



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

**ALA Midwinter Conference
February 9 – 13, 2018**

Colorado Convention Center, Denver, Colorado

The following describes recent library program highlights of the U.S. Government Publishing Office (GPO)

OUTREACH

Year in Review

<https://go.usa.gov/xn7fa>

GPO's Library Services and Content Management (LSCM) released its annual "Year in Review" on February 1, which highlights LSCM's major accomplishments over the previous fiscal year and serves to map our work for the future.

New Federal Depository Libraries

Pope County Library in Russellville, Arkansas joined in November 2017.

Virtual Meeting on Regional Library Topics

<http://www.bit.ly/RegionalDepositoryMeeting2018>

GPO held a virtual Meeting on regional depository library issues on Thursday, February 8, 2018. The virtual meeting was open to all libraries in the FDLP and covered the following topics:

- Preservation Steward Program & other GPO partnerships
- GPO On the Go, targeting visits to regionals
- Biennial Survey results: What Regionals want to know about their Selectives
- The Regional Discard Policy & the FDLP eXchange
- Models for Shared Regionals
- Title 44 Modernization/Reform



For those who were not able to attend, the meeting was recorded and is available through the FDLP Academy archive at www.bit.ly/RegionalDepositoryMeeting2018.

GPO Partnerships

<http://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information.

In the first quarter of FY18, GPO:

- Added bibliographic records for 138 print versions of the Bureau of Mine's Reports of Investigations from the University of Colorado.
- Added bibliographic records for 452 electronic versions of the USGS Professional Papers from the Colorado School of Mines.
- Adding bibliographic records for 61 publications from the WPA from the University of Kentucky.
- Continued to work on adding bibliographic records from the University of Montana for 12 SuDoc classes.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).
- Released criteria for Digital Preservation Stewards and Digital Access Partners

6 libraries have become Preservation Stewards.

- Wise Law Library of the University of Colorado Boulder: *United States Statutes at Large, United States Reports, Federal Register, US Code, Revised Statutes, Kappler's Journal of the Continental Congress*
- Indiana State Library: *Official Gazette of the United States Patent Office*
- University of South Carolina: publications from the Department of Education and its predecessors, the *Annals of Congress, Register of Debates in Congress, the Congressional Globe, and the Congressional Record*
- U.S. Merchant Marine Academy: publications related to the Merchant Marines



- Law Library for San Bernardino County: *Public Papers of the Presidents, Proclamations and Executive Orders: Herbert Hoover, and Proceedings of the United States Senate in the Impeachment Trial of William Jefferson Clinton*
- University of Maine: *Public Papers of the President*

To view current partnerships, and for information on pursuing a partnership with GPO, visit <http://www.fdlp.gov/about-the-fdlp/partnerships>.

Digital Public Library of America

<http://dp.la>

GPO became a DPLA network member in FY18. The network is a nationwide effort that is working toward a common goal of bringing digital library resources to an engaged public. Members have a common set of values that includes a passion for expanding the reach of openly available materials, a dedication to constructive collaboration, a commitment to working at scale to advance the work and impact of the cultural heritage community as a whole, and a belief in the value of equitable access to information as a public good.

GPO on the Go

<https://www.fdlp.gov/about-the-fdlp/gpo-on-the-go>

In the first quarter of FY18, GPO staff visited 27 libraries in 6 states, with more visits in the planning stages. During these visits, GPO staff have been providing FDLP libraries with training and consultation services, given presentations at local library training events, and attended depository anniversary celebrations.

Additionally, keep an eye out for GPO staff at the following library conferences:

- February 9-13, 2018 at ALA Midwinter (Denver, CO)
- March 20-24, 2018 - Public Library Association (Philadelphia, PA) - GPO will also have a booth
- April 3-6, 2018 – Texas Library Association (Dallas, TX) – GPO staff will also be doing a presentation
- June 21-26, 2018 - ALA Annual (New Orleans, LA) – GPO will also have a booth

To request a visit to your library, complete the request form, <https://go.usa.gov/xRh7S>, and a staff member from LSCM Outreach & Support will be in touch. You can also track our travels via our interactive map: <https://www.fdlp.gov/on-the-go-map>.



LibGuides

<https://libguides.fdlp.gov>

FDLP LibGuides is a service currently provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use by the community. Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

Open participation in FDLP LibGuides began in October 2017 and will continue for FY 2018. At the end of FY 2018, an analysis will be conducted to determine the best ways to continue providing this service in years to come.

In the first quarter of FY18, FDLP LibGuides had more than 2,600 views to the 33 guides offered. Currently, there are also 13 new guides in the queue that the FDLP LibGuides team are working to add to the collection.

For more information, to submit a guide, or to make a request, please go to <https://libguides.fdlp.gov>.

FDLP Academy

<https://www.fdlp.gov/about-the-fdlp/fdlp-academy>

GPO's FDLP Academy is the FDLP community's source for training opportunities, tools, and resources. In the first quarter of FY18, the FDLP Academy has hosted 18 webinars, with over 1,386 combined registrants.

To view archived webinars, webcasts, and conference recordings, visit the FDLP Academy page on [FDLP.gov](https://www.fdlp.gov).

GPO staff are also working to migrate the FDLP Academy Webinar Archive to a new platform in order to improve the user interface and allow for greater searching and browsing capability as recommended by the Depository Library Council.

FDLP Coordinator Certificate Program

<https://www.fdlp.gov/academy/fdlp-coordinator-certificate-program>

A total of 50 participants have been registered for the spring 2018 FDLP Coordinator Certificate Program. The program allows FDLP coordinators a chance to take in-depth virtual classes on managing depository collections in compliance with the Legal Requirements & Program Regulations of the Federal Depository Library Program. It brings together GPO and depository libraries in a new way to strengthen and improve the FDLP.



The program is free to participants and open to the public. It is conducted virtually through the FDLP Academy. For program information and to register for future sessions, please visit the website.

Depository Library Files Digitization Project

LSCM is continuing a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The purpose of this project is to make this information available in an electronic format that will be accessible by the Outreach Librarians. It will also make it easier when LSCM has a request from a library to provide a copy of the last biennial survey, or designation paperwork. LSCM staff have been preparing the files for digitization by organizing the contents of each of the 1400 plus files into categories which include Biennial Surveys, Inspections, and Self-Studies. Scanning of the files started the end of January 2018. The project may take up to three years to complete.

After the scans have been completed, the information will then be loaded into a content management system. More information about the project will be shared as it becomes available.

COLLECTION MANAGEMENT

Enhancing Content in govinfo <http://www.govinfo.gov/>

GPO is excited to announce that **govinfo** is now out of beta. While its predecessor website, GPO's Federal Digital System (FDsys), will remain available during this phase, we are one step closer to its retirement (planned for late 2018).

GPO staff has continued work to increase content in **govinfo** in the first quarter of FY18. Here are a few highlights of the new content available:

- GPO, in cooperation with the Library of Congress, has completed the digitization of all the historical issues of the Bound Congressional Record dating back to 1873. The final release, which covered 1873-1890, was completed and made available on January 3, 2018.
- In partnership with the National Archives' Office of the Federal Register (OFR), GPO released digitized versions of historic issues of the Federal Register for 1980-1994.
- The next Federal Register release will cover the 1960-1969 historic issues and is anticipated to be released by the end of February. Additional issues will be released in the coming months.



GPO continues to work with Digital Content Contributor partners to add digitized content to **govinfo**. A second partnership with the University of Florida (UF) was signed and additional UF digitized content will be ingested into **govinfo** this year.

If you are planning a digital imaging project, would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

Web Archiving

<http://www.fdlp.gov/project-list/web-archiving>

LSCM staff continues to harvest digital publications and websites, advancing FDLP collection development efforts.

In the first quarter of FY18, GPO has:

- Increased the size of the FDLP Web Archive collection to 12.9 TB
- Increased website collections available on the FDLP Web Archive on Archive-It to 145 and 187 records available through the CGP
- Presented at the Mid-Atlantic Region Archives Conference (MARAC) on October 27, 2018, in the panel session “Web Archiving Democracy” with a distinguished group of speakers from the web archiving community. The session was highlighted in the MARAC blog and slides from the presentation are available <https://drum.lib.umd.edu/handle/1903/20209>.

* MARAC blog:

<https://themaracblog.wordpress.com/2017/11/15/marac-fall-2017-recap-session-12-web-archiving-democracy/>

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.

Modified List of Classes Data File Available

<https://go.usa.gov/xnGVW>

LSCM staff released a new data file of the List of Classes available for libraries to download and use on January 16, 2018. The List of Classes is a list of Federal agency materials that libraries may profile for in their item selection profile. This file will be updated on the 1st and the 15th, or the first business day after that, of each month. The modified List of Classes contains the normal fields of SuDoc, Title, Geography, Frequency, Item Number, and Format.



The modified file also contains:

- Sort by SuDoc column that sorts SuDoc numbers in spreadsheet applications
- Agency and Sub-Agency columns

Additionally, the Format(s) column contains a value of “UNK” if the format of the item number is unknown.

The file may be downloaded in the List of Classes Data Files area on FDLP.gov at <https://www.fdlp.gov/file-repository/collection-management/list-of-classes/list-of-classes-data-files/3013-modified-list-of-classes/file>.

ISO 16363:2012 Trustworthy Digital Repository Audit and Certification of FDsys/govinfo

GPO has awarded a contract for the audit and certification of FDsys/govinfo under the ISO 16363:2012 standard. The kick-off meeting for the contract was held in January and the audit is set to begin in late winter/early spring of 2018. Information about the contract award is made publically available through www.fbo.gov and more detailed information regarding the audit process will be provided for GPO staff, and the FDLP as the audit progresses.

Study of Federal Agency Digital Content

GPO is working with the Federal Research Division of the Library of Congress, through an Interagency Agreement, to learn more about how Federal agency information products, the dissemination of them, and their preservation practices have changed in the digital age.

It is critical for the Public Information Programs of the Superintendent of Documents to learn how agencies have adapted or changed their information policies and processes for the delivery of online content. Armed with this knowledge, GPO will be able to better foster productive, collaborative relationships with agencies and develop new strategies to transform our organization and workflows to facilitate increased discovery and access to Government information.

Preliminary findings of the case study research were shared at the fall DLC Meeting & FDL Conference.

The final report is expected to be released in FY18.



CATALOGING AND INDEXING

Catalog of U.S. Government Publications (CGP) Enhancements <https://catalog.gpo.gov/>

In FY18:

- There have been nearly 6.5 million successful searches of the CGP.
- Approximately 195 countries/entities have accessed the CGP, based on domain extensions.
- Over a million bibliographic records are now in the CGP, of which over 177,000 have PURLs.

As part of the CGP's enhancements cycles, the following have been implemented in the first quarter of FY18:

- Updated and Enhanced MetaLib Resources (add here the URL to MetaLib)
- Updated and Enhanced FDL (Federal Depository Library Directory and add URL) fields/functionality
 - New Fields available:
 - Additional Resource*
 - Dynamic may add multiple
 - County**
 - Catalog Record Distribution Program (CRDP) Participant+
 - Decimal Degrees Latitude**+
 - Decimal Degrees Longitude**+
 - Digital Only+
 - FIPS County Code+
 - Historically Black College & University Library (HBCU)+
 - Job Title
 - Library Director Email
 - Social Media Field**
 - Drop Down
 - Hyperlinked URL
 - Dynamic may add multiple
 - Time Zones**
 - Tribal College Library+
 - Changes:
 - Name order will now be First Name before Last Name
 - Partnership
 - Type (drop down)



- Public notes+
- Renamed and updated:
 - Honorific Title (drop down)
 - Depository Website or Guide
 - Dynamic may add multiple

*Additional Resources are library staff other than the Depository Coordinator that provide reference, technical, and/or other services for FDLP materials.

**Indicates will also display in *Locate in a Library*

+Indicates fields that will be available once their content is populated by GPO estimated by the summer of 2018.

Catalog Records on GitHub

<https://github.com/usgpo/cataloging-records>

A new service was launched in October 2017, to provide sets of bibliographic records from the CGP free of charge on a monthly basis via the GPO's CGP on GitHub repository site. This program replaced the GPO Cataloging Data Subscription Service.

The CGP on GitHub datasets contain records produced by GPO staff according to national standards such as Resource Description & Access (RDA) and Anglo-American Cataloging Rules (AACR2) and include GPO Historic Shelflist project brief bibliographic records, and other retrospective records. The MARC records are available in both UTF-8 character-set (Unicode compliant) and MARC-8 character-set. A description of the recordsets is provided in a readme file.

National Bibliographic Records Inventory Initiative (NBRII)

<http://www.fdlp.gov/project-list/national-bibliographic-records-inventory-initiative-nbrii>

Through the National Bibliographic Records Inventory Initiative (NBRII), GPO is:

- 1) Identifying fugitive U.S. Government publications (e.g., published Federal agency materials within the scope of the FDLP and the Cataloging and Indexing Program that agencies have not notified GPO of their publication or provided GPO copies) and pre-1976 titles not in the CGP that fall within GPO's program responsibilities.
- 2) Inventorying historical publications at GPO.



In FY18, work continues on a variety of projects and tasks to identify and catalog fugitive and historic material for inclusion in the CGP, including the transcription of Historic Shelflist.

Classification Guidelines Project

<https://www.fdlp.gov/projects/supdoc-classification-guidelines-update-project>

The Classification Guidelines project is a revision of the 1993 Superintendent of Documents Classification Manual, which describes guidance for applying classification numbers to publications. The goal of this project is to update the 1993 GPO Classification Manual and to have the most current SuDocs classification instructions in one place that are:

- Available to the FDLP community and LSCM staff.
- In a format that is accessible online.
- Easily updated with necessary changes, corrections, and enhancements.

All classification content has been comprehensively reviewed. Individual articles have been revised by GPO subject specialists, and SuDocs examples are being updated and linked directly to CGP records.

Over 80% of the content has migrated onto the online platform, FDLP.gov, and is undergoing additional review and quality control. The remaining content is under management review. The launch of the Classification Guidelines is projected for spring of 2018.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to update its Cataloging Guidelines (CG); ensure they are in accord with national cataloging standards, including RDA and the Library of Congress-Program for Cooperative Cataloging Policy Statements (LC-PCC PSs); and adapt those instructions as needed for local policies and procedures.

Last year, GPO announced the adoption of a mixed approach for identifying a series in bibliographic records. Read the FDLP News & Events Alert at <https://go.usa.gov/xNVZM>.

The series transcription and tracing decisions policy is documented in the GPO Cataloging Guidelines, Bibliographic Cataloging: General MARC Field Policy 490 – Series Statement Field at <https://go.usa.gov/xNVZz>. The next few chapters being reviewed are:



- Bibliographic Cataloging: General MARC Field Policies
- Bibliographic Cataloging: Monographs MARC Fields
- Bibliographic Cataloging: 856 Field
- Bibliographic Cataloging: Monographs Overview
- Bibliographic Cataloging: General Policies

A PDF version of the published chapters of the Cataloging Guidelines was announced on Sept. 22, 2017, and has been posted to FDLP.gov. Also, the FDLP Academy presented a live webinar, An Overview of the GPO Cataloging Guidelines, which has useful tips on the CG. View the archive at <http://login.icohere.com/public/topics.cfm?cseq=1172>.

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc. Catalog records are provided based on each individual libraries item number selection profile.

The CRDP started in 2009 and is now serving 180 Federal depository libraries.

GPO encourages interested libraries to contact LSCM Outreach and Support at fdlpoutreach@gpo.gov to inquire about joining the program. Additional openings are planned for FY19.

LIBRARY SERVICES SYSTEM

The Library Service's System (LSS) is a series of planned system modernization efforts aimed at addressing, enhancing and consolidating LSCM information systems. The LSS will enable GPO to improve its organizational workflow and business processes while leveraging new technology features and functionality to enhance library acquisitions, cataloging, record distribution, federated searching, indexing operations, and other relevant activities for depository libraries.



FDLP eXchange

<https://gpotraining.fionta.net>

The initial LSS development has focused on automating the needs and offers process through the FDLP eXchange. Many Federal depository libraries have expressed interest in having access to a sandbox version of the site where they can learn to use the application without impacting live data. In an effort to support that request, LSCM has released the FDLP eXchange training site for libraries to begin learning the application while final preparations for the launch of the production site are underway.

Please note: the URL of the training site will change when the production site is launched.

Regional Discard

<https://www.fdlp.gov/project-list/regional-discard-policy>

GPO requested and received permission from the Joint Committee on Printing (JCP) to allow regional depository libraries to discard certain materials with the permission of the Superintendent of Documents. Using the instructions laid out in the letter from JCP, GPO has developed a formal policy statement and a manual procedure for regionals to submit requests for permission to discard.

Permission to discard may be granted if all of the following conditions are met:

- There is a digital equivalent on FDsys/govinfo with a Digital Signature.
- The material has been held for seven years from the date of receipt by the regional.
- There are a minimum of four tangible copies held in geographically-dispersed Preservation Stewards.

Regionals were allowed to start submitting requests for permission to discard in September 2016. Work began on developing requirements to automate the process in summer 2017. Those requirements will become the basis for incorporating necessary functionality into the FDLP eXchange component of Library Services System (LSS) to support regional discards. Future updates on automation of the process will be included with LSS updates.



FDLP.gov

<https://www.fdlp.gov/>

The LSCM Web Content Management Team has worked on numerous fixes that will improve FDLP.gov usability, such as side menus on pages with significant content for easier navigation and the login / logout interface. A new navigation tab for Preservation has also been added to the site. Fixes to WEBTech Notes have also been implemented, such as improvements to the Advanced Search feature and the addition of a Category Key for reference. The team also optimized the website experience for mobile users.

As a result of these updates and changes, FDLP.gov had over 52,000 website visits in the first quarter of FY18.

Ben's Guide to the U.S. Government

<https://bensguide.gpo.gov/>

Ben's Guide has been optimized for mobile users. Many menu items have been adjusted so the articles are accessed from the bottom portion of the device, and it is now easier to switch between the apprentice, journey person, and master level learning adventures. Ben remains a popular destination site with more than 400,000 visitors in the first quarter of FY18.

DSIMS Replacement

Modernizing and enhancing DSIMS was identified as a priority from the findings of the FDLP Work Practice Study, <https://go.usa.gov/xn7wz>, completed in December 2016. For FY18, GPO will be developing the functional requirements needed to modernize and replace DSIMS with the proposed Distribution Management System (DMS). Work is well underway to finalize the functional requirements needed to create a Request for Proposals (RFP) to develop the replacement system.

Web Presentation Layer

The FDLP Work Practice Study showed that respondents described the CGP as “as a hard-to-use tool that returns inadequate results.” LSCM is committed to enhancing this service through the deployment of a new user interface and envisions modern features such as, relevancy-ranked results, discovery provided by a single search box providing a Google-like search experience (as well as advanced searching capabilities), quick results ranked by relevancy in a modern interface, and faceted navigation to drill down to more specific results. Work is underway to develop specific requirements for this new service.



FY18 Highlights by the Numbers (October 1, 2017, to January 1, 2018)

In the first quarter of FY 18, GPO staff:

- Added **12,391** new cataloging records to the CGP, of which **2,793 (or 23%)** contained PURLs to full-text publications.
- Checked in **3,692** serial issues to the CGP and created **42** publication patterns for serial titles.
- Identified **520** previously-uncataloged serial titles and created new bibliographic records.
- Created **274** authority records.
- Distributed **962** titles.
- Distributed **205,144** copies of materials to FDLP libraries.
- Responded to **2,083** askGPO inquiries.
- FDsys Searches: **470,000**
- FDsys Retrievals: **540,000,000 (Average 45 million a month)**