



Depository Library Council Fall Business Meeting

October 23, 2024
3:30 – 4:30 EDT

Susanne Caro, Chair
Amy Laub, Secretary



Agenda

- I. Call to Order
- II. Secretary's Report
- III. Remarks from the Chair
- IV. Election of Chair, Council Term June 1, 2025 – May 31, 2026
- V. Reports from Subcommittees and Working Groups
- VI. Review of GPO responses to Spring 2023 DLC recommendations
- VII. New Business
- VIII. For the good of the order



Secretary's Report

- a. Roll call
- b. Minutes from Spring 2024 Meeting

Roll Call – Council Members

2022-2025

- Susanne Caro
- Hayley Johnson
- Amy Laub
- Robert Mead
- Kelly Smith

2023-2026

- Angela Bonnell
- Sarah Erekson
- Angela Kent
- Joshua Finnell
- Gwen Sinclair

2024-2027

- Charlie Amiot
- Lisa DeLuca
- Elissa Lawrence
- Nia Rodgers
- Andrea Stelljes

Remarks from the Chair

Election of Chair

Council Term June 1, 2025 – May 31, 2026



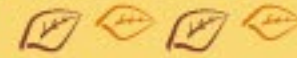
Reports from Subcommittees, Working Groups, NCSA Reps

- a. Collection and Discovery Services Subcommittee
- b. Unique Challenges, Underserved Populations, and Federal Depository Libraries Subcommittee
- c. Long-term Impacts of COVID-19 on FDL Access, Collections, and Services Working Group
- d. Statistics and Metrics Working Group
- e. Council & National Collection Service Areas
- f. Questions and comments from Council



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Collection and Discovery Services Subcommittee

Fall 2024 Update

Subcommittee Charge

To assist in coordinating the thoughts, research, plans, and efforts related to the management and development of the National Collection of U.S. Government Public Information, as well as the expansion and enhancement of the discovery and access services GPO provides to its stakeholders; and to engage the depository community in these processes.

Subcommittee Membership

Depository Library Council

Angela Bonnell (Chair)
Illinois State University

Susanne Caro
New Mexico State Library

Kelly Smith
UC San Diego

Charlie Amiot
Government Information Librarian

U.S. Government Publishing Office

Cynthia Etkin (DFO)
Superintendent of Documents Office

Jen Lindley
Metadata & Collection Services

Depository Library Community

Michelle Colquitt
Clemson University

Libby McDaniel
William & Mary

Kate Irwin-Smiler
Wake Forest University School of Law



Activities, 2024

- Subcommittee governance work

Revised charter, created succession document

- Spring virtual meeting update on spring survey

- Recruitment of new members

- Survey on catalog records and discovery

Created report and recommendations

- Fall conference

Program: “Survey Findings: Managing FDLP Digital Publications in Your Library Catalog”



Survey Overview

- Conducted from March 14, 2024 to April 8, 2024
- 176 respondents from 165 depositories
- The response rate is consistent with the
 - overall proportion of library types and
 - National Collection Service Areas (NCSAs)
- Percentage of respondents expressing interest with
 - 76%: Help identifying FDLP digital publications to withdraw
 - 72%: How retention rules apply to FDLP digital publications
 - 72%: Help in gauging usage of FDLP digital publications
 - 61%: Help identifying FDLP digital publications to add

Next Steps

Exploring potential projects/priorities for the coming months based on the fall conference feedback



Unique Challenges, Underserved Populations, and FDLs Subcommittee Report

October 23, 2024

Amy Laub, Subcommittee Co-chair 2024-2025

Robert Mead, Subcommittee Co-chair 2024-2025



UCUP Subcommittee Charge

- Study Federal depository libraries at affinity-focused institutions and other FDLs with unique needs and challenges that impact their ability to provide access to tangible and digital depository resources.
- Determine possible solutions and provide recommendations that include ways in which the Government Publishing Office can better support these libraries.

UCUP Subcommittee Membership

Council Members	GPO Members	Community Members
Amy Laub, Co-Chair University of Kentucky	Cynthia Etkin, DFO* Superintendent of Documents Office	Marcos Corona DePaul University College of Law
Rob Mead, Co-Chair Washington State Law Library	Helen Keremedjiev Federal Depository Support Services	Jennifer Morgan Indiana University Maurer School of Law
Angela A.J. Kent LyondellBasell's	Todd Scudiere Metadata & Collection Services	Allen Moye DePaul University College of Law
Elissa Lawrence State Library of Ohio	Celeste Welch Metadata & Collection Services	Jonathan Underwood Tuskegee University
Gwen Sinclair University of Hawai'i at Mānoa		

* Designated Federal Officer



Activities

- Focus Groups
 - Outreach (May 14 & 15)
 - Training (May 20 & 22)
 - Budget & Administration (June 12)
 - Digital Divide (July 24)
 - Mistrust in Government (July 30)
 - Language Barriers (September 23)
 - Total number of participants: **do we have this number?**
- Preparing for Conference
 - Snacks Session about the Focus Groups
 - Program: Understanding Government Mistrust and Enhancing Transparency

Next Steps

- Complete the final report of the focus groups
 - Identify any resulting recommendations
- Review 2023 biennial survey data

Long-term Impacts of COVID-19 on FDL Access, Collections, and Services

October 23, 2024

Hayley Johnson, Working Group Chair 2024-2025



Working Group Charge Summary

- This working group will examine the practices, policies, and procedures enacted by FDLs since March 2020 as they adapted to the COVID-19 pandemic, and it will assess the long-term impact of these efforts at the institutional and national level.

[Long-term Implications for Federal Depository Libraries of the COVID-19 Pandemic Charter](#)

Working Group Members

Council Members	GPO Members	Community Members
Susanne Caro New Mexico State Library	Cynthia Etkin, DFO* Superintendent of Documents Office	Rick Mikulski William & Mary
Hayley Johnson, Chair Louisiana State University	Lara Flint Library Services and Content Management	Lisa Pritchard Jefferson College Library
	Abigail McDermott Library Services and Content Management	Aimée Quinn Northern Arizona University, Yuma Campus

* Designated Federal Officer

2023 Biennial Survey

- Starting in March 2024, examined and organized qualitative and quantitative data from 2023 Biennial Survey question 4, which related to the impact of COVID-19 on FDL operations.
- Andee Oberosler, a student in the Data Analytics program at Maryville University, developed an R Shiny application that allows exploration of the Biennial Survey COVID-19 data from the 2023 Biennial Survey. The application also provides the ability to compare and analyze the results of both the 2021 and 2023 Biennial Surveys.



2023 Biennial Survey

Out of 1,045 respondents:

- Reversion to Pre-COVID Policies:
 - **553 libraries (53%)** have reverted to pre-COVID policies despite implementing changes during the pandemic.
- No New Policies or Procedures Implemented:
 - **318 (30%)** indicated no new policies or procedures were implemented
- Ongoing Changes:
 - **174 libraries (17%)** indicated that some changes remain in effect.
- **Areas with Continued Changes: Public Access: 14.4%, Staffing: 12.7%, Reference Services: 11.4%, Instruction and Educational Services: 11.3%**

Report & Recommendations

- Council received the [Working Group report](#) in October 2024
- Recommendations:
 - Monitor the potential trend of decreasing physical access to depository libraries and consider updating the legal requirements regarding public access accordingly, with appropriate flexibilities for the digital FDLP.
 - Increase outreach efforts and guidance to depository library staff, whose roles and responsibilities are shifting and still evolving. This will provide them with some assurances, and it will help GPO gain a clearer understanding of the needs and challenges depository libraries are facing.
 - Revisit and update the COVID questions for the upcoming 2025 Biennial Survey to better reflect the current needs and nature of the FDLP in a digital and post-COVID world. The Working Group welcomes the opportunity to collaborate with GPO on devising the questions.



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Statistics and Metrics Working Group Report

October 23, 2024

Sarah Erekson, Working Group Chair 2024-2025

Working Group Membership

Council Members	GPO Members	Community Members
Sarah Erekson, Chair University of Florida	Cynthia Etkin, DFO* Superintendent of Documents Office	Jen Kirk Utah State University
Angela Bonnell Illinois State University	Stephen Kharfen Metadata & Collection Services	
Susanne Caro New Mexico State Library	Ben Peterson Projects & Systems	
Joshua Finnell Colgate University	Kate Pitcher Federal Depository Support Services	
Nia Rodgers Virginia Commonwealth University		
Gwen Sinclair University of Hawai'i at Mānoa		

* *Designated Federal Officer*



Statistics & Metrics WG Charge

The Statistics and Metrics Working Group is convened to research, to report on, and to recommend options for how GPO can collect usage statistics from depository libraries for digital and tangible Government information products. Further, the Working Group is to study and report on the broader landscape of library data gathering trends and recommend possible programmatic library-related performance indicators.

Activities

- Onboarded new members of Council into the working group.
- Analyzed responses from the last two biennial surveys to create survey instrument.
- Refined and finalized a survey instrument for Depository Coordinators to determine if (and in what manner) the libraries capture collection usage statistical data.
Survey was launched August 8, 2024, with submissions closed on September 16, 2024.
- Began to explore the data for patterns and interesting data points.



Data Points of Initial Interest

- 345 libraries returned the survey (~30% return rate).
- 51.5% percent (178) of libraries capture some statistical measure
 - Of these, the most common method was circulation statistics; the most common materials counted were print.
- 48.5% percent (167) of libraries do not capture statistical measures
 - The most common reason stated was difficulty extracting data from systems.

Next Steps

- The group will continue to analyze the survey data.
- The data has been cross correlated with directory data; patterns may emerge in terms of NCSAs, library types, etc.
- Plan out future survey needs.
- Ready the annual group report for the Spring meeting.



Unique Challenges, Underserved Populations, and FDLs Subcommittee Report

October 23, 2024

Amy Laub, Subcommittee Co-chair 2024-2025

Robert Mead, Subcommittee Co-chair 2024-2025



UCUP Subcommittee Charge

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Activities

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 - Digital Divide (July 24)
 - Mistrust in Government (July 30)
 - Language Barriers (September 23)
- Began analysis of 2023 Biennial Survey questions 5, 6, and 17
- Preparing for Conference
 - Virtual Snack Session: Focus Group
 - Program: Understanding Government Mistrust and Enhancing Transparency



What services do you provide for those who are not native English speakers?

Q17 of the 2023 Biennial Survey of Depository Libraries

Of the 1,045 respondents:

- 26% intentionally hire staff who speak more than one language.
- 13% offer finding aids/research guides in different languages.
- 12% provide web pages in different languages.
- 4% provide translation services for instruction sections.
- 3% provide document translation services.
- Sample text responses:
 - FDLP/GPO promotional materials in English and Spanish.
 - National Voter Registration Day materials in English, Spanish, and Arabic.
 - City has a translation service for patrons.
 - Language options on the library's website.
 - Citizenship Kit and Study Cards in Spanish.
 - Majority of text responses were left blank or noted as none or not applicable.



Next Steps

- Complete the analysis of Focus Group contributions
 - Identify any resulting recommendations
- Produce the final report of Focus Group findings
- Continue analysis of 2023 Biennial Survey results for questions:
 - Q5. What challenges or significant events have affected your FDLP operation in the last two years?
 - Q6. What are your library's major plans for the depository operation in the next two years?
 - Q17. What services do you provide for those who are not native English speakers?

Council & National Collection Service Areas

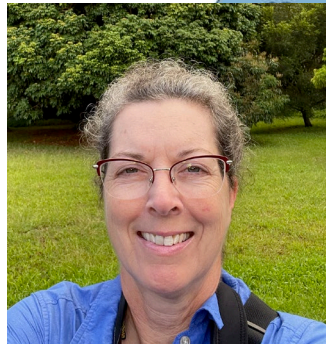
Angie Bonnell
Midwest NCSA



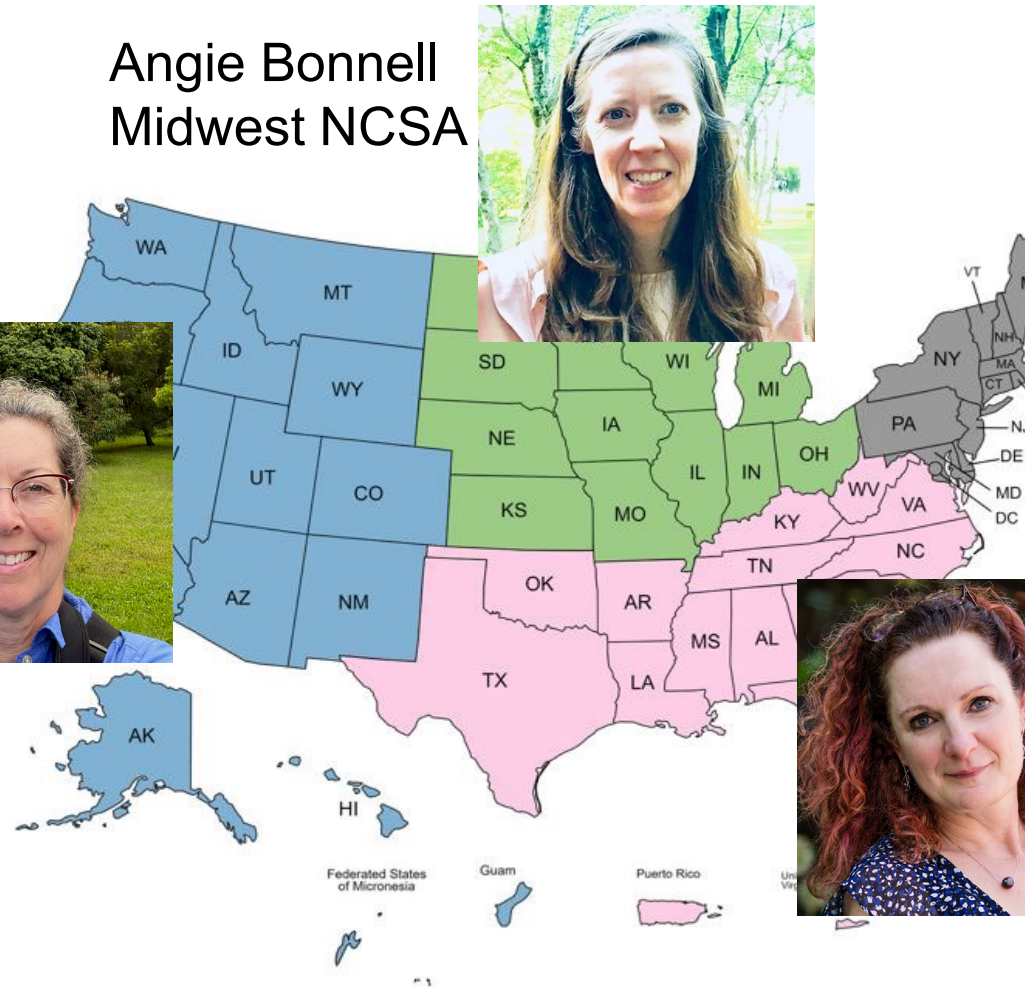
Josh Finnell
Northeast NCSA



Gwen Sinclair
West NCSA



Amy Laub
South NCSA



Council Questions



Review of GPO responses to DLC recommendations

Spring 2023

[GPO Responses on FDLP.gov](https://www.fdlp.gov/gpo-responses)



New Business

- a. Council discussion of conference
- b. Potential recommendations
- c. Any new business to bring forward from Council?
- d. Questions and comments from the depository library community
- e. What's next for Council?

Council Discussion of Conference

Anything prompt potential recommendations?



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Potential Recommendations



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Any new business to bring forward from Council?



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Questions & comments from the depository community?

What's next for Council?

For the good of the order