



U.S. GOVERNMENT PUBLISHING OFFICE LIBRARY SERVICES & CONTENT MANAGEMENT UPDATE

Depository Library Council Virtual Meeting April 18 – 20, 2018

Doubletree Hotel — 300 Army Navy Drive, Arlington, VA 22202

The following describes recent highlights and accomplishments in the U.S. Government Publishing Office's (GPO's) Library Services and Content Management (LSCM) business unit.

LRPR Revision

The *Legal Requirements & Program Regulations of the Federal Depository Library Program* (LRPR) was originally published in June 2011 to provide member libraries with one resource to consult for the current legal and program obligations of libraries in the Federal Depository Library Program (FDLP).

The update reflects minor changes that have occurred in the administration of the FDLP since the publication of the 2011 edition. For example, the rescinding of regulation 10 that required all libraries to select certain item numbers, thus enabling new types of all or mostly digital depositories. Also noted are new publication withdrawal practices due to the implementation of the Regional Discard policy in 2017. Minor changes may also be found in regulations 4, 25, and 38. These changes reflect updates in communications and marketing materials provided to libraries.

Library staff are encouraged to take a look at the updated LRPR at:

<https://www.fdlp.gov/file-repository/depository-administration/1984-legal-requirements-and-program-regulations-of-the-federal-depository-library-program/file>.

Biennial Survey

<https://www.fdlp.gov/requirements-guidance/guidance/12-biennial-survey-of-depository-libraries>

The 2017 Biennial Survey closed on November 30, 2017 with over 1,094 responses. Preliminary analysis of the data by GPO staff who will use the findings in their regular operations has begun. Biennial survey data and a summary of the findings will also be made available to the library community.

Regional reports have been provided to each regional depository coordinator.



GPO On the Go

<https://www.fdlp.gov/about-the-fdlp/gpo-on-the-go>

Between October 1, 2017 and April 1, 2018, GPO staff visited 74 Federal depository libraries in 12 states, plus the District of Columbia.

- Alabama
- Kansas
- Louisiana
- Mississippi
- Missouri
- New Mexico
- New York
- North Dakota
- Pennsylvania
- South Carolina
- Tennessee
- Texas
- Washington, D.C.

More trips are planned throughout the coming months. Follow our travels using the [On the Go map](#).

LibGuides

FDLP LibGuides is a service provided by GPO for depository libraries and the public. Guides are created by LSCM staff on a variety of topics, including those requested by the community. All guides are available for free use.

Libraries and agencies can also submit their own guides for inclusion on the FDLP LibGuides Community page.

Open participation in FDLP LibGuides began in October 2017 and will continue for FY 2018. At the end of FY 2018, an analysis will be conducted to determine the best ways to continue providing this service in years to come.

In FY18 to date, FDLP LibGuides had more than 6,600 views to the 37 guides offered. Currently, there are also eight new guides in the queue.

For more information, to submit a guide, or to make a request, please go to the FDLP LibGuides page at <https://libguides.fdlp.gov>.



[FDLP Academy](https://www.fdlp.gov/about-the-fdlp/fdlp-academy)

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GPO's FDLP Academy is the FDLP community's source for training opportunities, tools, and resources.

In FY18 to date, the FDLP Academy has hosted 43 webinars, with over 4,448 combined registrants.

View archived webinars, webcasts, and conference recordings on the FDLP Academy page on FDLP.gov.

GPO staff are working to migrate the FDLP Academy Webinar Archive to a new platform to improve the user interface and allow for greater searching and browsing capability.

[Enhancing Content in govinfo](http://www.govinfo.gov/)

<http://www.govinfo.gov/>

GPO is excited to announce that **govinfo** is out of beta. While its predecessor website, GPO's Federal Digital System (FDsys), will remain available during this phase, we are one step closer to its retirement (planned for late 2018).

GPO staff have continued work to increase content in **govinfo** in the first quarter of FY18. Here are a few highlights of the new content available.

- GPO, in cooperation with the Library of Congress, has completed the digitization of all the historical issues of the Bound Congressional Record dating back to 1873. The final release, which covered 1873-1890, was completed and made available on January 3, 2018.
- In partnership with the National Archives' Office of the Federal Register (OFR), GPO released digitized versions of historic issues of the Federal Register dating back to the first one published in 1936. The GPO released the final digitized issues of the Federal Register in late January. This release concluded a three-year-long project with 14,587 individual *Federal Register* issues from 1936 through 1994.
- The entire collection is available at <https://www.govinfo.gov/app/collection/FR>.
- The *Statutes at Large* from 2003 to 2011 is included in the project to convert a subset of enrolled bills, public laws, and the *Statutes* into USLM XML. The project is being carried out by GPO and the Office of the Clerk of the House under the auspices of the Legislative Branch Bulk Data Task Force.
- GPO plans to make the USLM XML files for the *Statutes at Large* from 2003 to 2011 available in summer 2018.

GPO continues to work with Digital Content Contributor partners to add digitized content to **govinfo**. A second partnership with the University of Florida (UF) was signed, and additional UF digitized content will be ingested into **govinfo** this year.



If you are planning a digital imaging project and would like to contribute content to **govinfo**, please contact us at PreserveFedInfo@gpo.gov.

GPO Partnerships

<http://www.fdlp.gov/about-the-fdlp/partnerships>

Since 1997, GPO has developed strategic partnerships with Federal depository libraries and other Federal agencies to increase access to electronic Federal information.

So far in the second quarter of FY18, GPO:

- Added bibliographic records for 1,139 print versions of the Bureau of Mine's Reports of Investigations from the University of Colorado.
- Added bibliographic records for 152 electronic versions of the USGS Professional Papers from the Colorado School of Mines.
- Added 22 bibliographic records for publications from the WPA from the University of Kentucky.
- Added 38 bibliographic records from the University of Montana for multiple SuDoc classes.
- Continued to process new material available on FRASER (partnership with the Federal Reserve Bank of St. Louis).

Eight libraries have become Preservation Stewards.

- Gallagher Law Library, University of Washington: *U.S. Statutes at Large*
- Oklahoma State University Edmon Low Library: Publications from the Agricultural Research Service
- University of Rhode Island Libraries: Publications from NOAA
- Queens Borough Public Library: *Public Papers of the President and Handbook of North American Indians*
- North Dakota State University Libraries: *Public Papers of the President*
- University of Virginia Library: Publications from the Department of State
- Arkansas State University-Jonesboro: NASA technical reports
- University of Kansas Libraries: Congressional Hearings

Outreach to LIS/iSchool Programs

Outreach and Support has made contact with nearly all the library/iSchool programs nationally which are currently offering a Government information course (or have it in their catalog to be offered at some point). We have assembled a listing of contact information of instructors which will be shared among that group.

We will be following up shortly to solicit ideas from instructors for cooperative efforts that GPO can facilitate (e.g. an exchange of syllabi, reading lists, etc.). We have also included the GODORT Education Committee in this loop, and will be looking for their input.



Web Archiving

LSCM continues to harvest digital publications and websites, advancing FDLP collection development efforts. In FY18 to date, LSCM has:

- Increased the size of the FDLP Web Archive collection to 14.5 TB, with over 113,300,000 URLs.
- Increased website collections available on the FDLP Web Archive on Archive-It to 147 and 189 records available through the Catalog of U.S. Government Publications (CGP).
- Continued to increased usage of Google analytics to evaluate user activity in more detail, evaluating where users are coming in, what they are looking at, and for how long.
- Presented at the Mid-Atlantic Region Archives Conference (MARAC) in the panel session “Web Archiving Democracy” with a distinguished group of speakers from the web archiving community. The session was highlighted in the MARAC blog, available at <http://bit.ly/MARACfall2017Session12>, and slides from the presentation are available at <https://drum.lib.umd.edu/handle/1903/20209>.
- Worked on a collection development document identifying priorities, and will soon begin adding new collections to the web archive.

Preserving web content is an ongoing effort. GPO encourages nominations of content to be evaluated for addition to the FDLP Web Archive at fdlpwebarchiving@gpo.gov.

Federal Research Division Agency Information Product Case Studies <https://go.usa.gov/xQ2um>

GPO entered into an interagency agreement with the Federal Research Division (FRD) of the Library of Congress to conduct case study research on how Federal agency information policies and practices changed with the migration from tangible to digital or online information products.

Preliminary findings were shared with the depository community during the Fall 2017 Depository Library Council Meeting and Federal Depository Library Conference. The final report of the study is scheduled to be completed later this spring. When it is received by GPO, we will make it available on FDLP.gov. Be on the lookout for an announcement.

Digitizing Official Files

LSCM is continuing a project that began in FY17 to digitize the official files of the libraries participating in the FDLP. The purpose of this project is to make this information available in an electronic format and accessible both in-house and externally. Staff have been preparing the files for digitization by organizing the contents of each of the 1,400 plus files into categories which include Biennial Surveys, Inspections, and Self-Studies. Scanning of the files started the end of January 2018. The project may take up to three years to complete.



After the scans have been completed, the information will then be loaded into a content management system. More information about the scanning of the files and future availability will be shared as it becomes available.

Cataloging Record Distribution Program (CRDP)

<https://www.fdlp.gov/catalogingandclassification/cataloging-record-distribution-program>

The Cataloging Record Distribution Program (CRDP) provides GPO-produced catalog records to participating Federal depository libraries at no cost to the libraries, through a contract with MARCIVE, Inc. Catalog records are provided based on each individual library's item number selection profile.

The CRDP started in 2009 and is now serving 180 Federal depository libraries.

GPO encourages interested libraries to contact LSCM Outreach and Support at fdlpoutreach@gpo.gov to inquire about joining the program. Additional openings are planned for FY19.

ISO 16363:2012 Trustworthy Digital Repository Audit and Certification of govinfo

<https://www.fdlp.gov/preservation/trusted-digital-repository-iso-16363-2012-audit-and-certification>

GPO has awarded a contract for the audit and certification of **govinfo** under the ISO 16363:2012 standard. The kick-off meeting for the contract was held in January, and the audit is set to begin in spring of 2018. Information about the contract award is made publically available through www.fbo.gov, and more detailed information regarding the audit process will be provided for GPO staff, and the FDLP as the audit progresses. Visit the new TDR web page on FDLP.gov for more information.

Classification Guidelines Project

The Classification Guidelines for the Superintendent of Documents (SuDocs) classification system will soon be available on FDLP.gov. These guidelines are a revision of the 1993 GPO Classification Manual.

The SuDocs classification system was originally developed in the late 1890s at the U.S. Government Publishing Office (GPO) and is still used today to classify and organize Federal Government publications by Government author.

The Classification Guidelines are born-digital; this online format greatly expands access and facilitates subsequent updates.

Additional features:

- Updated SuDocs examples used in each section link to CGP catalog records; most of those records have PURLs linking to full-text publications.



- The Table of Contents structure, derived from the 1993 Manual, lets the user preview and expand each topic and navigate directly to individual sections and sub-sections.
- The 'Resources' section links to helpful reference sources used in researching classification numbers such as the CGP, govinfo, and WEBTech Notes, as well as relevant webinars and webcasts on SuDocs classification.
- The guidance described represents the current and authoritative version of SuDocs classification rules, as evidenced by a 'Date Published' and a 'Date Last Updated' time stamp for each article.
- The format is print-friendly, and individual articles can be emailed.
- The design is responsive to multiple screen sizes and adapts for a tablet or mobile device.

All classification content has been comprehensively reviewed. Individual articles have been revised by GPO subject specialists, and SuDocs examples are being updated and linked directly to CGP records.

Cataloging Guidelines

<https://www.fdlp.gov/cataloging-guidelines>

GPO continues to review and revise its Cataloging Guidelines (CG) as national standards are modified and GPO encounters new situations and challenges.

The most significant recent change is the expanded explanation and clarification of the authoritative status of the CGP in the Bibliographic Cataloging: Overview chapter at <https://www.fdlp.gov/cataloging-guidelines/bibliographic-cataloging/overview>.

The CGP is the source of the official version of GPO's bibliographic records. GPO records obtained from other sources, such as OCLC, may have been modified by other cataloging/metadata agencies and thus are not the authoritative versions of the records.

As a CONSER (Cooperative Online Serials) member, GPO continually updates its OCLC records for U.S. Government serials and integrating resources and will correct errors identified through quality control processes.

GPO is not responsible for modifications to its records by other OCLC members or OCLC processes and ordinarily will not make changes to its records at the request of libraries.

LSS

The Library Service's System (LSS) is a series of planned system modernization efforts aimed at addressing, enhancing, and consolidating LSCM information systems. The LSS will enable GPO to improve its organizational workflow and business processes while leveraging new technology features and functionality to enhance library acquisitions, cataloging, record distribution, federated searching, indexing operations, and other relevant activities for depository libraries.



The initial LSS development has focused on automating the needs and offers process through the FDLP eXchange. Many Federal depository libraries have expressed interest in having access to a sandbox version of the site where they can learn to use the application without impacting live data. In an effort to support that request, LSCM has released the FDLP eXchange training site for libraries to begin learning the application while final preparations for the launch of the production site are underway. The training site is available at <https://gpotraining.fionta.net>. Please note: the URL of the training site will change when the production site is launched.

Planned phase 2 development of FDLP eXchange will incorporate regional discard processes. For current information on the FDLP eXchange, please see the project page at <https://www.fdlp.gov/project-list/fdlp-exchange>.

[Catalog of U.S. Government Publications \(CGP\) Enhancements](https://catalog.gpo.gov/)

As part of the CGP's enhancements cycles, the following have been implemented in FY18 to date:

- Monthly Regularly-Scheduled Maintenance Window:
 - The CGP, MetaLib, and Federal Depository Library Directory (FDLD) now have a regularly-scheduled monthly maintenance window of 8 p.m. (Eastern), every third Wednesday of every month. This allows for regular performance and security updates.
- Updated and Enhanced MetaLib Resources (<https://metalib.gpo.gov>)
- Updated and Enhanced FDLD fields/functionality (<https://catalog.gpo.gov/fdlpdir/public.jsp>)

[FDLP.gov](https://www.fdlp.gov/)

The LSCM Web Content Management Team has worked on numerous fixes that will improve FDLP.gov usability, such as side menus on pages with significant content for easier navigation and the login / logout interface. A new navigation tab for Preservation has also been added to the site. Fixes to WEBTech Notes have also been implemented, such as improvements to the Advanced Search feature and the addition of a Category Key for reference. The team also optimized the website experience for mobile users.

FDLP.gov has had over 337,000 website visits in FY18 to date.

[Ben's Guide to the U.S. Government](https://bensguide.gpo.gov/)

Ben's Guide has been optimized for mobile users. Many menu items have been adjusted so the articles are accessed from the bottom portion of the device, and it is now easier to switch between the apprentice, journeyman, and master level learning adventures.



The website has had more than 3.2 million visits in FY18 to date.

Promoting the FDLP

<https://www.fdlp.gov/promotion>

Several new FDLP promotional tools and resources have recently been made available.

- The FDLP Digital Marketing Toolkit was revamped and relaunched with new graphics, a new animated Ben graphic, and new audio Public Services Announcements for college and AM radio stations.
- New handouts featuring **govinfo** are now available or order and download.
- A new web page, Celebrating Valentine's Day, showcases some creative and fun library displays to inspire your own creativity.
- **govinfo** sticky notes and CGP pencils have been restocked. Login to FDLP.gov to order your library's supply.
- New Ben's Guide temporary tattoos are now available for ordering.

In other promotional news, in February 2018, GPO launched the Twitter campaign, **#lovemyFDL**. All month long, GPO tweeted about the FDLP and encouraged libraries and patrons to do the same. The campaign generated about 60 tweets with a total reach of over 105,000 people.