Community Collections & National Contributions:
Pilot Projects with the Government Publishing Office (GPO)

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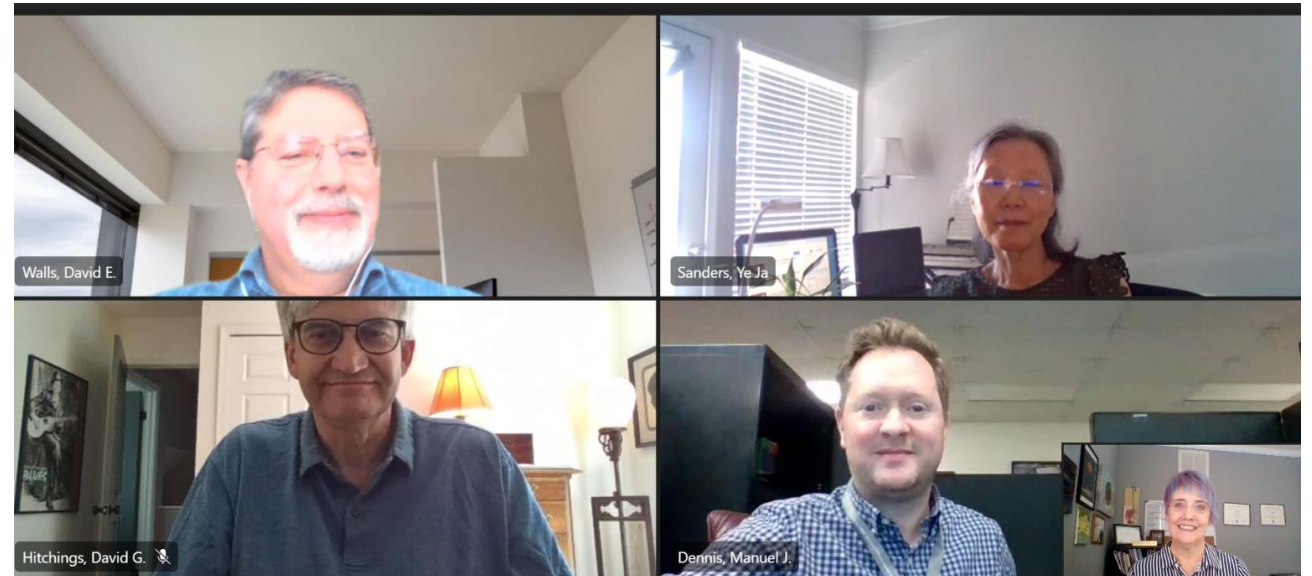
Introduction & Overview

- Pilot Project 1
  - Melissa
  - Jen

- Pilot Project 2
  - Robbie

- Pilot Projects Initiative
  - Kristina

- Questions

Preparation for Pilot Project 1 (GPO)

- Project Lead assigned

- Form project team

- Work closely with library to determine scope
  - 200-300 monographs
  - Inventory
  - Preservation Plan
  - Digitization

Preparation for Pilot Project 1 (GPO)

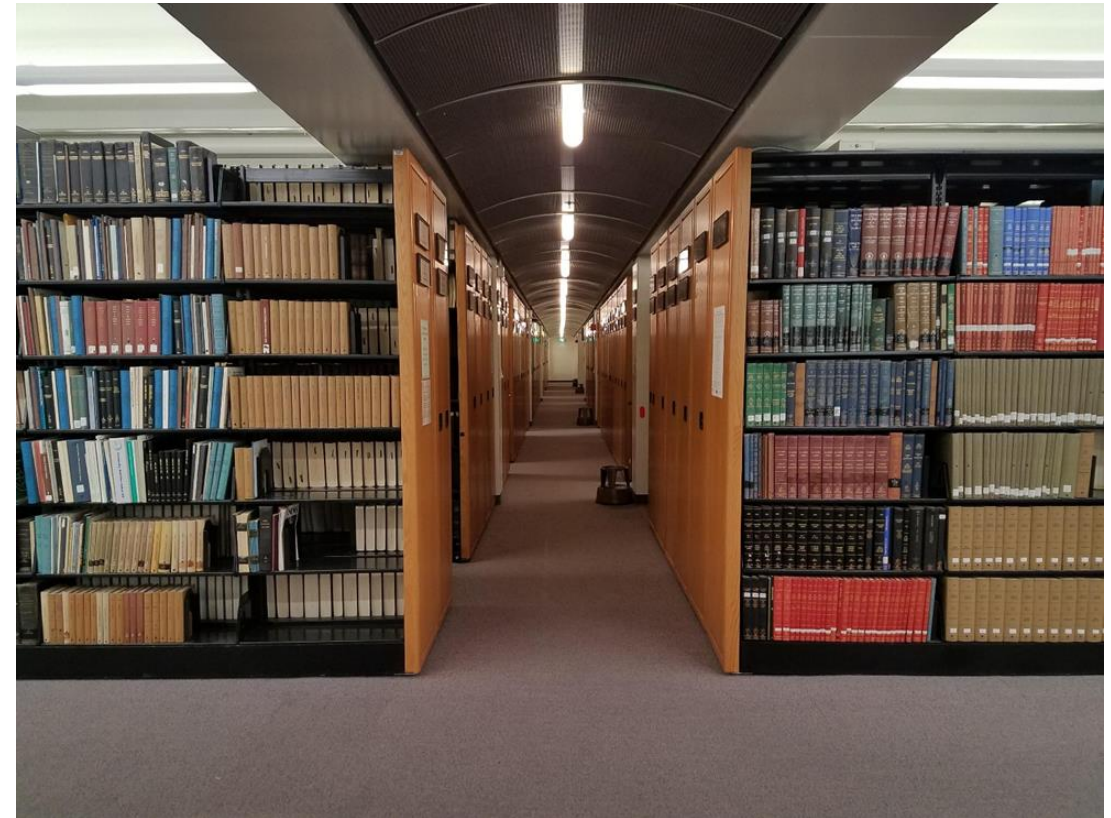- Letter of Agreement
- Project Documents
- Sub-plans

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Site Visit (GPO)

- Examined collection, shelving, etc
- Change of scope
- Condition Assessment
- Send to GPO
- Next steps

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Pilot Project 1 - World War II Materials (USU Libraries)

- Regional Collection
  - Partial Cataloging
  - Many gaps in cataloging of pre-1975 materials
  - Selected a discrete collection area with known preservation needs

Pilot Project 1 - Collection Context

SuDoc stem (everything before the colon) used to define "collection areas"

- PR 32
  - This is everything produced under President Roosevelt (FDR).
  - We were particularly interested in identifying temporary war-time agency materials established under the President of the United States.
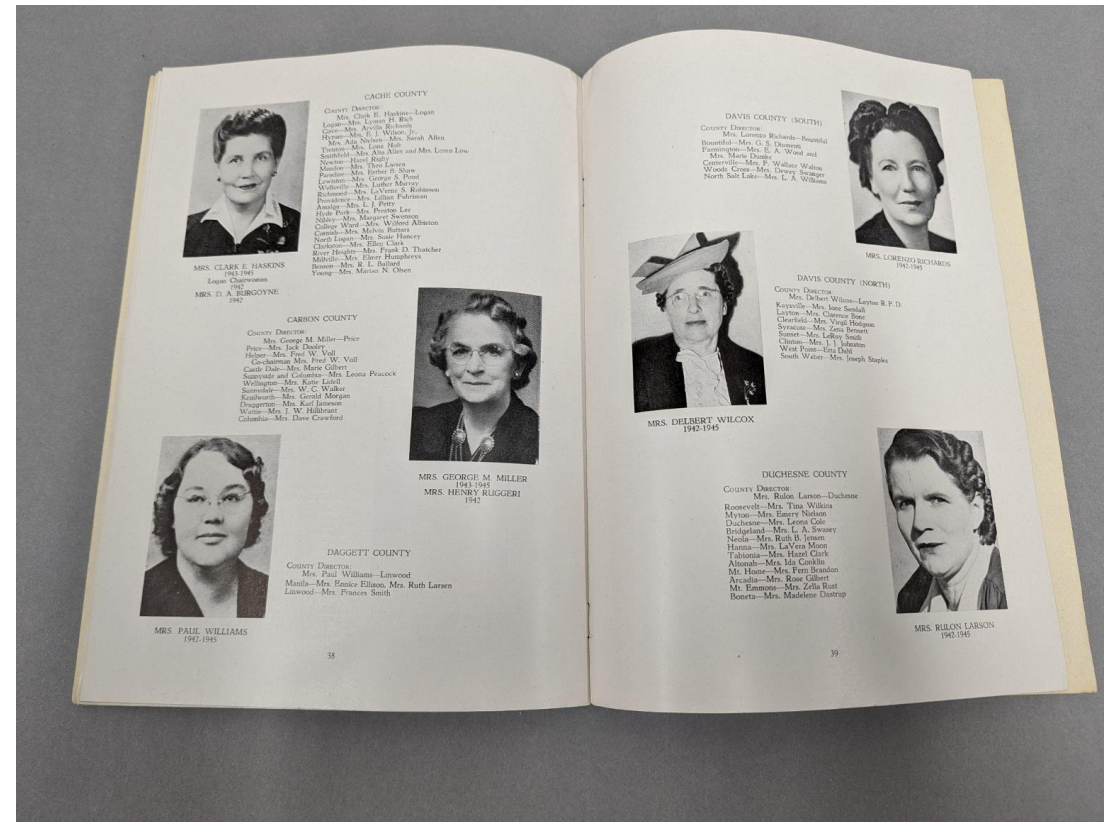
For further information on this approach see:
Kirk, Jennifer P. "What is in those compact shelves? Auditing and quantifying a government documents collection." College & Research Libraries News 81, no. 10 (2020): 486-489,511, https://crln.acrl.org/index.php/crlnews/article/view/24686.
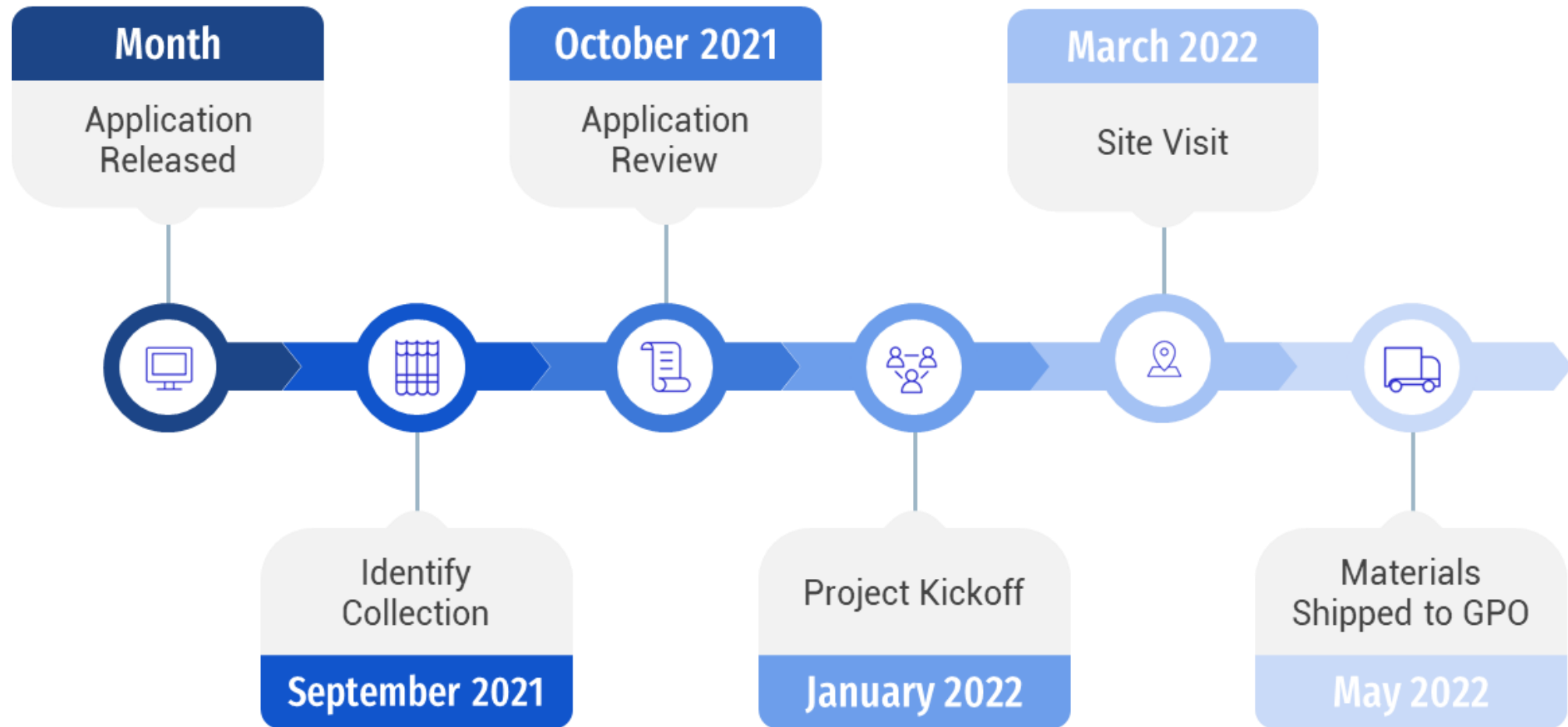
Pilot Project 1 - Focus & Theme

"This project will strengthen our Government Information Collection by cataloging an under-described area. World War II temporary agencies have strong connections to other library materials. This project will help us establish a collection that supports other Special Collections & Archives materials that describe our agricultural community's context and activities during the war." (USU Libraries Application)
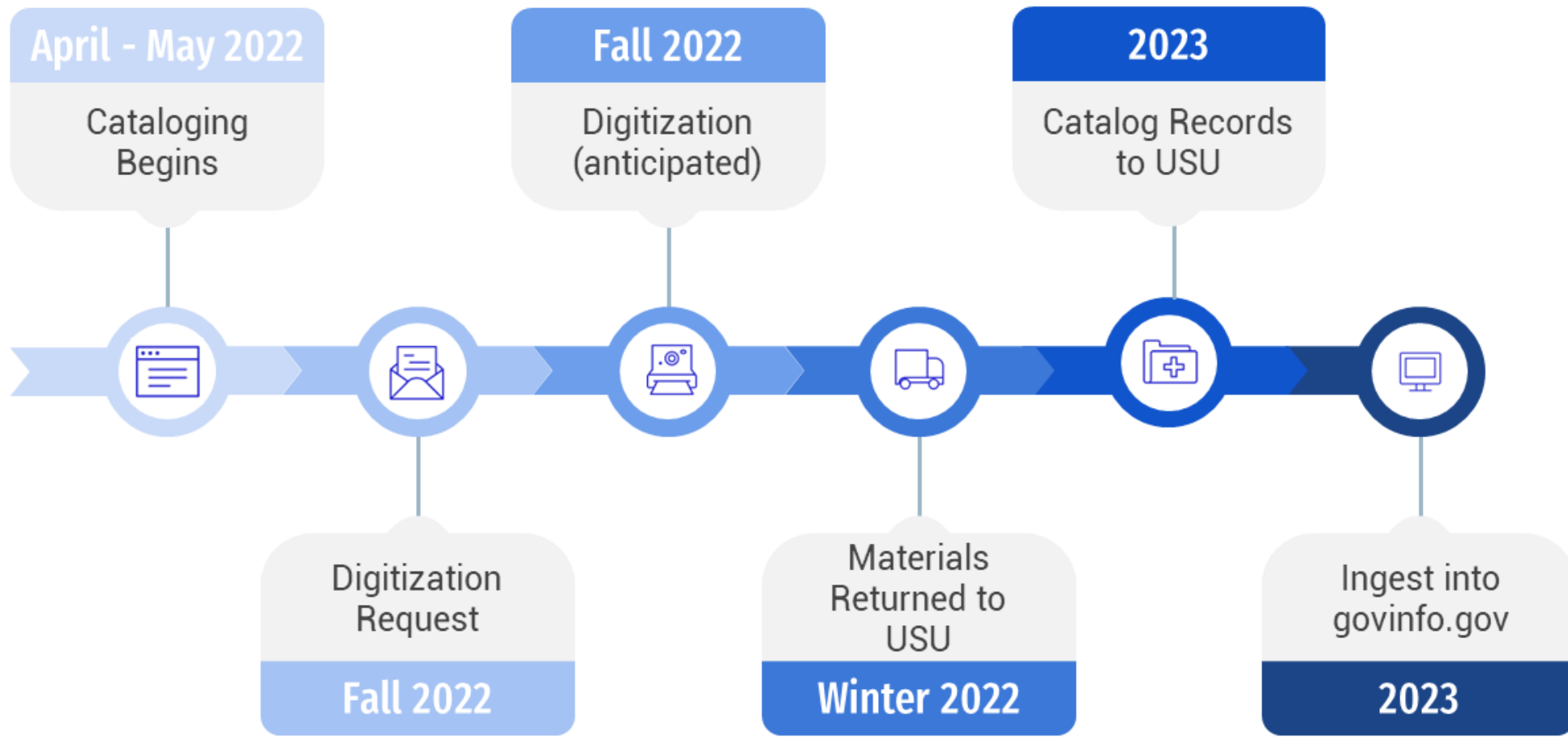
Pilot Project 1 - Timeline

Month
Application Released

September 2021
Identify Collection

October 2021
Application Review

January 2022
Project Kickoff

March 2022
Site Visit

May 2022
Materials Shipped to GPO

Pilot Project 1 – Timeline (continued)

April - May 2022
Cataloging Begins

Fall 2022
Digitization (anticipated)

2023
Catalog Records to USU

Digitization Request
Fall 2022

Materials Returned to USU
Winter 2022

Ingest into govinfo.gov
2023

Pilot Project 1 - Preservation

"We will identify strategies for long-term preservation as many of these materials are single page, pamphlet fold, or "pambound" together between flimsy boards. Additionally, the paper is acidic and fragile. Rehousing or de-acidifying pages may be appropriate, which is something the Preservation Coordinator at USU will be able to provide." (USU Libraries Application)
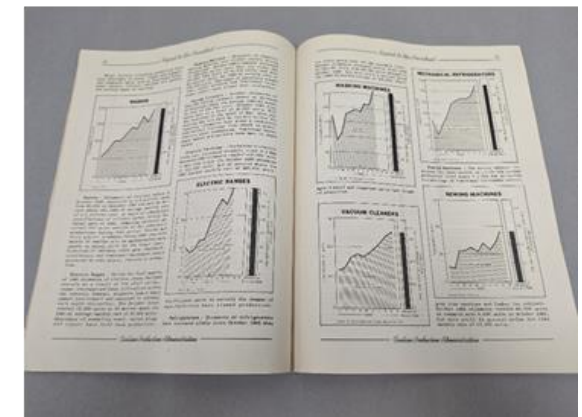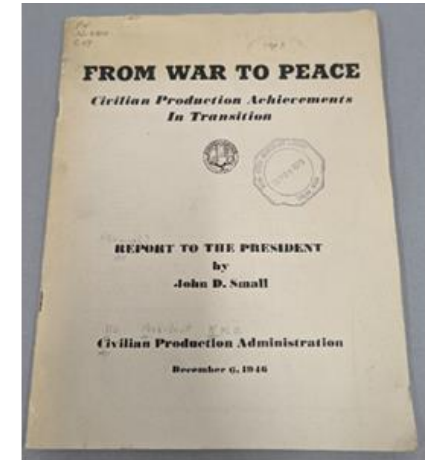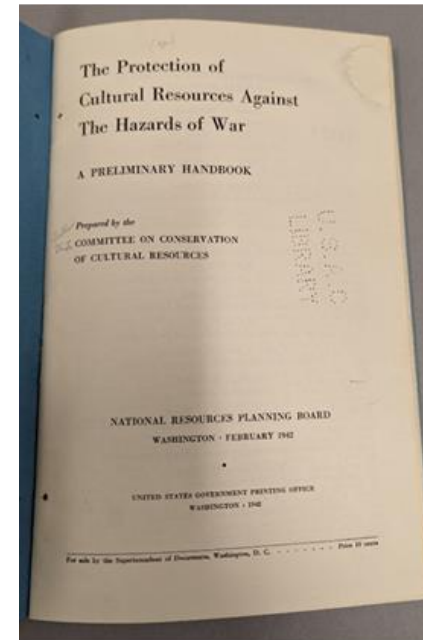
Pilot Project 1 - Contributions to the National Collection

"USU Libraries is committed to enriching the National Collection by inventorying our collection materials not previously described as part of the National Collection (in the Catalog of Government Publications) and by researching collection gaps to fill through acquisitions and needs/offers using FDLP eXchange…

A search of the Catalog of Government Publications (CGP) for the PR 32 SuDoc area does not return any results currently cataloged in the CGP. A title search of a randomized sample of selected materials returned zero results. We estimate that we have up to 200 monograph items across various SuDoc areas (and their war-time agencies). Cataloging these materials will make them discoverable across the entire Federal Depository Library Program and will make them locally discoverable by our patrons through our library catalog." (USU Libraries Application)
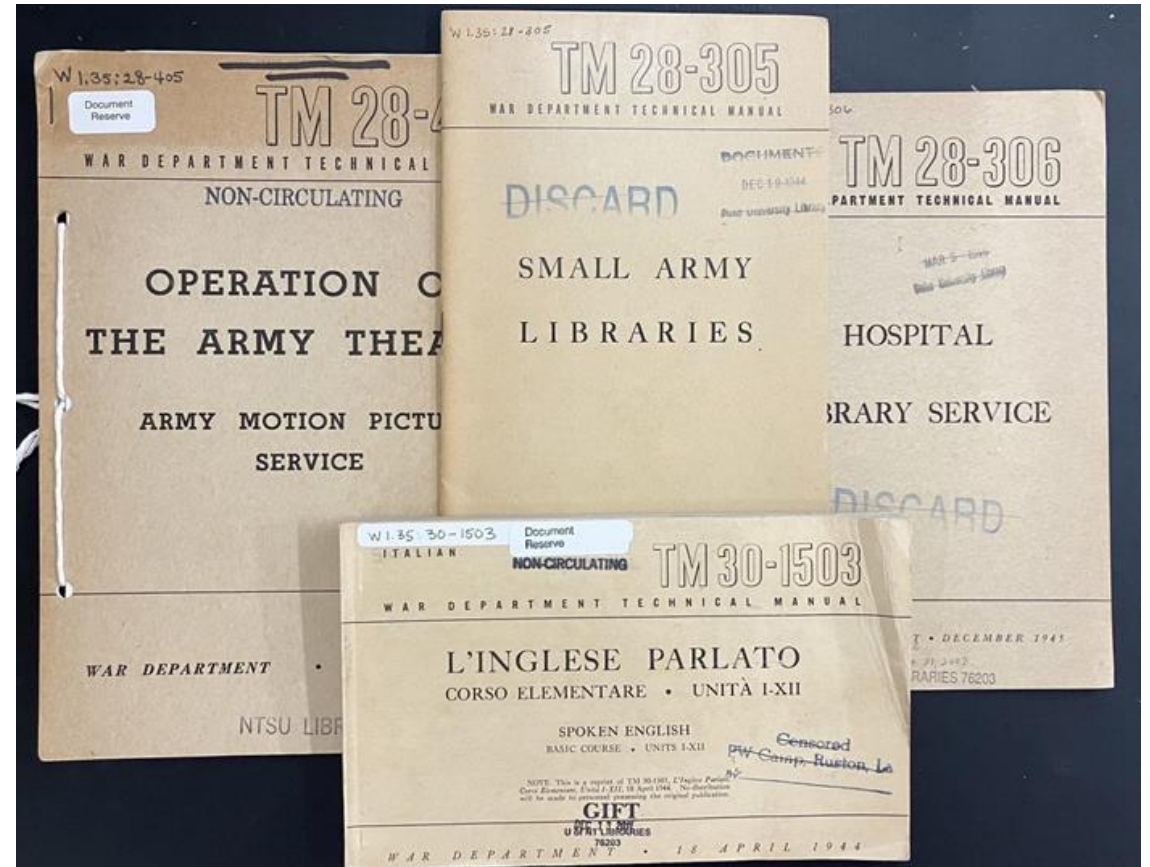
Pilot Project 2 - Military technical manuals (UNT)

Military Technical Manuals, or Army Manuals, are a lesser known series that instructed all branches of military on a variety of topics, including vehicles, cooking, weaponry, language, and a sundry of other jobs and duties.

SuDoc Scope:

- W 1.35:
- M 101.18

Pilot Project 2 - Military technical manuals (UNT)

Why this collection: The University of North Texas Department of History supports a Military History Center. The Center offers a Ph.D. in military history and hosts a War Studies Symposium. The faculty, students, and fellows who are part of the UNT Military History Center and other researchers will gain better access to this collection of military history if it is available as a digitized collection and has better discoverability in the Libraries' catalog.

UNT Project Goals:
- Enhanced cataloging for better discovery
- Digitization
- Conservation and Preservation of the collection

Pilot Project 2 - Timeline

Pilot Selection

UNT is selected as pilot project 2. Initial meeting with the UNT Team and Abby McDermott, Pilot 2 project manager

July 2022

Initial Inventory

UNT is inventorying M 101.18 and W 1.35 and comparing local holdings to CGP

October 2022

Project Plan

Once the initial inventory is complete the next steps in the project plan will be determined

November 2022

GPO visit + next steps

GPO site visit plus next steps to complete pilot project 2.

2023 –

The Pilot Projects

- Opportunity for LSCM staff to work collaboratively with libraries on cataloging, condition assessment, preservation, digitization, and other areas

- Smaller in scope than comprehensive efforts, but no less impactful

- Can explore alternative processes

- Initiative began with two opportunities that were narrowly focused (Pilot 1), then broader in scope (Pilot 2)

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The Pilot Project Process

- Internally, LSCM staff apply project management planning and implementation processes to document, track, and report progress

- Collaboratively, LSCM staff will apply those processes in the pilot through a Pilot Project Participant Agreement as well as regular meetings and communications with the library that include shared understanding of workflows and outcomes

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The Application Process

- Proposal

- Focus

- Workflows

- National Collection

- Details are key

★ Webinar: LSCM Pilot Projects: the Application Process
(February 16, 2022)

https://fdlp.gov/training/lscm-pilot-projects-application-process

Questions & Discussion

Contribute in the chat

Audience Discussion

- What services would you like to see GPO provide to better support your digital Federal Government collections?

- What services would you like to see GPO provide to better support the preservation of and to access to your physical/tangible Federal Government collections?

- What motivated you to apply for one of the first two LSCM Pilot Project opportunities? If you chose not to apply, why did you choose not to submit an application?

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Follow-up Contacts

Jen Kirk - jen.kirk@usu.edu

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askGPO -

- Log in to your FDLP account
- Select 'Other depository library question or issue'
- Add 'Pilot Projects' to the subject line

Visit https://www.fdlp.gov/project-list/lscm-pilot-projects to learn more

View the Pilot Projects poster during this 2022 Federal Depository Library Conference

Thank you for attending!