



Planning for Reopening: FDLP Libraries Recovering from the COVID-19 Pandemic

FDLP Community Open Forum

U.S. Government Publishing Office
Depository Library Council



Agenda

- GPO Update (2:00 – 2:30 p.m.)
 - GPO*Safe*
 - Contacting LSCM – Salesforce implementation
 - Reopening survey
 - Reopening plans
 - Guidance for Managing FDLP Collections Safely
 - COVID-19 FDLP Toolkit
 - Social distancing signage and masks
 - Shipments
- Open Forum (2:30 – 4:00 p.m.)



GPO *Safe*: Planning for GPO's Future of Work

- **Step One — Focus on Production and Distribution:** (July 6, 2020) GPO resumed regular work in the agency's production and distribution divisions, including the production of U.S. passports and other secure credentials.
- **Step Two — “Production Plus”:** (est. Fall 2020) Environment allowing, step two will allow managing directors of business units that have primarily been teleworking the authority to initiate a limited physical presence in GPO's spaces on an as-needed basis.
- **Step Three — New Operating Posture:** (est. Winter/Spring 2021) Environment allowing, step three marks the beginning of GPO's new operating posture where the agency integrates the most successful safety and workplace practices into normal operations.

<https://www.gpo.gov/coronavirus>



Contacting LSCM: Salesforce Implementation

- The go-live date for the new askGPO is August 10 for the FDL community and Federal agencies.
- New login information will be forwarded to the libraries prior to August 10.
- Training on the new platform has started. Schedules are posted on FDLP.gov. All training sessions will be recorded and available in the FDLP Academy Training Repository.
- Libraries should continue to use the Reopening Form to alter LSCM of changes in your library's status or ability to accept shipments.
 - <https://www.fdlp.gov/news-and-events/4511-important-call-to-action-notify-gpo-as-your-library-reopens>



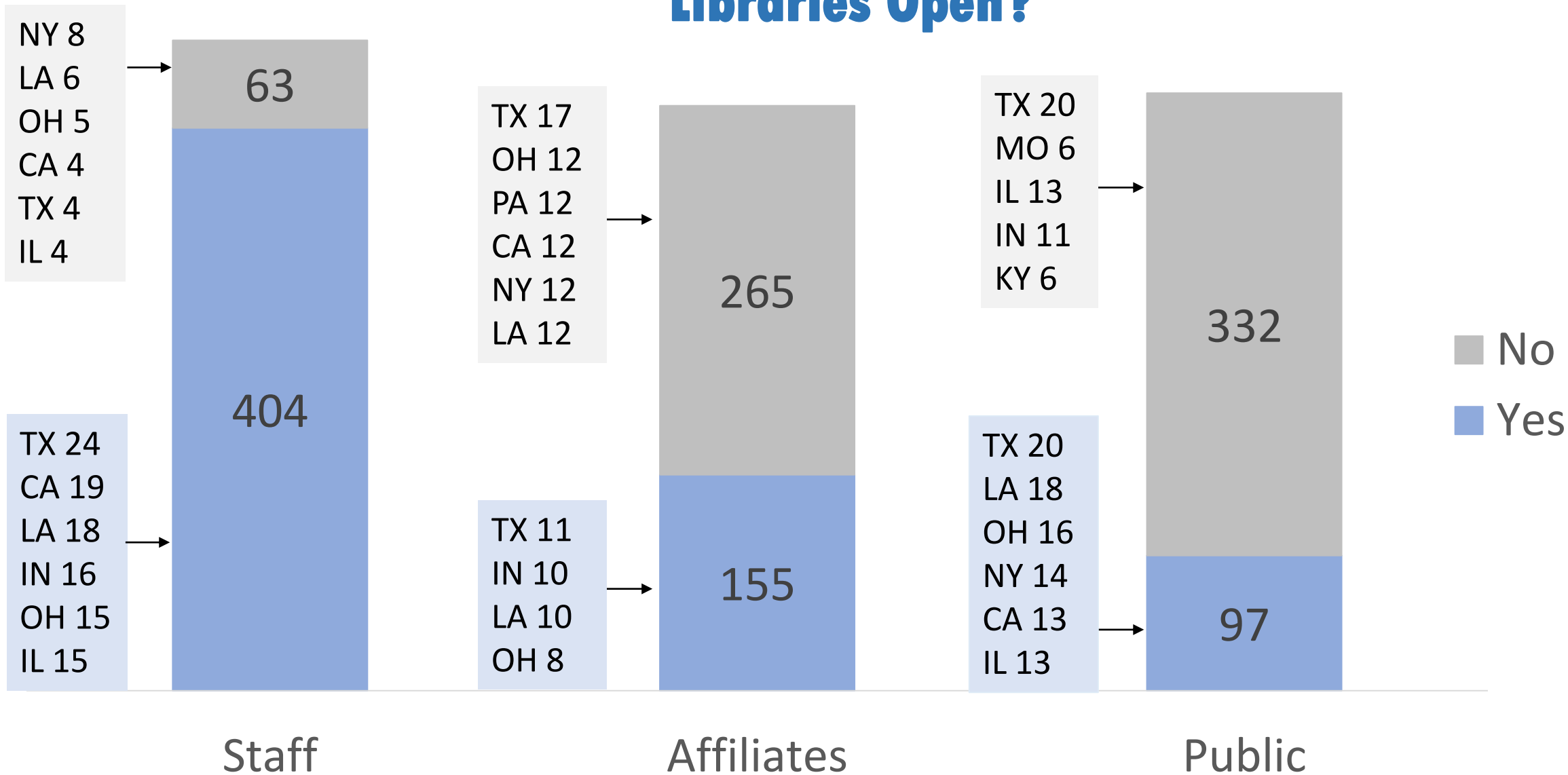
FDLP Library Reopening Survey

- Total number unique libraries submitted = 471
- Libraries having submitted amended survey = 105
- 49 states have submitted at least one survey (no territories yet)

Data current as of: 7/24/2020

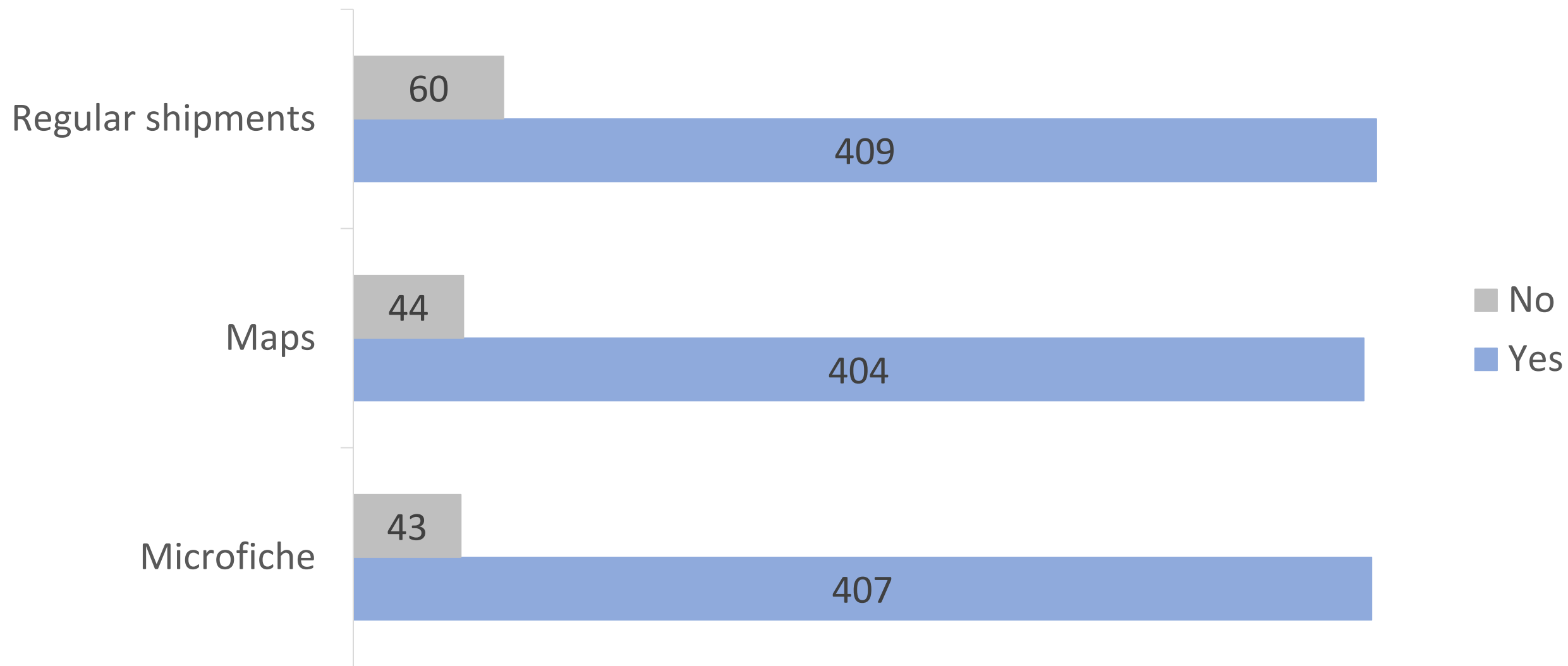


Libraries Open?





Resume shipments?





Reopening Plans

Plans Received as of July 21, 2020, from 35 States

Regionals	17
Selectives	43
Total	60

Types of libraries

Academic General	29
Academic Community College	4
Academic Law	2
Federal Agency	1
Public Libraries	19
State Libraries	5



Reopening Plans

- Many, if not most libraries, were opening in phases, similar to national, state, and local governments and/or in conjunction with government plans.
- Most libraries, especially as noted in the earliest plans we've received, were in the early stages of their plans, with staff only, often limited staff, and limited, if any, patron access, especially general public access.



Reopening Plans

Types of Public Access to the Library

- Curbside pick-up is being offered by many libraries.
- A number of university/college libraries are offering use by their academic community only, and not the general public yet.
- Some libraries have limited "by appointment" use by researchers .
- Many libraries highlighted their continuing online access to their digital collections, and electronic reference service - by email, phone, chat, and one library offered Zoom sessions with a librarian.



Reopening Plans

Issue

- No one mentioned in their plan any special accommodations for older staff and/or staff with underlying medical conditions.



Guidance for Managing FDLP Collections Safely

<https://www.fdlp.gov/file-repository/preservation/4295-guidance-for-managing-federal-depository-library-collections-safely-during-covid-19>

Also linked from:

- Preservation tab
- COVID-19 FDLP Toolkit



COVID-19 FDLP Toolkit

- Information for FDLP staff on operations during the pandemic.
- Reliable U.S. Government information resources for patrons.
- Educational webinars.
- Downloadable images for your library website or social media.
- Downloadable images and infographics.





Signage & FDLP Masks

- FDLP cloth face masks
- 5 posters
 - Caution Using Library Materials
 - Social Distancing Reminder
 - Coronavirus and Flu Prevention
 - Room Capacity and Social Distancing
 - Rules for Wearing a Mask





Shipments from GPO's Depository Distribution Center in Laurel, MD

- Distribution team working 2 days per week.
- Approximately 3,000 shipment boxes still on hold including those for libraries that are not ready and those that are being sent out gradually to libraries that are ready.
- Majority of materials processed since March consist of: Congressional hearings, Federal Register, Daily Congressional Record, and CFR. If your library does not select these publications, you may not be receiving boxes even if you have notified us you are ready to receive distributions.
- Distribution of other types of publications will resume in August.
- Special selection offer *Guidance on Preparing Workplaces for COVID-19* has been placed in library boxes.



Claims

- LSCM will strive to hold several claims copies, if possible, until all libraries resume shipments or until all regionals' copies have been shipped.
- We cannot guarantee that all material processed will be available for claims for libraries that do not receive shipments for extended periods.



Microfiche & Maps

- Microfiche shipments
 - Still in negotiations with vendor on how to process and invoice for partial distributions.
- Map shipments from USGS
 - Limited to Item no. 0619-G-16 (BLM 1:100,000 Scale Maps)
 - 42 of the 120 selecting libraries indicated they are ready to receive shipments.
 - USGS has a distribution that is ready. No date yet for when that is going out.



Open Forum



Open Forum: Question 1

Aside from staffing issues, what reopening challenges have you experienced for which you haven't yet been able to find solutions?



Open Forum: Question 2

Aside from staffing issues, what reopening challenges have you experienced for which you've found solutions?



Open Forum: Question 3

What types of staffing challenges is your library facing?



Open Forum: Question 4

What additional health and safety measures has your library implemented for reopening?

- a. Personnel and library users
- b. Depository shipments/collections



Open Forum: Question 5

What new services or resources from GPO would you like to see to help with your new challenges?



Resources

- GPO*Safe* Plan: <https://www.gpo.gov/coronavirus>
- COVID-19 FDLP Toolkit: <https://www.fdlp.gov/promotion/covid-19-fdlp-toolkit>
- Notify GPO of Reopening: <https://www.fdlp.gov/news-and-events/4511-important-call-to-action-notify-gpo-as-your-library-reopens>
- Shipments & Claims FAQ: <https://www.fdlp.gov/news-and-events/4581-fdlp-shipments-resuming-faqs>
- Guidance for Managing FDLP Collections Safely: <https://www.fdlp.gov/file-repository/preservation/4295-guidance-for-managing-federal-depository-library-collections-safely-during-covid-19>
- Order Signage & Masks: <https://www.fdlp.gov/news-and-events/4596-new-covid-19-signage-fdlp-face-masks-now-available-for-free-ordering>