Presenter Information Sheet

2018 Federal Depository Library Conference

October 22 - 24, 2018 * DoubleTree by Hilton Hotel * Arlington, VA

About the event:

The Federal Depository Library Conference is the largest annual gathering of Federal depository librarians and colleagues in the country. Held each fall in Arlington, VA, this free event brings together 300 onsite and 300 virtual attendees from all over the country and U.S. territories.

Any topic related to U.S. Government information is relevant for this audience. Some examples include, but are not limited to:

- ✓ Preservation of Government information
- ✓ Free, public, Government information services
- ✓ Innovative library resources, websites, etc.
- ✓ Depository operations or management
- ✓ Promoting Government documents and collections
- ✓ Historic and current collection curation – print and electronic
- ✓ Best practices in Government information librarianship
- ✓ Future trends, innovation, and new concepts in libraries and information dissemination
- ✓ Safeguarding Government information for future generations
- ✓ Enhancing access to collections and services

Learn more about FDLP events: https://www.fdlp.gov/about-the-fdlp/events-and-conferences.

Ways to participate:

- ✓ Present an educational session.
  - o 50 minutes
  - o Sole presenter or panel
  - o Introductory to advanced levels
  - o Classroom-style presenting, hands-on training, or focus group
  - o Some sessions are broadcast virtually and recorded (audio only, no video). Presenters may elect to opt out of this, if necessary.
- ✓ Present a poster.
  - o Create a poster to showcase your service, resource, or activity.
    - ▪ Print or pre-assemble your poster, and set it up when you arrive at the conference in the poster exhibit room.
      Or
    - ▪ Assemble once you arrive at the conference using GPO-supplied poster-board and other supplies.
      (GPO will provide easels and tables.)

- o Posters will be available for two days during the conference for attendees to view. Poster creators will take part in a 90-minute Poster Session where you will exhibit your poster, to be held on Tuesday, October 23, 2018.
- ✓ Exhibit a product or service in our vendor area.
  - o GPO-provided tables and wireless internet connections
  - o Opportunity to casually talk with attendees during session breaks
  - o Prominent placement outside the main event ballroom

Other details:

- ✓ You will pick up your name badge at the event's registration desk, located outside the main ballroom. You will receive a ribbon to attach to your badge that says, "Speaker."
- ✓ Audiovisual equipment provided
- ✓ Presenters submit slides presentations in advance. GPO staff will load them to the presentation room the day of the session and make them available for download in advance of the event on FDLP.gov.
- ✓ Easels, markers, pointers, and other presenter materials available upon request
- ✓ All presentations, including programs and posters, will be archived on FDLP.gov.
- ✓ GPO cannot reimburse for travel, expenses, or presenting.
- ✓ A GPO staff member will introduce your program with a brief bio you provide. This GPO staffer will also monitor your session time and alert you when you have five minutes left in your program.

Questions?

Contact GPO's Office of Outreach & Support with questions or for assistance in developing your presentation idea or reserving your spot as a presenter.

- ✓ fdlpoutreach@gpo.gov
- ✓ 202-512-1119