

MIDWEST NCSA MEETING MINUTES

March 10, 2026, 10:30am Eastern; 9:30am Central

Zoom Meeting Registration link: <https://umn.zoom.us/meeting/register/qJRUEnkRRPCgzg0JOVulgg>

Present?	NAME	INSTITUTION	ROLE	EMAIL
	Brent Abercrombie	Indiana State Library	Chair	BAbercrombie@library.IN.gov
	Angela Bonnell	Illinois State University	DLC rep	abonne@ilstu.edu
	Brylynn Ellis	Indiana State University		brylynn.ellis@indstate.edu
	Sheri Huppert	MN State Law Library	Secretary	sheri.huppert@courts.state.mn.us
	Elissa Lawrence	State Library of Ohio	Alternate	elawrence@library.ohio.gov
	Jenny McBurney	University of MN		jmcburne@umn.edu
	Ellen Wrede	University of Iowa		ellen-wrede@uiowa.edu
	Etkin, Cynthia	GPO		cetkin@gpo.gov
	Pitcher, Katherine	GPO		kpitcher@gpo.gov
	Suzanne Ebanues	GPO		sebanues@gpo.gov
	Ashley Dahlen	GPO		adahlen@gpo.gov

Agenda:

- Review and approve the previous February 10, 2026 meeting minutes
- Host Midwest Regionals
 - GPO intro – overview of Midwest NCSA
 - Summary of survey responses
 - Open discussion on PDT Discard Procedures/Role of Regionals
 - Identify concerns and priorities
- Discuss “Last Copy” definition
- Discuss succession plan (some members cycle of after May)
- End meeting

NCSA SC OUTLINE FOR COLLECTION MANAGEMENT PLAN

CURRENT (“Day Forward”)	
<p>Print Distribution Titles, 20- and 50-copy quantities, Unlimited Titles, and Special Selection Offers</p> <p>NOTES:</p> <ul style="list-style-type: none"> Each NCSA must consider the following list of elements, but it is not exhaustive; there may be other elements you wish to include in each NCSA CM plan that fit your particular NCSA needs Collaboration is essential with the other NCSA Steering Committees as you develop your NCSA CM plan 	
<p>Collection Development</p> 	<p>Create a process and schedule for reallocating titles within an NCSA</p> <ul style="list-style-type: none"> ✔ Do PDT titles stay within the NCSA? ✔ Do we transfer past PDT content to new recipient (i.e. a series run of a title prior to 2024)? ✔ When are PDT titles moved between NCSAs?
<p>Collection Management</p> <p style="background-color: yellow; padding: 2px;">This part still needs attention →</p>	<p>Regionals are not required to take PDT material for their state or FDLP region</p> <ul style="list-style-type: none"> <input type="checkbox"/> What is role of regional when PDTs are weeded? <input type="checkbox"/> Process for PDTs be weeded within an NCSA (after the 5 years), including offering nationally <input type="checkbox"/> Determine what changes are needed to accommodate new weeding workflows (i.e., national offers requirement) <p>Create a Last Copy Policy as a means to comply with JCP / NCSA threshold</p> <ul style="list-style-type: none"> ✔ Determine process ✔ GPO’s responsibility in this process and meeting the JCP requirement ✔ Identify libraries holding the last copy ✔ Administration of last copy ✔ Retention commitment statements
<p>Cataloging</p>	<p>Develop best practices for cataloging</p> <ul style="list-style-type: none"> <input type="checkbox"/> Required as a condition of receiving PDT titles <input type="checkbox"/> Cataloging is required for all physical formats.
<p>Access and Preservation</p>	<p>Develop best practices for access</p> <ul style="list-style-type: none"> <input type="checkbox"/> What interlibrary loan channels and best practices should or can be utilized within the NCSA? <input type="checkbox"/> What type of circulation practices could be considered for access or preservation copies? <p>Identify elements for the NCSA access and preservation copies</p> <p>Access copy elements (options):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Onsite use only <input type="checkbox"/> ILL to libraries for in use only <input type="checkbox"/> ILL to libraries <input type="checkbox"/> Full circulation <input type="checkbox"/> ILL requestor ok with a digital version? <p>Preservation copy elements (options):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Designate a last copy of record <input type="checkbox"/> Doesn’t circulate <input type="checkbox"/> ILL, but in-house only <input type="checkbox"/> Dark copy for last resort only <input type="checkbox"/> Digital scan available of that work at high GPO quality
<p>Shared Print</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Review shared repositories in existence Identify where existing library agreements have a strong history of collaboration <input type="checkbox"/> Review Shared Regional Agreements (Examples: VA/NC, FL/GA, LA/MS) - identify possible areas for collaboration

Commented [BB1]: Cataloging is required for all physical formats currently.

Commented [DA2]: Preservation copies may entail circulation, in-house use, or limited access. When the public cannot access an NCSA copy, an 'access copy' will be needed to ensure NCSA access.

