

Building a Digital Depository Collection

Jaime Huaman, Outreach Librarian
Ashley Dahlen, Outreach Librarian
9/2/2015

Agenda

- Definitions
- Methods of developing an online collection
- Sources of change
- Mission refresher
- Evaluation of collection needs
- Making your vision a reality
- Identifying relevant resources for your collection
- Instructions for watching the recording

Definitions

- Digital Depository versus Online Depository
 - In this webinar, we refer to digital depositories and online depositories interchangeably
 - Both imply a library is providing links to resources found online and/or in agency databases



- How they go about making those links visible is up to them

Definitions

A **mostly digital depository**

- A selective depository library that emphasizes selection of and provision of access to online or digital depository resources
- Only select a few Federal depository resources in tangible (print, microfiche, CD/DVD, maps, etc.) formats
- Weeds or has weeded the bulk of the library's historical tangible collection

An **all-digital depository**

- A selective depository in the FDLDP that is not selecting any tangible depository resources by item number and does not intend to add any
- Focuses exclusively on the selection of and provision of access to online or digital depository resources
- Has weeded everything

* Current selective depository libraries may transition to become all-digital over time (five years) by deselecting all tangible format item numbers and by properly weeding all tangible depository publications in the library's collection

What resources are in an digital depository collection?

- Online or digital publications cataloged in the Catalog of U.S. Government Publications (CGP)
- The FDLP Basic Collection
- Federal Digital System (FDsys)
- GPO's MetaLib
- Official content partnerships (including content in "hybrid" partnerships)
- Agency Subscription Databases the library has signed up to access

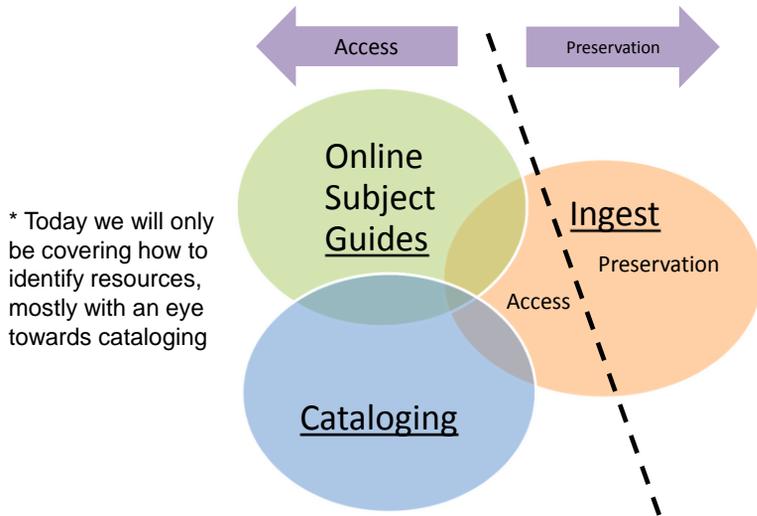
Why be a digital depository?

When the public sees this →



They can expect to find excellent government information services and standards, regardless of the information formats available locally

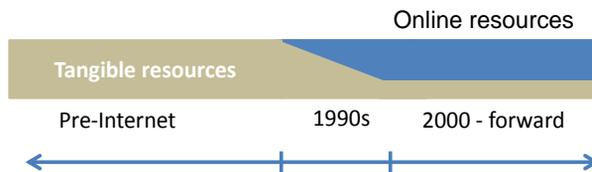
Ways of developing an digital depository collection



Impetus for Change

Cause One – Change in formats

Libraries have historic tangible materials, overlapping tangible/online material, and born online material



Impetus for Change

Cause Two – Evolution of Libraries and Services

- Changing user expectations or needs
- Changing services
- Changing space needs
- Funding shortages



Careful management is needed

Evaluate your library's goals, institutional mission and strategic values, and user communities

Reassess what materials to select or make accessible



Core Mission of FDLP

Keeping America Informed



Mission has not changed, but evolved:

- Commitment to providing free, public access to the tangible publications distributed and online or digital resources cataloged by GPO
- Provide assistance with depository resources to users.
- Tangible resources remain Federal property and must be maintained and handled accordingly
- Online or digital FDLP resources may be made visible through library catalogs, Web pages, or other means

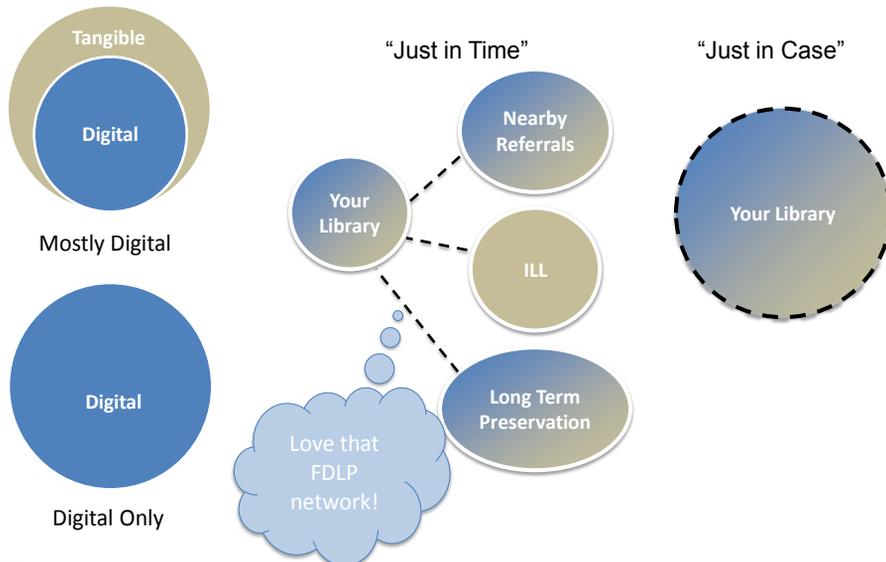
Evaluating Your Collection Needs

- Who in your library needs to be at the planning table?
- What are your patron/community format preferences?
 - What suits your immediate access needs?
 - What suits non-immediate access needs?
 - What is needed for long term preservation and access?
 - Do you have a geography that is 'too far away to travel to' or a timeframe for delivery that is 'too long of a wait to be of use to the patron'?

Evaluating Your Collection Needs

- Review your public service assets/limitations/needs
- Consider benefits of retaining and/or continuing to receive tangible materials
- Communicate your decisions with others who may be relying on your collection
- Communicate with GPO and your regional – in some cases GPO may be able to assist
 - e.g. stop your shipping lists ← That got your attention, didn't it?

The Final Characterization



Needs Evaluation

This evaluation will have to periodically be revisited to ensure patron needs are being met.

Analysis may require online usage stats and a review of access points.



“Make it so”

What to do with your current tangible holdings:

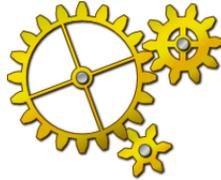
- Weed all or some
- Retain all or some

* Caution – weeding may impact how online resources are made available in your catalog

Ways of making online resources accessible:

- OPAC
- Online subject guide
- Staff training

Changing gears now...



How to identify relevant online or digital depository resources...

* Primarily for cataloging, but some principles apply to the development of online subject guides

Important Concept # 1:

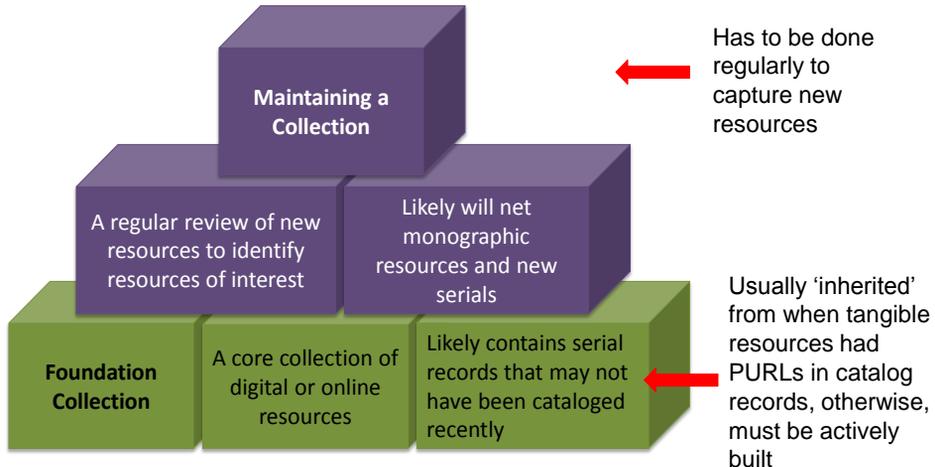
Do you need an Item Selection Profile (ISP)?

When you have an ISP...	When you do not have an ISP...
Can work with vendors for profiled records	May prefer to get all digital resources
Can use DDM2 to identify profiled records	
Can participate in the CRDP	May prefer to work with vendors for profiling parameters
May miss relevant online resources if only reviewing resources based on ISP	May prefer to scan all new resources to ensure all relevant resources are identified

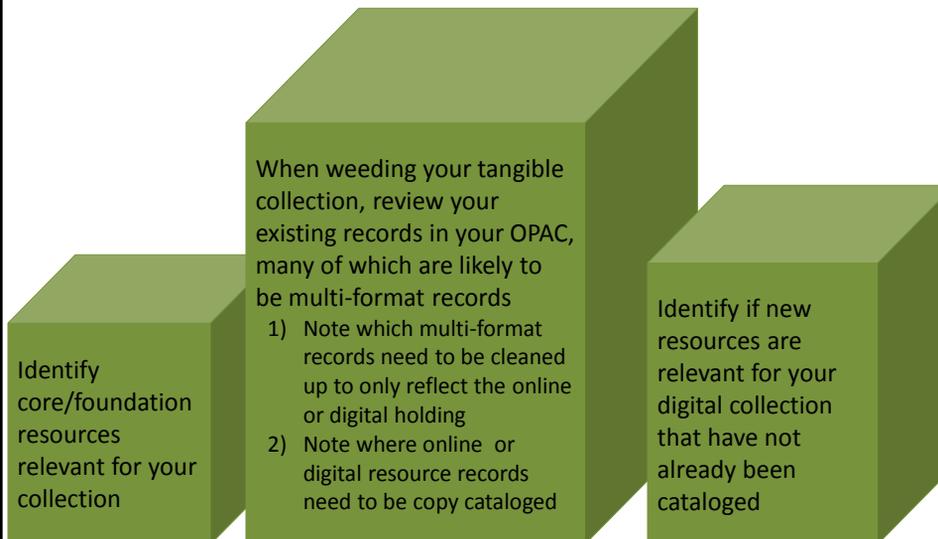
Your decision will dictate how you go about updating up your item selection profile, how you identify your foundation collection, and how you continue to build or maintain your moving forward

Important Concept # 2:

“Foundation Collection” vs. “Maintaining a Collection”



How To Make or Review the Foundation Collection



How To Maintain Your Collection Moving Forward:

Manually review for
new resources
cataloged

- NET or DDM2 for total review
- DDM2 for review by ISP

'Automate' receipt of digital
resource catalog records

- Vendor services to get batch load of all digital resources cataloged
- Vendor services to get customized records (usually) based on ISP
- CRDP – requires ISP

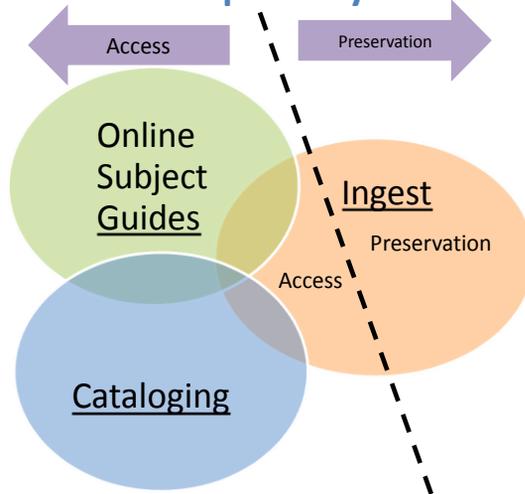
On a shared catalog?

Review resources
already in shared
catalog. What can
you add your
holdings to?

You have
opportunities to
streamline operation

- Vendor?
- ISP?
- Shared responsibility?

Options for creating and maintaining a digital depository collection



Part Two Demo



Webcast available at:

<http://login.icohere.com/public/topics.cfm?cseq=1172>

Watch:

- One way of identifying the foundation collection
- Identify a suitable workflow for ongoing maintenance of the digital collection

Tools used in this webcast:

- Item Lister
- List of Classes
- NET
- DDM 

Questions?

FDLPOutreach@gpo.gov