



Welcome & Opening Remarks

- **Scott Matheson, Chair of the Depository Library Council**
- **Davita Vance-Cooks, Director & CEO of the U.S. Government
Publishing Office**
 - **Laurie B. Hall, Acting Superintendent of Documents,
Managing Director of LSCM**



Scott Matheson DLC Chair





Davita Vance-Cooks

Director & CEO of the U.S. Government Publishing Office



Laurie B. Hall

Acting Superintendent of Documents

Managing Director of GPO's Library Services & Content Management





GPO Update

- Laurie B. Hall, Acting Superintendent of Documents, Managing Director of LSCM
 - Suzanne Ebanues, Senior Planning & Development Specialist, LSCM
 - Heidi Ramos, Senior Planning & Development Specialist, LSCM
 - Robin Haun-Mohamed, Chief of LSCM Outreach & Support
 - Fang Gao, Chief of Library Technical Services, LSCM
 - Anthony D. Smith, Chief of Projects & Systems, LSCM

SPRING 2017 VIRTUAL MEETING

DEPOSITORY LIBRARY COUNCIL



APRIL 26-27, 2017





GPO Partnerships:

An Update

Suzanne Ebanues



Background

- Long history of collaborating with other Federal agencies and depository libraries
- Partnerships
 - Assist in preserving digital content
 - Provide services to assist depositories
 - Assist in creating the National Bibliography
 - Assist in preserving the tangible FDLP collection



FY17 Partnership Activities

- Adding bibliographic records for the print versions of the USGS Bulletins to the CGP
- Adding bibliographic records for the digital versions of the USGS Bulletins to the CGP
- Adding records from University of Montana
- Processing records for new FRASER content

FY17 Partnership Activities

- USGS Professional Papers series (electronic): partnership with the Colorado School of Mines
- Report of Investigations from the Bureau of Mines (print): partnership with the University of Colorado, Boulder
- New partner logo
- Continue talking to potential partners





Preservation Stewards

- What are Preservation Stewards?
- What is the relationship to Regional Discard?
- What material is eligible?
- Who can serve as a Preservation Steward?



Preservation Stewards Partners

- University of Colorado, Boulder
- University of Kentucky
- University of Hawai'i at Mānoa
- University of Iowa
- State Library of Ohio





Become a GPO Partner

- <https://www.fdlp.gov/about-the-fdlp/partnerships>
- Talk with the Partnership team
 - [Partnership inquiry form](#)
 - Email: sebanues@gpo.gov

Partnerships

Details
 Last Updated: March 20 2017
 Published: October 19 2012

Institutions that have a project or a resource that would benefit the public and the depository community can form partnerships with the U.S. Government Publishing Office (GPO).

Many Federal agencies and Federal depository libraries have developed unique or innovative services for both the public and Federal depository libraries. GPO provides and guarantees access to these services for the Federal Depository Library Program (FDLP) through partnerships.

Generally, partnerships with Federal agencies and Federal depository libraries provide the following benefits:

- Permanent public access to electronic content that GPO does not provide.
- Access to services that allow Federal depository libraries to enhance their collections.
- Access to services and resources that connect the public to its Government's information.
- Access to resources that assist Federal depository libraries to manage their collections.
- Preserve tangible Federal depository collections.

The following is a list of current partnerships:

◀ Benefits

◀ Requirements

◀ Process

◀ Logo

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Regional Discard

Update and Phase II

Heidi Ramos



Regional Discard Phase 1

August 2015

- GPO received approval to implement the Regional Discard Policy.

June 2016

- Released final version of the Regional Discard Policy

July 2016

- Released information packet
- Launched FDLP.gov project page
- Hosted webinars and solicited feedback



Regional Discard Phase 1

August 2016

- Continued outreach
- Developed Preservation Steward Partnerships

September 2016

- Final instructions for submitting discard requests published
- Regional libraries begin to request permission to discard for List No. 1



Regional Discard Phase 1

October 2016 – Present

- Tested the submission process with the assistance of members of the Regional Discard Advisory Group
- To date, received 2 official requests to discard
- Released the Titles Eligible for Discard List No. 2
- Continued outreach through FDLP Connection article and updated the Regional Discard project page
- Continue to collect / analyze feedback & make appropriate improvements to the procedures and processes



Phase II – Integration of the Workflow into FDLP eXchange

FDLP eXchange – Future Tool to Manage Regional Discard:

- Regional Discard request and approval processes
- Eligible List for Discard

- Design and Develop – Beginning Summer 2017
- Testing – TBD
- Implementation - TBD

Where to Find More Information

- <https://www.fdlp.gov/project-list/regional-discard-policy>
- Contact the Regional Discard Team –
 - [Regional Discard Inquiry Form](#) – from link above
 - Email – hramos@gpo.gov

Home / Projects / Regional Discard Policy

Regional Discard Policy

🖨️ ✉️

Details
 Last Updated: March 20 2017
 Published: September 15 2016

In 2015, the U.S. Government Publishing Office (GPO) received approval from its congressional oversight committee, the Joint Committee on Printing (JCP), to implement the Superintendent of Documents Regional Discard public policy.

- GPO Director Davita Vance-Cooks' discard policy approval request and the JCP response.

The discard policy states that if a regional has retained materials for seven years, the materials are available on GPO's Federal Digital System (FDsys)/govinfo with a digital signature, and there are four tangible copies geographically distributed within the FDLP, they will be able to discard those materials, with permission of the Superintendent of Documents. Consult the policy, *Government Publications Authorized for Discard by Regional Depository Libraries*, for more details. Regional libraries interested in requesting to discard FDLP materials can:

Submit Discard Requests to GPO (Regional Discard Policy)

Timeline & Milestones

- Phase 2 Implementation: Spring 2017
- Phase 1 implementation:
 - Release the Titles Eligible for Discard List No.2 (Each list will be cumulative): Coming soon
 - Collect and analyze feedback and data, make appropriate improvements to the current discard request procedures and processes: Ongoing
 - Regionals can begin to request permission to discard: September 2016
 - Memorandum of Agreement for Preservation Stewards finalized by GPO: August 22, 2016 (See GPO Partnerships for more information on Preservation Stewards)
 - Information Packet disseminated to regional libraries: July 2016
 - Letter from the Superintendent of Documents
 - [Regional Discard Policy](#)

Basic Requirements to Discard for Regionals

- Digital equivalent on FDsys/govinfo with Digital Signature
- Held for 7 years
- 4 tangible copies, geographically-dispersed via Preservation Stewards

Information on Preservation Stewards

For information on Preservation Stewards, visit our [Partnerships page](#)



LSCM Outreach & Support

Robin Haun-Mohamed

FDLP Coordinator Certificate Program

- Two cohorts ran simultaneously in Feb through Mar - total of 55 participants
- 8-week, intensive and interactive course on FDLP regulations and management
- Brought together GPO and depository staff in a new way to strengthen the FDLP
- Report and recap to come at fall DLC meeting/FDL conference
- Next sessions to be held late October through November

Otis. The class mascot.





FDLP Academy

- Since inception, held 387 virtual meetings, webinars, and webcasts (not including DLC proceedings)
- Highest attended webinar – **Beyond Google: Tips for Government Information Research** – 373 live attendees (808 archive views)
- Most watched archive video – **Name Authority Records in RDA** – 1,794 views (194 live attendees)
- Second most watched archive video – **Archiving & Cataloging Federal Agency Web Sites: GPO's Web Archiving Project** – 1,463 archive views (156 live attendees)
- Third most watched archive video – **Depository Operation Training Series** – 1,167 archive views (webcast only, no live webinar)

* As of March 2017, over 12,976 computers have logged in to view webinars and archived recordings have been viewed over 40,515 times



GPO on the Go!

- GPO staff continue to visit libraries, including libraries in 16 states since the beginning of the calendar year
- Attendance at state and national conferences also, including LA, MT, and ALA Midwinter
- Outcomes of visits: New Quick Start Guides have been developed. First one is Tools to Manage Your Selection Profile (List of Classes and DSIMS)



GPO on the Go!

- Developing new FDLP Academy presentations in response to request during a library visit. One example is “Cite It with Style!” Outreach to libraries interested in joining the FDLP; recent work includes libraries in AK, AR, MT, NY, TX
- Working on developing a new public service video that can be used on in-house networks to promote depository collection



Library Guides

- FDLP LibGuides pilot March 3, 2017—April 28, 2017
- 8 participating libraries
- FDLP-created guides
- Community-created guides
- Subject and informational guides



Biennial Survey

- Required by 44 USC 1912
- All libraries must participate
- Survey performed every 2 years in the odd numbered years
- Draft questions expected to be released in early August
- Survey summary and past questions and answers: <https://www.fdlp.gov/file-repository/about-the-fdlp/biennial-survey>
- 2017 Survey will be shorter than many done in the past. Future surveys may look very different.



Library Technical Services

Fang Gao



Topics

- Collection Development Working Group
- FDLP Web Archiving
- GPO Cataloging Guidelines
- Classification Manual Revision



Collection Development Working Group

- Purpose of the group
- Cross-Organizational membership
- Charges:
 - Develop, test, finalize, and document the lifecycle management workflows and processes for the acquisition of content for the FDLP, C&I, and GPO's system on online access
 - Implement *GPO's System of Online Access / Collection Development Plan*
 - Serve as the final arbiter for scope determination



Recent Activities

- Recommend collection and digitization priorities
- Recommend revisions to related policy as necessary
- Outreach to Federal agencies, with eye on establishing partnerships



FDLP Web Archive through March 2017:

- Increased the size of the FDLP Web Archive collection to more than 10 TB (an increase of almost 5 TB in the last year)
- Increased website collections available on the FDLP Web Archive on Archive-It to 145 (an increase of 20) and 171 records available through the CGP
- Added a second PURL to the 856 field to provide alternate access to the content



Websites Redesigned & Renamed

- Consumer Product Safety Commission's ATV Safety Information Center
URL at time of capture <http://www.atvsafety.gov>
New URL: <https://www.cpsc.gov/Safety-Education/Safety-Education-Centers/ATV-Safety-Information-Center/>
- National Service Day's Martin Luther King, Jr., Day
URL at time of capture: <http://mlkday.gov/>
New URL: <https://www.nationalservice.gov/mlkday>
- Center for Disease Control and Prevention's Influenza (Flu) site
URL at time of capture: <http://www.flu.gov/>
New URL: <https://www.cdc.gov/flu/>



Increased Usage of Archived Content

- Considerable increase in activity in September 2016, seeing a 460% increase in referrals, primarily coming through HHS.gov, whose Archive page added links to the FDLP Web Archive
- Average session time from HHS last around 2-3 hours



[HHS Home](#) > HHS Archive

Archive of HHS Web Content

Additional HHS Archives

[Administration for Children and Families](#) (ACF)

- [Administration for Native Americans](#)*
- [Child Welfare Information Gateway](#)*
- [National Responsible Fatherhood Clearinghouse](#) (Fatherhood.gov)*

- [Let's Move](#)*
- [Federal Interagency Forum on Child and Family Statistics](#)*

[Substance Abuse and Mental Health Services Administration](#) (SAMHSA)

- [RecoveryMonth.gov](#)*

* Maintained by GPO's Federal Depository Library Program Web Archive



GPO Cataloging Guidelines



www.fdlp.gov

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Catalog of U.S. Government Publications

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LEARN ABOUT THE BENEFITS



SPRING 2017
DEPOSITORY LIBRARY COUNCIL
VIRTUAL MEETING
APRIL 26-28, 2017

Join the U.S. Government Publishing Office (GPO) and the Depository Library Council for our annual spring **Virtual Meeting**. Three days of discussion, information-sharing, and collaboration await you.



The current GPO Cataloging Guidelines

- Written & revised by LTS staff
- Reviewed by Cataloging Policy & Documentation Committee and entire LTS staff
- All Guidelines (chapters) are in constant revision due to the current cataloging environment.



What's New?

- [GPO Adopts a Mixed Approach for Identifying a Series in Bibliographic Records](#)



How does GPO's use of the Guidelines impact FDLs?

Examples from *Bibliographic Cataloging: Serials*

- Keep the PURLs of current (live) serials connected to the live agency website.
- Notify GPO's Office of Archival Management (OAM) to put the PURL on the scheduler.
- When issues of a serial appear online in separate locations, then two PURLs are allowed, typically to provide access to "Current issue(s)" and "Archived issues."

How does GPO's use of the Guidelines impact FDLs?

310			Semiannual
336			text #b txt #2 rdacontent
337			computer #b c #2 rdamedia
338			online resource #b cr #2 rdacarrier
362	1		Began with vol. 1, issue 1 (winter 2006).
490	1		NIH publication
588			Description based on: Vol. 1, issue 1 (winter 2006); title from PDF caption (viewed Mar. 23, 2011).
588			Latest issue consulted: Vol. 8, issue 1 (spring 2013) (viewed July 20, 2015).
610	2	0	National Cancer Institute (U.S.) #b Office of Cancer Complementary and Alternative Medicine #v Periodicals .
610	2	0	National Cancer Institute (U.S.) #b Office of Cancer Complementary and Alternative Medicine #x Research #v Periodicals .
650		0	Cancer #x Alternative treatment #v Periodicals .
650		0	Cancer #x Alternative treatment #x Research #z United States #v Periodicals .
650		0	Cancer #x Prevention #v Periodicals .
650		0	Alternative medicine #v Periodicals .
650		0	Integrative medicine #v Periodicals .
710	2		National Cancer Institute (U.S.) #b Office of Cancer Complementary and Alternative Medicine .
776	0	8	#i Print version: #t NCI CAM news #w (DLC) 2012230693 #w (OCOLC)799056197
830		0	NIH publication .
856	4	0	#u http://purl.fdlp.gov/GPO/gpo5382
856	4		#u http://www.cancer.gov/cam/news_newsletter.html

New Format



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CATALOGING & CLASSIFICATION

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Introduction

Details
 Last Updated: September 19 2016
 Published: April 25 2016

The U.S. Government Publishing Office (GPO) Cataloging Guidelines were developed by staff in the Library Services and Content Management (LSCM), Bibliographic Control and Metadata Section with assistance from staff throughout LSCM. These guidelines are intended to provide specific examples and practices that are unique to the cataloging and creation of various types of metadata for U.S. Government information published by all three branches of the Federal Government and in all formats. These guidelines are used by staff at GPO but are also intended for use by staff in Federal depository libraries and library staff in other institutions who handle, process, or use U.S. Government information.

The practices outlined in the guidelines are utilized in the creation of bibliographic (MARC) records, which are made available through the Catalog of U.S. Government Publications (CGP), an online catalog of U.S. Government information products. In addition, these bibliographic records are available to Federal depository libraries, other libraries, partners, and commercial vendors through various distribution mechanisms. Bibliographic records produced using these guidelines and other recognized standards and practices are also made available through OCLC, a worldwide bibliographic network. Other metadata schemes, such as ONIX and Dublin Core, are also utilized by GPO for describing U.S. Government information.

List of Standards

When creating metadata records, GPO follows national standards unless stated otherwise in these guidelines. Below is a listing of the standards followed by GPO.

Bibliographic

Anglo-American Cataloging Committee for Cartographic Materials. *Cartographic Materials: A Manual of Interpretation for AACR2, 2002 Revision*. Chicago: American Library Association, 2003, with updates.

Anglo-American Cataloging Rules. *2nd ed., 2002 revision, 2005 update*. Prepared under the direction of the Joint Steering Committee for the Revision of AACR2. Chicago: American Library Association, 2005.

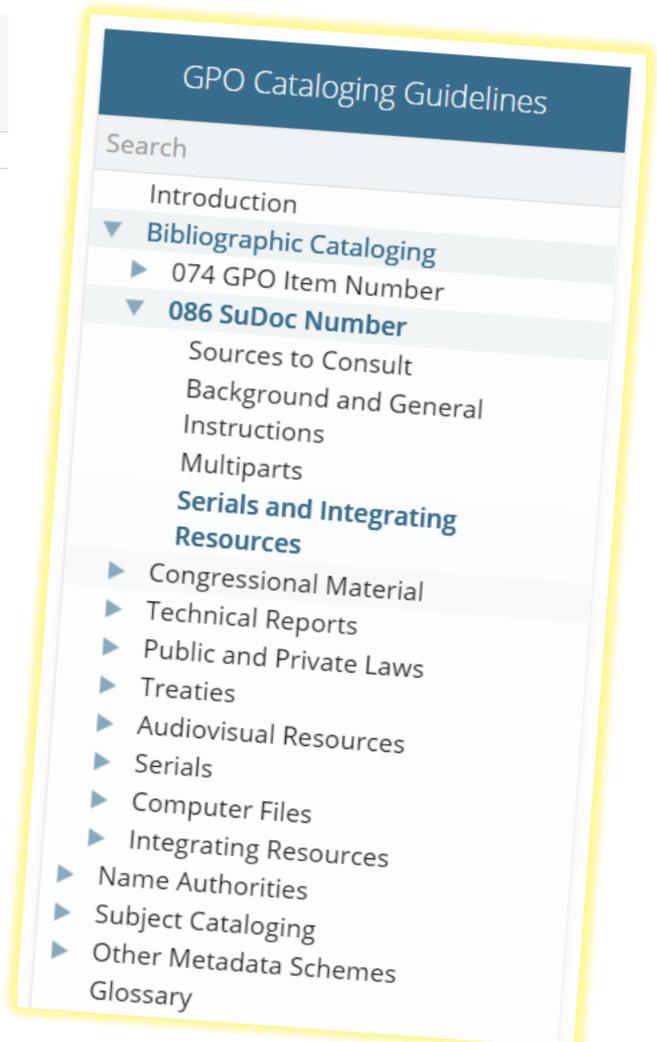
BIBCO Participants' Manual. Washington, DC: Library of Congress, 2008.

GPO Cataloging Guidelines

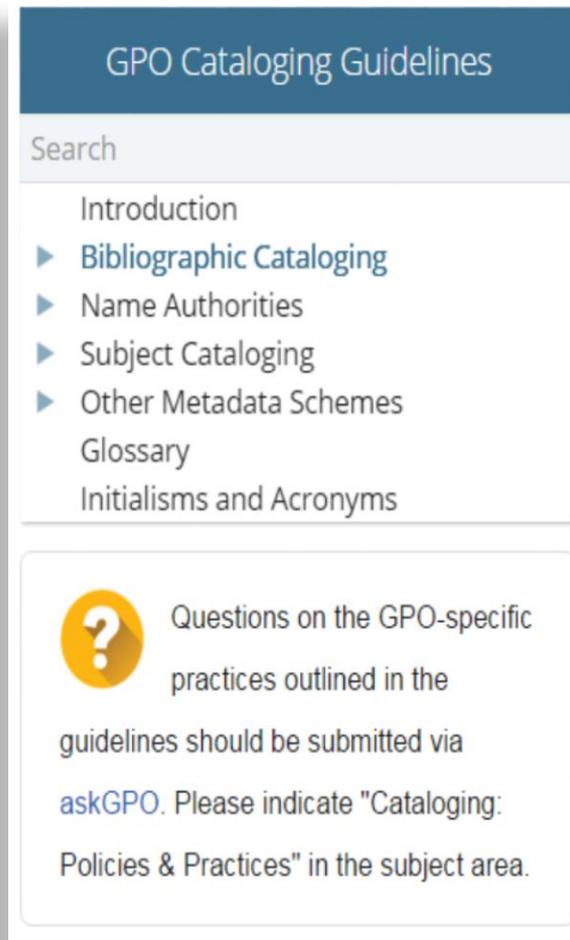
Search

- Introduction
- ▶ Bibliographic Cataloging
- ▶ Name Authorities
- ▶ Subject Cataloging
- ▶ Other Metadata Schemes
- Glossary
- Initialisms and Acronyms

 Questions on the GPO-specific practices outlined in the guidelines should be submitted via [askGPO](#). Please indicate "Cataloging: Policies & Practices" in the subject area.



New Format



Sidebar will include link to comprehensive PDF version

Navigation menu includes dedicated "Search" of all chapter section titles

Icons along left of the menu open and close chapters to reveal sections within



Superintendent of Documents Classification Guidelines: Updating the 1993 Classification Manual



Revised edition benefits

- Current and easy to update
- Authoritative: date of publication; last update
- Cross-references within content
- SuDocs examples will link to CGP record
- Links to resources outside of content (CGP, FDsys/**govinfo**, etc.)
- Online resource = increased visibility
- Print-friendly



Update on the revision

- All Class Manual content has been reviewed at least twice
- Some articles are in final draft form
- Schedule ahead includes formatting, quality control, and usability testing of online tool
- Launch planned for late 2017

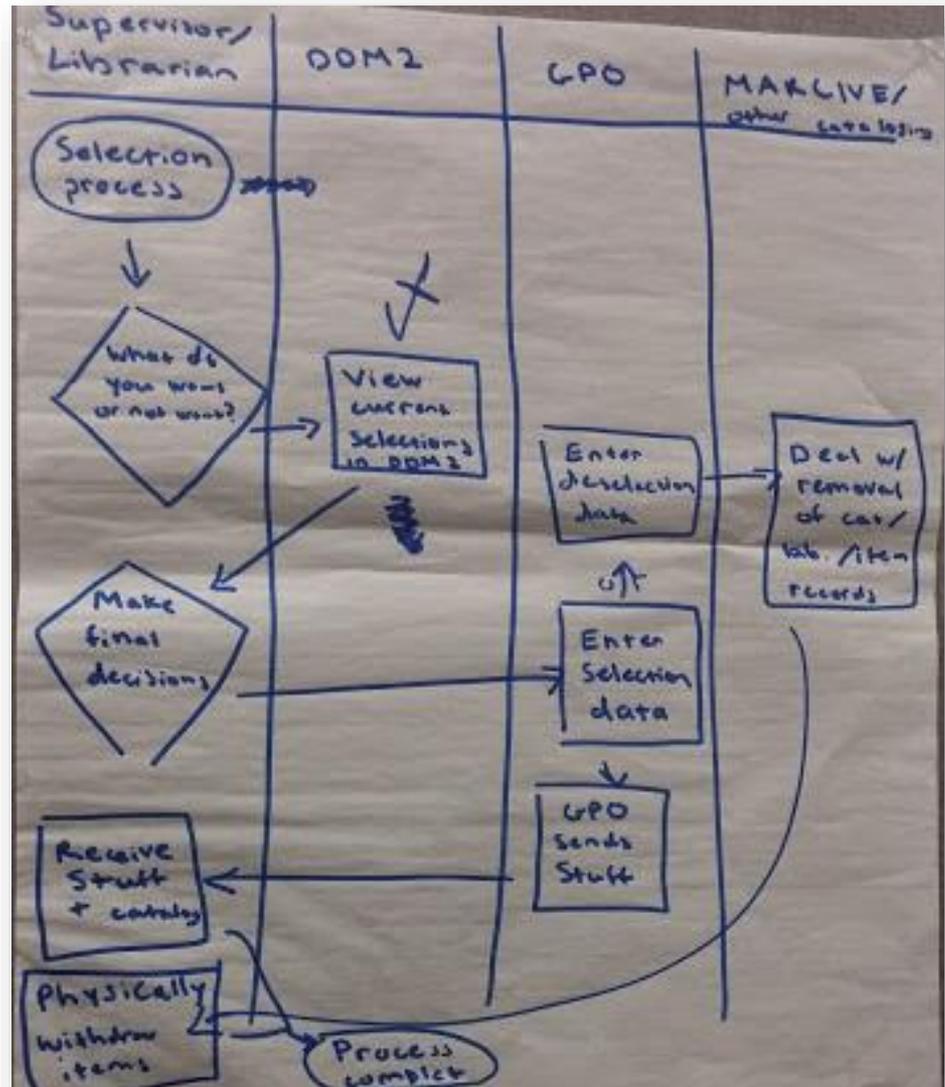


LSCM Projects & Systems

Anthony D. Smith

Technology Plan

Depository Library Council Meeting & Federal Depository Library Conference
May 2, 2014





Library Services System (LSS)

Work Practice Study

- 2015
 - Exploratory work - ethnographic methods
 - Contract awarded
- 2016
 - Phone interviews
 - Site visits
 - Design workshop
 - Draft report delivered to GPO
 - Final report delivered to GPO



Library Services System

Work Practice Study





Library Services System Challenges

Reference librarians sometimes struggle to connect patrons to the most relevant and useful Government documents.

Have trouble with shipping lists

Some cataloging tasks are time consuming and difficult.

Electronic documents pose certain difficulties.

Search and browse functions should be improved.

Have trouble with shipping lists

Overall usability of sites and tools is an issue.

CGP is hard to use.

Depository personnel use available help and would like easier pathways to help for specific questions.

Need to find FDLP rules and regulations

Depository libraries use a variety of tools, some provided by GPO and some provided independently.

SuDoc numbers, document titles, and other information may be changeable or difficult to differentiate.

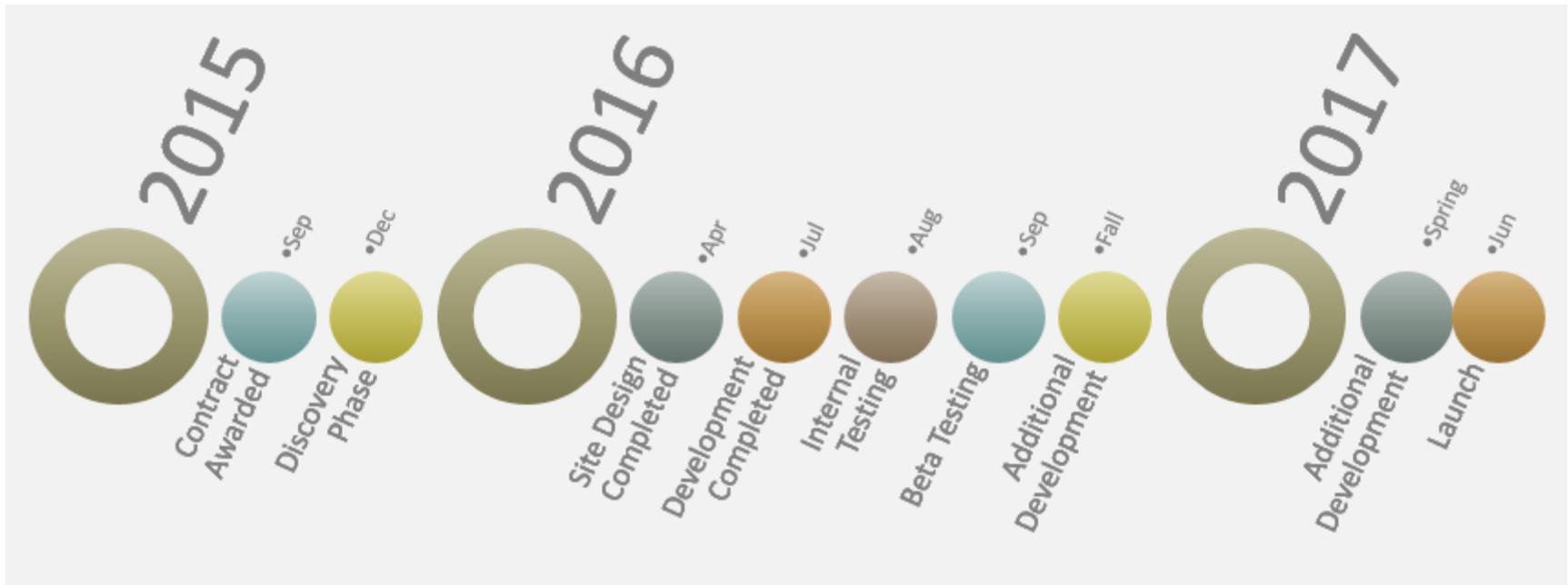
Item selection is difficult



Library Services System



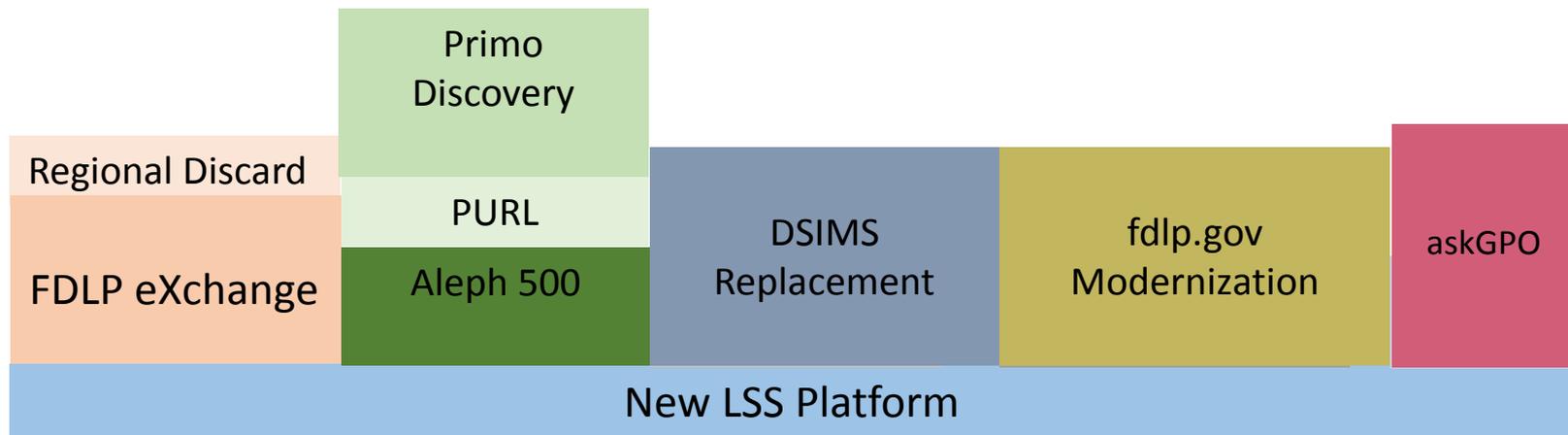
FDLP eXchange





Library Services System

1st Phase Development





Questions?

www.gpo.gov/askGPO