Partnership Evaluation Criteria

All partnership proposals will be evaluated by the Library Services and Content Management (LSCM) staff. LSCM will use the following criteria and assign values based on a point system. All proposals will be evaluated using the general criteria and will then also be evaluated using the criteria related to the proposal's specialization.

In addition to the criteria listed below, GPO must also consider internal costs and other factors, such as staffing resources and current project priorities, when evaluating a partnership proposal. As a result of these considerations, GPO may be unable to accept a proposal regardless of whether it meets all the other evaluation criteria.

Each criterion will be scored on a scale of 0 to 3.

0 = the proposal does not meet the criteria
1 = the proposal only partially meets the criteria
2 = the proposal completely meets the criteria
3 = the proposal exceeds the requirements of the criteria

General

- Partnership addresses one of GPO's strategic goals
- Partnership will support GPO's efforts to increase access to electronic government information
- Partnership will enhance service to the Federal depository libraries
- No funds will be exchanged with the partner

Digitization

- Project includes only U.S. Government publications
- Project includes publications on GPO's priority list for digitization
- Project does not overlap material available via GPO Access or another partner site
- Project follows GPO digitization specifications
- Project follows GPO specifications for PDF creation
- Project's specifications for quality control meet GPO standards
- Digitized publications are available for public use at no fee

Maintenance of Existing Digital Content
- Project includes only U.S. Government publications

- Project material cannot easily be harvested by GPO
- Project does not overlap material available via GPO Access or another partner site
- Digital content is available for public use at no fee

Metadata Exchange

- Bibliographic records are AACR2 compliant
- Bibliographic records meet GPO's minimum level record criteria
- Bibliographic records are in MARC communications format
- There is a crosswalk or conversion program between record type and MARC
- Bibliographic records are for fugitive publications
- GPO has permission to redistribute the records
- GPO has permission to revise the records
- Institution is a PCC, BIBCO, or CONSER member
- Exchange will be a primarily automated process

Service

- Project provides a service that will enhance depository libraries' ability to provide access to U.S. Government publications
- Project provides a service GPO cannot or complements a service already provided by GPO
- Project provides a service that will enhance libraries' ability to administer their depository collection

For the following two criterion select the statement that most closely reflects the financial and staffing implications of the project on LSCM. The number next to each statement indicates the numerical value of that statement on the scale described above.

Financial

- Funds are not required for this project (3)
- All funds for this project are available this fiscal year (2)
- Funds are not available for this project this fiscal year. Funds will be requested for next fiscal year (1)
- Partial funding for this project is available, additional funds must be reallocated for this project to be completed in this fiscal year (2)

Staffing

- Project can be performed as part of normal workflow (3)
- Current staff have skills required for this project (3)
- Staff must be dedicated to this project, and the estimated total staff time required is less than 10 hours a week for the duration of the project (2)
- Staff must be dedicated to this project, and the estimated total staff time required is between 10-20 hours a week for the duration of the project (1)
- Staff must be dedicated to this project, and the estimated total staff time required is more than 20 hours a week for the duration of the project (0)
- Project requires LSCM to request additional FTEs (0)