



LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

Depository Library Council Virtual Meeting

April 26-27, 2017

The following describes recent highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

Preservation Stewards/Partnerships

<http://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information. FY 2017 has been another productive year for GPO partnerships thus far.

Since the start of the fiscal year LSCM has:

- Continued adding bibliographic records for the print and electronic versions of the USGS Bulletins to the CGP. More than 5,000 records have been added as a result of this partnership with the University of Colorado, Boulder and the Colorado School of Mines to date.
- Continued to work on adding bibliographic records from the University of Montana for 12 SuDoc classes.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).
- Added Preservation Steward information to the [Partnership page](#) on FDLP.gov.

Four new libraries have become Preservation Stewards.

- University of Kentucky Libraries: Works Progress/Work Projects Administration (WPA) and Appalachian Regional Commission (ARC) publications
- University of Hawai'i at Mānoa: *U.S. Reports*
- University of Iowa Libraries: U.S. Government posters and a collection of 167 Congressional hearings
- State Library of Ohio: Bound *Congressional Record*



Upcoming Plans:

- Begin work on adding bibliographic records for the electronic versions of the USGS Professional Papers series: partnership with the Colorado School of Mines
- Begin work on adding bibliographic records for the print versions of the Report of Investigations from the Bureau of Mines: partnership with the University of Colorado, Boulder
- Continue discussions with libraries interested in serving as Preservation Stewards or partnering with GPO in other capacities

Regional Discard Policy

<https://www.fdlp.gov/project-list/regional-discard-policy>

In September 2016, GPO began Phase I of the Regional Discard Policy implementation. Regional depositories were invited to begin submitting requests to discard material to GPO. Feedback received from the Depository Library Council, the Regional Discard Advisory Group, and depository library staff were used to make appropriate improvements to the regional discard processes and procedures.

Over the past several months, the Regional Discard Team:

- Monitored and responded to regional discard requests and inquiries
- Developed and released the “Titles Eligible for Discard List No. 2”
- Regularly communicated and coordinated efforts with the Preservation Steward team
- Worked with the FDLP eXchange team to develop functional requirements for implementing the Regional Discard process in the FDLP eXchange

During the remainder of Phase I, the team will continue to work with the FDLP eXchange team on requirements and developing an integration plan, communicating with the Preservation Steward team, and monitoring and responding to discard requests and inquiries.

GPO expects to begin Phase II of the Regional Discard Policy implementation in the summer of 2017. During Phase II, the team will be focusing on integrating regional discard processes into the FDLP eXchange.

All depository library staff, from both regionals and selectives, are encouraged to continue submitting feedback and questions via [GPO's Regional Discard Contact Form](#).



New govinfo Content www.govinfo.gov

Since October 2016, GPO staff continued work to increase content in **govinfo**.

- During the months of September 2016 - March 2017, GPO made available the historical Bound Congressional Record volumes from 1971 to 1998.
- In March 2017, GPO released *Picturing the Big Shop: Photos of the U.S. Government Publishing Office, 1900-1980*.
- In January 2017, GPO, in partnership with the National Archives' Office of the Federal Register (OFR), released the first batch of digitized versions of historic issues of the Federal Register for 1990-1994. Full production of digitized versions of the Federal Register, dating back to 1936, is underway. GPO will release the digitized versions in batches for each decade the Federal Register was produced. The next release is expected in Summer/Fall 2017.
- In January 2017, GPO released the 2016 edition of the GPO Style Manual.

FDLP Academy <http://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is the FDLP community's source for training opportunities, tools, and resources. So far for FY17, as of April 1, LSCM presented:

- 5 virtual meetings
- 43 webinars, with over 4,574 combined registrants
- 4 pre-recorded webcasts

View [archived webinars and webcasts](#).

View [archived meetings and conferences](#).

FDLP Coordinator Certificate Program <https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

Throughout February and March 2017, GPO presented the FDLP Coordinator Certificate Program (CCP) for the first time. (The Program's pilot ran in 2015.) The inaugural CCP had 55 participants. The program consists of eight classes over a nine-week period.



The eight classes are:

- Class One: Introduction to the FDLP and GPO
- Class Two: Legal Requirements and Regulations
- Class Three: What's in the Box?
- Class Four: Depository Collection Management
- Class Five Public Access
- Class Six Cataloging and Bibliographic Control
- Class Seven Regionals
- Class Eight Wrap Up

The next CCP will be held in the fall of 2017. Registration for the fall 2017 CCP will be announced this summer through the [FDLP News and Events Service](#).

GPO on the Go

<https://www.fdlp.gov/about-the-fdlp/gpo-on-the-go>

As of April 2017, GPO has visited over 300 libraries in 44 states. In 2017, 61 visits have been made in 13 states. During these visits, GPO staff have been providing FDLP libraries with training and consultation services and recruiting new libraries to join the FDLP. GPO has also expanded visits to include state library meetings and conferences. In the coming months, there are many more visits planned. To request a visit to your library, complete the [request form](#), and a staff member from LSCM Outreach & Support will be in touch. You can also track our travels via our [interactive map](#).

Web Archiving

<http://www.fdlp.gov/project-list/web-archiving>

LSCM continues to harvest digital publications and websites, advancing FDLP collection development efforts. Through March 2017, LSCM:

- Increased the size of the FDLP Web Archive collection to more than 10 TB (an increase of almost 5 TB in the last year)
- Increased website collections available on the FDLP Web Archive on Archive-It to 145 (an increase of 20) and 171 records available through the CGP
- Increased usage of Google analytics to evaluate user activity in more detail, evaluating where users are coming in, what they are looking at, and for how long
- Added access to the FDLP Web Archive through FDsys and **govinfo** (and evaluating traffic through this new access point)
- Enhanced the use of metadata on the Archive-It user interface in an effort to improve user experience (Users will now see access points to specific subjects, languages, and agency names.)



- Added a second PURL to the 856 field to provide alternate access to the content

Preserving web content is an ongoing effort. Please see tips from our partners at the Internet Archive on if you [see something save something](#). And always keep in mind that we encourage nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.

Partners in the End of Term (EOT) Presidential Harvest project have completed taking nominations and are finalizing crawling. There were over 11,000 nominations this year, a significant increase from previous EOT harvest projects.

LibGuides

GPO is currently conducting a pilot project to determine the feasibility of providing research and instructional guides to depository libraries. It is anticipated that guides will be created by LSCM staff and by the FDLP community. The project is being executed in several phases.

- Phase 1 included analyzing tools to be used to create guides. Several tools were examined, and LibGuides by Springshare was ultimately selected.
- Phase 2 is comprised of a pilot program in which a small number of libraries evaluate and submit guides. This phase will continue through the end of April 2017.

Phase 3 will be an analysis of the pilot project, with recommendations made for continuing this service. It is hoped that this phase will be completed and recommendations implemented by the end of the fiscal year.

Library Services System

The development and implementation of the [FDLP eXchange](#) has been the focus of our deployment activity for FDLP Library Services System (LSS).

GPO has been working with contractors to develop this application, intended to help depositories manage the Needs & Offers process. Demonstrations of the early prototype were presented at the fall 2016 Depository Library Council Meeting and Federal Depository Library Conference, and GPO has been working with contractors to make some back-end updates and enhancements based on comments received from the depository community.

GPO held a virtual meeting with regional depository coordinators on April 6 to provide a brief demonstration of the updated application and discuss procedures for adopting the tool, should their regions choose to do so. GPO's internal testing is currently underway.

Preparations are underway to launch FDLP eXchange on June 1, 2017. Informational materials and user guides are currently being developed. Training webinars are planned



for June and July and will be announced via the [FDLP News and Events](#) email service. Short task-based webcasts are being produced to assist users in learning to use the application.

Libraries are encouraged to update their information in the Federal Depository Library Directory **by May 15**, if they have not already done so. This will help ensure that no library misses communications related to the launch.

Users of the current national Needs and Offers hosted by GPO should note that FDLPeXchange will replace the National Needs and Offers site for offering materials nationally. No new posts should be made to the national Needs and Offers site after May 1, and all posts must expire by June 1 when the existing database is decommissioned.

In addition to the functional requirements of an automated needs and offers process, other LSS priorities were identified through the Work Practice Study and feedback provided from various sources. These sources indicated that depository libraries will realize greater workflow efficiencies through an enhancement and expansion of existing DSIMS services, re-architecting and modernizing of the FDLP.gov site, and the implementation of web-scale discovery services that align more effectively with how modern library users approach information.

All of these efforts are currently underway and will become part of the phase 1 deployment of new services to support the FDLP community. As indicated already in this update, LSCM is also working on the FDLPeXchange 2.0, which will include functionality to support regional discards. Finally, part of LSS phase 1 deployment will include a replacement of the system that supports askGPO. LSCM is implementing a new system that will offer functionality that will help us to more effectively respond to inquiries for assistance and to better support the depository library community.

Classification Guidelines Project

<https://www.fdlp.gov/projects/supdoc-classification-guidelines-update-project>

The Classification Guidelines project is a revision of the 1993 Superintendent of Documents Classification Manual, which describes guidance for applying class stems to publications. The goal of this project is to update the 1993 GPO Classification Manual and to have the most current SuDocs classification instructions in one place that are:

- Available to the FDLP community and LSCM staff
- In a format that is accessible online
- Easily updated with necessary changes, corrections, and enhancements

All Class Manual content has been reviewed at least twice. The articles have been reviewed by subject specialists in LSCM, and examples are being updated.

The schedule ahead includes formatting, quality control, and migration to an online environment. The launch of the Classification Guidelines is projected for fall of 2017.



Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG) and to ensure that they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs), and to adapt those instructions as needed for local policies and procedures.

We recently announced to the FDLP community that [GPO Adopts a Mixed Approach for Identifying a Series in Bibliographic Records](#) (3/16/2017). The series transcription and tracing decisions policy is documented in the [GPO Cataloging Guidelines, Bibliographic Cataloging: General MARC Field Policy 490 – Series Statement Field](#).

The next few chapters being reviewed are:

- Bibliographic Cataloging: General MARC Field Policies
- Bibliographic Cataloging: Monographs MARC Fields
- Bibliographic Cataloging: 856 Field
- Bibliographic Cataloging: Monographs Overview
- Bibliographic Cataloging: General Policies

Efforts are being made to make CG user-friendly and easy to use. As of November 2016, CG has a new format. Users can access the various chapters through a vertical accordion-style navigation menu. The sidebar of the main content area features extra information, such as links to contact GPO. The “Search” function searches all chapter and chapter section titles that are included in the Menu. A PDF version of the entire manual will be made available soon.

Catalog of U.S. Government Publications (CGP) Enhancements

catalog.gpo.gov

So far in FY 17:

- There have been over 16 million successful searches of the CGP through March 31, 2017.
- Approximately 195 countries/entities have accessed the CGP, based on domain extensions.
- Nearly a million bibliographic records are now in the CGP, of which nearly 170,000 have PURLs.
- The Integrated Library System (ILS) has been upgraded to a more current versions, and ongoing security and maintenance updates are underway.



As part of the CGP's 10th anniversary enhancements cycles, the following have been implemented so far in FY17:

- A new look and feel for the CGP
 - Easier navigation and search options
 - Catalog to Search options on Basic Search pages
 - Exact Title Keyword Search
 - CGP Help pages
- New Catalogs to Search Pages
 - Government eBooks
 - FDLP Web Archive
- Improved Catalog to Search Pages
 - Historic Shelflist
 - Electronic Titles
 - Serials
- Improved Author Sort
- CGP Record Link
- Monthly Regularly-Scheduled Maintenance Window:
 - The CGP, MetaLib, and Federal Depository Library Directory (FDLD) now have a regularly-scheduled monthly maintenance window of 8 p.m. (Eastern), every third Wednesday of every month, as of April 19, 2017. This allows for regular performance and security updates.

Coming soon in FY17:

- A number of fields for GPO and for the FDLP community will be added to the in FDLD spring 2017. Stay tuned to [FDLP News & Events](#) for upcoming information.
- A workaround was identified for the recent New Electronic Titles (NET) report technical issues, and we hope to soon have a long-term solution in place to avoid further delays with future reports.

FDLP Communication Tools

FDLP Connection

<https://www.fdlp.gov/fdlp-connection>

[Sign up](#) to receive FDLP Connection directly in your inbox. GPO also welcomes guest articles from the FDLP community. To volunteer, use askGPO and choose "Federal Depository Libraries" as the category and "FDLP Connection" as the subcategory.



FDLP News & Events Email and RSS Service
<https://www.fdlp.gov/news-and-events>

Are you receiving official FDLP news and announcements directly to your email inbox? Visit the URL above to sign up for the email alert service, and view the archive of past announcements sent.

FDLP Social Media

Do you follow GPO on social media? Visit gpo.gov to access all of GPO's social media channels. Share your library news and photos with us, and your library could be featured on GPO social media as well. Send your information and photos to LSCM's Kelly Seifert at kseifert@gpo.gov.

Future FDLP Events

Save the dates, and mark your calendars for the fall 2017 Depository Library Council Meeting & Federal Depository Library Conference, **October 16 – 18, 2017**, in Arlington, VA. Numerous sessions will be broadcast virtually. Registration will open this summer via FDLP.gov.