

What is the CFR?

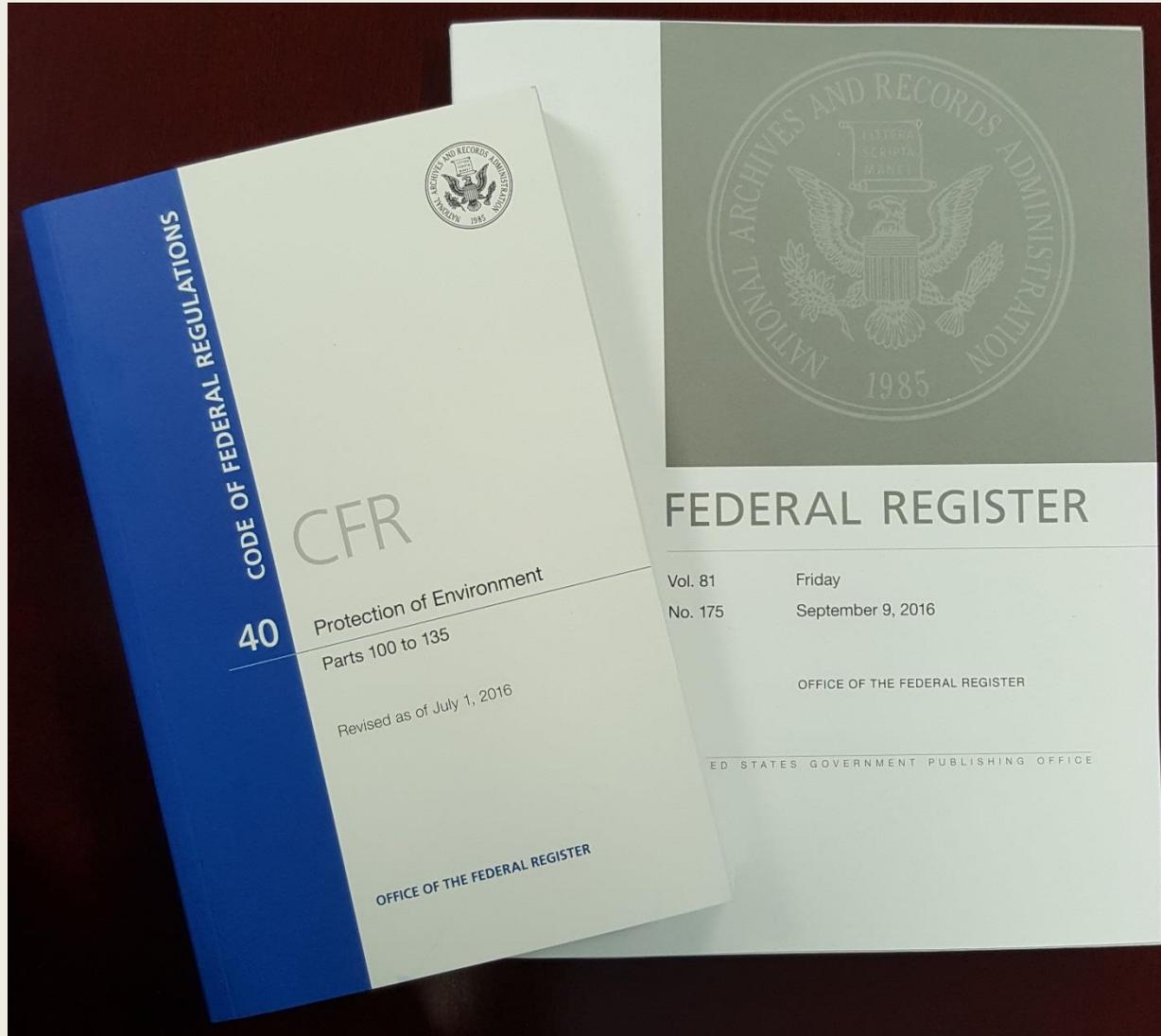
Office of the Federal Register
National Archives and Records Administration

2018

What topics will this workshop cover?

- Historical background and legal basis of the CFR
- Relationships among Public Laws, the Federal Register and CFR
- Organization of the CFR
- Research tools and Finding Aids
- Where to find it online

Historical Background & Legal Basis



Why was the Federal Register System Established ?

- New Deal Legislation
 - *A growing government*
 - *New agencies regulating new areas*
- Lack of Process
 - *No centralized publication system*
- Lack of Access
 - *No centralized filing system*
- Lack of Organization
 - *No organization to the system*
- Constitutional Issues
 - *Separation of Powers*
 - *Due Process*
 - *Fairness*

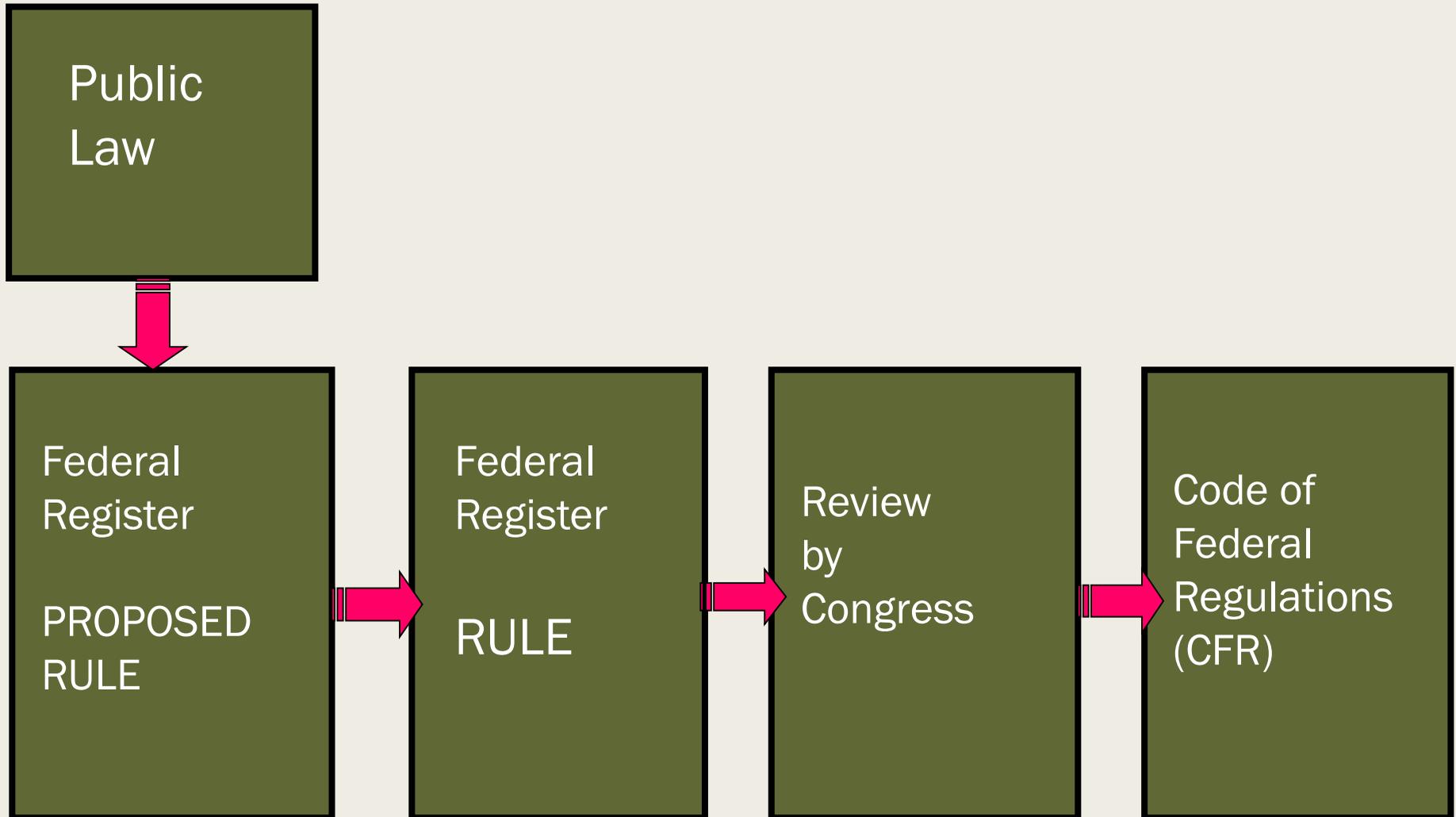
Federal Regulatory Process – the Congressional Response

Legal structure:

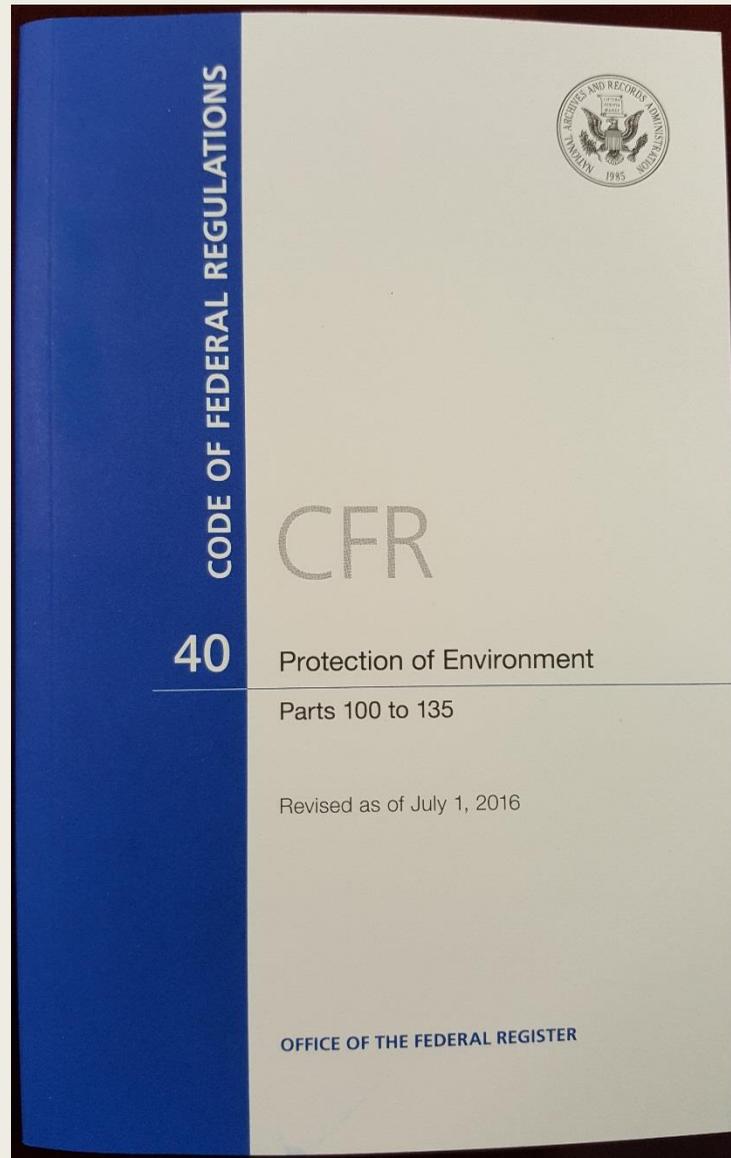
- *The Federal Register Act*
- *The Administrative Procedure Act (APA)*
- *Congressional Review Act*
- *Other individual laws*

Designed to allow Federal agencies to issue
and enforce legally effective regulations

The Regulatory Process



The CFR – Organization and Contents



What is the Code of Federal Regulations ?

The CFR contains Federal rules that have:

- General applicability to the public
- Current and future effect as of the date specified

Always published first in the FR as amendments to the CFR

The CFR is published in a set of over 240 volumes

- *Printed soft cover books*
- *Microfiche*
- *Online at: govinfo.gov*

How is the CFR organized ?

Federal regulations are organized into:

- 50 titles
- Broad subject matter categories
 - Environment, Defense, Public Health, Transportation

Each title is completely revised and reissued once each year on a staggered schedule.

- *Titles 1 - 16* *updated as of January 1*
- *Titles 17 - 27* *updated as of April 1*
- *Titles 28 - 41* *updated as of July 1*
- *Titles 42 - 50* *updated as of October 1*

What is the CFR numbering system ?

The CFR has a uniform numbering system

- *Titles 3, 41, and 48 have significant variations*

The section is the basic unit of the CFR

Cite the CFR by title and section: 12 CFR 303.1

Text is divided into descending levels of units

CFR Structure

Title	12	Broad subject area of regulations
Chapter	III	Rules of individual agency
Part	303	Rules on a single program or function
Section	303.1	One provision of program/function rules
Paragraph	303.1(a)	Detailed, specific requirements

Paragraph Levels

Sections may contain up to 6 levels of paragraphs.

- *We strongly recommend no more than 3 levels.*

<u>Paragraph</u>	<u>Designations</u>	<u>Cite paragraph as</u>
Level 1	(a), (b), (c), etc.	§ 303.1(a)
Level 2	(1), (2), (3), etc.	§ 303.1(a)(1)
Level 3	(i), (ii), (iii), etc.	§ 303.1(a)(1)(i)
Level 4	(A), (B), (C), etc.	§ 303.1(a)(1)(i)(A)
Level 5	(1), (2), (3), etc.	§ 303.1(a)(1)(i)(A)(1)
Level 6	(i), (ii), (iii), etc.	§ 303.1(a)(1)(i)(A)(1)(i)

Material Approved for Incorporation By Reference (IBR)

(5 U.S.C. 552(a) and 1 CFR Part 51)

IBR material has the force of law as though it were published in full text the FR & CFR

Congress authorized IBR to enforce voluntary standards already used in science & industry

Under the FOIA, the Director of the Federal Register must approve IBR to give it force and effect of law

Part Level Table of Contents, Authority Citations, and Source Notes

A new entry in the table of contents at the part level to reflect the newly added section of regulatory text

The authority citation below the table of contents

The source note below the authority cite

Table of Contents, Authority Cite, Source Note

Title 21--Food and Drugs

CHAPTER I--FOOD AND DRUG ADMINISTRATION,
DEPARTMENT OF HEALTH AND HUMAN
SERVICES--(Continued)

PART 514--NEW ANIMAL DRUG APPLICATIONS

Subpart A – General Provisions

* * *

Subpart B – Administrative Actions on Applications

514.100	Evaluation and comment on applications.
514.105	Approval of applications.
514.106	Approval of supplemental applications.
514.110	Reasons for refusing to file applications.
514.111	Refusal to approve an application.
514.112	Return of applications for animal feeds bearing or containing new animal drugs.
514.115	Withdrawal of approval of applications.
514.116	Notice of withdrawal of approval of application.
514.117	Adequate and well-controlled studies.
514.120	Revocation of order refusing to approve an application or suspending or withdrawing approval of an application.
514.121	Service of notices and orders.

Subpart C – Hearing Procedures

* * *

Subparts D-E [Reserved]

Subpart F – Judicial Review

514.235	Judicial review.
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AUTHORITY: 21 U.S.C. 351, 352, 360b, 371, 379e, 381

SOURCE: 40 FR 13825, Mar. 27, 1975, unless otherwise noted.

**Section
514.117
added to
Table of
Contents**

**Authority
Citation and
Source Note**

CFR Text, Section Level Source Notes, and Authority Citations

The text of new section 514.117 inserted into CFR Title 21, Chapter I,
Part 514, Subpart B

A source note

No separate authority citation for this section

CFR Cover Color

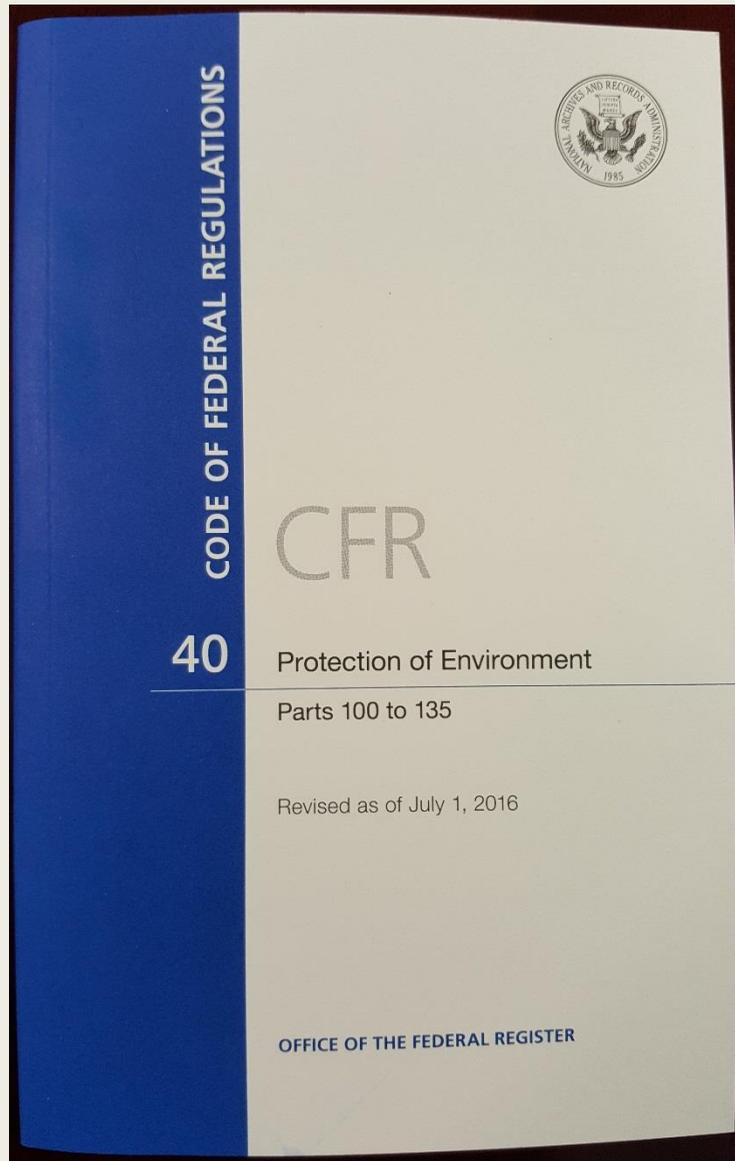
- Each year is given its own cover color to distinguish it from other years on the shelf.

2012	“Update Slate” A dark gray.	Pantone 433U
2013 75 year anniversary	“Regulatory Red” Brick red to look nice with a navy-colored seal.	Pantone 186U
2014	Charley Barth purple	Pantone 266U
2015	Hyrum Green (selected by new Managing Editor)	Pantone 355U
2016	Royal Blue	Pantone 293U
2017	Orange	Pantone 1655U
2018	Flint	Pantone 5497U

Title 3

- Title 3 – The President
- This title is not codified, it is compilation of the Presidential Documents Published in the Federal Register during that year
- Because it is an annual compilation the paper volume should be retained as a permanent reference source
- Its cover color is reversed from the other books in the CFR

CFR Research Tools in Print and On-line



Tables of Contents

Incorporation by Reference Tables

Table of CFR Titles and Chapters

**Alphabetical List of Agencies Appearing
in the CFR**

Redesignation Tables

List of CFR Sections Affected

e-CFR

What research tools are in each printed volume of the CFR ?

At the front of each CFR volume, look for:

- *Tables of contents to all material within the book*
- *Tables of contents to the title, subtitle(s), chapter(s), and subchapter(s) within the book*

At the back of each CFR volume, look for:

- *“Table of CFR Titles and Chapters”*
- *“Alphabetical List of Agencies Appearing in the CFR”*
- *Redesignation Tables*
- *“List of CFR Sections Affected”*

Table of Contents to a Subtitle

Table of Contents shows page numbers for the beginning of each part

Subtitle A—Office of the Secretary of Agriculture	
<i>Part</i>	<i>Page</i>
1	Administrative regulations
1a	Law enforcement authorities
1b	National Environmental Policy Act
1c	Protection of human subjects
2	Delegations of authority by the Secretary of Agriculture and general officers of the Department ...
3	Debt management
4	[Reserved]
5	Determination of parity prices
6	Import quotas and fees
7	Selection and functions of Agricultural Stabilization and Conservation State, county and community committees
8	4-H Club name and emblem
9-10	[Reserved]
11	National Appeals Division rules of procedure
12	Highly erodible land and wetland conservation
13	[Reserved]
14	Determining the primary purpose of certain payments for Federal tax purposes
15	Nondiscrimination
15a	Education programs or activities receiving or benefiting from Federal financial assistance
15b	Nondiscrimination on the basis of handicap in programs and activities receiving Federal financial assistance
15e	Enforcement of nondiscrimination on the basis of handicap in programs or activities conducted by the United States Department of Agriculture
15f	Adjudications under section 741
16	[Reserved]

Part Level Table of Contents

Table of Contents lists the sections in the part and subparts

PART 1—ADMINISTRATIVE REGULATIONS

Subpart A—Official Records

- Sec.
- 1.1 Purpose and scope.
 - 1.2 Policy.
 - 1.3 Agency implementing regulations.
 - 1.4 Implementing regulations for the Office of the Secretary.
 - 1.5 Public access to certain materials.
 - 1.6 Requests for records.
 - 1.7 Aggregating requests.
 - 1.8 Agency response to requests for records.
 - 1.9 Search services.
 - 1.10 Review services.
 - 1.11 Handling information from a private business.
 - 1.12 Date of receipt of requests or appeals.
 - 1.13 Appeals.
 - 1.14 Extension of administrative deadlines.
 - 1.15 Failure to meet administrative deadlines.
 - 1.16 Fee schedule.
 - 1.17 Exemptions and discretionary release.
 - 1.18 Annual report.
 - 1.19 Compilation of new records.
 - 1.20 Authentication.
 - 1.22 Records in formal adjudication proceedings.
 - 1.23 Preservation of records.

APPENDIX A TO SUBPART A—FEE SCHEDULE

Subpart B—Departmental Proceedings

- 1.26 Representation before the Department of Agriculture.
- 1.27 Rulemaking and other notice procedures.
- 1.28 Petitions.
- 1.29 Subpoenas relating to investigations under statutes administered by the Secretary of Agriculture.

Subpart C—Judicial Proceedings

- 1.41 Service of process.

Subpart D—Claims

- 1.51 Claims based on negligence, wrongful act or omission.

Subpart E—Cooperative Production of Television Films

- 1.71 Purpose.
- 1.72 Policy.
- 1.73 Responsibility.
- 1.74 Basis for special working relationships.
- 1.75 General stipulations.
- 1.76 Department cooperation.
- 1.77 Assignment of priorities.
- 1.78 Development of special working relationships.
- 1.79 Credits.

Subpart G—Privacy Act Regulations

- 1.110 Purpose and scope.
- 1.111 Definitions.
- 1.112 Procedures for requests pertaining to individual records in a record system.
- 1.113 Times, places, and requirements for identification of individuals making requests.
- 1.114 Disclosure of requested information to individuals.
- 1.115 Special procedures: medical records.
- 1.116 Request for correction or amendment to record.
- 1.117 Agency review of request for correction or amendment of record.
- 1.118 Appeal of initial adverse agency determination on correction or amendment.
- 1.119 Disclosure of record to person other than the individual to whom it pertains.
- 1.120 Fees.
- 1.121 Penalties.
- 1.122 General exemptions.
- 1.123 Specific exemptions.

APPENDIX A TO SUBPART G—INTERNAL DIRECTIVES

Subpart H—Rules of Practice Governing Formal Adjudicatory Proceedings Instituted by the Secretary Under Various Statutes

- 1.130 Meaning of words.
- 1.131 Scope and applicability of this subpart.
- 1.132 Definitions.
- 1.133 Institution of proceedings.
- 1.134 Docket number.
- 1.135 Contents of complaint or petition for review.
- 1.136 Answer.
- 1.137 Amendment of complaint, petition for review, or answer; joinder of related matters.
- 1.138 Consent decision.
- 1.139 Procedure upon failure to file an answer or admission of facts.
- 1.140 Conferences and procedure.
- 1.141 Procedure for hearing.
- 1.142 Post-hearing procedure.
- 1.143 Motions and requests.
- 1.144 Judges.
- 1.145 Appeal to Judicial Officer.
- 1.146 Petitions for reopening hearing; for rehearing or reargument of proceeding; or for reconsideration of the decision of the Judicial Officer.
- 1.147 Filing; service; extensions of time; and computation of time.
- 1.148 Depositions.
- 1.149 Subpoenas.
- 1.150 Fees of witnesses.
- 1.151 Ex parte communications.

Table of CFR Titles and Chapters

A list of all CFR titles, subtitles, chapters, and part spans in numerical order – titles 1 to 50

Includes the names of agencies assigned to CFR chapters

A more detailed list is located in the *CFR Index and Finding Aids*, a separate publication

Alphabetical List of Agencies Appearing in the CFR

A list of all agencies that publish in the CFR

References to sub-agencies under main agencies

Location of the regulations of each agency and sub-agency appear in the CFR by title, subtitle and chapter

Redesignation Tables

A Redesignation Table helps you find the new location of parts and sections of regulations

An agency publishes this table when it has done extensive reorganization and renumbering

The table appears in the preamble of the rule document and is then included as a research tool in the back of the CFR

List of CFR Sections Affected (in a specific CFR volume)

This list helps you track amendments in each CFR volume for the previous five years with FR page numbers

Lists the type of amendment and the text affected down to the paragraph level

For earlier years, use the *List of CFR Sections Affected* (LSA)

A cumulative, monthly LSA is also published separately

CFR Books Online

- PDF version of paper CFR books online at www.govinfo.gov
- Updated once a year – staggered by the 4 groups
- From 1996 through present

Electronic Code of Federal Regulations (e-CFR)

- www.ecfr.gov
- Unofficial
- Authoritative (source files are used for the printed books)

e-CFR Features

- Updated daily to incorporate all changes
- Includes links to published amendments that will be effective at a future date
- 2-3 day lag
- “Point-in-Time” view back to January 1, 2015
- Fully Searchable
- Searchable by specific category of information (CFR element)

New eCFR Website in Development

- <https://ecfr.criticaljuncture.org>
- Based on XML version of daily eCFR
- Recent changes
- Compare feature
- Once the website is live, users can create a personal account for notification – related to MyFR account

Federal Register Online Resources

- CFR Volumes Online
 - www.govinfo.gov
- Electronic Code of Federal Regulations (e-CFR)
 - www.ecfr.gov
- New ECFR in development
 - ecfr.criticaljuncture.org
- Federal Register
 - www.federalregister.gov
- National Archives OFR Home Page
 - www.archives.gov/federal-register
- Public Participation in Rulemaking
 - www.regulations.gov

Thank you!

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