteville, AR
April 2016	2016 DC Public Library Staff Day	Washington, DC
April 2016	2016 Depository Library Council Virtual Meeting	Virtual
April 2016	Imaging Science and Technology's Archiving 2016 Conference	Washington, DC
April 2016	ASERL Webinar Series	Virtual
May 2016	Federal Web Archiving Working Group Meeting	Washington, DC
May 2016	Ex Libris Users of North America (ELUNA) Conference & Technical Seminar	Oklahoma City, OK
May 2016	Ohio Regional Depository Library Meeting	Cleveland, OH
May 2016	FEDLINK American Indian Library Initiative Group	Washington, DC

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Date	Events Hosted or Attended by GPO	Location
May 2016	South Carolina Statewide Annual Federal Depository Meeting	Columbia, SC
May 2016	FEDLINK Spring Expo, Library of Congress	Washington, DC
May 2016	Program for Cooperative Cataloging Meeting at the Library of Congress	Washington, DC
May 2016	Society of Government Meeting Professionals Annual Conference	San Diego, CA
May 2016	Regional Depository Libraries Meeting	Virtual
June 2016	National Digital Stewardship Residency Program Capstone Meeting at the Library of Congress	Washington, DC
June 2016	International Information System Security Certification Consortium (ISC) ² National Capital Region Chapter Meeting: Challenges with Cryptography	Washington, DC
June 2016	North American Serials Interest Group (NASIG) Conference	Albuquerque, NM
June 2016	2016 Tribal College Librarians' Institute	Bozeman, MT
June 2016	6th Annual Citizen Engagement Seminar: Improved Citizen Service	Washington, DC
June 2016	FDLP Work Practice Study Workshop	Orlando, FL
June 2016	American Library Association's Annual Conference & Exhibition	Orlando, FL
June 2016	Special Libraries Association Annual Conference	Philadelphia, PA
June 2016	The Ethics & Challenges of Preserving What's on the Internet	Washington, DC
June 2016	Idaho Selective Depositories Meeting	Virtual
June 2016	New Depository Library Council Members Bootcamp	Virtual
July 2016	Iowa Depository Libraries Virtual Summer Workshop	Virtual
July 2016	Federal Web Archiving Working Group Meeting	Washington, DC
July 2016	(ISC) ² National Capital Region Chapter Meeting: NASA Cloud Lessons Learned	Washington, DC
July 2016	American Association of Law Libraries Annual Meeting & Conference	Chicago, IL
July 2016	Virginia Depository Libraries Meeting	Fairfax, VA
July 2016	FEDLINK Digital Preservation Working Group Meeting, Library of Congress	Washington, DC
August 2016	Virtual Discussion – Preservation Stewards	Virtual
August 2016	IFLA World Library and Information Congress	Columbus, OH
August 2016	Joint Annual Meeting of the Council of State Archivists and Society of American Archivists	Atlanta, GA
August 2016	2016 IFLA Satellite Meeting of the News Media Section	Lexington, KY
September 2016	National Digital Stewardship Alliance at Library of Congress	Washington, DC
September 2016	Federal Web Archiving Working Group Meeting	Washington, DC
September 2016	(ISC) ² National Capital Region Chapter Meeting: Systems Security Engineering	Washington, DC
September 2016	Kentucky Library Association Meeting	Louisville, KY
September 2016	Collections as Data Symposium	Washington, DC
September 2016	Program for Cooperative Cataloging's NACO (Name Authority Cooperative Program) Training Online Workshop	Virtual

Date	FDLP Academy Webinars & Webcasts
October 2015	Medicare.gov: The Official Online Resource for Medicare
October 2015	Government Documents and National History Day Projects: Pursuing Primary Sources
October 2015	FDA 101 & How to Obtain Agency Resources
October 2015	Introduction to Veteran Statistics: Decennial Census and American Community Survey
November 2015	Government Documents for the Masses: Collection Development for the Public Library
November 2015	Incorporating Federal Social Media Accounts into Reference and Instruction: Tips, Tricks, and Potential Pitfalls
November 2015	Census Bureau Statistics in Schools
November 2015	Helping Small Businesses Thrive: Introducing Census Business Builder
November 2015	Marketplace.cms.gov: The Official Marketplace Information Source for Assistants and Outreach Partners
November 2015	Introduction to the U.S. Bureau of Indian Affairs Website, Part 2
November 2015	FDLP Depository Operation Training Series <ul style="list-style-type: none"> ■ Introduction to the FDLP and GPO ■ Legal Requirements and Regulations ■ What's in the Box? ■ Depository Collection Management ■ Public Access ■ Cataloging and Bibliographic Control ■ Regionals ■ Promotion, Staying Up-To-Date, and Benefits
November 2015	New Additions: The Catalog of U.S. Government Publications (CGP) & Related Service Enhancements for FY15
December 2015	Documents to the Children, Part 2 – Grades 6 – 12
December 2015	Using HealthCare.gov to Enroll in Health Coverage
January 2016	Health Fraud from an FDA Perspective
January 2016	Showcasing Your Library: FDLP Promotional Tools & Tactics
January 2016	When 100% of Your Users Speak Spanish: Cultural Aspects and Considerations of Promoting Government Documents to Non-English Speakers
January 2016	Exploring the CDC Healthy Living Website: Disease Prevention, Health Conditions, and Healthcare Statistics
February 2016	We(eding) the People Off Google – Using Government Information and Local Resources for Small Business Research
February 2016	Authenticity of Information in GPO's Federal Digital System (FDsys)
February 2016	Librarian's Guide to Trade Data, Part 1 – USA Trade Online
March 2016	An Update on Census Business Builder, including the Newly-Released Regional Analyst Edition
March 2016	Motivating Student Research in Government Information: From K to Infinity
March 2016	The Government Accountability Office (GAO): What We Do, Why, and How to Find It
March 2016	Grants.gov: Register, Find, and Apply
March 2016	The National Agricultural Library: Agricultural Information for the 21st Century
March 2016	CFPB: Partnering with Libraries to Financially Empower Patrons
March 2016	Librarian's Guide to Trade Data, Part 2 – Dataweb and Other Resources of the U.S. International Trade Commission
March 2016	Voting by the Numbers! Census and Beyond
April 2016	Documents for All the People/Documentos Para Todos
April 2016	HHS Office of Minority Health Resource Center – Advanced Online Catalog Searching – Data and Statistics
April 2016	Energy Saver: Home Energy- and Money-Saving Resources from the U.S. Department of Energy
April 2016	Resources for Scientific Investigation/Recursos Para la Investigación Científica
April 2016	Four Starting Points for Finding Government Information
April 2016	Librarian's Guide to Trade Data, Part 3 – U.S. International Trade Administration
April 2016	Be Prepared/Estar Listo
April 2016	Hitting Pay Dirt - Text Mining Government Sources
May 2016	Top Secret: Declassified Documents and Freedom of Information Act (FOIA) Requests
May 2016	Bullying at School and at Work: Government Resources Can Help / Bullying En la Escuela y el Trabajo: Los Recursos de Gobierno Puedan Ayudar

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May 2016	CFPB: Community Partnerships for Libraries
May 2016	Using American Community Survey (ACS) Estimates and Margins of Error
May 2016	Librarian's Guide to Trade Data, Part 4 – Export.gov, U.S. Trade Representative, U.S. Foreign-Trade Zones Board, and Other Agencies
May 2016	Information Resources of the Environmental Protection Agency
May 2016	Using American FactFinder
May 2016	School Librarian's Workshop: Federal Government Resources for K-12 / Taller para Maestros de Español: Recursos de Gobierno Federal para Niveles K-12
June 2016	Cite It with Style! How to Cite Government Information Resources like a Pro
June 2016	A Shared Responsibility: Year-Round Cybersecurity Resources
June 2016	CFPB: Your Money, Your Goals
June 2016	Increasing Veterans' Access with eBenefits
June 2016	Understanding PURL Usage at Your Library - Using the FDLP PURL Usage Report
June 2016	GAO Podcasts and Social Media
June 2016	Regional Discard Policy Implementation: A Phased Approach
June 2016	Accessing Census Bureau Population Estimates
June 2016	Understanding PURL Usage at Your Library - Using the FDLP PURL Usage Report
July 2016	Selected Advanced Features of USA Trade Online and DataWeb
July 2016	Overview of the Consumer Financial Protection Bureau and Complaint Data Availability
July 2016	The Essentials of PubMed
July 2016	Introduction to the U.S. Census Bureau's DataFerrett - A Data Analysis Tool
August 2016	Your Public Library: First Stop for Government Information/Tu Biblioteca Pública: Primera Destinación para Información del Gobierno
August 2016	Implementing the Regional Discard Policy: Updates and Q&A
August 2016	Federal Government Mental Health Resources / Recursos de Gobierno Federal de Salud Mental
August 2016	What is govinfo?
August 2016	The Basics of Navigating govinfo
August 2016	How to Find Related Documents on govinfo
August 2016	govinfo Frequently Asked Questions
September 2016	FDLP eXchange Beta Testing Training for Regionals and Selectives
September 2016	CDC American Indian and Alaska Native Health Data Online
September 2016	How to Brand Your Government Documents Collection without a Wax Seal

Under the requirements of sections 1710 and 1711 of Title 44, U.S.C., GPO is charged with cataloging a comprehensive index of public documents issued or published by the Federal Government that are not confidential in character. The goals of the Cataloging and Indexing Program are to:

- Develop a comprehensive and authoritative national bibliography of U.S. Government publications
- Increase the visibility and use of Government information products
- Create a premier destination for information searchers

This undertaking serves libraries and the public nationwide and enables people to locate desired Government publications in all formats. The main public interface for the access of cataloging records is the [Catalog of U.S. Government Publications](#).

National Bibliographic Records Inventory Initiative

The identification and creation of online bibliographic catalog records for new U.S. Government publications, in all published formats, is accomplished through daily operations. A separate retrospective effort is necessary to build online bibliographic records for historical and fugitive (uncataloged but relevant) materials. This is the effort known as the National Bibliographic Records Inventory Initiative (NBRII).

The NBRII endeavors to provide online bibliographic records or serial holding records for historical records not currently captured in the CGP. These records include:

- Fugitive materials, with a focus on publications issued prior to 1976.
- Older publications where bibliographic records exist only in a non-electronically available resource, i.e., catalog card, or other paper bibliographic record, such as the Monthly Catalog.
- Materials that were previously cataloged with such minimal information that they require critical record enhancement to reach a full-level bibliographic record.



In support of this initiative, in FY 2016, LSCM:

- Created bibliographic records for approximately 100 publications from 12 SuDoc classes (University of Montana partnership).
- Added 915 records for print USGS Bulletins to the CGP (University of Colorado, Boulder partnership).
- Added 1,679 records for electronic USGS Bulletins to the CGP (Colorado School of Mines partnership).
- Completed transcription of 150 drawers of the Historic Shelflist.
- Continued cataloging historic print Congressional Hearings and Prints, adding 4,128 records to the CGP.



Catalog of U.S. Government Publications

In 2016, GPO moved the [Catalog of U.S. Government Publications](#), [MetaLib](#), and the [Federal Depository Library Directory](#) (FDLD) to [Amazon Web Services](#) (AWS). The move to AWS establishes a robust platform that provides improved performance for users across these sites during peak traffic times, allowing for faster search results and content downloads.

In FY 2016, security improvements, service maintenance, and functionality enhancements were also made to the CGP and its related services. LSCM:

- Began celebrating the CGP's 10th year as an ILS-backed system in March.
- Implemented HTTPS, a secure communication protocol.
- Enhanced the CGP's New Electronic Titles (NET) CSV report.
- Configured new MetaLib resources.
- Prepared to release a new design and additional functionality for the CGP and FDLD in FY 2017.
- Improved the New Titles Report Generator.

- SuDocs classification number with a search link utilizing the CGP to view cataloging records for the individual PURL.

■ Individual institutional usage data.

Statistics are compiled on a daily basis and aggregated into monthly statistics. Totals are current through the previous day's usage. Libraries can access the reporting tool at any time to view their referral statistics for the current month and access up to 12 months of historical data (starting with November 2010).

Both a [recorded webinar and webcast](#) are available for reference from the FDLP Academy.

Superintendent of Documents Classification Guidelines Project

LSCM uses the Superintendent of Documents (SuDocs) classification scheme to classify U.S. Government publications in both tangible and electronic formats. As the authority for SuDocs classification, it is essential that classification rules be consistently applied. The *GPO Classification Manual*, the established reference tool for classifiers of U.S. Government publications, was published in 1993 in tangible format. Many policy

changes have occurred since its publication. The lack of a centralized, updated source for guidance poses challenges in implementing consistent and correct classification decisions.

The Superintendent of Documents Classification Guidelines project is a revision of the 1993 SuDocs Classification Manual. It is a cross-unit, team effort that has taken on the task

of revising the content, with the goal of creating a dynamic, searchable, online-only resource that will enhance access, transparency, and consistency of our classification guidelines. Going forward, the online presence will assist in keeping guidance current.

The project began in the fall of 2015 and the team members have met regularly to review each section of the Manual. Once the content is finalized, it will be published on FDLP.gov. The goal is to have the revision complete and online by fall of 2017.



PURL Usage Reporting Tool

The updated [PURL Usage Reporting Tool](#) was launched in June 2016. The tool provides monthly information that includes:

- The total volume of click-throughs by individual hostname and/or IP address to Federal publications through GPO's PURL server.
- A listing of the top 50 referred PURL resources per hostname and/or IP address with:
 - The PURL path.
 - The full path of the target URL for each PURL.
 - The total requests for that individual PURL.

Cataloging Guidelines

GPO continues to draft updates for the [GPO Cataloging Guidelines](#), which codify GPO practices and procedures for cataloging U.S. Government publications. The effort to revise the Guidelines is a multi-year project.

The following chapters were made available in FY 2016:

- **Bibliographic Cataloging: Overview**
- **Bibliographic Cataloging: Microfiche**
- **Bibliographic Cataloging: Technical Reports**
- **Bibliographic Cataloging: Cartographic Materials**

Bibliographic Cataloging: Technical Reports has been added to facilitate consistent treatment of technical reports by GPO, which joined TRAIL in late 2015.

In addition, the GPO Cataloging Guidelines have a new look with increased functionality including:

- **Direct access to the various chapters and chapter sections through a vertical, accordion-style navigation menu.**
- **Dedicated ‘Search’ of all chapter section titles.**
- **Restyled chapters with boxes to highlight examples within the text.**
- **Optimized design for mobile devices.**

Questions and feedback about the GPO Cataloging Guidelines should be directed to askGPO. Under the ‘Ask a Question’ tab, choose ‘Federal Depository Libraries’ as your category, then ‘Cataloging’ and ‘Policies & Practices’ as your subcategories.

Cataloging Record Distribution Program

The [Cataloging Record Distribution Program](#) (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc.

The CRDP started in 2009 and has expanded each year. In FY 2016, LSCM served 135 Federal depository libraries through the CRDP.

For more information on the program, how to join, participation requirements, and more, visit the [CRDP page](#) on FDLP.gov.

As authorized by Section 1719 of Title 44, U.S.C., and pursuant to an international treaty establishing the exchange of official publications, GPO distributes tangible Government publications to foreign governments in an exchange program managed by the Library of Congress (LC). Those foreign governments agree to send to the United States similar publications of their governments for LC collections. The following statistics reflect IES activity for FY 2016.

Distributed IES Publications:

- **Full Sets: 112,602**
- **Congressional Record: 3,813**
- **Federal Register: 6,972**
- **Serial Set (MF): 4,932**
- **Serial Set (Paper): 560**
- **Total Boxes Shipped: 1,522**



Cataloging Made Easy for Every Library

LSCM administers the distribution of certain tangible publications as specified by Public Law. Under various provisions of Title 44, U.S.C., GPO is required to provide copies of publications to certain Federal agencies and others as directed by Congress. Two or more copies of every publication printed are provided to the Library of Congress, even if those publications are not distributed to Federal depository libraries. In addition, NARA receives up to three copies of every publication GPO prints. On behalf of the Department of State, LSCM distributes copies of publications to foreign legions. LSCM maintains mailing lists for By-Law distribution of specific publications.

FY 2016 METRICS

The following statistics reflect notable LSCM metrics.

- **Total titles cataloged: 17,735**
- **Number of serial issues checked-in: 75,937**
- **Searches of the CGP: 37,461,439**
- **Total PURLs created: 10,023**
- **Total titles distributed: 4,502**
- **Total copies distributed: 989,826**
- **Number of Federal depository libraries: 1,148**
- **Total titles available through GPO: 1,657,356**
- **Number of askGPO inquiries resolved: 9,275**

As we continue the strong partnership between GPO and FDLP libraries, communication remains integral to our collaborative success. There are several mechanisms by which FDLP libraries can contact GPO:

1. Reach GPO staff members on any topic related to GPO, the FDLP, and FDsys using [askGPO](#).
2. Contact [LSCM's Office of Outreach and Support](#) with any questions related to depository operations, guidance, legal requirements, training, library visits, anniversary celebrations, and more.

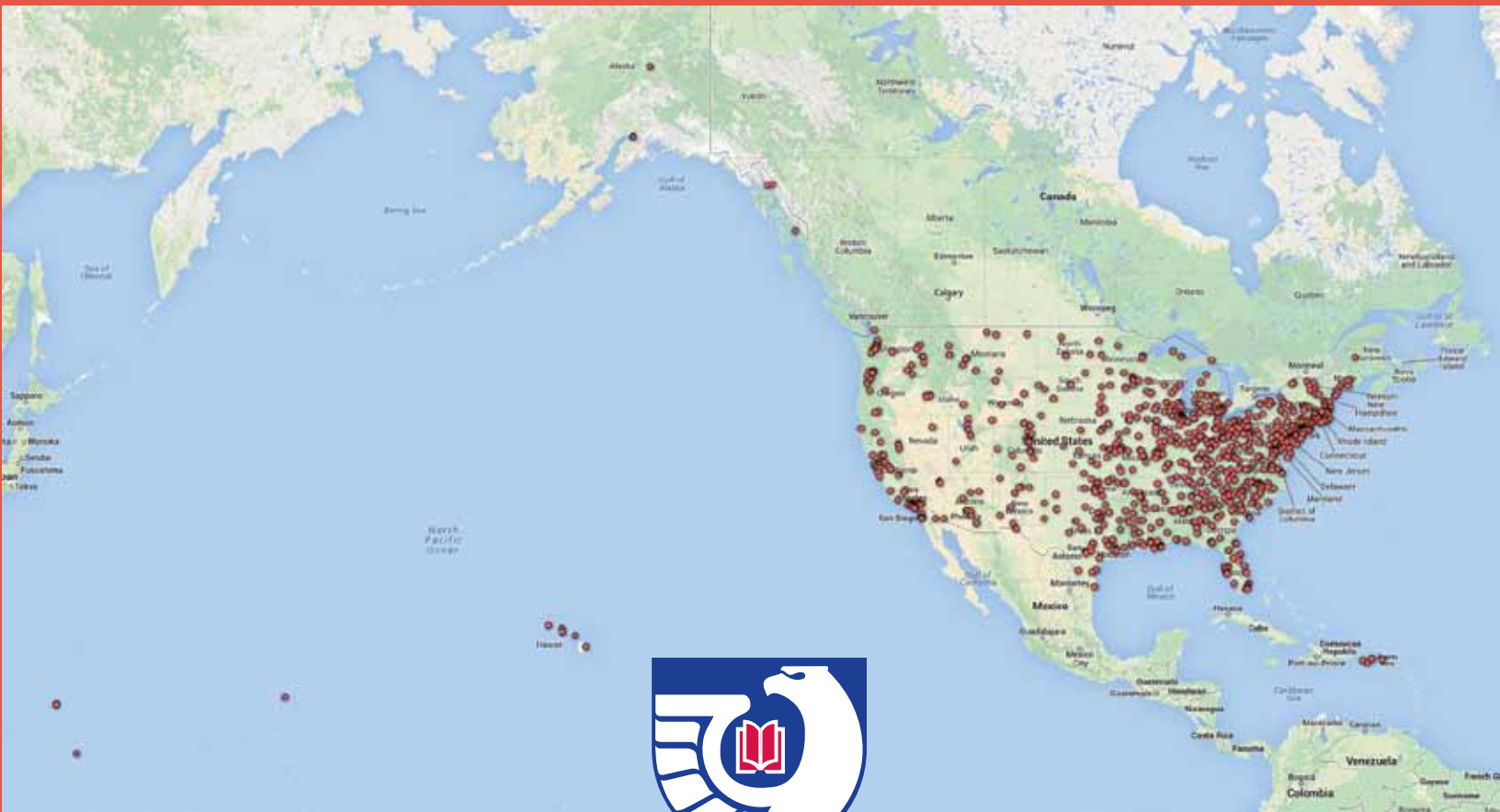
There are a number of mechanisms by which GPO disseminates information that is relevant to the FDLP community.

1. [Subscribe](#) to receive FDLP News and Events alerts via email. These are important announcements that all FDLP libraries should be receiving.
2. [Subscribe](#) to the FDLP Connection, our bi-monthly newsletter for project updates, news, and information about the FDLP and U.S. Government information.
3. Visit [FDLP.gov](#) for any information you need related to the administration and management of your depository library.
4. Follow GPO on social media, and [send us news and updates](#) from your library. Your library could be featured by GPO on its social media sites:

- [Facebook](#)
- [Twitter](#)
- [Instagram](#)
- [YouTube](#)
- [Pinterest](#)
- [LinkedIn](#)
- [Government Book Talk Blog](#)

Everyone at GPO sincerely thanks the FDLP community for their continued support and invaluable service to the public in FY 2016 and beyond.





Federal Government information is made available for free public use in Federal depository libraries throughout the U.S. and its territories in approximately 1,150 locations.



U.S. GOVERNMENT PUBLISHING OFFICE

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Washington, DC 20401-0001

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